11 August 2010

The Board of Trustees met on Wednesday 11 August 2010, in the Boardroom, Building AD, Werrington North campus. A summary of matters discussed is provided below.

Confirmation of Minutes

The minutes of the 21 April 2010 meeting of the Board of Trustees were confirmed and can be downloaded from this page.

Vice-Chancellor's Report

The Vice-Chancellor's report to the Board of Trustees included the following items:

- Inaugural Professional Staff Conference
- Public Forum: Crime and Punishment in NSW
- 35 Years of the Bankstown Campus
- UWS Sculpture Award 2010
- Bathurst Welcomes UWS Medical Students
- Visit to Canberra
- Education Academic Receives National Fellowship
- UWS Wins National Award for Best Program in Community Television
- 20,000 Small Business Operators to Benefit from Online Program

The Vice-Chancellor particularly highlighted:

- Her participation in the Principal for a Day Program, and the wonderful work of principals and teachers in the school sector.
- The What Matters Competition, run by the Whitlam Institute, which is receiving an increasing number of entries each year and displays the excellent writing skills and social commitment of so many young students.
- The success of UWS staff, with ten receiving citations at the annual Australian Learning and Teaching Council Awards for 'Outstanding Contributions to Student Learning'.
- Responding to and planning for growth – the Vice-Chancellor outlined activities underway to address current over-enrolment and plans for growth in student numbers in 2011-2012.

Executive Presentation

Professor Branko Celler, Executive Dean, College of Health and Science, provided a presentation on the College's key strategies and directions.

Board Strategy Day Report

The Board agreed that the report of the Strategy Day should be added to the other information already available to staff on the University's intranet.

UWS Childcare – Proposal for Creating an Entity

There has been extensive consultation with the existing centres about the ongoing review of the University's approach to the childcare centres. The Board resolved that, subject to at least three centres agreeing to join the new entity, a UWS Childcare Incorporated Association be established aiming to commence from 1 January 2011.

UWS Cash Management Framework

The Board approved the following new policies:

- Treasury Policy
- Cash Management Policy
- Foreign Exchange Risk Policy
- Interest Rate Risk Policy

The Board noted the cash management procedures (to be approved under UWS Delegations by the DVC Corporate Strategy and Services), as follows:

- Accounts Payable Procedures
- Accounts Receivable Procedures

The Board approved changes to the following existing policies:

- Credit Risk Policy
- Investment Policy

The Board approved that the Long Service Leave Liability be provisioned at the level of two years' worth of the forecast cash flow.

The new and revised policies will be available on the Policy DDS website in due course.

Our People 2015 Strategy

The Board endorsed the revised Our People 2015 Strategy.

Honorary Awards

The Board approved the conferment of two honorary awards.

UWS Foundation Board – Director

The Board approved the appointment of Emeritus Professor Richard Bawden as a director of the UWS Foundation Board.

UWS Indigenous Advisory Council – Chair

The Board approved the reappointment of Mr Michael McDaniel as Chair of the UWS Indigenous Advisory Council for a two year period from the date of approval.

Campus Development Committee - Membership

The Board approved the appointment of Ms Michelle Tredennick and Mr Peter Graham as external members of the Campus Development Committee for terms of two years.

Board Committees – Revised Terms of Reference and Membership

There has been an extensive review of committees of the Board of Trustees. The following committee structure and the corresponding revised terms of reference and membership will, in most cases, come into effect from the beginning of 2011:

- Strategy and Planning Committee
- Finance and Investment Committee
- Campus Development Committee
- Audit and Risk Management Committee
- Board Standing Committee

- Remuneration and Nominations Committee

Key Principles for the Operation of the Endowment Fund

The Board endorsed the revised principles and processes for the operation of the Endowment Fund.

Occupational Health and Safety

While the OH&S Unit continues to send reminders via e-mail to staff requesting they complete their OH&S training, the overall the percentage of staff having completed the mandatory OH&S training is low. The Board will be kept informed as these rates improve.

The Hive Student Union

The President of the Hive Student Union, Mr Tharun Kappunda, gave a brief presentation to the Board about the progress and activities of the Student Union.

Board of Trustees Meeting Dates – 2011

- Wednesday 16 February 2011
- Wednesday 13 April 2011
- Wednesday 8 June 2011
- Wednesday 21 September 2011
- Wednesday 30 November 2011

Other Reports and Items Considered by the Board

- Terminology in the Higher Education Sector
- Chancellor Search Committee
- Strategy and Resources Committee
- Report from the Chair of Academic Senate
- Board Standing Committee and Remuneration & Nominations Committee
- Campus Development Committee
- Joint Meeting of Campus Development and Strategy & Resources Committees
- Occupational Health and Safety
- Staffing Matters
- The Hive Student Union

Date of Next Meeting

The next Board meeting will be held at 9am on 6 October at the University's Werrington North Campus.