

# WESTERN SYDNEY UNIVERSITY



## ACADEMIC SENATE

The next meeting (Meeting 22/01) of the Academic Senate of Western Sydney University will be held on **Friday, 29 April 2022 at 9:30AM**, at **Parramatta South Campus, Boardroom 1 (PS-EB.2.02) and via Zoom**.

The Zoom details for this meeting are: <https://uws.zoom.us/j/87287104970>

Meeting ID: 872 8710 4970

For apologies and enquiries, please contact Maret Brennan by email at: [maret.brennan@westernsydney.edu.au](mailto:maret.brennan@westernsydney.edu.au).

## AGENDA

### 1 PROCEDURAL MATTERS

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#### ☆1.1 INTRODUCTION, WELCOME, AND APOLOGIES

The Chair of Academic Senate, Professor Robert Mailhammer, will chair the meeting.

#### **Acknowledgement of Country**

*Western Sydney University acknowledges that today's meeting is being held on the country of the Darug, Eora, Dharawal (also referred to as Tharawal) and Wiradjuri peoples and acknowledges their ancestors who have been Traditional Owners of their country for thousands of years. We pay respect to their Elders past and present and thank them for their support of our work in their lands and beyond.*

The Chair will welcome all members and attendees, with a specific mention to:

Newly appointed Academic Senate Members:

- Professor Susan Page, Director of Indigenous Learning and Teaching
- Professor Janice Aldrich-Wright, Associate Dean Research, School of Science

Farewell to Hollie Hammond, the undergraduate student representative who has completed her degree.

In Attendance

- Ms Maret Brennan, Senior Governance Officer
- Mr Kerry Holling, Chief Digital Officer (Item 3.1 and 3.2)
- Ms Karen Davies, Program Manager SMS Portfolio (Item 3.1)
- Ms Libby Hughan, Senior Manager Student Systems (Item 3.1)
- Ms Aizza Biason Stream Lead Enrolments & Studentship (Item 3.1)
- Associate Professor Kate Huppatz (Item 3.3)
- Ms Penny Tribe Executive Director Advancement who will be attending for Professor Possamai -Inesedy

- Ms Jane Hutchison University Secretary
- Ms Sophie Buck, Director Office of Governance Services
- Ms Shubha Devadasen, Associate Director, Office of Governance Services

At the time of writing, apologies had been received from:

Professor Barney Glover, AO  
 Professor Clare Pollock  
 Professor Clive Baldock  
 Professor Kate Stevens  
 Professor Michele Simons  
 Professor Alphaia Possamai-Inesedy  
 Dr Maggie Davidson

### ☆1.2 DECLARATIONS OF INTEREST

Members are requested to declare any interests, in terms of the [Conflict of Interest Policy](#), they may have in relation to the items on this agenda. Further information for members regarding declarations of interest is available on the [Compliance Program Unit webpage](#).

Members are reminded that they should also declare any interests that become apparent during a meeting of Academic Senate or one of its committees.

### ☆1.3 STARRING OF ITEMS

Senate members will be asked which items they wish starred for discussion.

Apart from procedural items, items already starred on the agenda are:

- 3.1 SMS Project Update
- 3.2 Question on Notice
- 3.3 Workload Allocation Principles Matrix (Presentation)
- 3.4 Chairs Report
- 3.6 Student Report
- 3.8 Policy Review

#### **It is recommended:**

*That the documents for all unstarred agenda items be noted and, except where alternative action is noted as appropriate, all recommendations contained in those items be approved.*

### ☆1.4 ORDER OF BUSINESS

There may be some re-arrangement of the order of business to enable some members and attendees to attend other meetings.

### ☆1.5 OTHER BUSINESS

Members are invited to nominate other relevant matters, noting that such items will normally be included on the agenda for a future meeting.

## ☆1.6 MINUTES OF THE PREVIOUS MEETING

AS22/02-1.6  
Page 9

The unconfirmed minutes of the Academic Senate meeting held on Friday 25 February 2022 (Meeting 22/01) have been circulated.

### **It is recommended:**

*That Academic Senate confirms the minutes of the Senate meeting held on Friday, 25 February 2022 (Meeting 22/01), as an accurate record.*

## ☆1.7 ACTION SHEET FROM LAST MEETING

AS22/02-1.7  
Page 27

To assist members with monitoring the work of the Academic Senate, an action sheet from the previous meeting has been circulated.

## **2 BUSINESS ARISING**

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### ☆2.1 No Business Arising

## **3 GENERAL BUSINESS**

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### ☆3.1 SMS Project Update

The Chief Digital Officer and members of the SMS Project Team will attend the meeting to provide an update on the project and to discuss issues raised by the members.

#### **For Discussion and Noting**

### **3.2 QUESTIONS ON NOTICE**

Questions on Notice are a tool that academics from across the University can use to engage with Senate. Questions must be sent to the Chair and the Secretary at least two weeks prior to Senate and must fit within the scope of the [Terms of Reference](#) of Senate. All questions that fit this criterion will be answered, it is up to the discretion of the Chair if questions will be tabled at Senate. The following Question of Notice has been received.

