VICE-CHANCELLOR’S PROFESSIONAL DEVELOPMENT SCHOLARSHIPS FOR INDIGENOUS STAFF - APPLICATION

Please read the [Guidelines](https://www.westernsydney.edu.au/__data/assets/pdf_file/0006/279069/VCPDSships_IndigenousStaff_Guidelines.pdf) before completing this application.

This form must be completed electronically and forwarded to your Dean/Director/PVC/DVC for endorsement.

Note:this is a merit-based process and only activities taking place next year, as well as eligible and complete applications will be considered by the selection panel.

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| 1. Personal Details | | | | | | | | | | |
| Staff ID |  | | | Title | |  | | | | |
| First name |  | | | Last name | |  | | | | |
| Contact number |  | | | E-Mail | |  | | | | |
| 1. Position Details | | | | | | | | | | |
| Employment type | |  | | HEW / Academic level | | | |  | | |
| Position title |  | | | Job status \* *Refer to guidelines for eligibility* | | | | |  | |
| School/Unit |  | | | Home campus | | |  | | | |
| Dean / Executive Director / DVC / PVC | | |  | | Length of employment at Western (continuous) | | | | |  |
| 1. Declaration | | | | | | | | | | |
| In completing this application, I declare that:   * I am of Indigenous Australian descent; and * I identify as an Indigenous Australian; and * I am accepted as an Indigenous Australian in the community in which I live or have lived.   I declare that I am:  Aboriginal  Torres Strait Islander  Both, Aboriginal and Torres Strait Islander  Please indicate if you have provided evidence conforming to the above:  Held in my employment file by the office of Human Resources  Provided as attachment to this application  *This is an identified Indigenous Australian Scholarship. You are required to have provided documentation in relation to Proof of Aboriginal and/or Torres Strait Islander Status (as per Section 5 of Western Sydney University’s Recruitment and Selection Policy* | | | | | | | | | | |

