

Western Sydney University

Student Services and Amenities Fee (SSAF)

2025 Allocation Report

Introduction

The *Higher Education Support (Student Services, Amenities, Representation and Advocacy) Guidelines 2022* (SSARA Guidelines) require higher education providers to provide a publicly available report on student services and amenities fee (SSAF) allocations and actual expenditure for the year as part of their annual reporting and in the form approved by the Minister. This *SSAF Allocation Report* is the form approved by the Minister.

The information provided in this *SSAF Allocation Report* does **not** require auditing by a financial accountant. The SSAF expenditure reporting is a separate process and remains unchanged, more information can be found in the [Financial Statements Guidelines](#) for Table A and B providers, and in the [Financial Viability Instructions: Applicants and Providers of FEE-HELP \(FVI\)](#) for all other approved providers.

SSAF Consultation and Achievements

- Western Sydney University undertook consultation with students through multiple formal and informal channels to inform the allocation and use of Student Services and Amenities Fee (SSAF) revenue.
- Students were provided with ongoing opportunities to identify their priorities for SSAF expenditure through the University's SSAF "Have My Say" survey, accessible via the SSAF webpages. The survey invited students to identify which of the 19 allowable SSAF expenditure categories were most important to them, with survey results informing future funding priorities and allocations.
- In January 2024, the SRC agreed to establish an independent Student Union Committee to support planning for a future student-led union. Members met regularly with Student Community staff and relevant stakeholders to discuss the establishment of the Student Union, providing an additional channel for student consultation and advocacy.
- On 25 September 2024, the University, through the Office of the Senior Vice-President and Chief Operating Officer, held a formal consultation session with SRC representatives to discuss the anticipated legislative changes arising from the Universities Accord (Student Support and Other Measures) Bill, including the requirement from 1 January 2025 to direct 40 per cent of SSAF revenue to Student-Led Organisations (SLOs). Consultation focused on the implications of these reforms for Western Sydney University's SSAF funding model and future allocation approach.
- Given the pending legislative changes and recognising the significant effort required to develop annual funding proposals, the SRC and the University's Senior Executive Team endorsed an interim transition approach for 2025. Rather than undertaking a new SSAF

funding call, existing SSAF-funded projects and programs were maintained at 2024 funding levels, subject to review of service performance and key performance indicator reporting. This approach was designed to ensure continuity of essential student services while the University prepared for future student-led funding arrangements.

- Western allocates funding in two primary areas. 40% of SSAF revenue is held centrally. These funds support ongoing student services, key infrastructure projects and student amenities.
- Western Sydney University received approval from the Delegate of the Secretary of the Department of Education for its 2025 and 2026 SSAF transition plan application, confirming compliance with the requirements of Section 19-39 of the Higher Education Support Act 2003.

SSAF Revenue Summary

	2024 Allocation \$ ¹	2025 Actual \$
SSAF Revenue	\$12,149,579	\$12,464,507
SSAF revenue carried forward from [insert previous reported year]	\$0	\$0
Total SSAF funds available for [insert reported year]	\$12,149,579	\$12,464,507
SSAF revenue carried over into [insert next reporting year]	\$0	\$0

¹ Allocation refers to the SSAF funds expected to be received in the reported year (i.e., budgeted SSAF revenue).

SSAF Charge Summary

The student services and amenities fee (SSAF) charged to students must not be above the maximum fee for a calendar year. The maximum SSAF is indexed annually as required by the *Higher Education Support Act 2003* (the Act). In **2025** the maximum SSAF was **\$364**.

Student Status	2025 SSAF charged \$ ²	Number of students charged in 2025 ³
Full-time ¹ (> 0.75 EFTSL)	\$364	28,456
Part-time ¹ (< 0.75 EFTSL)	\$272	7525
		Total: 35,981

¹ Note: As per Part 2 of the *Higher Education Support (Administration) Guidelines 2022* (Administration Guidelines), students studying on a part-time basis must not be charged more than 75 per cent of the

maximum SSAF that a higher education provider determines for students studying on a full-time basis. The term “part-time basis” means a study load of less than 75 per cent of the normal full-time student load for the period to which the fee relates. As per part 7 of the Administration Guidelines, the normal EFTSL value for a full-time student studying over a period of one year is 1.0.

