WESTERN SYDNEY
UNIVERSITY

ACADEMIC SENATE

The meeting (**Meeting 24/01**) of the Academic Senate, Western Sydney University will be held on **Friday, 23 February 2024** at, **9:30AM**, at, **Parramatta City Campus, Conference Rooms 1 and 2.**

Please note this is an in person meeting only.

For apologies and enquiries, contact Georgia Vasiliadis by email at:
G.Vasiliadis@westernsydney.edu.au

AGENDA

1.   **PROCEDURAL MATTERS**

☆ **1.1   INTRODUCTION, WELCOME, AND APOLOGIES**

The Chair of Academic Senate, Professor Robert Mailhammer will open the meeting and welcome members and attendees.

An Acknowledgement of Country will be provided by the Chair:
Western Sydney University acknowledges that today's meeting is being held on campuses located on the country of the Darug, Eora, Dharawal (also referred to as Tharawal), Wiradjuri peoples and is being held across the lands of many other different Indigenous Australian Nations. Western Sydney University acknowledge their ancestors who have been Traditional Owners of their country for thousands of years. Western Sydney University pays respect to their Elders past and present and thank them for their support of our work in their lands and beyond.

The Chair will welcome all members and attendees, with specific mention to:

New ex-officio members:
Professor Andrew Francis, Interim Dean, School of Computer, Data and Mathematical Sciences
Professor Catherine Renshaw, Interim Dean, School of Law
Professor Meg Smith, Interim Dean, School of Business

Elections have been held to fill elected positions on Senate, new appointments commenced on 1 January 2024:
Dr Nathan Berger, School of Education (Level A, B or C Representative)
Dr Maria Bhatti, School of Law (Level A, B or C Representative)
Dr Evan Crawford, School of Computer, Data and Mathematical Sciences (Level A, B or C Representative)
Associate Professor Ann Dadich, School of Business (Level D, E Representative)
Dr Fran Doyle, School of Psychology (Level A, B or C Representative)
Dr James Dunn, School of Medicine (Level A, B or C Representative)
Professor Miroslav Filipovic, School of Science (Level D, E Representative)
Associate Professor Emilee Gilbert, School of Psychology (Level D, E Representative)

Associate Professor Ana Hol, School of Computer, Data and Mathematical Sciences (Level D, E Representative)
Dr Peter Lewis, School of Nursing and Midwifery (Level A, B or C Representative)
Dr Ranjith Liyanapathirana, School of Engineering, Design and Built Environment (Level A, B or C Representative)
Professor Samanthika Liyanapathirana, School of Engineering, Design and Built Environment (Level D, E Representative)
Associate Professor Jennifer Mensch, School of Humanities and Communication Arts (Level D, E Representative)
Dr Alexie Papanicolaou, Academic staff member of University Research Institutes, elected by the RI
Dr Ben Perry, School of Science (Level A, B or C Representative)
Dr Margarite Poulos, School of Humanities and Communication Arts (Level A, B or C Representative)
Dr Ata Samad, School of Business (Level A, B or C Representative)
Associate Professor Lei Si, School of Health Sciences (Level D, E Representative)
Dr Erika Smith, School of Social Sciences (Level A, B or C Representative)
Associate Professor Liesel Spencer, School of Law (Level D or E)
Dr Kylie Steel, School of Health (Level A, B or C Representative)
Professor Corrinne Sullivan, School of Social Sciences (Level D, E Representative)
Associate Professor Jacqueline Ullman, School of Education (Level D, E Representative)
Professor Anna Williams, School of Nursing and Midwifery (Level D, E Representative)

Newly appointed or re-appointed members:
Professor Janice Aldrich-Wright
Professor Gawaian Bodkin-Andrews
Associate Professor Chloe Taylor

Elections have been held to fill elected student positions on Senate, new appointments commenced on 1 January 2024:
Ms Tiffany Sharpe, Indigenous Australian Student Representative
Mr Ashes Niroula, International Student Representative

At the time of writing, apologies had been received from:
Professor Janice Aldrich-Wright
Ms Fiona Salisbury
Professor Michele Simons

In Attendance:
- Ms Sophie Buck, Director, Office of Governance Services
- Ms Shubha Devadasen, Associate Director, Office of Governance Services
- Mr Pat Loria, Associate Director, Library Academic and Research Services
- Dhanesh Singh, Interim Audit and Risk Executive
- Mr Peter Tow, Executive Director Strategy, Performance and Risk
- Ms Georgia Vasiliadis, Senior Governance Officer

☆ 1.2   DECLARATIONS OF INTEREST

Members are requested to declare any interests they may have in relation to the items on this agenda or this Committee more broadly. Further information for members regarding declarations of interest is available on the Conflict of Interest Policy and the Compliance Program Unit webpage.

