# WESTERN SYDNEY UNIVERSITY

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# ACADEMIC SENATE

The next meeting (Meeting 22/04) of the Academic Senate of Western Sydney University will be held on **Friday, 12 August 2022** at **9:30AM,** at **Parramatta South Campus, Boardroom 1 (PS-EB.2.02) and via Zoom.**

For apologies and enquiries, please contact Nicole Gismondo by email at: n.gismondo@westernsydney.edu.au.

# AGENDA

## 1    PROCEDURAL MATTERS

### ☆1.1   INTRODUCTION, WELCOME, AND APOLOGIES

The Acting Chair of Academic Senate, Professor Sarah Zhang, will open the meeting, and welcome members and attendees.

An Acknowledgement of Country will be provided by the Chair:
*Western Sydney University acknowledges that today's meeting is being held on campuses located on the country of the Darug, Eora, Dharawal (also referred to as Tharawal), and Wiradjuri peoples and is being held across the lands of many other different Indigenous Australian Nations. Western Sydney University acknowledge their ancestors who have been Traditional Owners of their country for thousands of years. Western Sydney University pays respect to their Elders past and present and thank them for their support of our work in their lands and beyond.*

The Chair will welcome all members and attendees, with a specific mention to:

New members:
- Dr Nicolene Murdoch who has been appointed as Pro Vice Chancellor Educational Partnerships and Quality;
- Professor Anna Williams newly elected D & E member for School of Nursing and Midwifery
- Mr Anthony Mitri A/g CEO The College (replacing Nicolene)

New nominees for elected members of Senate:
- Professor Alana Lentin replacing Associate Professor Jennifer Mensch who is on ADP leave
- Associate Professor Arianne Reis replacing Associate Professor Amit Amora who is on ADP leave.

Newly appointed Student Member:
- Ms Ebony O'Connor, Undergraduate Representative

In Attendance:
- Ms Jane Hutchison, University Secretary
- Ms Sophie Buck, Director Office of Governance Services
- Ms Shubha Devadasen, Associate Director, Office of Governance Services
- Ms Jo Maguire, Manager, Policy and Governance and Privacy Officer, Office of Governance Services
- Ms Maret Brennan, Senior Governance Officer
- Ms Nicole Gismondo, Senior Governance Officer

At the time of writing, apologies had been received from**:**
- Professor Robert Mailhammer on Study Leave
- Associate Professor Jennifer Mensch on ADP Leave
- Associate Professor Amit Arora on ADP Leave
- Professor Kate Stevens
- Professor Mike Kagioglou
- Professor Neil Merrett
- Ms Leanne Hunt
- Ms Ayda Succarie

## ☆1.2 DECLARATIONS OF INTEREST

Members are requested to declare any interests, in terms of the Conflict of Interest Policy, they may have in relation to the items on this agenda. Further information for members regarding declarations of interest is available on the Compliance Program Unit webpage.

Members are reminded that they should also declare any interests that become apparent during a meeting of Academic Senate or one of its committees.

## ☆1.3 STARRING OF ITEMS

Senate members will be asked which items they wish starred for discussion.

Apart from procedural items, items already starred on the agenda are:

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|---|---|
| 3.1 | Student Management System Update |
| 3.2 | GRS Review |
| 3.3 | Student Progression Internal Audit Report |
| 3.4 | Chair's Report |
| 3.5 | Vice Chancellor's Report |
| 3.9 | School of Psychology 2021 Review |
| 3.10 | Policy Review (all papers) |

**It is recommended:**
*That the documents for all unstarred agenda items be noted and, except where alternative action is noted as appropriate, all recommendations contained in those items be approved.*

## ☆1.4 ORDER OF BUSINESS

There may be some re-arrangement of the order of business to enable some members and attendees to attend other meetings.

☆**1.5   OTHER BUSINESS**

Members are invited to nominate other relevant matters, noting that such items will normally be included on the agenda for a future meeting.

☆**1.6   MINUTES OF THE PREVIOUS MEETING**

The unconfirmed minutes of the Academic Senate meeting held on Friday 17 June 2022 (Meeting 22/03) have been circulated.

**It is recommended:**
*That Academic Senate confirms the minutes of the Senate meeting held on Friday, 17 June 2022 (Meeting 22/03), as an accurate record.*

☆**1.7   ACTION SHEET FROM LAST MEETING**

To assist members with monitoring the work of the Academic Senate, an action sheet from the previous meeting has been circulated.