#### **3.2.1 Graduations and SMS**

AS22/02-3.2.1  
Page 30

The paper from Associate Professor Jennifer Mensch and Dr Margarite Poulos is submitted to the Academic Senate as a Question on Notice.

#### **For Discussion**

### ☆3.3 Workload Allocation Principles Matrix Presentation

The presentation will be introduced by Professor Janice Aldrich-Wright, Academic Lead of the WSU Science in Australia Gender Equity (SAGE) Initiative and will be presented by Associate Professor Kate Huppatz, a member of the National Workload Special Interest Group who undertook this work.

#### **For Discussion and Noting**

☆3.4 **REPORT FROM THE CHAIR**

**AS22/02-3.4**

Page 31

A written report from the Chair covering activities undertaken on behalf of the Senate since 25 February has been circulated. The Chair will provide an update on any recent developments and will answer any questions in relation to the report. The Chair's report to the 13 April meeting of the Board of Trustees, will be appended to the Chair's report.

**For Discussion.**

3.5 **REPORT FROM THE VICE-CHANCELLOR**

**AS22/02-3.5**

Page 35

The Vice-Chancellor's Report is appended.

**For Noting.**

☆3.6 **STUDENT REPORT**

**AS22/02-3.6**

Page 50

A report compiled by the student representatives of Senate will be provided at each meeting of Senate for noting.

**For Noting.**

3.7 **HOT TOPICS**

In response to the Senate Review Report recommendations, Senate members have the opportunity to submit a "Hot Topic for discussion prior to each meeting of the Senate.

No Hot Topics were submitted for this meeting.

☆3.8 **POLICY REVIEW**

**3.8.1 Academic Policy Committee Update**

**AS22/02-3.8.1**

Page 51

The purpose of this paper is to provide Academic Senate with an update on the academic policies prioritised for consideration and progress in 2022 by the Academic Senate Policy Committee (ASPC) (Attachment 1). Also included is a list of new/draft policies (Attachment 2) and a list of existing policies that have been revised, which have been presented to ASPC for feedback and endorsement (Attachment 3).

**For Discussion and Noting**

**3.8.2 Policy Variations in Response to COVID-19 – International Admissions Review – **Late Paper****

**AS22/02-3.8.2**

**Page 191**

The purpose of this paper is to seek Senate's approval for the extension to the *Admissions Policy* variations outlined in the updated *Policy Suspension or Variation Instrument – International Student Admissions Temporary Arrangements* to accommodate international applicants impacted by the COVID-19 outbreak

**It is recommended:**

*That Senate approves the extension to the Admissions Policy variations outlined in the updated Policy Suspension or Variation Instrument – International Student Admissions Temporary Arrangements to accommodate international applicants impacted by the COVID-19 outbreak.*

**3.9 APPROVAL OF SCHOLARSHIPS**

**3.9.1 Donor Funded Scholarships**

**AS22/02-3.9.1**

Page 57

The purpose of this paper is to seek approval for two newly created Donor Funded Scholarships.

**It is recommended:**

*That the Academic Senate approve the following proposed new Donor Funded Scholarships:*

- *Two Favorite Emerging Leaders in Protected Cropping Post Graduate Scholarships*

**3.9.2 University Funded Scholarships**

**AS22/02-3.9.2**

Page 59

The purpose of this paper is to seek approval for a new University Funded Scholarship and the amendment to the eligibility criteria of an existing University Funded Scholarship

**It is recommended:**

*That the Academic Senate approves the following University Funded Scholarships:*

- *Opportunity Scholarship (changed eligibility criteria)*
- *Indigenous ASPIRE Program Scholarship (new)*

**3.10 APPROVAL OF GRADUANDS**

**AS22/02-3.10**

Page 64

The purpose of this paper is to notify the Academic Senate of the number of students that have had their graduation conferred by the Chair of the Academic Senate on behalf of Academic Senate.

**For Noting**

**3.11 APPROVAL OF UNIVERSITY MEDALS**

**AS22/02-3.11**

Page 66

The purpose of this paper is to advise the Academic Senate of students who will be awarded a University Medal, as approved by the Chair of the Academic Senate, on behalf of the Senate

### **3.12 POSTHUMOUS AWARDS**

#### **3.12.1 Posthumous Coursework Award – [REDACTED]**

**AS22/02-3.12.1**

Page 69

The *Posthumous Awards and Aegrotat Grades Policy* states that Academic Senate and Senate Assessment Committee should be notified of the rationale and decision to approve a Posthumous award.

The School of Law Academic Committee approved the awarding of the course 2538 Bachelor of Social Science/Bachelor of Laws posthumously to [REDACTED] ([REDACTED]). This is also to be noted at the 17 May 2022 meeting of the Senate Assessment Committee.

