



**NOTICE OF ELECTION
ACADEMIC SENATE STANDING COMMITTEES
ELECTED STUDENT POSITIONS**

Key Information

A	Term of Office	Two years, Commencing from <u>1 June 2026</u> to 31 May 2028
B	Nominations open	9:30am Monday, 20 April 2026
C	Nomination forms, candidate statements and photos should be submitted via:	Nomination form link received via email
D	Nominations close	5:00pm Tuesday, 5 May 2026
E	Notice and opening of ballot	9:30am Tuesday, 12 May 2026
F	Ballot closes	5:00 pm Tuesday, 26 May 2026

Notice of Election

In accordance with the [Elections Policy](#) and the [Academic Senate Charter](#), this is a Notice of Election for the following positions of elected student Members of Academic Senate, University Level Committees, Faculty and Institute Level Committee:

Committee	Position
Coursework Program Committee	One postgraduate student One undergraduate student
Senate Assessment Committee	One postgraduate student One undergraduate student
Senate Education Committee	One postgraduate student One undergraduate student
University Research Committee	One Higher Degree Research (HDR) student One International Higher Degree Research (HDR) student
Faculty Academic Board x 3 (ECS, SABEL and Health)	One postgraduate student from each Faculty One undergraduate student from each Faculty

Committee	Position
Faculty Higher Degree Research (HDR) Board x 3 (ECS, SABEL and Health)	One HDR student from each Faculty
Institutes Academic Board	One student from any Institute
Institutes Higher Degree Research Board	Two HDR students from any Institute
Institutes Research Board	Two HDR students from any Institute

Eligibility

Only persons who are listed on the relevant Student Electoral Roll, produced from Student Systems as at **the close of nomination (D)**, are eligible to nominate for the positions referred to in this Notice.

- An ‘undergraduate student’ means a person who is enrolled at the University as a candidate proceeding to an undergraduate degree, diploma or certificate but who is not a member of the academic or general (professional) staff of the University.
- A ‘higher degree research student’ is defined as a student who is enrolled in one of the following degrees:
 - Masters (Honours) Degree;
 - Master of Research;
 - Professional Doctorate;
 - Doctor of Letters or Doctor of Science; or
 - Doctor of Philosophy (PhD)
- A ‘postgraduate student’ is defined as one who is enrolled at the University as candidates proceeding to a postgraduate degree, diploma or certificate.

Students must not be academic or general (professional) staff of the University (defined as a person who is working half time or greater and who has accepted and started duty in a position with tenure of one year or more).

Nomination form

Eligible students must self-nominate for these elections **using the relevant online nomination form emailed to them no later than the closing date (D)** indicated in the Key Information table above.

Candidate statement and photo

Nominees may support their nomination with a candidate statement and photo which, in the event of a ballot, will be made publicly available on the University’s Elections web page and to voters via the on-line voting system.

- Photos should be in .jpeg format and no bigger than 256kb.
- Candidate statements must be no more than 200 words maximum, in MS Word format, and attached to the online nomination form (C) in the supporting documentation section.

Candidate statements may contain:

- a) the candidate's name;
- b) the candidate's current occupation or position;
- c) any academic or professional qualifications;
- d) any honours or distinctions;
- e) any employment or other relevant experience;
- f) any other information the candidate thinks relevant

The Returning Officer may ask the candidate to edit or redact any information that exceeds the 200 word limit, or which the Returning Officer considers is irrelevant. If this does not occur by the deadline specified by the Returning Officer, then the Returning Officer has the discretion to withhold the candidate's statement from being distributed to voters.

Ballots and Voting

If, at the close of nominations, there is more than one valid nomination for this position, a ballot will be conducted using [BigPulse](#) online voting technology during the period (E) and (F) indicated in the Key Information table above.

The candidate statement and photo received via the nomination form will be used for the purpose of the ballot.

Further Information

Candidates should familiarise themselves with the role and terms of reference for Academic Senate in the [Academic Senate Charter](#).

For additional information, candidates may also contact the Returning Officer (details below).

Shubha Devadasen
Returning Officer
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