WESTERN SYDNEY
UNIVERSITY

ACADEMIC SENATE

The meeting (**Meeting 23/06**) of the Academic Senate, Western Sydney University will be held on **Friday, 8 December 2023** at, **9:30AM**, at, **Parramatta South Campus, Boardroom 1 (PS-EB.2.02).**

For apologies and enquiries, contact Georgia Vasiliadis by email at: G.Vasiliadis@westernsydney.edu.au

AGENDA

1.   PROCEDURAL MATTERS

☆ 1.1   INTRODUCTION, WELCOME, AND APOLOGIES

The Chair of Academic Senate, Professor Robert Mailhammer will open the meeting and welcome members and attendees.

An Acknowledgement of Country will be provided by the Chair:
Western Sydney University acknowledges that today's meeting is being held on campuses located on the country of the Darug, Eora, Dharawal (also referred to as Tharawal), Wiradjuri peoples and is being held across the lands of many other different Indigenous Australian Nations. Western Sydney University acknowledge their ancestors who have been Traditional Owners of their country for thousands of years. Western Sydney University pays respect to their Elders past and present and thank them for their support of our work in their lands and beyond.

The Chair will welcome all members and attendees, with specific mention to:

New members:
- Professor Maryanne Dever, Deputy Vice-Chancellor, Education
- Professor Brian Falzon, Dean, School of Engineering, Design and Built Environment
- Professor Sarah Lewis, Dean, School of Health Sciences

At the time of writing, apologies had been received from**:**
- Professor Sarah Zhang, Deputy Chair, Academic Senate
- Associate Professor Ann Dadich, Associate Professor, School of Business (Level D, E)
- Professor Tanya Meade, Dean, School of Psychology
- Associate Professor Jennifer Mensch, School of Humanities and Communication Arts (Level D, E)
- Dr Nicolene Murdoch, Pro Vice-Chancellor, Educational Partnerships and Quality
- Dr Ben Perry, School of Science (Level A, B or C)
- Mx Vicky-Rae Reed, Disability Matters Student Representative

- Professor Michele Simons, Dean, School of Education
- Associate Professor Liesel Spencer, School of Law (Level D or E)
- Professor Michelle Trudgett, Deputy Vice-Chancellor Indigenous Leadership
- Associate Professor Jacqueline Ullman, School of Education (Level D, E)

In Attendance:
- Ms Sophie Buck, Director, Office of Governance Services
- Associate Professor Jo-Anne Chuck, Director, Learning Futures, Academic Integrity Implementation Update and Senate Assessment Committee Update
- Ms Shubha Devadasen, Associate Director, Office of Governance Services
- Associate Professor Emilee Gilbert, Associate Professor in Psychological Science, School of Psychology, School of Psychology Update
- Ms Libby Hughan, Senior Manager - Student Systems, SMS Update
- Ms Jane Hutchison, University Secretary, Office of University Secretary
- Ms Jo Maguire, Manager, Policy & Governance and Privacy Officer
- Ms Georgia Vasiliadis, Senior Governance Officer
- Ms Leanne Yard, Head, Technology Enabled Learning

☆ 1.2   DECLARATIONS OF INTEREST

Members are requested to declare any interests they may have in relation to the items on this agenda or this Committee more broadly. Further information for members regarding declarations of interest is available on the Conflict of Interest Policy and the Compliance Program Unit webpage.

Members will be reminded that they should also declare any interests that become apparent during this meeting.

☆ 1.3   STARRING OF ITEMS

Members will be asked which items they wish starred for discussion.

Apart from procedural items, the items below have been starred:

- Item 2.1 – Credit for Prior Learning
- Item 2.2 – SMS Update
- Item 3.1 – Chair's Report
- Item 3.2 – Vice Chancellor's Report
- Item 3.4 – Update from Schools
- Item 3.5 – School of Social Sciences Review 2023
- Item 3.6 – Questions on Notice
- Item 3.7 – Academic Integrity Implementation Strategy 2023
- Item 3.9 – Academic Senate Policy Committee Update & Policy Review
- Item 4.4 – Senate Assessment Committee
- Item 4.5 – Research Committee

It is recommended:
That the documents for all unstarred agenda items are noted and, except where alternative action is noted as appropriate, all recommendations contained in those items are endorsed.