² Note: As per Part 2 of the Administration Guidelines, a higher education provider may choose to determine a different SSAF for particular categories of persons, including a zero amount.

³ Note: Students are categorised as full-time or part-time students based on the total EFTSL value of the units of study they undertook in [insert reported year]. For example, a student undertook a full-time study load in Semester 1 which was equal to 0.5 EFTSL and undertook a part-time study load in Semester 2 which was equal to 0.375 EFTSL. This student would be categorised as a full-time student in [insert reported year] as the total EFTSL they undertook in [insert reported year] was equal to 0.875.

Student Status	2025 SSAF charged \$ ²	Approx. number of SSAF students remote learning [Insert reported year] ⁴
Remote learning/Online only	WSU Online (per Trimester) = \$48.00 External, Online and/or Composite subjects (per Semester) = \$73.00* *Normal SSAF rates apply if enrolled concurrently in any on- campus subjects.	2610

⁴ Note: The Department of Education understands that not all higher education providers capture mode of study in their information systems and many students undertake a mixed mode of study such as face-to-face and remote learning. The data provided above is for students who undertook remote learning for 100% of their units of study. Please note, due to the limitations of our information systems, the above data may be approximate.

⁵ Note: SSAF at Western is charged at different rates depending on study mode/type e.g. part time, full time, online, offshore students studying units onshore, non-award students, those enrolled in summer session only, students undertaking cross-institutional studies, Graduate Research Studies students and students studying Doctor of Medicine in years 3 to 5. The approximate number of students studying full time/part time/online provided above are raw numbers based on full time/part time/online study mode only.

SSAF Allocation Summary

Key areas of expenditure 2025

Subsection 19-38(4) of the *Higher Education Support Act 2003* (the Act) provides a list of 19 allowable expenditure items which higher education providers may allocate and spend SSAF revenue on. Please note, under subsection 19-38 of the Act, SSAF revenue must not be spent to support a political party or the election of a person as a member of the legislature of the Commonwealth, State or a Territory, or a local government body.

Key Area	2025 Total Allocation \$ ¹	2025 Total Actual Spend \$	Are services available online?	Estimated No. of students accessing services
1. Health Services	\$0	\$0	n/a	0
2. Clubs or other associations <i>{supporting the administration of a club most of whose members are students}</i>	\$446,144	\$446,144	Mixed mode delivery	13526
a. Sporting	\$11,338		Yes	1521
b. Internal student politics	\$3,730		Yes	11
c. Gender, sexuality, ethnicity, race, or nationality-based	\$36,834		Yes	4996
d. Areas-of-study related e.g. law	\$23,947		Yes	1368
e. Other activities e.g. music, debate, chess {supporting debating by students}	\$40,553		Yes	4953
f. Other (WSU includes religious and activist clubs)	\$20,868		Yes	1194
g. WSU specific – Infrastructure support including platform subscription, casual student employee resources, student leaders gala event & club awards			Yes	
h. Student Representative Council and Student Representative Sitting Fees	\$348,553	\$348,553	Yes	40420
3. Accommodation <i>{helping students secure accommodation}</i>	\$0	\$186,490	Yes	897
4. Employment/career services <i>{helping students obtain employment or advice on careers}</i>	\$13,463	\$460,897	Yes	2713
5. Other student amenities	\$0	\$0	n/a	0
6. Legal aid <i>{providing legal services to students}</i>	\$60,752	\$60,752	Yes	150

