WESTERN SYDNEY UNIVERSITY

ACADEMIC SENATE

The next meeting (Meeting 19/03) of the Academic Senate of Western Sydney University will be held on **Friday 21 June 2019** at **9:30AM,** in **Level 9, Conference Room 2, Peter Shergold Building, Parramatta City Campus.**

For apologies and enquiries, please contact Angela MacDonald on (02) 4570 1368 or email a.macdonald@westernsydney.edu.au.

AGENDA

1   PROCEDURAL MATTERS

☆1.1   INTRODUCTION, WELCOME, AND APOLOGIES

The Chair of Academic Senate, Associate Professor Alphia Possamai-Inesedy, will chair the meeting. The Chair will welcome all members with the following in particular:

- Welcome to Professor Peter Shergold AC, Chancellor, in attendance at this meeting of Senate.
- Welcome to Professor Anna Cody, Dean, School of Law, as a new ex-Officio member of Senate.
- Welcome to Associate Professor Christine Johnston, School of Education, as Acting Dean during Dr Katina Zammit's long service leave.
- Welcome to Professor Brian Stout, School of Social Sciences and Psychology, as Acting Dean – representing Professor Kevin Dunn.
- Welcome to newly elected student Senate members; Postgraduate student member Ms Taurai Moyo, and Undergraduate student members, Ms Hollie Hammond and Ms Rosina Armstrong-Mensah with a term of office of two years, to 31 May 2021.
- Farewell to Ms Lisa Tyson as an interim member of Senate as Acting University Librarian. Mr Pete Maggs commences in the role in July 2019.
- Welcome to Associate Professor Sarah Zhang, School of Computing Engineering and Mathematics, and Associate Professor Juan Francisco Salazar, School of Humanities and Communication Arts, present at this meeting of Senate to speak to item 3.5 on Sustainability.
- Welcome to Mr Steve Hannan, Executive Director, Research, Development and Engagement, present at this meeting of Senate to speak to item 3.6 on ERA.

At the time of writing, apologies had been received from: Professor Denise Kirkpatrick, Professor Deborah Hatcher, Professor James Arvanitakis, Professor Kevin Dunn, Associate Professor Khoa Le, Associate Professor Susanne Gannon and Dr Katina Zammit.

☆1.2   DECLARATIONS OF INTEREST

Members are requested to declare any interests, in terms of the Conflict of Interest Policy, they may have in relation to the items on this agenda. Further information for

members regarding declarations of interest is available on the [Leadership and Governance webpage](#).

Members are reminded that they should also declare any interests that become apparent during a meeting of Academic Senate or one of its committees.

☆1.3   STARRING OF ITEMS

Senate members will be asked which items they wish starred for discussion.
Apart from procedural items, items already starred on the agenda are:

- 3.1 Report from the Chair
- 3.2 Report from the Vice-Chancellor
- 3.4 Academic Senate Review – Final Report
- 3.5 Sustainability
- 3.6 ERA Update

It is recommended:
That the documents for all unstarred agenda items be noted and, except where alternative action is noted as appropriate, all recommendations contained in those items be approved.

☆1.4   ORDER OF BUSINESS

There may be some re-arrangement of the order of business to enable some members and attendees to travel to other meetings.

☆1.5   OTHER BUSINESS

Members are invited to nominate other relevant matters, noting that such items will normally be included on the agenda for a future meeting.

☆1.6   MINUTES OF THE PREVIOUS MEETING

AS19/03-1.6
Page 001

Unconfirmed minutes of the Academic Senate meeting held on 12 April 2019 are appended.

It is recommended:
That Academic Senate confirms the minutes of the Senate meeting held on 12 April 2019, as an accurate record.

☆1.7   ACTION SHEET FROM LAST MEETING

AS19/03-1.7
Page 017

To assist members with monitoring the work of the Academic Senate, an action sheet from the previous meeting is appended.

2   BUSINESS ARISING

Items of business arising not covered elsewhere in the agenda are included in this section for noting and/or approval.

2.1 ACADEMIC PROMOTIONS 2018

AS19/03-2.1
Page 019

A report of Academic Promotions in 2018 is appended. This report is provided in accordance with the Western Sydney University Academic Promotion Procedure: https://policies.westernsydney.edu.au/document/view.current.php?id=301

For noting.

