WESTERN SYDNEY
UNIVERSITY

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ACADEMIC SENATE

The next meeting (Meeting 17/04) of the Academic Senate of Western Sydney University will be held on **Friday 18 August 2017** at **9:30am** in the **Boardroom, Ground Floor, Building AD, Werrington North campus.**

For apologies and enquiries, please contact Sara Godfrey on (02) 9678 7859 or email S.Godfrey@westernsydney.edu.au

AGENDA

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1   PROCEDURAL MATTERS

☆1.1   INTRODUCTION, WELCOME, AND APOLOGIES

The Chair of Academic Senate, Associate Professor Paul Wormell, will chair the meeting and welcome two new members, Associate Professor Slade Jensen (elected member, School of Medicine) and Mr Phil Craig (elected undergraduate student member.)

At the time of writing, apologies had been received from Professor Carol Reid and Professor Deborah Sweeney. Any further apologies will be reported.

☆1.2   DECLARATIONS OF INTEREST

Members are requested to declare any interests, in terms of the *Conflict of Interest Policy*, they may have in relation to the items on this agenda. Further information for members regarding declarations of interest is available on the Leadership and Governance webpage.

Members are reminded that they should also declare any interests that become apparent during a meeting of Academic Senate or one of its committees.

☆1.3   STARRING OF ITEMS

Senate members will be asked which items they wish starred for discussion.

Apart from procedural items, items already starred on the agenda are:

- 3.1   Report from the Chair
- 3.2   Report from the Vice-Chancellor
- 3.3   Consultation on the Strategic Plan and Academic Structure
- 3.6   *Transforming Western Sydney University*
- 3.7.1   Research Impact and Engagement
- 3.8   Leiden Rankings 2017 – Lead Dean (Global Rankings)
- 4.6   School/Institute Research and Higher Degree Research Committee Reports

- 4.7 Report and Proposed Retirement of the Academic Governance Working Party

It is recommended:
That the documents for all unstarred agenda items be noted and, except where alternative action is noted as appropriate, all recommendations contained in those items be approved.

☆1.4 ORDER OF BUSINESS

There may be some re-arrangement of the order of business to enable some members and attendees to travel to other meetings.

☆1.5 OTHER BUSINESS

Members are invited to nominate other relevant matters, noting that such items will normally be included on the agenda for a future meeting.

☆1.6 MINUTES OF THE PREVIOUS MEETING　　　　　AS17/04-1.6
Page 001

The unconfirmed minutes of the Academic Senate meeting held on 23 June 2017 are appended.

It is recommended:
That Academic Senate confirms the minutes of the Senate meeting held on 23 June, as an accurate record.

☆1.7 ACTION SHEET FROM LAST MEETING　　　　　AS17/04-1.7
Page 015

To assist members with monitoring the work of the Academic Senate, an action sheet from previous meetings is provided.

2 BUSINESS ARISING

Items of business arising not covered elsewhere in the agenda are included in this section for noting.

2.1 Minute 3.11.2 *Course Advice to Students Policy* – Associated Information

The Chair noted some editorial changes received from a member unable to attend, and Senate agreed to these changes. Arrangements are being made to publish the revised version of the Policy on the Policy DDS System.

2.2 Minute 3.11.3 *Admissions Policy*

Arrangements are being made to publish the revised version of the Policy on the Policy DDS System.

2.3 Minute 3.11.4 *Honours in Bachelor Awards Policy*

Arrangements are being made to publish the revised version of the Policy on the Policy DDS System.

3   GENERAL BUSINESS

☆3.1   REPORT FROM THE CHAIR   AS17/04-3.1
Page 016

A written report from the Chair covering activities undertaken on behalf of the Senate since 23 June is appended. Also appended is the Chair's report to the 9 August 2017 meeting of the Board of Trustees.

The Chair will provide an update on any recent developments and will answer any questions in relation to the reports, if requested.

☆3.2   REPORT FROM THE VICE-CHANCELLOR   AS17/04-3.2
Page 022

The Vice-Chancellor's Report is appended.

☆3.3   CONSULTATION ON THE STRATEGIC PLAN AND ACADEMIC STRUCTURE

To further the consultation process on the review of the University's strategic plan and academic structure, a Draft Green Paper was presented to the Academic Senate at its 23 June 2017 meeting. This has been followed by a series of consultation meetings.

Professor Sharon Bell will provide an update on key issues informing a draft white paper, and the Vice-Chancellor and Chair of Academic Senate Forum that took place on 2 August 2017 at Parramatta South Consultation on the *Consultation of Academic Structures*.

3.4   HIGHER EDUCATION STANDARDS AND REGULATION
[Securing Success: 6.16 Aspire to the highest standards of university governance and accountability]

3.4.1 Educational Compliance Update

The revised *Higher Education Standards Framework (Threshold Standards) 2015* commenced from 1 January 2017 as a legislative instrument, and re-registration of the University to ensure it meets these standards is due in May 2018.

