[PROJECT NAME]: Youth researcher brief

**Name:** [Youth researcher]  **Reporting to:** [Supervisor name]

**Project role/responsibilities:**

**Total hours:**  **Rate:**  XX ($ p/h)

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| --- | --- | --- | --- | --- |
| **Tasks** | **Notes** | Due date | Estimated Hours | Logged Hours |
| *E.g. Conduct environmental scan*   * *Using search terms, scan for online evidence, including websites and social media* * *Consult with key stakeholders to identify new organisations or initiatives* | *E.g. Search relevant grey literature (e.g. submissions, online reports, or evaluations)*  *Key stakeholders: E.g. Dept Youth; YacVic; CMY and FYA* |  |  |  |
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**Signed:** [youth researcher] **Date:**