# WESTERN SYDNEY UNIVERSITY

# ACADEMIC SENATE

The next meeting (Meeting 20/01) of the Academic Senate of Western Sydney University will be held on **Friday 21 February 2020** at **9:30AM,** on **Level 9, Conference Room 1, Ngara Ngura Building, Liverpool City Campus.**

For apologies and enquiries, please contact Desiree Mulley on (02) 4570 1611 or email d.mulley@westernsydney.edu.au.

## AGENDA

## 1 PROCEDURAL MATTERS

### ☆1.1 INTRODUCTION, WELCOME, AND APOLOGIES

The Chair of Academic Senate, Professor Alphia Possamai-Inesedy, will chair the meeting. The Chair will welcome all members and attendees, with a specific mention to:

- Welcome to new ex-officio members of Senate; Professor Eileen McLaughlin, Dean, School of Science, Professor Kerry London, Dean, School of the Built Environment, Professor Tanya Meade, Dean, School of Psychology, Professor Yang Xiang, Interim Dean, School of Engineering, Professor Heather Horst, Director of the Institute for Culture and Society, Professor Kate Stevens, Pro-Vice Chancellor, HASS Cluster.
- Elections have been held to fill elected positions on Senate, new appointments commenced on 1 January 2020. Welcome to the following new or re-elected members of Academic Senate: Dr Kate Huppatz (Deputy Chair), Dr Robert Osei-Kyei, Associate Professor Mary Hardie, Dr Peter Humphreys, Dr Kenan Matawie, Dr Ranjtih Liyanapathirana, Associate Professor Samanthika Liyanapathirana, Dr Caterina Tannous, Professor Ludmilla (Lucy) Robinson, Dr Steven Trankle, Ms Leanne Hunt, Professor Leanne Salamonson, Dr Martin Daly, Dr Maggie Davidson, Associate Professor Liza Cubeddu, Dr Ana Rodas, Associate Professor Matthias Boer, Professor Suzan Burton, Associate Professor Ana Hol, Associate Professor Michael Tyler, Associate Professor Jacqueline Ullman, Associate Professor Karen Soldatic, Dr Margarite Poulos, Associate Professor Christopher Peterson, Jessie Robinson (Aboriginal and or Torres Strait Islander student), Khulan Khurelbaatar (International student) and Jessica Ellison (student with a disability).
- Welcome to Jessica Huckstadt, Senior Manager, Student Administration, Student Experience Office who will present in relation to item 3.4 True Reward Scheme.
- Welcome to Libby Hughan, Business Process Lead, SMS Project, and Kathy Piestrzynski, Practice Adoption Manager, who will present in relation to item 3.5 SMS Project Update.

At the time of writing, apologies had been received from: Professor Caroline Smith, Professor Michele Simons, Professor Deborah Sweeney, Taurai Moyo, Professor Denise Kirkpatrick, Professor Eileen McLaughlin, Dr Samanthika Liyanapathirana, Dr Nicolene Murdoch, Professor Simeon Simoff, Professor Brian Stout, Associate Professor Linda Taylor, Professor Amir Mahmood, Professor Deborah Hatcher, Professor Kevin Dunn, Associate Professor Matthias Boer, Professor Christopher Peterson.

## ☆1.2  DECLARATIONS OF INTEREST

Members are requested to declare any interests, in terms of the Conflict of Interest Policy, they may have in relation to the items on this agenda. Further information for members regarding declarations of interest is available on the Leadership and Governance webpage.

Members are reminded that they should also declare any interests that become apparent during a meeting of Academic Senate or one of its committees.

## ☆1.3  STARRING OF ITEMS

Senate members will be asked which items they wish starred for discussion.

Apart from procedural items, items already starred on the agenda are:
- 3.1 - Report from the Chair
- 3.2 - Report from the Vice-Chancellor
- 3.4 - True Rewards
- 3.5 - SMS Project Update
- 3.6 - 21st Century Curriculum Update

**It is recommended:**
*That the documents for all unstarred agenda items be noted and, except where alternative action is noted as appropriate, all recommendations contained in those items be approved.*

## ☆1.4  ORDER OF BUSINESS

There may be some re-arrangement of the order of business to enable some members and attendees to travel to other meetings.

