



Academic Integrity Checklist



Take responsibility for your learning

- I understand my work and could explain my thoughts about it if required.
- I have produced the work myself. I have not asked for, or paid for, or been given work done by somebody else – student or otherwise.
- I have kept accurate records of material that I have read and/or referred to during the assignment research process.
- I have kept my working material such as research notes, lab-sheets, and early drafts in case these are needed in future.
- I have accurately described any data or evidence I have collected.
- I am confident that I understand the requirements for this assignment.
- I have not shared my ideas with others about how to complete the assessment.
- I have not shared my work in full or in part with anyone else.
- I have not resubmitted a piece of work created for another assessment without first consulting the unit coordinator for their approval.
- I have accessed only approved university services for assistance with understanding assessment requirements, e.g. PASS, Study Smart, etc.

Reference right

- I know which referencing style is required for this assessment and have used it.
- I have included citations (in-text and in the reference list) for all ideas used from other sources whether these are direct quotes, paraphrased, or summarised.
- I have paraphrased all materials correctly.
- I have used minimal direct quotes and have presented any direct quotes used as per the referencing style.
- I have used only the Western Sydney University Library's referencing and citation resources as a guide for referencing.
- I have accessed all of the materials that appear in my reference list and have represented their content accurately.
- Where a secondary source had to be used, I have correctly cited this according to Western Sydney University Library's referencing and citation resources.

Need help referencing? Speak to our friendly Library staff at one of our campus libraries. Or contact the Online Librarian by [chat](#), [email](#), phone (02) 9852 5353