3   GENERAL BUSINESS

☆ 3.1 REPORT FROM THE CHAIR

AS19/03-3.1
Page 026

A written report from the Chair covering activities undertaken on behalf of the Senate since 12 April is appended. The Chair will provide an update on any recent developments and will answer any questions in relation to the report, if requested. The Chair's report to the 12 June meeting of the Board of Trustees, is also attached.

☆ 3.2 REPORT FROM THE VICE-CHANCELLOR

AS19/03-3.2
Page 050

The Vice-Chancellor's Report is appended.

3.3 STUDENT REPORT

AS19/03-3.3
Late paper

A report compiled by the student representatives of Senate will be provided at each meeting of Senate for noting.

☆ 3.4 ACADEMIC SENATE REVIEW – FINAL REPORT

AS19/03-3.4
Page 059

The Senate Review is complete; the Final report is appended for discussion and approval by Academic Senate.

It is recommended:
That Academic Senate:
(1)   approves the external review report of Academic Senate and accepts all recommendations contained in the review in principle;
(2)   requests that the Chair of Academic Senate implements the recommendations in accordance with an implementation plan to be developed by Senate Executive Committee.
(3)   Forwards the final report to the Board of Trustees for noting.

☆ **3.5 SUSTAINABILITY**

Learning and Teaching (L&T), and Global Rankings
On the theme of Sustainability at WSU, Professor Simon Barrie, Pro Vice-Chancellor (Learning Futures) will provide a presentation on L&T and Global Rankings.

Research Theme Leaders on Sustainability
Associate Professor Sarah Zhang, School of Computing Engineering and Mathematics, and Associate Professor Juan Francisco Salazar, School of Humanities and Communication Arts, will provide a presentation on Sustainability from a Research perspective.

☆ **3.6 ERA UPDATE**
Mr Steve Hannan, Executive Director - Research, Development and Engagement will provide a presentation update on the Excellence in Research for Australia (ERA).

For discussion.

3.7 TEQSA REGISTRATION RENEWAL UPDATE

AS19/03-3.7
Page 113

An update on the TEQSA Registration Renewal is appended.

It is recommended:
That Academic Senate notes the progress on implementation of the action plan in response to TEQSA's requests for information and suggestions for improvement.

3.8 ACADEMIC POLICY REVIEW

3.8.1 Academic Policy Advisory Group (APAG)

An update on the academic policies prioritised for consideration and progress to date by the Academic Policy Advisory Group (APAG) is listed below. APAG met on 16 May 2019.

New *Curriculum Design and Approvals Policy*	The final Course Design Principles, to facilitate the drafting of the new *Course Design Policy* were discussed at the 12 March meeting of the Education Committee and endorsed at the 2 April meeting of APCAC. These principles provide the basis for the new *Curriculum Design and Approvals Policy,* which is scheduled to be provided to the December 2019 Senate for consideration.
Disruption to Studies Policy (renamed *Special Consideration Policy*)	The publication and implementation of this policy is stalled awaiting the implementation of interim strategies for the e-Forms project, expected by mid-2019. A review of the approved Policy to ensure terminology is updated before publishing, has been commenced.
Enrolment Policy	Some difficulties arising from the successful Withdrawal of Academic Penalty applications for practicums were advised by the University Complaints Resolution Manager and discussed at the February and May meeting of APAG where it was agreed to progress the revised Policy through the consultation and approval process.