## ☆1.5  OTHER BUSINESS

Members are invited to nominate other relevant matters, noting that such items will normally be included on the agenda for a future meeting.

## ☆1.6  MINUTES OF THE PREVIOUS MEETING              AS 20/01-1.6
Page 001

Unconfirmed minutes of the Academic Senate meeting held on 6 December 2019 are appended.

**It is recommended:**
*That Academic Senate confirms the minutes of the Senate meeting held on 6 December 2019, as an accurate record.*

## ☆ 1.7  ACTION SHEET FROM LAST MEETING              AS 20/01-1.7
Page 016

To assist members with monitoring the work of the Academic Senate, an action sheet from the previous meeting is appended.

## 2    BUSINESS ARISING

There is no business arising from the minutes of the previous meeting.

## 3    GENERAL BUSINESS

### ☆ 3.1  REPORT FROM THE CHAIR                                    **Late paper**

A written report from the Chair covering activities undertaken on behalf of the Senate since 6 December has been appended. The Chair will provide an update on any recent developments and will answer any questions in relation to the report. The Chair's report to the 17 February meeting of the Board of Trustees, will be appended to the Chair's report.

### ☆3.2  REPORT FROM THE VICE-CHANCELLOR                    **AS 20/01-3.2**
                                                                          Page 017

The Vice-Chancellor's Report is appended.

### 3.3  STUDENT REPORT                                             **Late Paper**

A report compiled by the student representatives of Senate will be provided at each meeting of Senate for noting.

### ☆3.4  TRUE REWARDS

Ms Jessica Huckstadt, Senior Manager, Student Administration, Student Experience Office, will present on the True Rewards Scheme.

### ☆3.5  SMS PROJECT UPDATE

Libby Hughan, Business Process Lead, SMS Project, and Kathy Piestrzynski, Practice Adoption Manager, SMS Project will provide an update on the Student Management System project.

### ☆3.6  21st CENTURY CURRICULUM UPDATE

Professor Simon Barrie, Acting Senior Deputy Vice-Chancellor (Academic), will provide an update on the 21st Century Curriculum project.

### 3.7  TERMS OF REFERENCE – STANDING COMMITTEES OF SENATE
                                                                   **AS 20/01 -3.7**
                                                                   Page 034

A number of minor editorial amendments were required to operationalise the Terms of Reference for the following Standing Committees of Academic Senate:

- Research Studies Committee
- Senate Assessment Committee
- Senate Education Committee
- School Academic Committee
- School Academic Committee, Graduate Research School
- Multi-Disciplinary Learning and Teaching Committee.

These were approved by Senate Executive on 11 February 2020. The updated Terms of Reference are attached, with the editorial amendments delineated in tracked changes.

The Terms of Reference for the School Academic Committee and the School Academic Committee, Graduate Research School have not been attached, as they are attached at item 3.8 with the approved editorial amendments reflected in tracked changes.

**It is recommended:**
*That Academic Senate notes the editorial amendments to the Terms of Reference for Standing Committees of Academic Senate.*

### 3.8 SCHOOL COMMITTEES TERMS OF REFERENCE AS 20/01 -3.8
Page 043

In addition to the editorial changes that have been advised at item 3.7, proposed amendments have been applied in tracked changes to the membership of the following Committees, approval of Senate is required:
- School Academic Committee
- School Academic Committee, Graduate Research School
- School Academic Committee Executive
- School Research and HDR Committee.

The Terms of References have been appended with the proposed amendments to membership reflected in tracked changes.

**It is recommended:**
*That Academic Senate approves the proposed amendments to the membership of the Terms of Reference for the School Academic Committee, School Academic Committee (Graduate Research School), School Academic Committee Executive and Research and HDR Committee.*

### 3.9 ACADEMIC SENATE 2020 WORKPLAN AS 20/01 – 3.9
Page 055

The draft 2020 Academic Senate Workplan, is appended for discussion.