An update will be provided for Academic Senate at the October meeting.

3.4.2 *Securing Success* Dashboard 2017-2020 Half Year Update

AS17/04-3.4.2
Page 032

An update on the Western Sydney University *Securing Success 2017-2020* Dashboard was provided to the Board of Trustees 16 June meeting. The paper is appended.

For information

3.5   SENATE WORK PLAN   AS17/04-3.5
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[Securing Success: 6.5 Promote inclusive and participatory decision-making; 6.7 Foster a strong culture and track record of successful renewal and innovation, achieved through the determination, creativity and hard work of all staff; 6.16 Aspire to the highest standards of university governance and accountability]

The latest revised draft Senate Work Plan is appended, incorporating updates to reflect the revised *Securing Success* dashboard indicators and the consultation about *Securing Success* and academic structures.

For information

☆3.6 *TRANSFORMING WESTERN SYDNEY UNIVERSITY*

On Thursday 21 July 2016 the Vice-Chancellor provided an overview of the University's current performance and financial position and key future strategic initiatives. Transforming Western Sydney University (*TWSU*) is a suite of these related strategic initiatives organised into five thematic areas, to enact the *Securing Success* strategies.

Professor Denise Kirkpatrick will provide a verbal update on *TWSU* projects.

3.7 RESEARCH

☆3.7.1 Research Impact and Engagement

AS17/04-3.7.1
Page 042

An update on the Australian Research Council's (ARC) assessment (ratings and feedback) of the impact case studies and engagement narratives submitted by Western Sydney University to the 2017 *Engagement and Impact Assessment Pilot* (EIAP) and an overview of the University's approach to the 2018 assessment of engagement and impact will be provided by the Director of Research Strategy, Dr Shantala Mohan. A paper is appended.

For information

☆3.8 LEIDEN RANKINGS 2017 – LEAD DEAN (GLOBAL RANKINGS)

AS17/04-3.8
Page 049

Professor Kevin Dunn will provide an update on the Leiden 2017 bibliometric rankings which were released on Wednesday 17th May, 2017.

3.9 RED TAPE TASK FORCE

The Red Tape Task Force (RTTF) was established to review a range of administrative tasks required in support of teaching and research programs. This initiative of the Board of Trustees aimed to identify opportunities to free up academic time currently spent on administration, while improving efficiencies and processes.

An update will be provided to Academic Senate at the October meeting.

3.10 THE SELF-REVIEW OF ACADEMIC SENATE

AS17/04-3.10
Page 056

A paper is appended to provide Academic Senate with an updated progress report on the set of action items arising from Senate's Self-Assessment Survey completed in late 2015.

3.11 ACADEMIC POLICY REVIEW

3.11.1 Academic Policy Advisory Group (APAG)

An update on the academic policies prioritised for consideration and progress to date by the Academic Policy Advisory Group (APAG) is listed below. APAG will next meet on 16 August 2017.

Policy	Status
Advanced Standing Policy	The revised version approved by Academic Senate on 21 October 2016 has been published. The implementation plan was discussed at 24 May APAG meeting.
Articulation Pathways Policy	The 26 October 2016 APAG meeting discussed a proposed new version of the *Articulations Policy* and *Procedures*. This version was further amended to align with the new Partnerships and Pathways Framework. Consultation has occurred and the policy, procedures and a delegations document are on this agenda for consideration at Item 3.11.2.
Course Design Policy	The Terms of Reference and membership for the Working Party have been agreed noting that this work will be heavily influenced by the 21st Century Curriculum Project, with guidance from the Project Implementation Advisory Group. Amendments to the *Postgraduate Coursework Policy* regarding Graduate Certificates are being investigated by OQP for any necessary compliance updates.
Disruption to Studies Policy (renamed from Special Consideration Policy)	The new *Disruption to Studies Policy* and associated guidelines were approved at the 21 October 2016 meeting of Academic Senate. An implementation plan is being devised which may involve alignment of some other processes.
Lecture Recording Policy Review	A draft revised *Educational Video Policy* was discussed at the 24 May APAG. Development is continuing via LaTTe.
Progression and Unsatisfactory Academic Progress	A revised *Progression Policy* was agreed at the 16 February meeting of APAG and endorsed at the 7 March meeting of Education Committee. The new policy will be provided to the October meeting of Academic Senate for consideration.

Members are invited to submit expressions of interest in contributing to the review of particular academic policies (please submit these to Gillian.Brown@westernsydney.edu.au).