Examinations Policy	Following discussions with Audit and Risk around exam collection it was considered that it would be beneficial for the responsibility for the collection of examination papers to be specified in the *Examinations Policy* and *Procedures.* Proposed amendments were discussed at the 16 May 2019 meeting of APAG where it was agreed to progress the revised Policy through the consultation and approval process.
Revised Learning Technologies Policy	A draft revised *Learning Technologies Policy*, discussed at the 17 October 2018 APAG meeting, was noted at the 4 March 2019 meeting of the University Executive Committee, released on the Policy DDS Bulletin Board from 11 April to 6 May, and will be considered at the 25 June meeting of the Education Committee.
Revised and Renamed Lecture Recording Policy	The revised and renamed *Multimedia Production and Use Policy,* developed by LaTTe, has been discussed at APAG and Assessment Committee, provided to Deans for preliminary comment and discussed at the 4 March and endorsed at the 15 April meetings of the University Executive Committee. This substantially revised and renamed policy was released on the Policy DDS Bulletin Board for comment from 8 to 23 May and will be considered at the 25 June meeting of the Education Committee.
Progression and Unsatisfactory Academic Progress	The substantially revised and renamed *Progression Policy* was endorsed at the 7 March 2017 meeting of Education Committee. Associated process and system work has commenced to facilitate the successful implementation of the revised Policy, which will be provided for consideration of Senate when implementation timelines are confirmed. This is expected to be at the October 2019 Senate.
Student Fees Policy	In January 2019 the then acting Vice-Chancellor approved changes to the calculation for Student Services and Amenities Fees (SSAF) to include online students and simplify the method. These changes now need to be reflected in the Student Fees Policy. These minor and managerial changes were reviewed at the 16 May meeting of APAG and are provided at item 3.8.2 for consideration.
Student International Mobility Policy	Following recommendations from an audit review, a draft proposed new Academic Senate approved *Student International Mobility Policy* was provided to the 10 September Executive Committee for comment and discussed at the 17 October 2018 meeting of APAG. The latest version was provided to the 19 March 2019 meeting of the Research Studies Committee and placed on the Policy DDS in March for broad University comment. Feedback from these two sources is being.
Student Misconduct Rule and Student Code of Conduct	The review of the Student Misconduct Rule (due 1 September 2016 – Board of Trustees approved Policy/Rule) has been progressed and the separate but related Student Code of Conduct (due 25 July 2011 – Vice-Chancellor approved Policy). Feedback was sought from members of APAG at the 16 May meeting.

Student Placement Policy	A working group of APAG has completed the full review of this policy, with broad consultation as part of the process. A revised version was discussed at the 14 February APAG where it was agreed to progress this version through the consultation and approval process. This revised discussed at the 15 April meeting of the University Executive Committee and will shortly be released on the Policy DDS Bulletin Board for broad comment.
New *Surveys Policy*	A proposed new *Surveys Policy* has been discussed at APAG, provided to Deans, Directors and Deputy Deans for initial comments and will be progressed to Executive Committee in 2019.
University Medals and Deans Medals provisions (*Graduations Policy*)	A working group of APAG and a sub-group of the Research Studies Committee have been reviewing Dean's medal provisions and University Medal provisions respectively. Draft initial updates to the Graduations Policy were discussed at the 14 February and 16 May meetings of APAG. Preliminary feedback will be sought from Deans and Deputy Deans before progressing the revised Policy through the consultation and approval process.

3.8.2 Student Fees Policy - Revised

AS19/03-3.8.2
Page 122

The purpose of this paper is to seek Academic Senate approval to proposed amendments to one clause of the Student Fees Policy.

It is recommended:
That Academic Senate approves the revised version of the Student Fees Policy from the date of approval.

Members are invited to submit expressions of interest in contributing to the review of particular academic policies, please submit these to Ms Allyson McDonald, Executive Governance Officer.

3.9 AWARDS OF THE UNIVERSITY MEDAL AND POSTHUMOUS AWARDS

At this meeting of Senate, no University Medals or Posthumous Awards are required to be noted.

3.10 APPROVAL OF SCHOLARSHIPS

Donor Funded Scholarships

AS19/03-3.10
Page 123

Academic Senate is requested to consider the following proposals for new Donor Funded Scholarships, prepared by the Office of Advancement and Alumni:

The SGS Economics and Planning Graham Larcombe Scholarship
This new undergraduate scholarship is intended for students who are currently enrolled full-time in their third year (or equivalent) of the combined Bachelor of Planning/Master of Urban Management and Planning degree (i.e. students in their third/final year of the Bachelor of Planning with an acceptance in the Master of Urban Management and Planning program). Applicants need to achieve a credit average in

core units 101591 and 101590 to the Bachelor of Planning course that have a socio-economic focus. The recipient is expected to maintain satisfactory academic progress by passing all subject attempts and maintaining a Pass average (GPA 4.0 or greater) for the duration of the scholarship.

Mediserve Nursing Agency ATSI Scholarship in Nursing
This new undergraduate scholarship is intended for students who are commencing study or currently enrolled full-time in any year of the Bachelor of Nursing. The recipient is expected to maintain satisfactory academic progress by passing all subject attempts and maintaining a Pass average (GPA 4.0 or greater) for the duration of the scholarship.

