



NOTICE OF ELECTION HEALTH SAFETY REPRESENTATIVES

ELECTED STAFF POSITIONS

Key Information

A	Term of Office	Commencing from 1 September 2026, for a 3-year term.
B	Nominations open	9:30am Tuesday, 14 July 2026
C	Nomination forms, candidate statements and photos should be submitted via:	BigPulse Nomination form link received via email
D	Nominations close	5:00pm Tuesday, 28 July 2026
E	Ballot opens	9:30am Tuesday, 11 August 2026
F	Ballot closes	5:00pm Tuesday, 25 August 2026

Notice of Election

In accordance with the [Work Health and Safety Act 2011](#) and the [Elections Policy](#), this is a notice of election for staff Health Safety Representative positions. The term of office for an elected member as indicated in the Key Information Table (A).

Poll Information: Health Safety Representatives (HSR)

Poll	Working Group	Available Positions
Poll 1	Bankstown – Academic Staff	1 x HSR 1 x Deputy HSR
Poll 2	Bankstown – Professional Staff	1 x HSR 1 x Deputy HSR

Poll	Working Group	Available Positions
Poll 3	Campbelltown – Academic Staff	1 x HSR 1 x Deputy HSR
Poll 4	Campbelltown – Professional Staff	1 x HSR 1 x Deputy HSR
Poll 5	Liverpool – Academic Staff	1 x HSR 1 x Deputy HSR
Poll 6	Liverpool – Professional Staff	1 x HSR 1 x Deputy HSR
Poll 7	Penrith – Academic Staff	1 x HSR 1 x Deputy HSR
Poll 8	Penrith – Professional Staff	1 x HSR 1 x Deputy HSR
Poll 9	Hawkesbury – Academic Staff	1 x HSR 1 x Deputy HSR
Poll 10	Hawkesbury – Professional Staff	1 x HSR 1 x Deputy HSR
Poll 11	Parramatta South – Academic Staff	1 x HSR 1 x Deputy HSR
Poll 12	Parramatta South – Professional Staff	1 x HSR 1 x Deputy HSR
Poll 13	Parramatta City – Academic Staff	1 x HSR 1 x Deputy HSR
Poll 14	Parramatta City – Professional Staff	1 x HSR 1 x Deputy HSR

Nomination Process

Nominations must be submitted using the online nomination form on BigPulse (link sent by email) no later than the date of Nomination Close (D) as indicated in the Key Information table above.

Eligibility

A worker is -

- (a) eligible to be elected as a HSR for a work group only if they are a member of that work group; and
- (b) not eligible to be elected as a HSR if they are disqualified under [section 65](#) of the [Act](#) from being a health and safety representative.

Only persons who are listed on the relevant staff roll with their home campus noted as the campus/work group as at **the close of nomination (D)**, are eligible to nominate for the positions referred to in this Notice. Note that some remote/ practical working campuses have been collated under a Sydney Campus.

Candidate statement and photo

Candidates may provide, with their nomination, a candidate statement and photo which, in the event of a ballot, will be made publicly available to voters via the online voting system.

- Photos should be in .jpeg format and no bigger than 256kb.
- Candidate statements must be no more than 200 words maximum, in MS Word format, and attached to the online nomination form (C) in the supporting documentation section.

Candidate statements may contain:

- (a) the candidate's name;
- (b) the candidate's current occupation or position;
- (c) any academic or professional qualifications;
- (d) any honours or distinctions;
- (e) any employment or other relevant experience;
- (f) any other information the candidate thinks is relevant.

The Returning Officer may ask the candidate to edit or redact any information that exceeds the 200 word limit, or that the Returning Officer considers irrelevant. If this does not occur by the deadline specified by the Returning Officer, the Returning Officer has the discretion to withhold the candidate's statement from being distributed to voters.

Ballots and Voting

If, at the close of nominations, there is more than one valid nomination for the position, a ballot will be conducted using BigPulse online voting technology during the period (E) and (F) indicated in the Key Information table above.

Are you interested in learning more?

On July 17, 12-1pm there will be an interactive Zoom Information Session where you can learn more about being a HSR from the current Deputy Chair of the University's WHS&S Committee.

You can register here: <https://uws.zoom.us/meeting/register/Ip5IOtD9TIakDwcTFyAibA>

Candidates should familiarise themselves with the following information:

- [Work Health and Safety Act 2011](#)
- [Work Health and Safety Regulations 2025](#)

For additional information, candidates may also contact the Returning Officer (details below).

Christine Sharpe

Returning Officer

ReturningOfficer@westernsydney.edu.au