**For Discussion.**

### 3.10 DIVISION OF RESEARCH, ENTERPRISE AND INTERNATIONAL – 2020 ACTIVTIES AS 20/01-3.10
Page 065

A paper advising Senate of the activities and outcomes to be delivered by the Division of Research, Enterprise and International authored by Deputy Vice Chancellor (Research and Innovation), Professor Deborah Sweeney, is appended.

**It is recommended:**
*That Academic Senate notes the paper: Division of Research, Enterprise and International – 2020 Activities.*

### 3.11 HOT TOPICS

In response to the recent Senate Review Report recommendations, Senate members have the opportunity to submit a 'Hot Topic' for discussion prior to each meeting of Senate. No Hot Topics were submitted for this meeting of Senate.

### 3.12   ACADEMIC POLICY REVIEW

#### 3.12.1    Academic Policy Advisory Group (APAG)

An update on the academic policies prioritised for consideration and progress to date by the Academic Policy Advisory Group (APAG) is listed below. APAG met on 31 November 2019.

| ACADEMIC POLICIES | |
|---|---|
| *Assessment Policy (renamed Assessment Policy - Criteria and Standards-Based Assessment)* | A substantially revised and retitled *Assessment Policy* was discussed at the 30 July Assessment Committee meeting. An updated version of the policy was provided to the 14 August 2019 APAG meeting. Collated feedback from members was sent back to Kevin Bell for further work before it returned to APAG on 31 October 2019 for review. The impacts of the new Student Management System (SMS) on the *Assessment Policy* were also discussed, with members agreeing that the revised policy should progress through the consultation and approval process, with a view to a grade table update being made to the policy to incorporate the changes required due to the new SMS once the system has been implemented. The revised version of the policy will now progress to Deans and Deputy Deans for preliminary feedback before being provided to Executive Committee. |
| New *Curriculum Design and Approvals Policy* | The final Course Design Principles, to facilitate the drafting of the new *Course Design Policy* were discussed at the 12 March 2019 meeting of the Education Committee and endorsed at the 2 April 2019 meeting of APCAC. These principles provide the basis for the new *Curriculum Design and Approvals Policy,* scheduled to be provided to the December 2019 Senate for consideration. At the 14 August 2019 meeting of APAG, members agreed to reposition and rename the policy, Governance and Regulatory Requirements Sub-Group currently reporting to the 21C Implementation Advisory Group (IAG) to become the Curriculum Design and Approvals Policy Working Party of APAG. Members reviewed the draft version of the new policy at the 14 August 2019 and provided initial feedback. The policy and guidelines were returned to APAG on 31 October 2019, and members provided some further valuable feedback regarding the opening clauses of the policy. Members indicated agreement of the policy with these changes. An updated draft of the Policy and the new *Curriculum Design Guidelines* will be provided to the next meeting of APAG on 25 February 2020 for discussion. |
| *Disruption to Studies Policy* (renamed *Special Consideration Policy*) | The publication and implementation of *the Disruption to Studies Policy* is stalled awaiting the implementation of interim strategies for the eForms project, expected by mid-2019. A review of the approved policy to ensure terminology is updated before publishing is underway. The revised version of the policy and procedures was provided to the 14 August 2019 and 31 October 2019 meetings of |