☆ 1.4   ORDER OF BUSINESS

Members to advise if a re-arrangement of the order of business is required.

☆ 1.5   OTHER BUSINESS

Members will be invited to nominate any other relevant matters for discussion at this meeting or for a future meeting.

☆ 1.6   MINUTES OF PREVIOUS MEETINGS

The unconfirmed minutes of the meeting held on Friday, 13 October 2023, (meeting 23/05) are attached for confirmation.

For Confirmation.

It is recommended:
That Academic Senate confirms the minutes of the Senate meeting held on Friday, 13 October 2023, (meeting 23/05), as an accurate record.

☆ 1.7   ACTION ITEMS FROM PREVIOUS MEETINGS

To assist members with monitoring and controlling the work of the Committee, the current action sheet (incorporating items arising from previous meetings) is attached.

Members are requested to report on any developments in relation to the items.

2.   BUSINESS ARISING FROM PREVIOUS MEETINGS

☆ 2.1   CREDIT FOR PRIOR LEARNING

Verbal update by Ms Jess Gleeson, Director Data Integrity, Quality and Operations.

For Discussion and Noting.

☆ 2.2   SMS UPDATE

Update provided by Ms Libby Hughan, Senior Manager - Student Systems.

For Discussion and Noting.

3. GENERAL BUSINESS

☆ 3.1 CHAIR'S REPORT

A written report from the Chair covering activities undertaken on behalf of the Senate since 13 October 2023 has been circulated. The Chair will provide an update on any recent developments and will answer any questions in relation to the report. The Chair's report to the 6 December 2023 meeting of the Board of Trustees, is appended to the Chair's report.

For Discussion and Noting.

☆ 3.2 VICE-CHANCELLOR'S REPORT

The Vice-Chancellor's Report is appended. Professor Barney Glover AO, Vice-Chancellor, will speak to this report.

For Discussion and Noting.

3.3 STUDENT REPORT

There are no reports by the student representatives for noting.

☆ 3.4 UPDATE FROM SCHOOLS

A verbal update by the Dean of the School, on any current academic (research and teaching/learning) initiatives, issues and developments and planned developments or vision.

3.4.1 SCHOOL OF PSYCHOLOGY

Update to be provided by Associate Professor Emilee Gilbert, Associate Professor in Psychological Science, School of Psychology.

For Discussion and Noting.

3.4.2 SCHOOL OF COMPUTER, DATA AND MATHEMATICAL SCIENCES

Update to be provided by Professor Simeon Simoff, Pro Vice-Chancellor STEM and Dean, School of Computer, Data and Mathematical Sciences.

For Discussion and Noting.

☆ 3.5 SCHOOL OF SOCIAL SCIENCES REVIEW 2023

The School of Social Sciences Review 2023 paper, panel report and action plan are appended. Professor Brian Stout, Dean, School of Social Sciences to comment on the recommendations and plans about implementation.

For Discussion and Noting

☆ 3.6   QUESTIONS ON NOTICE/HOT TOPICS

One Question on Notice has been received.

For Discussion and Noting.

☆ 3.7   ACADEMIC INTEGRITY IMPLEMENTATION STRATEGY UPDATE 2023

Update to be provided by Associate Professor Jo-Anne Chuck, Director, Learning Futures.

For Discussion and Noting.

3.8   SENATE ASSESSMENT COMMITTEE TERMS OF REFERENCE AMENDMENT

To amend the Terms of Reference for the Senate Assessment Committee to include the addition of a nominee for the Director, Director, Education Quality & Policy and Director, Data Integrity, Quality and Operations, to ensure expert advice on quality and reporting enhancement and compliance including the work of Third-Party Providers.