For information

3.11.2 Articulation Policy   AS17/04-3.11.2
                                                                     Page 061

A paper outlining the policy updates for Academic Senate is appended. The revised Policy has been amended to align with the revised *Courses and Units Approvals Policy* and meet requirements of the *Higher Education Standards Framework (Threshold Standards) 2015.*

It is recommended:

> *That Academic Senate approved the proposed revised Articulation Pathway Policy, Articulation Pathway Procedures and Articulation Approval Authorities and Delegations document from date of publication.*

For consideration

3.12 AWARDS OF THE UNIVERSITY MEDAL AND POSTHUMOUS AWARDS

No awards for noting at this meeting

3.13 APPROVAL OF SCHOLARSHIPS

AS17/03-3.13
Page 073

Academic Senate is requested to consider the following proposals for amendment to a University Funded Scholarships prepared by the Office of Advancement and Alumni:

- Allianze Refugee Scholarship.

It is recommended:

> *That Academic Senate approves amendments to the following Scholarships:*
> - *Allianze Refugee Scholarship.*

For consideration

4 REPORTS AND RECOMMENDATIONS FROM SENATE COMMITTEES

Items 4.1 – 4.7 provide an overview of the matters dealt with by Senate standing committees.

4.1 SENATE EXECUTIVE COMMITTEE

AS17/04-4.1
Page 074

The Senate Executive Committee conducted electronic meetings from 7 July to 12 July 2017 and 14 July to 19 July 2017. The reports of these meeting are appended.

It is recommended:

> *That Academic Senate notes the report of the electronic meeting conducted from 7 July to 12 July 2017 and 14 July to 19 July 2017.*

4.2 RESEARCH COMMITTEE

The Research Committee met on 10 August 2017. The minutes of this meeting will be included on the October agenda of Senate.

4.3 RESEARCH STUDIES COMMITTEE

AS17/04-4.3
Page 079

The Research Studies Committee conducted an electronic meeting from 20 June to 27 June 2017. The report of this meeting is appended.

It is recommended:

> *That Academic Senate notes the report of the electronic meeting conducted from 20 June to 27 June 2017 of the Research Studies Committee.*

4.4   EDUCATION and ASSESSMENT COMMITTEES   AS17/04-4.4
                                                                                                      Late Paper

The Assessment Committee met on 25 July 2017. The minutes of this meeting will be provided as a late paper.

It is recommended:

> *That Academic Senate note the minutes of the Assessment Committee meeting on 25 July 2017.*

4.5   ACADEMIC PLANNING AND COURSES APPROVALS COMMITTEE
                                                                                                      AS17/04-4.5
                                                                                                      Late Paper

The Academic Planning and Courses Approvals Committee (APCAC) met on 27 June and 27 July 2017. The combined report of these meetings will be provided as a late paper.

It is recommended:

> *That Academic Senate notes the reports of the meeting on 27 June and 27 July 2017 meetings of the Academic Planning and Courses Approvals Committee and approves the recommendations contained therein.*

☆4.6 SCHOOL/INSTITUTE RESEARCH AND HIGHER DEGREE RESEARCH COMMITTEE REPORTS   AS17/04-4.6
                                                                                                      Page 084

The 2016 Annual Report for the School of Computing, Engineering and Mathematics is appended. Professor Simeon Simoff, Dean of the School of Computing, Engineering and Mathematics will be invited to speak to this report.

It is recommended:

> *That Academic Senate notes the 2016 Annual Report of the Research and Higher Degree Committee of the School of Computing, Engineering and Mathematics.*

☆4.7 REPORT AND PROPOSED RETIREMENT OF ACADEMIC GOVERNANCE WORKING PARTY
                                                                                                      AS17/04-4.7
                                                                                                      Page 093

At the 16 February 2017 meeting, Working Party members agreed to review the ongoing work at the May meeting to determine whether further meetings are required.

On 19 May 2017 it was agreed by all members that:
> *The purpose of this working group, as stipulated in the Terms of Reference has been achieved.*

The notes of the last Academic Governance Working Party meeting are appended with the Terms of Reference for the group.

For discussion

4.8   THE COLLEGE ACADEMIC COMMITTEE   AS17/04-4.8
<div align="right">Page 098</div>

The College Academic Committee met face to face on 29 June 2017 and 20 July 2017. An electronic meeting was also conducted commencing 26 July 2017. The minutes of these meetings are appended.

4.9   BOARD OF TRUSTEES

The Board of Trustees met on 9 August 2017.

The next meeting of the Board of Trustees is scheduled for 9 August 2017. Summaries of Board of Trustees meetings, and minutes of Board of Trustees meetings, are available on the University website at:

https://www.westernsydney.edu.au/about_uws/leadership/board_of_trustees/board_meetings/board_of_trustees_meetings_2017 .

5   FOR INFORMATION

No items.

6   NEXT MEETING

The next Academic Senate meeting is arranged for *Friday 20 October 2017*. This meeting will be held in the *Boardroom, Building AD Werrington North Campus.*

The Academic Senate meeting dates for 2017 are as follow:
- Friday 8 December – To be Advised

Meetings commence at 9:30am and conclude by 12:30pm.