7. Support for financial affairs <i>{helping students with their financial affairs}</i>	\$-	\$439,022	Yes	841
8. <i>Providing food or drink</i>	\$549,541	\$549,541	No	4791
9. <i>Supporting a sporting or other recreational activity by students</i>	\$1,010,820	\$1,537,710	Mixed mode delivery	18799
10. <i>Caring for the children of students</i>	\$150,000	\$150,000	No	110
11. <i>Promoting the health or welfare of students</i>	\$1,706,550	\$2,534,928	Mixed mode delivery	51415
12. <i>Helping students obtain insurance against personal accidents</i>	\$0	\$136,803	No	n/a
13. <i>Providing libraries and reading rooms (other than those provided for academic purposes) for students</i>	\$0	\$0	n/a	0
14. <i>Supporting an artistic activity by students</i>	\$0	\$0	n/a	0
15. <i>Supporting the production and dissemination to students of media whose content is provided by students</i>	\$41,372	\$41,372	Mixed mode delivery	40000
16. <i>Helping students develop skills for study, by means other than undertaking courses of study in which they are enrolled</i>	\$1,261,298	\$1,375,779	Mixed mode delivery	7362
17. <i>Advising on matters arising under the higher education provider's rules (however described)</i>	\$0	\$1,778,956	Mixed mode delivery	91200
18. <i>Advocating students' interests in matters arising under the higher education provider's rules (however described)</i>	\$190,509	\$2,019,308	Mixed mode delivery	22651
19. <i>Giving students information to help them in their orientation</i>	\$268,700	\$268,700	Mixed mode delivery	6000
20. <i>Helping meet the specific needs of overseas students relating to their welfare, accommodation and employment</i>	\$0	\$137,532	Mixed mode delivery	3000
Total	\$6,047,701	\$12,472,489		317918

Organisations, bodies or third-party providers that received SSAF funding in 2025

1. Allocation of SSAF revenue – non-student-led organisations

Organisation Name ¹	Australian Business Number (ABN)	Supported Key Area	Total SSAF Funding Received from provider \$	% of total SSAF revenue collected by the Provider
Western Sydney University Enterprises Pty Ltd (The College)	44 0033 474 468	Promoting the health or welfare of students	\$71,151	0.57%
Western Sydney University Early Learning Limited	39 155 993 445	Caring for children of students	\$150,000	1.20%
Sydney Institute of Business and Technology Pty Ltd	18 074 470 447	Promoting the health or welfare of students; Advocating students' interests in matters arising under the higher education provider's rules; Helping students with their financial affairs; Providing food or drink to students on a campus of the higher education provider	\$166,750	1.34%
Total SSAF provided to non-student-led organisations			\$387,901	3.11%

¹ Note: Only organisations, bodies or third-party providers who receive over \$1,000 in SSAF funding are expected to be disclosed.

2. *Allocation of SSAF revenue to student led organisations – evidence of meeting requirement of 40 per cent*

Note: Western Sydney University did not allocate any SSAF funds to student led organisations in 2025 – nil response provided.

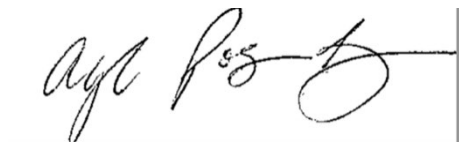
3. *Attestation that student led organisations in receipt of a minimum of 40 per cent of SSAF revenue are meeting governance requirements*

Note: Western Sydney University did not allocate any SSAF funds to student led organisations in 2025 – nil response provided.

Declaration by Person of Authority

I, Alphia Possamai-Inesedy, Pro Vice-Chancellor, Student Success of Western Sydney University, declare that the information provided in this Student Services and Amenities Fee (SSAF) Allocation Report is to the best of my knowledge true, complete and correct.

I further attest that the information provided in this Report meets the requirements of the *Higher Education Support Act 2003* and the Higher Education Support (Student Services, Amenities, Representation and Advocacy) Guidelines 2022 and that, where transition arrangements have either been sought or approved, information is provided on this.



.....

Signature of Person making Declaration

Alphia Possamai-Inesedy

.....

Full name of Person making Declaration

Pro Vice-Chancellor, Student Success

.....

Position of Person making Declaration

30 June 2026

.....

Date