WESTERN SYDNEY UNIVERSITY

ACADEMIC SENATE

The meeting (**Meeting 22/05**) of the Academic Senate, Western Sydney University will be held on **Friday, 14 October 2022** at, **9:30AM**, at, **Parramatta South Campus, Boardroom 1 (PS-EB.2.02)** and **via Zoom**.

For apologies and enquiries, contact Joshua Roach by email at:
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AGENDA

1.	PROCEDURAL MATTERS

☆ 1.1   INTRODUCTION, WELCOME, AND APOLOGIES

The Acting Chair of Academic Senate, Professor Sarah Zhang will open the meeting and welcome members and attendees.

An Acknowledgement of Country will be provided by the Chair:
Western Sydney University acknowledges that today's meeting is being held on campuses located on the country of the Darug, Eora, Dharawal (also referred to as Tharawal), Wiradjuri peoples and is being held across the lands of many other different Indigenous Australian Nations. Western Sydney University acknowledge their ancestors who have been Traditional Owners of their country for thousands of years. Western Sydney University pays respect to their Elders past and present and thank them for their support of our work in their lands and beyond.

The Chair will welcome all members and attendees, with specific mention to:

New members:
* Professor Graciela Metternicht, New Dean of the School of Science.

Nominees for elected members of Senate:
* Professor Andrew Francis, Acting Dean School of Computer, Data and Mathematical Sciences (for Professor Simeon Simoff)
* Ms Nermeen Guirguis, Acting Director of Data Integrity, Quality and Operations (for Ms Jess Gleeson)

At the time of writing, apologies had been received from**:**
* Professor Alphia Possamai-Inesedy
* Professor Catherine Renshaw
* Professor Deborah Hatcher
* Professor Gary Dennis
* Professor Robert Mailhammer on Study Leave
* Professor Michele Simons
* Professor Mike Kagioglou
* Professor Simeon Simoff

- Associate Professor Jennifer Mensch on ADP
- Dr Ayda Succarie
- Dr Maggie Davidson
- Dr Maria Bhatti
- Dr Nicolene Murdoch
- Dr Ranjith Liyanapathirana
- Mr Bakar Mohamad
- Ms Jess Gleeson
- Ms Leanne Hunt
- Mr Samudaya Nanayakkara

In Attendance:
- Professor Greg Morrison, Lang Walker Chair in Urban Transformation
- Professor Nicky Morrison, Director of Urban and Regional Program
- Dr Rachel Bentley, Deputy Dean, School of Humanities and Communication Arts
- Ms Allyson McDonald, Senior Governance Officer
- Ms Jo Maguire, Manager, Policy and Governance and Privacy Officer, Office of Governance Services
- Mr Joshua Roach, Senior Governance Officer
- Ms Libby Hughan, Senior Manager, Student Systems
- Mr Tim Horan, Senior Manager Strategic Partnerships & Growth
- Mr Troy Brown, Manager, Commercialisation and Intellectual Property
- Ms Shubha Devadasen, Associate Director, Office of Governance Services
- Ms Sophie Buck, Director Office of Governance Services

☆ 1.2 DECLARATIONS OF INTEREST

Members are requested to declare any interests, in terms of the [Conflict of Interest Policy](#), they may have in relation to the items on this agenda. Further information for members regarding declarations of interest is available on the [Compliance Program Unit webpage.](#)

Members will be reminded that they should also declare any interests that become apparent during this meeting.

☆ 1.3 STARRING OF ITEMS

Members will be asked which items they wish starred for discussion.

Apart from procedural items, the items below have been starred:

- Item 3.1 - Student Management System Update
- Item 3.2 - Commercialisation of Research
- Item 3.3 - Urban Transformation Research
- Item 3.4 - Chair's Report
- Item 3.5 - Vice Chancellor's Report
- Item 3.6 - Student Report
- Item 3.8 – Policy Review
  - o Item 3.7.2 - Curriculum Design and Approvals (CDA) Policy and Procedures
  - o Item 3.7.3 - Graduation Policy
  - o Item 3.7.4 - Master of Research Policy
  - o Item 3.7.5 - Assessment Policy

It is recommended:
That the documents for all unstarred agenda items are noted and, except where alternative action is noted as appropriate, all recommendations contained in those items are endorsed.

☆ 1.4   ORDER OF BUSINESS

If a re-arrangement of the order of business is required.

☆ 1.5   OTHER BUSINESS

Members will be invited to nominate any other relevant matters for discussion at this meeting or for a future meeting.

☆ 1.6   MINUTES OF PREVIOUS MEETINGS

The unconfirmed minutes of the scheduled meeting held on Friday 12 August 2022, (meeting 22/04) are attached for confirmation.

It is recommended:
That Academic Senate confirms the minutes of the Senate meeting held on Friday, 12 August 2022 (Meeting 22/04), as an accurate record.

☆ 1.7   ACTION ITEMS FROM PREVIOUS MEETINGS

To assist members with monitoring and controlling the work of the Committee, the current action sheet (incorporating items arising from previous meetings) is attached.

Members are requested to report on any developments in relation to the items.