| | APAG. Members provided feedback and agreed for the policy and procedures to progress through the consultation and approval process. The Student Management System (SMS) Project team are also working on building the new Disruption to Studies eForm in the new system to coincide with the publishing of the new policy. Further feedback was provided on the policy at the 31 October 2019 APAG meeting. An updated version of the policy will now be circulated to Deans and Deputy Deans for preliminary feedback before it is progressed to Executive Committee for noting. |
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| *Examinations Policy* and *Examinations Procedures* | Following discussions with Audit and Risk around exam collection it was considered that it would be beneficial for the responsibility for the collection of examination papers to be specified in the *Examinations Policy* and *Examinations Procedures*. Proposed amendments were discussed at the 16 May and 14 August 2019 meetings of APAG where it was agreed to progress the revised policy through the consultation and approval process. The revised policy was circulated to Deans and Deputy Deans for preliminary feedback from late September 2019 to mid-October 2019, and an updated version noted at Executive Committee on 9 December 2019. The policy was released on the Policy DDS Bulletin Board for comment from 7 January 2020 to 4 February 2020 with 137 posting reviews and 3 responses. The procedures were also released on the Policy DDS Bulletin Board for comment from 7 January 2020 to 4 February 2020 with 82 posting reviews and 5 responses. Revised versions of the policy and procedures were provided to the 25 February 2020 meeting of the Assessment Committee. |
| *Professional Development in Learning and Teaching Policy (renamed Foundations of University Learning and Teaching Program Policy)* | At the 14 February meeting of APAG members discussed a substantially revised and renamed *Professional Development in Learning and Teaching Policy*. Further consultation from HR was sought, with HR noting that they will ensure the *Professional Development Policy* aligns with this policy as part of the upcoming review. The revised *Professional Development in Learning and Teaching Policy* was discussed at the 14 August 2019 meeting of APAG and circulated to Deans and Deputy Deans for preliminary feedback from 16-27 September 2019, with an updated version of the policy noted at Executive Committee on 28 October. The policy was released on the Policy DDS Bulletin Board for comment from 19 November 2019 to 4 December 2019 with 53 posting reviews and no responses. The Bulletin Board revised version of the policy will be provided for noting to the 10 March 2020 meeting of Education Committee, before it progresses to the Policy DDS approval process for VC approval. |
| *Progression Policy (renamed Progression and Unsatisfactory Academic Progress)* | The substantially revised and renamed *Progression Policy* was endorsed at the 7 March 2017 meeting of Education Committee. Associated process and system work has commenced to facilitate the successful implementation of the revised policy, which will be provided for consideration |

| | of Senate when implementation timelines are confirmed. Given how much time has passed awaiting various systems developments to enable implementation before this is progressed it to Executive and Senate, the policy was discussed at the 14 August 2019 APAG meeting and will be updated by a small group before the implementation plan is finalised and it is progressed through the consultation and approval process. Work is also underway to incorporate The College's *Progression Policy* into the University *Progression Policy*, as it also applies to College students. A revised version of the policy will be now provided to the next meeting of APAG on 25 February 2020 for discussion. |
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| New *Surveys Policy* | A proposed new *Surveys Policy* has been discussed at APAG, provided to Deans, Directors and Deputy Deans for initial comments and discussed with The Student Experience Office. At the 31 October 2019 meeting of APAG, it was proposed that a new *Student Feedback Policy* be developed, integrating (and superseding) the existing *Student Feedback on Units and Teaching Survey Policy (SFU/SFT Policy)* with the new *Surveys Policy* that is currently under development. APAG members agreed to endorse this proposal, with the new draft survey returning to APAG once it has been developed. |
| | In the interim, Tony Lazzara's current role (Executive Director, Business Intelligence and Performance) will take ownership of SFU/SFT policy until the new policy is approved and implemented. Discussions on the ownership of the new *Student Feedback Policy* has begun, but it has not yet been resolved if it will reside with the Deputy Vice-Chancellor, Academic (DVCA) or the Vice-President, People and Advancement (VP People and Advancement). |
| | The draft new *Student Feedback Policy* is expected to come back to APAG for discussion and comment once it has been developed following comprehensive consultation. |
| *Graduation Policy* – University Medals and Deans Medals provisions | A working group of APAG and a sub-group of the Research Studies Committee have been reviewing Dean's medal provisions and University Medal provisions respectively. Draft initial updates to the *Graduation Policy* were discussed at the 14 February 2019 and 16 May 2019 meetings of APAG. Preliminary feedback was sought from Deans and Deputy Deans from 2 July 2019 to 26 July 2019. An updated version of the policy was provided to the 14 August 2019 APAG for discussion, and was noted at Executive Committee on 30 September 2019. It was provided to the 22 October 2019 meeting of the Assessment Committee, and 10 December 2019 Research Studies Committee. It was released on the Policy DDS Bulletin Board for comment from 7 January 2020 to 4 February 2020 with 133 posting reviews and 2 responses. An issue has been raised regarding the School of Medicine provisions. Alphia Possamai-Inesedy is working on this with the School to resolve the issue. Once this issue has been addressed, a revised copy will be provided to the 4 March 2020 meeting of the Research Committee and |

