WESTERN SYDNEY
UNIVERSITY

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ACADEMIC SENATE

The next meeting (Meeting 20/06) of the Academic Senate of Western Sydney University will be held on **Friday, 4 December 2020** at **9:30AM,** at **Parramatta South Campus, Boardroom 1 (PS-EB.2.02)** and **via Zoom.**

The Zoom details for this meeting are: https://uws.zoom.us/j/495244858

For apologies and enquiries, please contact Desiree Mulley by email at: d.mulley@westernsydney.edu.au.

AGENDA

1   PROCEDURAL MATTERS

☆1.1   INTRODUCTION, WELCOME, AND APOLOGIES

The Chair of Academic Senate, Professor Alphia Possamai-Inesedy, will chair the meeting. The Chair will invite Professor Michelle Trudgett, Pro Vice-Chancellor Aboriginal and Torres Strait Islander Education, Strategy and Consultation to acknowledge the Traditional Land Owners.

The Chair will welcome all members and attendees, with a specific mention to:

- Don Wright, Manager, Business Development Incubator who will present in relation to item 3.5 - Launch Pad Presentation.
- Associate Professor Robert Mailhammer from the Professoriate group who will present in relation to item 3.6 – Professoriate Group Presentation.
- Dr. Jen McPherson, Senior Lecturer Learning Futures who will attend in relation to item 3.9 – Academic Integrity.
- Professor Paul Wormell, who will attend to speak to item 3.12.2 – Curriculum Design and Approvals Policy and Procedures.
- Griffen Burgess, Vice President of Education (Undergraduate) on the SRC who is attending as an observer.

At the time of writing, apologies had been received from: Pete Maggs, Professor Janice Aldrich-Wright and Associate Professor Simon Bedford.

☆1.2   DECLARATIONS OF INTEREST

Members are requested to declare any interests, in terms of the Conflict of Interest Policy, they may have in relation to the items on this agenda. Further information for members regarding declarations of interest is available on the Leadership and Governance webpage.

Members are reminded that they should also declare any interests that become apparent during a meeting of Academic Senate or one of its committees.

☆1.3   STARRING OF ITEMS

Senate members will be asked which items they wish starred for discussion.

Apart from procedural items, items already starred on the agenda are:
- 2.2 – Elected Members Feedback
- 3.1 - Report from the Chair
- 3.2 - Report from the Vice-Chancellor
- 3.3 – Student Report
- 3.4 - Sustaining Success Strategic Plan 2021 – 2026
- 3.5 - Launch Pad Presentation
- 3.6 - Professoriate Group Presentation
- 3.7 - Researcher Development Framework Presentation
- 3.8 - Academic Senate 2020 Evaluation
- 3.9 – Academic Integrity
- 3.10.1 - Hot Topic - Fitness to Practice Working Party
- 3.12.2 – Curriculum Design and Approvals Policy and Procedures
- 3.12.3 – Disruption to Studies Policy and Disruption to Studies Procedures
- 3.12.4 – Course Transfer Policy
- 3.12.5 – Supervision of Research Candidates Policy and Supervision of Research Candidates Procedures
- 3.12.6 – Policy Variations in Response to COVID-19 – Graduation Policy
- 3.12.7 – Policy Variations in Response to COVID- 19 – Examinations Policy
- 3.12.8 - Policy Variations in Response to COVID- 19 – Unit Outline and Learning Guides Policy.

It is recommended:
That the documents for all unstarred agenda items be noted and, except where alternative action is noted as appropriate, all recommendations contained in those items be approved.

☆1.4   ORDER OF BUSINESS

There may be some re-arrangement of the order of business to enable some members and attendees to attend other meetings.

☆1.5   OTHER BUSINESS

Members are invited to nominate other relevant matters, noting that such items will normally be included on the agenda for a future meeting.

☆1.6   MINUTES OF THE PREVIOUS MEETING   AS 20/06-1.6
                                                                          Page 001

Unconfirmed minutes of the Academic Senate meeting held on Friday, 16 October 2020 (Meeting 20/05) have been circulated.

It is recommended:
That Academic Senate confirms the minutes of the Senate meeting held on Friday, 16 October 2020 (Meeting 20/05), as an accurate record.