Professor Kai Yip Cho Memorial Undergraduate Scholarship
This new undergraduate scholarship is intended for students who are new or continuing students enrolled in an undergraduate degree at Western Sydney University than includes Biochemistry and/or Microbiology. Applicants must be achieving a GPA of 5 or above or an ATAR of 85 and above. The recipient is expected to maintain satisfactory academic progress by passing all subject attempts and maintaining a Credit average (GPA 5.0 or greater) for the duration of the scholarship.

ESR Scholarship
This new undergraduate scholarship is intended for students who are currently enrolled full-time in their second year of the Bachelor of Business (Property). The recipient is expected to maintain satisfactory academic progress by passing all subject attempts and maintaining a Pass average (GPA 4.0 or greater) for the duration of the scholarship.

It is recommended:
That Academic Senate approves the following proposed University Donor Funded Scholarships:

- *The SGS Economics and Planning Graham Larcombe Scholarship*
- *Mediserve Nursing Agency ATSI Scholarship in Nursing*
- *Professor Kai Yip Cho Memorial Undergraduate Scholarship*
- *ESR Scholarship*

4 REPORTS AND RECOMMENDATIONS FROM SENATE COMMITTEES

Items 4.1 – 4.7 provide an overview of the matters dealt with by Senate standing committees.

4.1 SENATE EXECUTIVE COMMITTEE

AS19/03-4.1
Page 128

The Senate Executive Committee met on 17 May 2019 – minutes appended.

It is recommended:
That Academic Senate notes the minutes of the meeting held on 17 May 2019 of the Senate Executive Committee.

4.2   RESEARCH COMMITTEE

AS19/03-4.2
Page 132

The Research Committee met on 11 April 2019 – minutes appended.

It is recommended:
That Academic Senate notes the minutes of the meeting held on 11 April 2019 of the Research Committee.

4.3   RESEARCH STUDIES COMMITTEE

AS19/03-4.3
Page 138

The Research Studies Committee met on 16 April and 21 May 2019 – minutes appended. The meeting held on 21 May was inquorate with recommendations made by those present, final approval was sought by an Executive Committee meeting held on the same day.

It is recommended:
That Academic Senate notes the minutes of the meetings held on 16 April and 21 May 2019 of the Research Studies Committee.

4.4   EDUCATION COMMITTEE

AS19/03-4.4
Page 157

The Education Committee met on 7 May 2019 – minutes appended.

It is recommended:
That Academic Senate notes the minutes of the meeting held on 7 May 2019 of the Education Committee.

4.5   ACADEMIC PLANNING AND COURSES APPROVALS COMMITTEE

AS19/03-4.5
Late paper

The Academic Planning and Courses Approvals Committee (APCAC) met on 7 May and 6 June 2019 – the combined report will be provided as a late paper.

It is recommended:
That Academic Senate notes the report of the Academic Planning and Courses Approvals Committee meetings held on 7 May and 6 June 2019, and approve the recommendations contained therein.

4.6   ASSESSMENT COMMITTEE

AS19/03-4.6
Page 166

The Assessment Committee met on 28 May 2019 – minutes appended.

It is recommended:
That Academic Senate notes the minutes of the meeting held on 28 May 2019 of the Assessment Committee.

4.7 THE COLLEGE ACADEMIC PATHWAY PROGRAM COMMITTEE

The College Academic Pathway Program Committee met face to face on 26 March, and held electronic meetings on 13-18 March and 11-29 April 2019, minutes appended.

It is recommended:
That Academic Senate notes the minutes of the College Academic Pathway Program Committee face to face meeting held on 26 March, and electronic meetings on 13-18 March and 11-29 April 2019.

4.8 BOARD OF TRUSTEES

The next meeting of the Board of Trustees is scheduled for 7 August 2019. Summaries and minutes of the Board of Trustees meetings are available on the University website at:

https://www.westernsydney.edu.au/about_uws/leadership/board_of_trustees/board_meetings

5 FOR INFORMATION

No items.

6 NEXT MEETING

The next Academic Senate meeting is arranged for **Friday 16 August 2019, Conference Room 1 & 2, Level 9, Liverpool campus.**

Remaining meeting dates for 2019 are as follows:
- 16 August
- 18 October
- 6 December

Meetings commence at 9:30AM and conclude by 12:30PM.