Members will be reminded that they should also declare any interests that become apparent during this meeting.

☆ 1.3   STARRING OF ITEMS

Members will be asked which items they wish starred for discussion.

Apart from procedural items, the items below have been starred:

- Item 3.1 – Chair's Report
- Item 3.2 – Vice Chancellor's Report
- Item 3.4 – Update from Schools
- Item 3.5 – Academic Risk
- Item 3.6 –Academic Senate Risk Register
- Item 3.7 – 2024 Workplan
- Item 3.9 – Academic Senate Policy Committee Update & Policy Review
- Item 4.2 – Academic Planning and Curriculum Approvals Committee
- Item 4.5 – Research Committee
- Item 4.6 – Research Studies Committee

It is recommended:
That the documents for all unstarred agenda items are noted and, except where alternative action is noted as appropriate, all recommendations contained in those items are endorsed.

☆ 1.4   ORDER OF BUSINESS

Members to advise if a re-arrangement of the order of business is required.

☆ 1.5   OTHER BUSINESS

Members will be invited to nominate any other relevant matters for discussion at this meeting or for a future meeting.

☆ 1.6   MINUTES OF PREVIOUS MEETINGS

The unconfirmed minutes of the meeting held on Friday, 8 December 2023, (meeting 23/06) are attached for confirmation.

For Confirmation.

It is recommended:
That Academic Senate confirms the minutes of the Senate meeting held on Friday, 8 December 2023, (meeting 23/06) as an accurate record.

☆ 1.7   ACTION ITEMS FROM PREVIOUS MEETINGS

To assist members with monitoring and controlling the work of the Committee, the current action sheet (incorporating items arising from previous meetings) is attached. Members are requested to report on any developments in relation to the items.

2.   BUSINESS ARISING FROM PREVIOUS MEETINGS

There is no business arising from previous meetings.

3.   GENERAL BUSINESS

☆ 3.1   CHAIR'S REPORT

A written report from the Chair covering activities undertaken on behalf of the Senate since 8 December 2023 has been circulated. The Chair will provide an update on any recent developments and will answer any questions in relation to the report. The Chair's report to the 21 February 2023 meeting of the Board of Trustees, is appended to the Chair's report.

For Discussion and Noting.

☆ 3.2   VICE-CHANCELLOR'S REPORT

The Vice-Chancellor's Report is appended. Professor Barney Glover AO, Vice-Chancellor, will speak to this report.

For Discussion and Noting.

3.3   STUDENT REPORT

There are no reports by the student representatives for noting.

☆ 3.4   UPDATE FROM SCHOOLS

A verbal update by the Dean of the School, on any current academic (research and teaching/learning) initiatives, issues and developments and planned developments or vision.

3.4.1 SCHOOL OF ENGINEERING, DESIGN AND BUILT ENVIRONMENT

Update to be provided by Distinguished Professor Brian Falzon, Dean, School of Engineering, Design and Built Environment.

3.4.2 SCHOOL OF HUMANITIES AND COMMUNICATION ARTS

Update to be provided by Professor Matt McGuire, Dean, School of Humanities and Communication Arts.

3.4.3 SCHOOL OF MEDICINE

Update to be provided by Professor Rod McClure, Dean, School of Medicine.

For Discussion and Noting.

☆ **3.5   ACADEMIC RISK**

Presentation and discussion on academic risk.
Professor Clare Pollock, Senior Deputy Vice-Chancellor
Professor Maryanne Dever, Deputy Vice-Chancellor, Education
Peter Tow, Executive Director Strategy, Performance and Risk
Dhanesh Singh, Interim Audit and Risk Executive

For discussion and noting.

☆ **3.6   ACADEMIC SENATE RISK REGISTER**
To discuss risks, controls and mitigation strategies that relate to Academic Senate performing its functions as expressed in the Academic Governance Policy.
Professor Robert Mailhammer to speak to this item.

For discussion and approval.

It is recommended:
That Academic Senate discusses and approves the attached risk register.

☆ **3.7   2024 WORKPLAN**

Professor Robert Mailhammer to speak to this item.

For discussion and approval.

It is recommended:
That the Academic Senate approves the 2024 workplan.

3.8   QUESTIONS ON NOTICE/HOT TOPICS

There are no Questions on Notice/Hot Topics for this meeting.

☆ **3.9   ACADEMIC SENATE POLICY COMMITTEE UPDATE & POLICY REVIEW**

3.9.1 ACADEMIC POLICY COMMITTEE UPDATE

The Academic Senate Policy Committee update report is appended. Professor Clare Pollock, Chair of the Academic Senate Policy Committee, will speak to this report.