2 BUSINESS ARISING

☆2.1 ACTION SHEET FROM LAST MEETING   AS 20/06-2.1
Page 017

To assist members with monitoring the work of the Academic Senate, an action sheet from the previous meeting has been circulated.

☆2.2 ELECTED MEMBERS FEEDBACK   AS 20/06-2.2
Page 020

The purpose of this item is to update Senate regarding any feedback that Elected members have from their Schools in relation to the following items from the 16 October meeting:
- International Recovery Plan
- Annual Research Report 2021 Template
- HyFlex Proposal for Teaching and Learning.

For Discussion and Feedback

3 GENERAL BUSINESS

☆3.1 REPORT FROM THE CHAIR   AS 20/06-3.1
Late Paper

A written report from the Chair covering activities undertaken on behalf of the Senate since 16 October has been circulated. The Chair will provide an update on any recent developments and will answer any questions in relation to the report. The Chair's report to the 2 December meeting of the Board of Trustees, will be appended to the Chair's report.

☆3.2 REPORT FROM THE VICE-CHANCELLOR   AS 20/06-3.2
Page 045

The Vice-Chancellor's Report is appended.

☆3.3 STUDENT REPORT   AS 20/06-3.3
Page 061

A report compiled by the student representatives of Senate will be provided at each meeting of Senate for noting.

☆3.4 SUSTAINING SUCCESS STRATEGIC PLAN 2021 – 2026   AS 20/06-3.4
Late Paper

The purpose of this item is to update Senate on the final iteration of the *Sustaining Success Strategic Plan 2021 – 2026.* Professor Scott Bowman, Senior Deputy Vice-Chancellor will speak to this item.

For Discussion.

☆**3.5 LAUNCH PAD PRESENTATION**

Don Wright, Manager, Business Development Incubator has prepared a pre-recorded presentation on Launch Pad.

Please *click* on the following link to access the presentation: ▮▮▮▮▮▮
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Don Wright will attend the meeting to answer questions in relation to his presentation.

For Discussion.

☆**3.6 PROFESSORIATE GROUP PRESENTATION**

Associate Professor Robert Mailhammer on behalf of the Professoriate group has prepared a pre-recorded presentation on the work being undertaken by the Professoriate group in academic governance.

Please *click* on the following link to access the presentation: ▮▮▮▮▮▮▮▮▮▮▮
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Associate Professor Robert Mailhammer will attend the meeting to answer questions in relation to his presentation.

For Discussion.

☆**3.7 RESEARCHER DEVELOPMENT FRAMEWORK PRESENTATION**

Associate Professor Jacqueline Ullman has prepared a pre-recorded presentation regarding the Researcher Development Framework.

Please *click* on the following link to access the presentation: ▮▮▮▮▮▮
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Associate Professor Jacqueline Ullman will answer questions in relation to her presentation.

For Discussion.

☆**3.8 ACADEMIC SENATE 2020 EVALUATION**   **AS 20/06-3.8**
                                                    Page 063

The purpose of this item is for Academic Senate members to evaluate the work of Senate in 2020, with reference to the Academic Senate Terms of Reference and the *Higher Education Standards Framework (Threshold Standards) 2015*. Senate will also forward plan for 2021.

For Discussion and Feedback.

☆3.9 ACADEMIC INTEGRITY

<div align="right">AS 20/06-3.9
Page 097</div>

The purpose of this item is to provide Senate with an update on academic integrity at the University. Dr. Jen Mcpherson, Senior Lecturer Learning Futures will attend the meeting to speak to this item.

For Discussion.

3.10 HOT TOPICS

In response to the Senate Review Report recommendations, Senate members have the opportunity to submit a 'Hot Topic' for discussion prior to each meeting of Senate.

☆3.10.1 – Fitness to Practice Working Group

Dr. Martin Daly will provide Senate with a verbal update on the draft *Fitness to Practice Policy*.

For Discussion.

3.11 QUESTIONS ON NOTICE

Questions on Notice are a tool that academics from across the University can use to engage with Senate. Questions must be sent to the Chair and the Secretary at least two weeks prior to Senate and must fit within the scope of the Terms of Reference of Senate. All questions that fit this criterion will be answered, it is up to the discretion of the Chair if questions will be tabled at Senate. No Questions on Notice have been received.

