

Alumni Privacy Notice

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Who this notice applies to

This notice applies to graduates and alumni of Western Sydney University and its controlled entities across their ongoing relationship with the University. Additional privacy notices may apply to specific alumni programs, services or activities.

About this notice

This Privacy Collection Notice explains how Western Sydney University (“the University”, “we”, “us”, “our”) collects, uses, stores and discloses personal information for purposes directly related to carrying out its functions and activities under the Western Sydney University Act 1997 (NSW).

These purposes include your alumni affiliation, engagement, participation in alumni programs and ongoing relationship with the University following graduation.

1. Why do we collect your information?

We collect your personal information for purposes directly related to carrying out the University's functions, including:

- maintaining alumni affiliation and records
- delivering alumni programs, services and benefits
- facilitating networking, mentoring and engagement
- organising events and volunteering initiatives
- maintaining accurate records and updating alumni information
- conducting analytics, planning and program improvement
- meeting legal, regulatory, audit and records obligations

Providing your information enables the University to maintain an ongoing relationship with you as a graduate. If you do not provide certain information, the University may be unable to deliver some alumni services.

2. How do we collect your information?

The University obtains relevant information from student records when you graduate and collects information directly from you when you update your profile, register for alumni platforms or participate in alumni programs. The University may also collect personal information from third parties where authorised or lawful, including publicly available sources and service providers.

3. What information do we collect?

- identity and contact details
- academic records and graduation information
- professional and employment information where provided

- engagement and participation information
- communication preferences and consent records
- digital interaction information
- profile information you choose to provide
- limited sensitive information for specific purposes, such as accessibility or dietary requirements

4. How do we use your information?

We use your personal information for the purpose for which it was collected, or for purposes directly related to that purpose, including:

- maintaining and verifying alumni status
- administering alumni platforms and services
- facilitating connections, networking and engagement
- communicating about events, opportunities and benefits
- managing mentoring and volunteering programs
- conducting analytics, segmentation and service improvement
- maintaining accurate records
- meeting legal, regulatory and compliance obligations

Where we receive personal information about you from a third party, we will only use it for purposes directly related to the reason it was provided, such as administering services, verifying information or complying with legal and regulatory obligations.

5. Who do we share your information with, and why?

- Technology and third-party service providers: to support alumni systems, customer relationship management, communications and event delivery under contract.
- Alumni engagement partners: to support alumni programs and initiatives.
- Third-party verification and affiliation services: to verify alumni status or enable alumni benefits using limited information.
- Other recipients: where disclosure is required or authorised by law, or is necessary to prevent or lessen a serious threat to life, health or safety.

Your information may also be shared across approved University systems to maintain accurate records and deliver alumni services, including customer relationship management systems, communication platforms, event systems, analytics tools and verification tools.

6. How do we safeguard and retain your information?

Your personal information is stored securely in approved University systems and authorised third-party platforms in accordance with University policies, privacy requirements and cybersecurity standards.

Personal information is retained in accordance with the State Records Act 1998 (NSW), applicable retention and disposal authorities, and the University's records management requirements.

7. What are your rights?

- request access to your personal information held by the University
- request correction of personal information that is inaccurate, incomplete, out of date or misleading

You can view and update certain personal information through Alumni Edge or by contacting alumni@westernsydney.edu.au. Requests for access to, or correction of, other personal information may also be made by contacting the University.

8. Questions, requests and complaints

If you have questions or requests about this notice, or wish to make a complaint about how the University has handled your personal information, contact the Privacy Office at privacy@westernsydney.edu.au.

9. Further information

- [Privacy Policy](#)
- [Privacy Management Plan](#)
- Additional privacy notices provided for other activities and services
- [Privacy Compliance website](#)