

# SPECIAL REQUIREMENTS FOR PRE-SERVICE TEACHERS

To register for any subject with a placement, you must complete and submit evidence of all Special Requirements. All Special Requirements with expiry dates must remain valid for the entire duration of, and beyond, the semester in which you are enrolling.

## WORKING WITH CHILDREN CHECK (WWCC) AND THE WWCC VERIFICATION

- [Click Here](#) to obtain a valid Working with Children Check (WWCC) clearance.
- To have your WWCC verified by the NSW Department of Education you must Complete the online [Pre-Service Teacher Registration Form](#)
- Verify your registration submission by clicking 'confirm' on the email received within 2 hours of submitting the online form.
- You are only required to complete the Pre-Service Teacher Registration Form once. Please retain a copy of your verification, as you will need to present it to your placement school on the first day of placement.
- Once verified by the NSW Department of Education, upload both the WWCC clearance and verification to the [WesternNow Student Portal](#).

**IMPORTANT:** If you are a current or past employee of the department, you are required to complete the Pre-service Teacher Registration Form. For more information, please refer to [Placement registration FAQs for PSTs who are employees or are applying for approval to teach](#).



## FOUNDATIONS OF CHILD SAFETY TRAINING REQUIRED FOR ALL EARLY CHILDHOOD PLACEMENTS

All Early Childhood students are required to complete the mandatory National Child Safety Training before attending placement. This training is delivered through Gecco, the Australian Government's online learning platform for the early childhood education and care (ECEC) sector.

The modules cover key areas such as:

- Recognising signs of harm
- Understanding reporting responsibilities
- Creating safe, supportive learning environments for children

To access the training, please visit the [Gecco Registration Page](#) and follow the prompts to create your account. For help or more information and helpful resources please visit the Australian Government Department of Education's website

## LANTITE (NATIONAL LITERACY AND NUMERACY TEST FOR INITIAL TEACHER EDUCATION):

The following requirements apply to the following courses:

- TEAC4006 Professional Experience 4
- TEAC7106 Professional Experience K-6
- TEAC7155 Professional Experience 2

Prior to registering for your final school placement, you must meet the standard on the National Literacy and Numeracy Test for Initial Teacher Education (LANTITE). This test ensures graduating teachers have the literacy and numeracy skills essential for effective teaching.

- All students must attempt and meet the required standard in LANTITE before their final Professional Experience placement.
- Students are required to attempt the test in their first year of the program. Plan to complete LANTITE at least three months before enrolling in your final placement.
- To register for an upcoming test window, visit the [LANTITE Registration Page](#).

For more information about LANTITE, visit the [ACER website](#).

## SPECIAL REQUIREMENTS CHECK LIST:

### COMPLETE PRIOR TO ENROLLING IN FIRST PLACEMENT:

- WWCC (Working with Children Check)
- WWCC Verification

### ALL PROFESSIONAL EXPERIENCE SUBJECTS (EARLY CHILDHOOD AND SCHOOL-BASED)

- Child Protection Awareness Induction Training
- ASCIA Anaphylaxis e-Training Course
- Foundations of Child Safety Training

### COMPLETE ONCE ENROLLED IN PLACEMENT (SCHOOL BASED PLACEMENTS ONLY)

- Anti-Racism Policy
- Aboriginal Cultural Education
- Code of Ethics and Conduct Training

### COMPLETE PRIOR TO FINAL SCHOOL-BASED PLACEMENT:

- LANTITE



## COMPLETE THE FOLLOWING NSW DEPARTMENT OF EDUCATION MANDATORY TRAINING COURSES:

For further information about this mandatory training and course outlines, please [click here](#)

| Training Name  | Status  | Access                        | Document Submission   |
|--|---|-------------------------------|---|
| <b>Child Protection Awareness Induction Training</b> | Requirement for <b>ALL</b> Professional Experience Subjects (Early Childhood and School-Based)  | <a href="#">MyPI</a>          | Prior to enrolment or registration into subject certificates must be submitted to the <a href="#">WesternNow Student Portal</a>                     |
| <b>Foundations of Child Safety Training</b>          | Requirements for <b>Early Childhood Based Placements only</b>                                   | <a href="#">Geccko</a>        | Certificate must be uploaded to <a href="#">InPlace</a> . Please check your "To Do" list in InPlace after Week 1 of the semester for more details.  |
| <b>ASCIA Anaphylaxis e-training Course</b>           | Requirements for <b>All</b> Professional Experience Subjects (Early Childhood and School-Based) | <a href="#">ASCIA website</a> | Prior to enrolment or registration into subject certificates must be submitted to the <a href="#">WesternNow Student Portal</a>                     |
| <b>Anti-Racism Policy</b>                            | Requirement for <b>School Based Placements only</b>   | <a href="#">MyPI</a>          | Certificates must be uploaded to <a href="#">InPlace</a> . Please check your "To Do" list in InPlace after Week 1 of the semester for more details. |
| <b>Aboriginal Cultural Education</b>                 | Requirement for <b>School Based Placements only</b>   | <a href="#">MyPI</a>          | Certificates must be uploaded to <a href="#">InPlace</a> . Please check your "To Do" list in InPlace after Week 1 of the semester for more details. |
| <b>Code of Ethics and Conduct Training</b>           | Updated Course (Ethics + Conduct)- for <b>School Based Placements only</b>                      | <a href="#">MyPI</a>          | Certificates must be uploaded to <a href="#">InPlace</a> . Please check your "To Do" list in InPlace after Week 1 of the semester for more details. |

How to Access Training: log into the Staff Portal via [education.nsw.gov.au](http://education.nsw.gov.au), select MyPL from the right-hand menu, search "Child Protection Awareness," and choose the relevant module.

[Click here](#) for assistance creating a NSW Department of Education account, refer to the Pre-Service Teacher Registration Guide.

Pre-service teachers must upload their WWCC, WWCC verification email, ASCIA Anaphylaxis, and Child Protection Awareness certificates to the [WesternNow Student Portal](#). Once enrolled, you must complete the Foundations of Child Safety Training, Code of Ethics and Conduct, Aboriginal Cultural Education, Anti-Racism Policy training, and upload all certificates to [InPlace](#) by Week 3.

**IMPORTANT:** Please retain copies of all mandatory training completion certificates, as students are required to present these to schools on the first day of placement.

### NEED HELP?

For assistance, visit the [Western Sydney University Special Requirements page](#)

OR reach out via email: [enquirieseducation@westernsydney.edu.au](mailto:enquirieseducation@westernsydney.edu.au)