3.12 ACADEMIC POLICY REVIEW

3.12.1 Academic Policy Advisory Group (APAG)

<div align="right">AS 20/06-3.12.1
Page 100</div>

The purpose of this paper is to update Senate on the academic policies prioritised for consideration and progress to date by the *Academic Policy Advisory Group* (APAG). APAG met on Wednesday, 21 October 2020.

This Committee has been dissolved and the *Academic Senate Policy Committee* will commence in 2021.

For Noting.

☆3.12.2 Curriculum Design and Approvals Policy and Procedures

<div align="right">AS 20/06-3.12.2
Page 109</div>

To purpose of this item is to seek the approval of Academic Senate for the new *Curriculum Design and Approvals Policy* (CDA Policy), additional definitions and the three main procedural documents: *Curriculum Structure Procedures*, *Curriculum Approval Procedures* and *Curriculum Advice to Students Procedures*.

Professor Paul Wormell will attend the meeting to speak to this item.

It is recommended:

That Academic Senate:
   I.   *approves the new Curriculum Design and Approvals Policy (CDA), definitions and associated procedures: Curriculum Structure Procedures; Curriculum Approval Procedures; and Curriculum Advice to Students Procedures.*
   II.   *That Academic Senate approves the expiration of the following documents on implementation of the CDA Policy and its associated procedures and guidelines:*
         a.   *Associate Degree Policy*
         b.   *Course Advice to Students Policy*
         c.   *Postgraduate Coursework Policy*
         d.   *Courses and Units Approvals Policy*
         e.   *Honours in Bachelor Awards Policy*
         f.   *Structure and Nomenclature of Bachelor Awards Policy*
         g.   *Courses and Units Approvals Policy.*

☆3.12.3   Disruption to Studies Policy and Disruption to Studies Procedures   AS 20/06-3.12.3
                                                                      Page 145

The purpose of this paper is to seek the approval of Senate for the revised *Disruption to Studies Policy* (renamed *Special Consideration Policy*) and new *Disruption to Studies Procedures.*

It is recommended:

That Academic Senate approves the proposed revised Disruption to Studies Policy and new Disruption to Studies Procedures from the date of approval, noting that the policy and procedures will be published on 10 May 2021 to coincide with the launch of the new Student Management System.

☆3.12.4   Course Transfer Policy   AS 20/06-3.12.4
                                                                      Page 162

The purpose of this paper is to seek the approval from Senate for the revised *Course Transfer Policy.*

It is recommended:

That Academic Senate approves the proposed revised Course Transfer Policy from the date of approval.

☆3.12.5   Supervision of Research Candidates Policy and Supervision of Research Candidates Procedures   AS 20/06-3.12.5
                                                                      Page 173

The purpose of this paper is to seek the approval of Senate for the revised *Supervision of Research Candidates Policy* and draft *Supervision of Research Candidates Procedures.*

It is recommended:

That Academic Senate approves the proposed revised Supervision of Research Candidates Policy and draft Supervision of Research Candidates Procedures from the date of approval.

☆3.12.6　Policy Variations and Suspensions in Response to COVID-19 – Graduation Policy
AS 20/06-3.12.6
Page 208

The purpose of this paper is to seek Senate's ratification for an extended policy suspension to clause 9 of the *Graduation Policy*, for an additional six months.

It is recommended:
That Academic Senate ratifies the extension of the temporary suspension to clause 9 of the Graduation Policy, for an additional six months.

☆3.12.7　Policy Variations and Suspensions in Response to COVID-19 – Examinations Policy
AS 20/06-3.12.7
Page 210

The purpose of this paper is to seek Senate's ratification for a policy variation extension to clauses 10, 11, 12 and 13(c) of the *Examinations Policy*, an amendment to clause 21 of the *Examinations Policy* and clause 5 of the *Examinations Procedures, for an additional six months.*

It is recommended:
That Academic Senate ratifies the extension of the temporary variation to clauses 10, 11, 12 and 13(c) of the Examinations Policy, an amendment to clause 21 of the Examinations Policy and clause 5 of the Examinations Procedures in response to COVID-19, for an additional six months.

☆3.12.8　Policy Variations and Suspensions in Response to COVID-19 – Unit Outline and Learning Guides Policy
AS 20/06-3.12.8
Page 214

The purpose of this paper is to seek Senate's ratification for an extension to the variation to clauses 15, 16, and 21 of the *Unit Outline and Learning Guides Policy*, for an additional 3 months.