**For noting**

### **3.13 SENATE EDUCATION COMMITTEE REVIEW OF TERMS OF REFERENCE**

**AS22/02-3.13**

Page 78

**For Approval**

## **4 REPORTS AND RECOMMENDATIONS FROM SENATE COMMITTEES**

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Items 4.1 – 4.9 provide an overview of the matters dealt with by Senate standing committees.

### **4.1 SENATE EXECUTIVE COMMITTEE**

Senate Executive Committee conducted the following meetings:

Electronic Meeting 22/03 held between 1 April and 4 April 2022 to review and endorse appointments to Senate Standing Committees. A report was not circulated for this meeting.

**For Noting.**

### **4.2 RESEARCH COMMITTEE**

**AS22/02-4.2**

Page 84

The Research Committee met on Thursday 24 February 2022 (meeting 22/01). The minutes are appended.

**For Noting**

### **4.3 RESEARCH STUDIES COMMITTEE**

**AS22/02-4.3**

Page 98

The Research Studies Committee met on Tuesday, 8 February 2022 (meeting 22/01) and Tuesday 8 March 2022. The minutes are appended.

**For Noting.**

### **4.4 SENATE EDUCATION COMMITTEE**

**AS22/02-4.4**

Page 124

Senate Education Committee met on Thursday 3 March 2022, (meeting 21/06).  
The minutes are appended.

**For Noting**

**4.5 ACADEMIC PLANNING AND CURRICULUM APPROVALS COMMITTEE**

**AS22/02-4.5**

Page 132

The Academic Planning and Curriculum Approvals Committee (APCAC) met on Tuesday 1 March (meeting 22/02) and Tuesday 5 April 2022 (meeting 22/03)

**It is recommended:**

*That Academic Senate notes the report of the Academic Planning and Courses Approvals Committee meeting held on Tuesday 1 March 2022 (meeting 22/02) and Tuesday, 5 April 2022 (meeting 22/03) and approves the recommendations contained therein.*

**4.6 SENATE ASSESSMENT COMMITTEE**

**AS22/02-4.5**

Page 147

The Senate Assessment Committee met on Tuesday, 22 February 2022 (meeting 22/01). The minutes are appended. The Committee held an additional meeting on Tuesday 12 April 2022 and the Minutes will be available at the next meeting of the Academic Senate.

**For Noting**

**4.7 THE COLLEGE ACADEMIC PATHWAY PROGRAM COMMITTEE**

**AS22/02-4.7**

Page 157

The College Academic Pathway Program Committee met on Thursday, 17 February 2022 (WSTC22/01). The Minutes are appended.

**For Noting.**

**4.8 ACADEMIC SENATE POLICY COMMITTEE**

**AS22/02-4.8**

Page 166

The Academic Senate Policy Committee (ASPC) met on Wednesday, 2 March 2022. (22/02). The minutes are appended.

**For Noting.**

**4.9 THIRD PARTY PROVIDER COMMITTEE**

**AS22/02 -4.9**

**Page 170**

The Third-Party Provider Committee (TPPC) met on Thursday 27 January 2022 (Meeting 22/01) and Thursday 31 March 2022 (22/02) The Minutes for 27 January are appended. The Minutes for the 31 March Meeting will be available at the next meeting of the Academic Senate.

#### 4.10 2021 ANNUAL REPORTS

AS22/02-4.10

The purpose of this item is for Senate to ensure that all Standing Committees of Academic Senate are carrying out their functions in accordance with their Terms of Reference.

Item	Committee	Page No.
4.10.1	Multidisciplinary Teaching and Learning Committee Humanities, Arts and Social Science (HASS) Cluster	175
4.10.2	Multidisciplinary Teaching and Learning Committee Science, Technology, Engineering and Mathematics (STEM) Cluster	182
4.10.3	Multidisciplinary Teaching and Learning Committee Health and Medicine Cluster	187
4.10.4	Research Committee	Deferred to next meeting

**For Discussion and Noting.**

#### 4.11 BOARD OF TRUSTEES

The next meeting of the Board of Trustees is scheduled for 8 June 2022. Summaries and minutes of the Board of Trustees meetings are available on the University website at:

[https://www.westernsydney.edu.au/about\\_uws/leadership/board\\_of\\_trustees](https://www.westernsydney.edu.au/about_uws/leadership/board_of_trustees)

### 5 FOR INFORMATION

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#### 5.1 Distribution of Academic Senate Papers for Future Meetings.

Ms Sophie Buck, Director Office of Governance Services will outline the new arrangements.

### 6 NEXT MEETING

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The next Academic Senate meeting is scheduled for **Friday, 17 June 2022**. Details regarding location will be advised closer to the meeting date.

Meeting dates for 2022 are as follows:

- 12 August
- 14 October
- 9 December.

Meetings commence at 9:30AM and conclude by 12:30PM.