Academic Integrity Working Party

1. Role

The Academic Integrity Working Party (AIWP) reports to the Senate Assessment Committee and assists Academic Senate in developing and implementing the University's academic integrity strategy.

2. Terms of Reference

1. Support the development and implementation of the University's Academic Integrity Strategy as directed by Academic Senate Assessment Committee.
2. On behalf of Senate Assessment committee, make recommendations for the ongoing development of the student Academic Integrity Module (AIM), its evaluation and impact.
3. Develop recommendations on guidelines, communications for students, and events on the importance of studying with integrity and risks associated with breaching academic integrity.
4. Develop recommendations on staff professional learning for academic integrity including: new challenges to integrity, curriculum and assessment design; and the application of relevant policies and procedures; and monitor staff engagement and completion of professional development academic integrity activities.
5. Communicate the above recommendations to stakeholders and work with all relevant stakeholders to ensure a coordinated approach to implementing recommendations.
6. Support and promote research and scholarship on academic integrity and review subproject applications under the Academic Integrity Research project umbrella ethics approval.
7. Report to Senate Assessment Committee.

3. Membership

a) Chair, nominated by the Chair, Senate Assessment Committee;
b) A representative from each of the Cluster Multi-disciplinary Teaching and Learning Committee's (MTALCs), nominated by each MTALC;
c) A representative from Student Transition and Retention Success (STARS); nominated by the Committee;
d) One Educational Advisor, Learning Futures, nominated by the Chair of Senate Assessment Committee;
e) Two volunteer Authorised Officers as defined by the Student Misconduct Rule and nominated by the Deputy Deans;
f) A representative from the Library, nominated by the Executive Director, Library Services;
g) Academic Integrity Researcher, nominated by the Chair of Senate Assessment Committee;
h) Director, Education Quality and Policy, or nominee;
i) Associate Director, Secretariat, or nominee;
j) A representative from The College, nominated by the CEO of The College;

k) A representative from ITDS, nominated as needed in discussion with the head of ITDS;

l) The Chair of the Academic Integrity Working Party may nominate additional members as required, for example on a project basis.

4. Chairing of Meetings

The Chair of the Academic Integrity Working Party will be nominated by the Chair of the Senate Assessment Committee. The Chair may appoint a Deputy Chair from among the membership of the Committee.

5. Meeting Frequency

The Academic Integrity Working Party will meet monthly as required. E-meetings may be scheduled at the discretion of the Chair to consider urgent matters.

6. Quorum

Quorum is one-half of the total number of members for the time being of the Committee (if one-half is not a whole number, the next higher whole number).

If a quorum is not present within 30 minutes of the stated commencement time, the meeting shall automatically lapse and the business on the agenda shall be included in the agenda for the next meeting.

Approved at Senate Assessment Committee e-meeting on 23 August 2022.