2.   BUSINESS ARISING FROM PREVIOUS MEETINGS

There is no business arising from previous meeting

3.   GENERAL BUSINESS

☆ 3.1   STUDENT MANAGEMENT SYSTEM UPDATE

The presentation will be made by Ms Libby Hughan, Senior Manager, Student Systems.

Presentation and Discussion.

☆ **3.2 COMMERCIALISATION OF RESEARCH – PRESENTATION**

The presentation will be made by Mr. Tim Horan, Senior Manager Strategic Partnerships & Growth and Mr. Troy Brown, Manager, Commercialisation and Intellectual Proper.

For Discussion and Noting.

☆ **3.3 URBAN TRANSFORMATION RESEARCH CENTRE – PRESENTATION**

The presentation will be made by Professor Nicky Morrison, Director of Urban and Regional Program and Professor Greg Morrison, Lang Walker Chair in Urban Transformation.

For Discussion and Noting.

☆ **3.4 CHAIR'S REPORT**

A written report from the Chair covering activities undertaken on behalf of the Senate since 12 August 2022 has been circulated. The Chair will provide an update on any recent developments and will answer any questions in relation to the report. The Chair's report to the 5 October 2022 meeting of the Board of Trustees, will be appended to the Chair's report.

For Discussion and Noting.

☆ **3.5 VICE CHANCELLOR'S REPORT**

The Vice-Chancellor's Report is appended. The Vice-Chancellor may speak to his report.

For Discussion and Noting.

☆ **3.6 STUDENT REPORT**

Mr Ritesh Chimoriya (PG, HDR Student Rep) has presented a report on the low stipend for Doctor of Philosophy (PhD) students.

For Discussion and Noting.

3.7 QUESTIONS ON NOTICE/HOT TOPICS

There are no Questions on Notice/Hot Topics for this meeting.

☆ **3.8 POLICY REVIEW**

3.8.1 ACADEMIC POLICY COMMITTEE UPDATE

The purpose of this paper is to provide Academic Senate with an update on the academic policies prioritised for consideration and progress in 2022 by the Academic Senate Policy Committee (ASPC).

For Noting.

☆ 3.8.2 CURRICULUM DESIGN AND APPROVALS (CDA) POLICY AND PROCEDURES

The proposed changes in the revised versions of the Curriculum Design and Approvals (CDA) Policy and associated procedures are listed within the appended papers.

For Approval.

It is recommended:
That Academic Senate approves the revised Curriculum Design and Approvals Policy, revised Curriculum Structure Procedures and revised Curriculum Approval Procedures from the date of publication.

☆ 3.8.3 GRADUATION POLICY

The proposed changes in the revised versions of the Graduation Policy are listed within the appended papers.

For Approval.

It is recommended:
That Academic Senate approves the revised Graduation Policy from the date of publication and the revision of programs eligible to be awarded "with distinction".

☆ 3.8.4 MASTER OF RESEARCH POLICY

The proposed changes in the revised versions of the Master of Research Policy are listed within the appended papers.

For Approval.

It is recommended:
That Academic Senate approve the revised Master of Research Policy from the date of publication.

☆ 3.8.5 ASSESSMENT POLICY

The proposed changes in the revised versions of the Assessment Policy are listed within the appended papers.

For Approval.

It is recommended:
That Academic Senate approves the revised Assessment Policy from the date of publication.

3.9   APPROVAL OF SCHOLARSHIPS

The Committee is requested to approve the below new university and donor funded scholarships, amendments to current scholarships and defined visa types accepted for refugee and asylum seeker scholarships.

3.9.1 NEW UNIVERSITY-FUNDED SCHOLARSHIPS

The Committee is requested to approve the following new university-funded scholarships, as noted in the appended paper:
- o Academy U Excellence Scholarship
- o Academy U Engagement Scholarship
- o Citizen Scholar Award Scholarship

For Approval.

It is recommended:
That the Academic Senate approves the following proposed new university-funded scholarships:
- o *Academy U Excellence Scholarship*
- o *Academy U Engagement Scholarship*
- o *Citizen Scholar Award Scholarship*

3.9.2 NEW DONOR-FUNDED SCHOLARSHIPS
The Committee is requested to approve the following new donor-funded scholarships, as noted in the appended paper:
- o William Orule Memorial Law Scholarship
- o Young Academics Early Learning Centre Scholarship
- o Weir Consulting Indigenous Grant

For Approval.

It is recommended:
That the Academic Senate approves the following proposed new donor-funded scholarships:
- o *William Orule Memorial Law Scholarship*
- o *Young Academics Early Learning Centre Scholarship*
- o *Weir Consulting Indigenous Grant*

3.9.3 AMENDEMENTS TO CURRENT SCHOLARSHIPS
The Committee is requested to consider and approve amendments to current scholarships, as noted in the appended paper:
- o Asylum Seeker Scholarship
- o Protected Cropping Postgraduate Scholarships
- o Westpac Young Technologists Scholarship

For Approval.