**2       BUSINESS ARISING**

There is no Business Arising for this meeting.

**3       GENERAL BUSINESS**

☆**3.1   STUDENT MANAGEMENT SYSTEM UPDATE**

The presentation will be made by Daniel Saffioti, Chief Information Officer, and Ms Anne Emms, Program Manager.

**For Discussion and Noting.**

☆**3.2   GRADUATE RESEARCH SCHOOL REVIEW**

The Presentation will be made by Professor Clive Baldock, Dean of the Graduate Studies and Researcher Development.

**For Discussion and Noting.**

☆**3.3   STUDENT PROGRESSION  AUDIT AND RISK REPORT**

The report will be presented by Ms Debra Farrelly, Pro Vice Chancellor Student and University Planning.

**For Discussion and Noting.**

## ☆3.4 CHAIR'S REPORT

A written report from the Chair covering activities undertaken on behalf of the Senate since 17 June 2022 has been circulated. The Chair will provide an update on any recent developments and will answer any questions in relation to the report. The Chair's report to the 3 August 2022  meeting of the Board of Trustees, will be appended to the Chair's report.

**For Discussion and Noting.**

## ☆3.5 VICE CHANCELLOR'S REPORT

The Vice-Chancellor's Report is appended.

**For Discussion and Noting.**

## 3.6 STUDENT REPORT

Due to scheduling issues, student reports are not provided for this meeting. A report compiled by the student members of Senate will be provided at the October meeting of Senate.

## 3.7 QUESTIONS ON NOTICE

Questions on Notice are a tool that academics from across the University can use to engage with Senate. Questions must be sent to the Chair and the Secretary at least two weeks prior to Senate and must fit within the scope of the Terms of Reference of Senate. All questions that fit this criterion will be answered, it is up to the discretion of the Chair if questions will be tabled at Senate.

There are no Questions of Notice for this meeting.

## 3.8 HOT TOPICS

In response to the Senate Review Report recommendations, Senate members have the opportunity to submit a "Hot Topic for discussion prior to each meeting of the Senate.

There are no Hot Topics for this meeting.

## ☆3.9 SCHOOL OF PSYCHOLOGY 2021 REVIEW

The purpose of this paper is to present the School of Psychology Review 2021 Panel Report and Action Plan. The School of Psychology was reviewed in 2021 as part of the University's cycle of School Reviews.

The Deputy Vice Chancellor, Academic, Professor Simon Barrie will present this paper to the Committee.

**For Discussion and Noting.**

## ☆3.10 POLICY REVIEW

### ☆3.10.1 Academic Policy Committee Update

The purpose of this paper is to provide Academic Senate with an update on the academic policies prioritised for consideration and progress in 2022 by the Academic Senate Policy Committee (ASPC) (Attachment 1). Also included is a list of new/draft policies (Attachment 2) and a list of existing policies that have been revised, which have been presented to ASPC for feedback and endorsement (Attachment 3).

**For Discussion and Noting.**

### ☆3.10.2 Revised Graduate Attributes Guidelines

The purpose of this paper is to provide the Academic Senate with the revised *Graduate Attributes Guidelines* for approval.

**It is recommended:**
*That Academic Senate approve the revised Graduate Attributes Guidelines to replace the current Graduate Attributes policy documents from the date of publication.*

### ☆3.10.3 Revised Academic Records Issuance Policy

The purpose of this paper is to provide the Academic Senate with the revised *Academic Records Issuance Policy* for approval.

**It is recommended:**
*That Academic Senate approve the revised Graduate Attributes Guidelines to replace the current Academic Records Issuance Policy from the date of publication.*

### ☆3.10.4 Revised Posthumous Awards and Aegrotat Grades Policy

The purpose of this paper is to provide the Academic Senate with the revised *Posthumous Awards and Aegrotat Grades Policy* for approval.

**It is recommended:**
*That Academic Senate approve the revised Graduate Attributes Guidelines to replace the current Posthumous Awards and Aegrotat Grades Policy from the date of publication.*

### 3.11    APPROVAL OF SCHOLARSHIPS

The purpose of this paper is to seek approval for three newly created University Funded Scholarships within the School of Psychology.

**It is recommended:**
*That the Academic Senate approves the following three proposed new University Funded Scholarships:*
- *Indigenous Australians Psychology Undergraduate Scholarship*
- *Indigenous Australians Psychology Honours Scholarship*
- *Indigenous Australians Master of Clinical Psychology Scholarship*

### 3.12    UNIVERSITY MEDALS

The purpose of this paper is to advise the Academic Senate of students who will be awarded a University Medal, as approved by the Chair of the Academic Senate, on behalf of the Senate.