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| | the 10 March 2020 meeting of Education Committee for endorsement, before it is provided to Academic Senate for approval. |
| *Course Transfer Policy* | The *Course Transfer Policy* had progressed through 23 May 2018 APAG, 13 August 2018 Executive Committee and 12 March 2019 Senate Education and was presented for endorsement to the 12 April 2019 meeting of Senate. Issues were raised on behalf of the School of Science & Health and the policy was referred back to APAG. A response from the Director, Student Administration addressing the issues raised was considered at the 14 August 2019 meeting of APAG, where members agreed that a small group should meet to look at these issues and provide an update at the next meeting of APAG on 25 February 2020. |
| NON-ACADEMIC POLICIES – for APAG advice only | |
| *Scholarships for Undergraduate Policy* | A draft revised version of this VC approved policy was provided for discussion at the 15 August 2018 APAG meeting. The proposed changes to the approval process for Scholarships were not supported and these changes have not been progressed. This policy has been reviewed by the Office of the Vice-President, People and Advancement, with approval escalated from the Chief Student Experience Officer, due to the inclusion of Donor funded Scholarships managed by the Office of Advancement, which does not fall under the Student Experience Office. A revised version of this policy will be progressed by the Office of Student Administration through the consultation and approval process. At the 14 August 2019 APAG meeting, members agreed to support this being taken forward and progressed from Office of the Vice-President, People and Advancement, with a view to it being provided to Executive Committee for noting on 9 December 2019. |
| New *Social Media Guidelines for Learning and Teaching Guidelines* | A preliminary draft version of the new *Social Media for Learning and Teaching Guidelines*, which are currently being developed by the Learning and Teaching Technologies Advisory Group (LaTTe), were presented to the 31 October 2019 meeting of APAG for preliminary feedback. These guidelines, which are in a very early stage of development, link to the *Media, Social Media and Public Commentary Policy*, which is not an academic policy. However, the guidelines are focused on teaching and learning, so are relevant to APAG and will return for further consideration once further work has occurred. A revised version of these guidelines will be provided to the next APAG meeting on 25 February 2020 for discussion and comment. |
| New *Open Education Resources Guidelines* | A preliminary draft version of the new *Open Education Resources Guidelines*, which are currently being developed by the Learning and Teaching Technologies Advisory Group (LaTTe), were presented to the 31 October 2019 meeting of APAG for preliminary feedback. These guidelines, which |

| | are in a very early stage of development, link to the *Media, Social Media and Public Commentary Policy*, which is not an academic policy. However, the guidelines are focused on teaching and learning, so are relevant to APAG and will return for further consideration once further work has occurred. The *Open Education Resources Guidelines* have been put on hold at this stage to allow LaTTe to further explore and understand the extent of the issue with using these resources in teaching. |
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Members are invited to submit expressions of interest in contributing to the review of particular academic policies, please submit these to Ms Allyson McDonald, Executive Governance Officer at a.mcdonald@westernsydney.edu.au.

### 3.13 AWARDS OF THE UNIVERSITY MEDAL

The following students were awarded a University Medal at a December 17 graduation ceremony, as approved by the Chair of Academic Senate, on behalf of Senate:

- Benjamin CURTIS (17740669), Bachelor of Engineering (Mechanical), Honours Class I
- Michael FERNANDEZ (17521970), Bachelor of Engineering (Mechanical), Honours Class I.

No Posthumous Awards are required to be noted.