It is recommended:
That the Academic Senate approves the following proposed new university-funded scholarships:
- o *Asylum Seeker Scholarship*
- o *Protected Cropping Postgraduate Scholarships*
- o *Westpac Young Technologists Scholarship*

3.10   APPROVAL OF ACADEMIC SENATE STANDING COMMITTEES TERMS OF REFERENCE CHANGES

3.10.1 ACADEMIC SENATE POLICY COMMITTEE

Summary of proposed changes:
- Update of meeting frequency to align with other Senate Committees - *"ASPC will meet between 4 to 6 times per year, as required. E-Meetings may be scheduled at the discretion of the Chair to consider urgent matters."*
- Inclusion of standard quorum provisions - *"Quorum is one-half (or if one-half is not a whole number, the whole number next higher than one-half) of the total number of members for the time being of the Committee. If a quorum is not present within 30 minutes of the stated commencement time, the meeting shall automatically lapse and the business on the agenda shall be included in the agenda for the next meeting."*

For Approval.

It is recommended:
That the Academic Senate approves the revisions to Academic Senate Policy Committee Terms of Reference.

3.10.2 SENATE ASSESSMENT COMMITTEE

Summary of proposed changes:
- Update of meeting frequency from *"quarterly"* to - *"Senate Assessment Committee will meet between 4 to 6 times per year, as required. E-meetings may be scheduled at the discretion of the Chair to consider urgent matters."*

For Approval.

It is recommended:
That the Academic Senate approves the revised Senate Assessment Committee Policy terms of reference.

3.10.3 RESEARCH COMMITTEE

Summary of proposed changes:
- Update of quorum provision from *"be at least one representative from each School of the Cluster in attendance"* to *"at least one School representative from each Cluster in attendance."*

For Approval.

It is recommended:
That the Academic Senate approves the revised Research Committee terms of reference.

3.11   POSTHUMOUS AWARDS

The Committee is to be notified of the decision to approve a Posthumous Award.

3.10.1 HIGHER DEGREE RESEARCH POSTHUMOUS AWARD – ██
████████████████████████

At the Research Studies Committee meeting (22/08), the Committee approved a Posthumous Award for ██████████████████████ from the School of Humanities and Communication Arts.

For Noting.

4.   REPORTS FROM COMMITTEES

4.1   SENATE EXECUTIVE COMMITTEE

The Reports from the below Senate Executive meetings are attached for noting by members:
- Meeting 22/05 consisting of the following items:
  - Approval of changes to the Senate Assessment Committee terms of reference.
  - Endorsement of a nominated elected member of Academic Senate to fill the Senior Research Academic Membership of the Research Committee.
- Meeting 22/06 consisting of the following item:
  - Approval of the criteria for donor-funded scholarships.

For Noting.

4.2   ACADEMIC PLANNING AND CURRICULUM APPROVALS COMMITTEE

The Academic Planning and Curriculum Approvals Committee (APCAC) met on 6 September 2022 (meeting 22/06). The reports for the meeting/s are appended.

For Noting.

4.3   SENATE EDUCATION COMMITTEE

Senate Education Committee met on 11 August 2022, (meeting 22/04).
The unconfirmed minutes are appended.

For Noting.

4.4   SENATE ASSESSMENT COMMITTEE

The Senate Assessment Committee met on 26 July 2022, (meeting 22/04). The confirmed minutes are appended.

For Noting.

4.5   RESEARCH COMMITTEE

The Research Committee met on 7 September 2022 (meeting 22/04)
The report of the meeting is appended.

For Noting.

4.6   RESEARCH STUDIES COMMITTEE

The Research Studies Committee met on 9 August 2022 (meeting 22/07). The confirmed minutes are appended.

For Noting.

4.7   ACADEMIC SENATE POLICY COMMITTEE

The Academic Senate Policy Committee (ASPC) met on 31 August 2022 (meeting 22/05). The unconfirmed minutes are appended.

For Noting.

4.8   THIRD PARTY PROVIDER COMMITTEE

The Third-Party Provider Committee (TPPC) met on 28 July 2022 (Meeting 22/04). The unconfirmed minutes are appended.

For Noting.

4.9   THE COLLEGE ACADEMIC PATHWAY PROGRAM COMMITTEE

The College Academic Pathway Program Committee met on 23 June 2022 (WSTC 22/04). The confirmed minutes are appended.

For Noting.

4.10   BOARD OF TRUSTEES

At the Board of Trustees meeting on 8 June 2022, it was agreed to provide Academic Senate with a copy of the in-depth analysis of performance against the Measures of the *Sustaining Success Strategic Plan 2021 – 2026* papers, which are regularly presented to the Board. The following papers have been provided:

- Transformation
- Connectedness

For Noting.

The next meeting of the Board of Trustees is scheduled for 7 December 2022. Summaries and minutes of the Board of Trustees meetings are available on the University website at:
https://www.westernsydney.edu.au/about_uws/leadership/board_of_trustees

5.   OTHER BUSINESS

If raised at the meeting.

6.   NEXT MEETING

The next meeting of the Academic Senate Committee will be on 9 December 2022 at 9:30am at Parramatta South Campus, Boardroom 1 (PS-EB.2.02).

The remaining meeting scheduled for 2022 are as follows:
- 22/06 – 9 December 2022