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| 1. Professional Development Activity Details | | | | | | | | | | | | | | |
| Activity Type | | |  | | | | | Activity title | |  | | | | |
| Brief description of this Professional Development Activity | | | | | | | | | | | | | | |
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| Proposed dates of the activity | | | | | | |  | | | | | | | |
| 1. If Conference, Attendance Details | | | | | | | | | | | | | | |
| Do you propose to present a paper at the conference: Yes\*  No  *\* Please attach a copy of the abstract* | | | | | | | | | | | | | | |
| Conference title | | | | |  | | | | | | | | | |
| Place of the conference | | | | |  | | | | | | | | | |
| Link for the conference website | | | | | | |  | | | | | | | |
| 1. If Workshop / Seminar / Short Course, Details | | | | | | | | | | | | | | |
| This application is for a | | | |  | | | | | | | | | | |
| Activity title | | |  | | | | | | | | | | | |
| Please provide or attach a description of the activity or provide a web link to the information | | | | | | | | | | | | | | |
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| 1. Cost of Activity | | | | | | | | | | | | | | |
| Please provide full details of costs, including course fees/conference registration fees, travel, and accommodation costs (if applicable) and incidental costs | | | | | | | | | | | | | | |
| Conference registration fees, or | | | | | | | | | | | | | $ |  |
| Course/Activity fee | | | | | | | | | | | | | $ |  |
| Accommodation | | | | | | | | | | | | | $ |  |
| Airfares | | | | | | | | | | | | | $ |  |
| Meals/Incidentals | | | | | | | | | | | | | $ |  |
| Other (please specify) | | | | | | | | | | | | | $ |  |
| Total | | | | | | | | | | | | | $ |  |
| Cost centre | | |  | | | | | | Project code | | |  | | |
| Have you or will you receive any support or funding for this activity from any other source (University or external)? Yes  No | | | | | | | | | | | | | | |
| If yes, please provide details | | | | | |  | | | | | | | | |
| If the scholarship does not meet the full costs of the proposed activity, how will the balance be paid? | | | | | | | | | | | | | | |
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| 1. Reasons for Applying for the Scholarship | | | | | | | | | | | | | | |
| 1. Academic Staff: How will this scholarship benefit your career, professional development, teaching or research? (Maximum 200 words) | | | | | | | | | | | | | | |
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| 1. Professional Staff: How will this activity benefit your current position, your career and/or professional development? (Maximum 200 words) | | | | | | | | | | | | | | |
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| 1. Describe any hardship or equity considerations from the past two (2) years that you would like the selection panel to take into account - Optional (maximum 200 words) | | | | | | | | | | | | | | |
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| 1. What are your proposed actions and outcomes for sharing your activity experience with your University colleagues? | | | | | | | | | | | | | | |
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| 1. List allprofessional development courses and activities and all work-related conferences attended in the past two (2) years (both University and external to University). | | | | | | | | | | | | | | |
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| 1. Declaration and Signature | | | | | | | | | | | | | | |
|  | I confirm I have read the Vice-Chancellor’s Professional Development guidelines and understand the conditions and eligibility criteria for this application. | | | | | | | | | | | | | |
|  | I certify that the information contained herein is accurate and current at the time of submission and understand that by making this application it is not guaranteed that a Scholarship will be offered to me. | | | | | | | | | | | | | |
|  | I confirm that I have completed all mandatory modules on MyCareer Online. | | | | | | | | | | | | | |
|  | I have attached a copy of my 2023 Work Planning and Career Development Plan. | | | | | | | | | | | | | |
| Applicant’s Signature | | | | | | | | | | | Date | | | |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | |  | | | |
| 1. Application Checklist | | | | | | | | | | | | | | |
| Attachments included: | | | | | | | | | | | | | | |
|  | | Letter of Support from the Dean/Executive Director/Director/PVC/DVC *(See Appendix A)* | | | | | | | | | | | | |
|  | | Copy of the 2023 Work Planning and Career Development Plan | | | | | | | | | | | | |
|  | | Proof of Aboriginal and/or Torres Strait Islander Status (if not previously supplied to the Office of People) | | | | | | | | | | | | |
| 1. Submission and Closing Date | | | | | | | | | | | | | | |
| Please save this application and any accompanying documents as a single PDF file named [SURNAME]\_[StaffID]\_ApplicationVCPDIndigenous, and submit it to [staffscholarships@westernsydney.edu.au](mailto:staffscholarships@westernsydney.edu.au) using the same document title in the email subject, by Monday 16 October 2023  For more information about completing this application please contact Fiona Towney, Director of the Badanami Centre for Indigenous Education, on 0401 791 121 or email [F.Towney@westernsydney.edu.au](mailto:F.Towney@westernsydney.edu.au.).  **Note**:   * Recipients of the Scholarship will be required to submit a brief report on the outcomes of the activity to Professor Michelle Trudgett, [Michelle.Trudgett@westernsydney.edu.au](mailto:vcpdscholarships@westernsydney.edu.au) (max 300 words) within 1 monthof completing it, as well as undertake a presentation or publication on the outcomes. * Recipients of this Scholarship are not eligible to apply for another scholarship in the year following the award of this. | | | | | | | | | | | | | | |

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| Appendix A – Statement of Support (Dean / Director / DVC / PVC) | | |
| 1. What are the reasons for supporting this application? | | |
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| 1. What are the benefits or value that this activity will have to the staff member’s career and professional development? | | |
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| 1. What are the benefits or value that this activity will have to the organisational unit? | | |
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| 1. What other support or funding, if any, will your Unit/School provide? | | |
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| I confirm that: | | |
| * The applicant has consistently met or exceeded expectations in their Work Planning and Career Development plan | |  |
| * The proposed course of study has been discussed and agreed to as part of the applicant’s Work Planning and Career Development plan (Note: copy of this must be attached to this application) | |  |
| I support this application for the Vice-Chancellor’s Professional Development Scholarship | | |
|  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| Name Of Dean/ Director/ PVC/ DVC (Print) | Signature | |