For Approval.

It is recommended:
That the Academic Senate approves the addition of nominee for the Director, Director, Education Quality & Policy and Director of Data Integrity, Quality and Operations and the revised Terms of Reference.

☆ 3.9   ACADEMIC SENATE POLICY COMMITTEE UPDATE & POLICY REVIEW

3.9.1 ACADEMIC POLICY COMMITTEE UPDATE

The Academic Senate Policy Committee update report is appended. Professor Clare Pollock, Chair of the Academic Senate Policy Committee, will speak to this report.

For Discussion and Noting.

3.9.2 EXAMINATION POLICY AND PROCEDURES

The revised *Examinations Policy* suite is listed within the appended papers. Ms Jess Gleeson, Director, Data Integrity, Quality and Operations may speak to this paper.

For Approval.

It is recommended:
That Academic Senate approves the revised Examinations Policy and revised Examinations Procedures and the retirement of the Deferred Exam Procedures for implementation from 1 January 2024.

3.9.3 MULTIMEDIA PRODUCTION AND USE POLICY

The revised and renamed Teaching and Learning Procedures – Multimedia Production and Use is listed in within the appended papers. Ms Leanne Yard, Head, Technology Enabled Learning, may speak to this paper.

For Endorsement.

It is recommended:
That Academic Senate endorses the revised and renamed Teaching and Learning Procedures – Multimedia Production and Use and recommends it progress for approval by the Vice-Chancellor.

3.9.4 RESPONSIBLE CONDUCT OF RESEARCH POLICY

The revised and renamed *Responsible Conduct of Research Policy* (previously *Research Code of Conduct*) is listed within the appended papers. Professor Kevin Dunn, Pro Vice-Chancellor Research may speak to this paper.

For Approval.

It is recommended:
That Academic Senate approves the revised and renamed Responsible Conduct of Research Policy as an Academic Senate approved policy document.

3.9.5 STUDENT FEEDBACK POLICY AND PROCEDURES

The revised and renamed *Student Feedback Policy,* new *Student Feedback Procedures* and new *Internal and External Occasional Student Surveys Guidelines* are listed within the appended papers. Ms Leanne Yard, Head, Technology Enabled Learning, may speak to this paper.

For Approval and Endorsement.

It is recommended:
That Academic Senate approves the revised and renamed Student Feedback Policy, noting that the approval authority is being amended from the Vice-Chancellor to Academic Senate.

That Academic Senate endorses the new Student Feedback Procedures to be progressed to the Vice-Chancellor for approval.

3.10   APPROVAL OF SCHOLARSHIPS

The Committee is requested to consider and approve the following new scholarships, consider and approve the amendments to the following existing scholarships and consider and approve the following and new prize.

New donor scholarship for approval
- Deloitte BrightStart Scholarship

- Brian Schwartz AM Scentre Group Scholarship for Excellence
- GO Foundation Scholarship
- Charter Hall Indigenous Scholarship
- Ray White Commercial Western Sydney Scholarship
- David and Jennie Sutherland Scholarship

Amendments to Existing Scholarships
- Baxter Healthcare ATSI Scholarship in Nursing (current name)
- Young Academics Early Learning Centre Scholarship
- GE Healthcare Biomedical Engineering Scholarship for Women
- Neville Amy Scholarship in Science
- Hawkesbury Foundation Aboriginal Nursing Scholarship
- Sisters of Charity Foundation Tertiary Scholarship
- Bathurst Regional Council School of Medicine Scholarship
- Veolia Mulwaree Trust Scholarship

New Donor-Funded Prize
- Denis Burnham Award for Doctoral Student Career Transition

For Approval.

It is recommended:
That Academic Senate reviews and approves all proposals for immediate execution.

3.11 POSTHUMOUS AWARDS

There are no posthumous awards for noting.