For Discussion and Noting.

3.9.2   CURRICULUM   DESIGN   AND   APPROVAL   PROCEDURES EXTERNAL ADVISORY COMMITTEES

To present Academic Senate the updated Curriculum Design and Approvals Procedures - External Advisory Committee for approval and seek approval to retire the Associate Degree Course Advisory Committee Policy.

For Approval.

It is recommended:
That Academic Senate approve the retirement of the Associate Degree Course Advisory Committee Policy and approve the Curriculum Design and Approvals Procedures - External Advisory Committee to be progressed for publication on the Policy DDS.

3.9.3 THIRD PARTY PROVIDER POLICY

To present Academic Senate the amended Third Party Provider Policy for approval.

For Approval.

It is recommended:
That Academic Senate approve the revisions Third Party Provider Policy to be progressed for publication on the Policy DDS.

3.10   RESEARCH COMMITTEE TERMS OF REFERENCE AMENDMENT
Late Paper
To seek Academic Senate's approval of the proposed changes to the Research Committee's Terms of Reference relating to membership.

For Approval.

It is recommended:
That Academic Senate approves the updates to the membership of the Research Committee.

3.11   CHANGES TO APCAC/SENATE EDUCATION TERMS OF REFERENCE – MEMBERSHIP AND CHAIRING ARRANGEMENTS

To seek Academic Senate's approval of the proposed changes to the Academic Planning and Curriculum Committee (APCAC) and Senate Education Committee's Terms of Reference – relating to membership and chairing arrangements.

For Approval.

It is recommended:
That the Academic Senate approves as attached:
- *the amendments to the Academic Planning and Curriculum Approvals Committee Terms of Reference membership to reflect Pro Vice-Chancellor, Educational Partnerships and Quality as Chair, and the addition of the Pro Vice-Chancellor, Learning and Teaching as a member.*
- *the amendments to the Senate Education Committee Terms of Reference membership to reflect Deputy Vice-Chancellor and Vice-President, Education as Chair and Pro Vice-Chancellor, Learning and Teaching or nominee as a member.*

3.12   THIRD PARTY PROVIDER COMMITTEE MEMBERSHIP UPDATE

To amend the membership of the Senate Third Party Provider Committee to update titles of roles of members and include additional provisions for nominees.

For Approval.

It is recommended:
That Academic Senate approves the updates to the membership of the Senate Third Party Provider Committee.

3.13   APPROVAL OF SCHOLARSHIPS

The Committee is requested to consider and approve the following new scholarships, consider and approve the amendments to the following existing scholarships and consider and approve the following new prize.

New donor scholarship for approval
- Jenny Gordon Smith Grant for Nursing Students on Placement

Amendments to Existing Scholarships
- Dialysis Australia Clinical Placement Scholarship in Nursing
- Genea Scholarship in Science
- Western Sydney Wanderers & BMD Group Indigenous Scholarship

New Donor-Funded Prize
- R Legal Award in Law of Business Organisations
- CleftPALS NSW Prize
- Jones Partners Prize for Accounting
- Daisy and Libero Soldatić PhD Excellence Award
- Felicity Roy Memorial Prize
- Australian Computer Society (ACS) Award for Professional Practice and Ethics
- Richard Crookes Construction Award
- Smart Modern Construction Prize (Undergraduate)
- Smart Modern Construction Prize (Postgraduate)

Amendments to Existing Prize
- Carroll & O'Dea Award in Remedies

For Approval.

It is recommended:
That Academic Senate reviews and approves all proposals for immediate execution.

3.14   GRADUAND LISTS, UNIVERSITY MEDALS AND POSTHUMOUS AWARDS

3.14.1 GRADUAND LISTS, UNIVERSITY MEDALS AND POSTHUMOUS AWARDS | MAY 2022 – DECEMBER 2023

To present Academic Senate the students that have been conferred, students that have been approved to be awarded University medals and posthumous awards conferred from May 2022 to December 2023 and retrospectively approve their conferral.

For Approval.

It is recommended:
That Academic Senate retrospectively approves the students awarded University medals, posthumous awards and conferred between May 2022 and December 2023.

3.14.2 GRADUAND LISTS, UNIVERSITY MEDALS AND POSTHUMOUS AWARDS | JANUARY 2024

To present to Academic Senate, students that have been approved for conferral and students that have been approved to be awarded University medals by Schools Academic Committees in 2024 and seek approval for their conferral.

For Approval.