**For Noting.**

## 4      REPORTS AND RECOMMENDATIONS FROM SENATE COMMITTEES

Items 4.1 – 4.9 provide an overview of the matters dealt with by Senate standing committees.

### 4.1    SENATE EXECUTIVE COMMITTEE

The Senate Executive Committee held an e-meeting 22/04 from 14 July to 18 July 2022 for the approval of:
- The revised *Progression Policy*.
- An amendment to the Terms of Reference and membership for the Academic Planning and Curriculum Approvals Committee (APCAC).

**For Noting.**

### 4.2    RESEARCH COMMITTEE

The Research Committee met on Wednesday, 29 June 2022 (meeting 22/03) The minutes are appended.

**For Noting.**

### 4.3    RESEARCH STUDIES COMMITTEE

The Research Studies Committee met on Tuesday, 14 June 2022 (meeting 22/05 and Tuesday, 12 July 2022 (meeting 22/06). The minutes are appended.

**For Noting.**

### 4.4    SENATE EDUCATION COMMITTEE

Senate Education Committee met on Thursday 16 June 2022, (meeting 22/03). The unconfirmed minutes are appended.

**For Noting.**

## 4.5    ACADEMIC PLANNING AND CURRICULUM APPROVALS COMMITTEE

The Academic Planning and Curriculum Approvals Committee (APCAC) met on Thursday 7 July 2022 (meeting 22/06) and an E-meeting, e22/01 from 26 July to 2 August 2022. The reports for both meetings are appended.

**It is recommended:**
*That Academic Senate notes the report of the Academic Planning and Courses Approvals Committee meeting held on Thursday 7 July 2022 (meeting 22/06) and an E-meeting, e22/01 from 26 July to 2 August 2022 and approves the recommendations contained therein.*


## 4.6    SENATE ASSESSMENT COMMITTEE

The Senate Assessment Committee met on Tuesday, 17 May 2022 (meeting 22/03). The confirmed minutes for meeting 22/03 are appended.

**For Noting.**


## 4.7    THE COLLEGE ACADEMIC PATHWAY PROGRAM COMMITTEE

The College Academic Pathway Program Committee met on Thursday, 12 May 2022 (WSTC22/03) and on Thursday 23 June 2022 (WSTC22/04). The unconfirmed and confirmed minutes are appended.

**For Noting.**


## 4.8    ACADEMIC SENATE POLICY COMMITTEE

The Academic Senate Policy Committee (ASPC) met via email circulation between Thursday 23 June 2022 to Tuesday 28 June 2022 (22/03). The unconfirmed minutes are appended.

**For Noting.**


## 4.9    THIRD PARTY PROVIDER COMMITTEE

The Third-Party Provider Committee (TPPC) met on Thursday, 9 June 2022 (Meeting 22/03). The unconfirmed minutes are appended.

**For Noting.**


## 4.10    2021 ANNUAL REPORTS

The purpose of this item is for Senate to ensure that all Standing Committees of Academic Senate are carrying out their functions in accordance with their Terms of Reference. This is the final report due for 2021.

### 4.10.1  Research Committee 2021 Annual Report

The annual report due for 2021 for the Research Committee is appended for noting.

**For Noting.**

### 4.11    BOARD OF TRUSTEES

At the Board of Trustees meeting on  8 June 2022, it was agreed to provide Academic Senate with a copy of the in-depth analysis of performance against the Measures of the *Sustaining Success Strategic Plan 2021 – 2026* papers, which are regularly presented to the Board. The following papers have been provided:

- Sustaining Success 2021-2026: In Depth Analysis And Report  - Sustainability (Measures 1-3)
- Sustaining Success 2021-2026: In Depth Analysis And Report  - Equity (Measures 4-5)

**For Noting.**
The next meeting of the Board of Trustees is scheduled for 5 October 2022. Summaries and minutes of the Board of Trustees meetings are available on the University website at:
https://www.westernsydney.edu.au/about_uws/leadership/board_of_trustees

## 5    FOR INFORMATION

 There are no matters for information.

## 6    NEXT MEETING

The next Academic Senate meeting is scheduled for **Friday, 14 October 2022**. Details regarding location will be advised closer to the meeting date.

Meeting dates for 2022 are as follows:
- 14 October
- 9 December

Meetings commence at 9:30AM and conclude by 12:30PM.