4. REPORTS FROM COMMITTEES

Chairs of the Senate Standing Committees will provide brief updates of the key developments from the committee.

4.1 SENATE EXECUTIVE COMMITTEE

The report of the Senate Executive meeting (Meeting 23/04) is attached for noting by members, and consisted of the following item:

Endorsement of the program variation to 4758 - Doctor of Medicine (MD) and 4759 - Bachelor of Clinical Science (Medicine) (Exit Only) consisting of name change to 4758 - Bachelor of Clinical Science (Medicine) / Doctor of Medicine and the addition of 4803 - Doctor of Medicine for administrative purposes to commence retrospectively from 1H, 2019. *TRIM reference: D23/3996691*

For Noting.

4.2   ACADEMIC PLANNING AND CURRICULUM APPROVALS COMMITTEE

The Report and unconfirmed minutes of the meeting of the Academic Planning and Curriculum Approvals Committee (APCAC) held on 5 October 2023 (meeting 23/07) and the report for the meeting held on 28 November 2023 (meeting 23/08) and relevant annexures are appended. (The report for the meeting held on 28 November 2023 is a late appended paper).

For Approval.

It is recommended:
That Academic Senate notes the report and corresponding annexures of the Academic Planning and Courses Approvals Committee meetings held on 5 October 2023 (meeting 23/07) and the meeting held on 28 November 2023 (meeting 23/08) and approves the recommendations contained therein.

4.3   SENATE EDUCATION COMMITTEE

The confirmed minutes of the Senate Education Committee held on 21 September 2023 (Meeting 23/04) and the unconfirmed minutes of the Senate Education Committee held on 19 October 2023 (Meeting 23/05) are appended for noting by the Senate.

For Noting.

✩ **4.4   SENATE ASSESSMENT COMMITTEE**

The confirmed minutes of the Senate Assessment Committee held on 26 September 2023 (Meeting 23/05) and the unconfirmed minutes of the Senate Assessment Committee held on 7 November (Meeting 23/07) are appended for noting by the Senate. The Chair of the Senate Assessment Committee, Associate Professor Jo-Anne Chuck, will give a brief update.

For Noting.

✩ **4.5   RESEARCH COMMITTEE**

The confirmed minutes from the Research Committee held on 7 September 2023 (Meeting 23/04) are appending for noting. The Chair of the Research Committee, Professor Deborah Sweeney, will give a brief update.

For Noting.

4.6   RESEARCH STUDIES COMMITTEE

The confirmed minutes of the Research Studies Committee held on 10 October 2023 (Meeting 23/10) are appended for noting by the Senate.

For Noting.

4.7   ACADEMIC SENATE POLICY COMMITTEE

The unconfirmed minutes of the Academic Senate Policy Committee (ASPC) held on 1 November 2023 (Meeting 23/05) are appended.

For Noting.

4.8   THIRD-PARTY PROVIDER COMMITTEE

The unconfirmed minutes of the Third-Party Provider Committee (TPPC) held on28 September 2023 (Meeting 23/05) are appended.

For Noting.

4.9   BOARD OF TRUSTEES

The next meeting of the Board of Trustees is scheduled for 6 December 2023. Summaries and minutes of the Board of Trustees meetings are available on the University website at:

https://www.westernsydney.edu.au/about_uws/leadership/board_of_trustees

5.   OTHER BUSINESS

If raised at the meeting.

6.   NEXT MEETING

This is the final meeting of Academic Senate for 2023.

The next meeting of the Academic Senate Committee (24/01) will be 23 February 2024 at 9:30am at Parramatta South Campus, Boardroom 1 (PS-EB.2.02).

The meeting schedule for 2024 is as follows:
- 24/01 - 23 February 2024
- 24/02 - 12 April 2024
- 24/03 - 14 June 2024
- 24/04 - 9 August 2024
- 24/05 - 11 October 2024
- 24/06 - 6 December 2024