It is recommended:
That Academic Senate approves the students noted in the appended lists and approved by School Academic Committees, for conferral in 2024, and awarded a University medal, if eligible.

4. REPORTS FROM COMMITTEES

Chairs of the Senate Standing Committees will provide brief updates of the key developments from the committee.

4.1 SENATE EXECUTIVE COMMITTEE

The unconfirmed minutes of the Senate Executive meeting (Meeting 23/05) held on 12 December 2023 and the unconfirmed minutes of the Senate Executive meeting (Meeting 24/01) held on 12 January 2024 are appended for noting.

For Noting.

☆ 4.2 ACADEMIC PLANNING AND CURRICULUM APPROVALS COMMITTEE

Dr Nicolene Murdoch and Professor Robert Mailhammer will provide an update.

4.3 SENATE EDUCATION COMMITTEE

The unconfirmed minutes of the Senate Education Committee held on 7 December 2023 (Meeting 23/06) are appended for noting by the Senate.

For Noting.

4.4 SENATE ASSESSMENT COMMITTEE

There are no minutes from the Senate Assessment Committee for noting.

☆ 4.5   RESEARCH COMMITTEE

The unconfirmed minutes from the Research Committee meeting held on 13 November 2023 (Meeting 23/05) are appended for noting. The Chair of the Research Committee, Professor Deborah Sweeney, will give a brief update.

For Noting.

☆ 4.6   RESEARCH STUDIES COMMITTEE

The confirmed minutes of the Research Studies Committee meeting held on 7 November 2023 (Meeting 23/11) and the unconfirmed minutes of the Research Studies Committee meeting held on 12 December (Meeting 23/12) are appended for noting by the Senate. Professor Clive Baldock, Chair of the Research Studies Committee will give a brief update.

For Noting.

4.7   ACADEMIC SENATE POLICY COMMITTEE

There have been no new meetings of the Academic Senate Policy Committee since the last meeting of the Academic Senate.

4.8   THIRD-PARTY PROVIDER COMMITTEE

There are no minutes from the Third-Party Provider Committee available for noting.

4.9   BOARD OF TRUSTEES

The next meeting of the Board of Trustees is scheduled for 21 February 2024. Summaries and minutes of the Board of Trustees meetings are available on the University website at:

https://www.westernsydney.edu.au/about_uws/leadership/board_of_trustees

4.10   2023 ANNUAL REPORTS

The purpose of this item is for Senate to ensure that all Standing Committees of Academic Senate are carrying out their functions in accordance with their Terms of Reference.

4.10.1	**Academic Senate**
4.10.2	**Senate Executive Committee**
4.10.3	Academic Appeals and Integrity Committee | April Academic Senate Meeting
4.10.4	**Academic Planning and Curriculum Approvals Committee**
4.10.5	**Senate Education Committee**
4.10.6	**Senate Assessment Committee**
4.10.7	**Academic Senate Policy Committee**
4.10.8	**Research Committee**

4.10.9	**Research Studies Committee** | Late Paper
4.10.10	**Third Party Provider Committee**
4.10.11	**Multi-Disciplinary Teaching and Learning Committee | Health and Medicine**
4.10.12	**Multi-Disciplinary Teaching and Learning Committee | Humanities, Arts and Social Sciences**
4.10.13	**Multi-Disciplinary Teaching and Learning Committee | Science, Technology, Engineering and Mathematics**
4.10.14	**Graduate Research School SAC** | Late Paper
4.10.15	**School of Business SAC**
4.10.16	**School of Computer, Data and Mathematical Sciences SAC**
4.10.17	**School of Education SAC**
4.10.18	**School of Engineering, Design and Built Environment SAC**
4.10.19	**School of Health Sciences SAC**
4.10.20	**School of Humanities and Communication Arts SAC**
4.10.21	**School of Law SAC**
4.10.22	**School of Medicine SAC**
4.10.23	**School of Nursing and Midwifery SAC**
4.10.24	**School of Psychology SAC**
4.10.25	**School of Science SAC**
4.10.26	**School of Social Sciences SAC**
4.10.27	**2023 Annual Show Cause Progression Report**

For noting.

5. **OTHER BUSINESS**

If raised at the meeting.

6. **NEXT MEETING**

The next meeting of the Academic Senate Committee (24/02) will be 12 April 2024 at 9:30am at Parramatta South Campus, Boardroom 1 (PS-EB.2.02).

The remaining meetings scheduled for 2024 is as follows:
- 24/02 - 12 April 2024
- 24/03 - 14 June 2024
- 24/04 - 9 August 2024
- 24/05 - 11 October 2024
- 24/06 - 6 December 2024