It is recommended:
That Academic Senate ratifies the variation extension to clauses 15, 16, and 21 of the Unit Outline and Learning Guides Policy, for an additional 3 months.

3.13　POSTHUMOUS AWARDS

The *Posthumous Awards and Aegrotat Grades Policy* states that Academic Senate and Senate Assessment Committee should be notified of the rationale and decision to approve a Posthumous award. There are no Posthumous awards to be noted at this meeting.

3.14　APPROVAL OF SCHOLARSHIPS

3.14.1　University Funded Scholarships (Group A)
AS 20/06-3.14.1
Page 216

Academic Senate is requested to consider the following proposal for the *Dean's Indigenous Master of Professional Psychology Scholarship*, prepared by the Student Experience Office.

It is recommended:
That Academic Senate approves the Dean's Indigenous Master of Professional Psychology Scholarship as a new University Funded Scholarship (Group A).

3.14.2 Donor Funded Scholarships (Group B)   AS 20/06-3.14.2
<div align="right">Page 219</div>

Academic Senate is requested to consider the following proposal for four new Donor funded scholarships, prepared by the Office of Advancement:
- Global Renewables Engineering Scholarship
- Matt & Nicole Graham Scholarship
- Bathurst Regional Council School of Medicine Rural Scholarship
- Piccolo Me Scholarship.

It is recommended:
That Academic Senate approves the proposed new Donor funded scholarships:
- *Global Renewables Engineering Scholarship*
- *Matt & Nicole Graham Scholarship*
- *Bathurst Regional Council School of Medicine Rural Scholarship*
- *Piccolo Me Scholarship.*

4   REPORTS AND RECOMMENDATIONS FROM SENATE COMMITTEES

Items 4.1 – 4.7 provide an overview of the matters dealt with by Senate standing committees.

4.1 SENATE EXECUTIVE COMMITTEE

Senate Executive Committee have not met since the last meeting of Academic Senate.

4.2 RESEARCH COMMITTEE   AS 20/06-4.2
<div align="right">Page 224</div>

The Research Committee met on Friday, 9 October, minutes appended.

For Noting.

4.3 RESEARCH STUDIES COMMITTEE   AS 20/06-4.3
<div align="right">Page 232</div>

The Research Studies Committee met on Tuesday, 13 October and Tuesday, 10 November.

For Noting.

4.4 SENATE EDUCATION COMMITTEE   AS 20/06-4.4
<div align="right">Page 245</div>

Senate Education Committee met on Friday, 20 November 2020. The minutes have been circulated.

For Noting.

4.5 ACADEMIC PLANNING AND COURSES APPROVALS COMMITTEE
<div align="right">

AS 20/06-4.5
Late Paper
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The Academic Planning and Courses Approvals Committee (APCAC) met on 3 November 2020 (meeting 20/11) and 1 December (meeting 20/12). The report will be circulated as a late item.

It is recommended:
That Academic Senate notes the report of the Academic Planning and Courses Approvals Committee meeting held on 3 November 2020 (meeting 20/11) and 1 December (meeting 20/12) and approves the recommendations contained therein.

4.6 SENATE ASSESSMENT COMMITTEE
<div align="right">

AS 20/06-4.6
Page 257
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The Senate Assessment Committee met on Tuesday, 20 October 2020 (meeting 20/04). The minutes have been circulated.

For Noting.

4.7 THE COLLEGE ACADEMIC PATHWAY PROGRAM COMMITTEE
<div align="right">

AS 20/06-4.7
Page 266
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The College Academic Pathway Program Committee met on Monday, 28 September 2020 (meeting 20/08). The minutes have been circulated.

For Noting.

4.8 BOARD OF TRUSTEES

The next meeting of the Board of Trustees is scheduled for 24 February 2021. Summaries and minutes of the Board of Trustees meetings are available on the University website at:
https://www.westernsydney.edu.au/about_uws/leadership/board_of_trustees/board_meetings

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5 FOR INFORMATION

No items.

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6 NEXT MEETING

The next Academic Senate meeting is scheduled for Friday, 19 February 2021. Details regarding location will be advised closer to the meeting date.

Meeting dates for 2021 are as follows:
- 19 February
- 16 April
- 18 June
- 13 August
- 15 October
- 3 December.

Meetings commence at 9:30AM and conclude by 12:30PM.