### 3.14 APPROVAL OF SCHOLARSHIPS

**Donor Funded Scholarships**                               **AS 20/01-3.14**
                                                            Page 068

Academic Senate is requested to consider the following proposals for new Donor funded scholarships, prepared by the Office of Advancement:

**CBRE Scholarship for Women in Property**
This new undergraduate scholarship is for continuing students who are commencing study, or currently enrolled in the second year of the Bachelor of Business (Property). Applicants must demonstrate a commitment to a career in property, and provide a statement in support of their application indicating how they believe the scholarship will assist them with their studies and in their future career. The recipient must remain enrolled full or part time in the required course, and maintain a pass Grade Point Average (4.0 or greater) for the duration of the scholarship.

**The Western Sydney Wanderers Scholarship**
This new undergraduate scholarship is for new students who are commencing study full time in the first year of any undergraduate degree. Applicants must demonstrate academic potential through an ATAR of 70 or above and must identify as Aboriginal or Torres Strait Islanders. Applicants must provide a statement in support of their application indicating how they believe the scholarship will assist them with their studies and in their future career. This statement should give a sufficient explanation of the applicant's background and current circumstances to enable the University to judge their eligibility and merit. The recipient must remain enrolled full-time or part-time and maintain a pass Grade Point Average (4.0 or greater) for the duration of the scholarship.

**Veolia Mulwaree Trust Scholarship**
This new undergraduate scholarship is for new or continuing students who are commencing study or enrolled in any year of any undergraduate degree at Western Sydney University. Applicants must provide a statement in support of their application indicating how they believe the scholarship will assist them with their studies and in their future career. Applicants must be from Southern NSW, either currently living in or have grown up in one of the following Local Government Areas:
- Wollondilly Shire Council
- Wingecarribee Shire Council
- Shoalhaven City Council
- Oberson Council
- Goulburn Mulwaree Council
- Upper Lachlan Shire Council
- the former Palerang Council area.

The recipient must remain enrolled in the required course, and must maintain satisfactory academic progress by passing all subject attempts and maintaining a Pass average (GPA 4.0 or greater), for the duration of the Scholarship.

**Championing Western Marketing Scholarship**
This new undergraduate scholarship is for continuing students who are commencing study or currently enrolled full-time or part-time in the second or third year of the Bachelor of Business (Marketing). Applicants must have successfully completed at least eighty credit points. Applicants must provide a statement in support of their application indicating how they believe the scholarship will assist them with their studies and in their future career. This statement should give a sufficient explanation of the applicant's background and current circumstances to enable the University to judge their eligibility and merit. The recipient must remain enrolled full-time or part-time in the required course. The recipient is expected to maintain satisfactory academic progress by passing all subject attempts and maintaining a Pass average (GPA 5.0 or greater) for the duration of the scholarship.

**It is recommended:**
*That Academic Senate approves the following proposed Donor funded scholarships:*
- *CBRE Scholarship for Women in Property*
- *The Western Sydney Wanderers Scholarship*
- *Veolia Mulwaree Trust Scholarship*
- *Championing Western Marketing Scholarship.*

**3.15  2019 SENATE ATTENDANCE RECORD**           **AS 20/01-3.15**
                                                  Page 073

The record of attendance at 2019 Senate meetings is appended.

**It is recommended:**
*That Academic Senate notes the 2019 Senate attendance record.*

# 4 REPORTS AND RECOMMENDATIONS FROM SENATE COMMITTEES

Items 4.1 – 4.7 provide an overview of the matters dealt with by Senate standing committees.

## 4.1 SENATE EXECUTIVE COMMITTEE

**AS 20/01-4.1**
Page 075

The Senate Executive Committee has conducted the following electronic meetings:
- Meeting 19/09 -  Wednesday, 18 December to Thursday, 19 December 2019
- Meeting 20/01 - Friday 24 January 2020 to Wednesday, 29 January 2020
- Meeting 20/02 – Friday, 7 February to Monday, 11 February 2020.

