WESTERN SYDNEY
UNIVERSITY

Educational Partnerships Committee
Terms of Reference

1. Purpose

To provide institutional oversight and act as an advisory group for Western Sydney University's transnational education (TNE) initiatives, educational entities, and educational partner relationships. This includes offshore campuses and delivery locations, controlled educational entities, third party providers, joint delivery partners and licensed partners, captured under the umbrella of educational partnerships.

The Committee will review academic quality assurance measures and ensure that offshore initiatives and educational partner arrangements are in alignment with the University's strategic plan and compliant with regulatory requirements and standards. It will monitor the performance of an offshore campuses, and onshore and offshore educational partners against the terms of their Agreements – this includes scrutiny of academic and student-related matters, as well as non-academic matters where appropriate. It will provide a communication interface between partners, Faculties, Schools and the governance committees of the University. The Committee will also provide advice on the development of new, and the continuance of existing, onshore and offshore partnerships.

EPC is a sub-committee of the Senate Education Committee. It also works in alignment with the University's TNE Steering Committee to ensure clear oversight of the learning, teaching and engagement of the University's TNE activities.

2. Terms of Reference

a. Provide ongoing monitoring of the performance of an entity or educational partner against the relevant Agreement, including through the mechanism of the Annual Quality Review report cycle and other appropriate program monitoring processes.
b. Develop, monitor and review principles, polices, procedures, risk, compliance, guidelines, quality assurance and standards for all TNE and educational partnership arrangements and make recommendations to Senate Education Committee and Academic Senate, and the University Senior Executive Team as required.
c. Provide guidelines and support to the substructure committees that are connected with each of the offshore campuses, and educational partners, Faculties and Schools for managing quality assurance for subjects and programs delivery.
d. Provide guidelines to ensure compliance with TEQSA, AQF, HESF and accreditation requirements relating to academic programs and standards, service provision and staff qualifications, in particular ensuring equivalence and comparability to standards and services on campus.
e. Monitor and review changes in the University's academic risk profile arising from the activities of onshore and offshore entities and educational partners and report these responses to the Senior Executive Team and the Audit and Risk Committee as required.
f. Monitor Student Experience, Safety and Integrity across all partners including, but not limited to, student outcomes, complaints, appeals, misconduct trends, and progression/completion data, accessible learning resources, support services, grievance handling, and safe study environments
g. To have an advisory role in the consideration of new partnerships and on the continuance and renewal of partnerships, both onshore and offshore.

h. To have a consultative role in the decision-making in relation to the development of a partnership Agreement. This includes, but is not limited to, the endorsement of the decision to progress a partnership to Agreement, as well as consideration of risk mitigation plans, KPIs, teach-out contingencies and termination.
i. Review benchmarking and provide recommendations on the delivery of academic programs at offshore campuses, and by entities and educational partners. This includes considering feedback from Academic Senate, and Senate Education and Assessment committees on their review of data on performance and student feedback on the perception of programs and the learning environment.
j. To consider and report on any matters referred by the Senior Executive Team or Academic Senate.
k. Be guided by the terms of the Third-Party Provider Policy.

3. Membership

1. Chair – to be appointed by the Provost
2. Deputy Chair – nominated by the Chair of the EPC in consultation with the Chair of Senate Education Committee. The nominated member is to be chosen from the elected or appointed academic members of Academic Senate and approved by the Senate Education Committee.
3. Pro-Vice Chancellor, Global Partnerships and Transnational Education
4. Pro-Vice Chancellor, Learning and Teaching (or nominee)
5. Director, Education Quality, Standards and Integrity (or nominee)
6. Manager, Educational Partnerships
7. Deputy University Librarian (or nominee)
8. Registrar (or nominee)
9. Associate Deans (Education and Students) from each Faculty, or nominees
10. Group Entities Relationships Manager (or nominee)

Subject Matter Experts (SMEs) or additional management staff may be invited to attend all or part of any meeting to provide specialized information. Other University personnel may be invited to attend meetings as observers, subject to the approval of the Chair.

4. Meeting Frequency

The Educational Partners Committee will meet a minimum of 4 times per year, as required. E-meetings may be scheduled at the discretion of the Chair to consider urgent matters.

5. Quorum

Quorum is one-half (or if one-half is not a whole number, the whole number next higher than one-half) of the total number of members for the time being of the Committee.

If quorum is not present within 30 minutes of the stated commencement time, the meeting shall automatically lapse and the business on the agenda shall be included in the agenda for the next meeting.

Approved at Senate Education Committee on 17 September 2026