**It is recommended:**
*That Academic Senate notes the report of the electronic meetings held between Wednesday, 18 December to Thursday, 19 December 2019 (meeting 19/09), Friday, 24 January 2020 to Wednesday, 29 January 2020 (meeting 20/01) and Friday, 7 February to Monday, 11 February (meeting 20/02) of the Senate Executive Committee.*

## 4.2 RESEARCH COMMITTEE

The Research Committee has not met since the 6 December meeting of Senate.

## 4.3 RESEARCH STUDIES COMMITTEE

**AS 20/01-4.3**
Page 083

The Research Studies Committee met on 10 December 2019 and 14 January 2020. The minutes are appended. The minutes of the 11 February meeting will be available at the next meeting of Senate.

**It is recommended:**
*That Academic Senate notes the minutes of the meeting held on 10 December 2019 and 14 January 2020 of the Research Studies Committee.*

## 4.4 EDUCATION COMMITTEE

The Education Committee has not met since the 6 December meeting of Academic Senate.

## 4.5 ACADEMIC PLANNING AND COURSES APPROVALS COMMITTEE

**AS 20/01-4.5**
Page 097

The Academic Planning and Courses Approvals Committee (APCAC) met on 21 January 2020 and conducted an electronic meeting on 16 December 2019 – the combined report is appended.

**It is recommended:**
*That Academic Senate notes the report of the Academic Planning and Courses Approvals Committee meeting held on 21 January 2020, and the electronic meeting held on 16 December 2019 and approve the recommendations contained therein.*

### 4.6 ASSESSMENT COMMITTEE

The Assessment Committee has not met since the 6 December 2019 meeting of Academic Senate.

### 4.7 THE COLLEGE ACADEMIC PATHWAY PROGRAM COMMITTEE

The College Academic Pathway Program Committee met face to face on 6 February 2020. Minutes appended.

**It is recommended:**
*That Academic Senate notes the minutes of the College Academic Pathway Program Committee face to face meeting held on 6 February 2020.*

### 4.8 BOARD OF TRUSTEES

The next meeting of the Board of Trustees is scheduled for 8 April 2020. Summaries and minutes of the Board of Trustees meetings are available on the University website at:
https://www.westernsydney.edu.au/about_uws/leadership/board_of_trustees/board_meetings

### 4.9 2019 ANNUAL REPORTS

| | | |
|---|---|---|
| 4.9.1 | School of Business | Page 126 |
| 4.9.2 | School of Computing, Engineering and Mathematics | Late paper |
| 4.9.3 | School of Education | Page 131 |
| 4.9.4 | School of Humanities and Communication Arts | Page 137 |
| 4.9.5 | School of Law | Page 141 |
| 4.9.6 | School of Medicine | Page 144 |
| 4.9.7 | School of Nursing and Midwifery | Page 146 |
| 4.9.8 | School of Science and Health | Page 149 |
| 4.9.9 | School of Social Sciences and Psychology | Page 152 |
| 4.9.10 | Academic Planning and Courses Approvals Committee | Page 155 |
| 4.9.11 | Research Committee | Page 160 |
| 4.9.12 | Research Studies Committee | Page 164 |
| 4.9.13 | Senate Assessment Committee | Page 167 |
| 4.9.14 | Senate Education Committee | Page 173 |
| 4.9.15 | Senate Executive Committee | Page 184 |
| 4.9.16 | Senate Academic Appeals and Integrity Committee | Page 186 |

The School of Computing, Engineering and Mathematics 2019 SAC Annual report will be provided as a late paper.

**It is recommended:**
*That Academic Senate notes the 2019 Annual Reports for School and University Level Standing Committees of Academic Senate.*

## 5 FOR INFORMATION

No items.

## 6     NEXT MEETING

The next Academic Senate meeting is scheduled for Friday 17 April 2020, Building L2, Room G.20, Hawkesbury Campus.

Meeting dates for 2020 are as follows:
- 17 April
- 19 June
- 14 August
- 16 October
- 4 December

Meetings commence at 9:30AM and conclude by 12:30PM.