The Vice Chancellor’s Gender Equality Fund (the Fund) offers staff the opportunity to apply for support to facilitate gender equality initiatives and promote workplace inclusion.

This funding is provided for projects that would not normally be funded by Schools, Institutes and Divisions.

Applicants should refer to the Fund Guidelines prior to completing this form. Guidelines can be downloaded from the [VC Gender Equality Fund](https://www.westernsydney.edu.au/equity_diversity/equity_and_diversity/gender_equality/vice_chancellors_gender_equality_fund) webpage.

Completed EOI’s must be submitted by the closing date via e-mail to the Director, Equity and Diversity at Western Sydney University ([s.ozdowski@westernsydney.edu.au](mailto:s.ozdowski@westernsydney.edu.au)).

**1. Personal Details**

|  |  |  |  |
| --- | --- | --- | --- |
| **Title** |  | | |
| **Applicant Name** |  | | |
| **School/Institute/Division** |  | | |
| **Position** |  | | |
| **Campus** |  | | |
| **Contact No** |  | | |
| **Email** |  | | |
| **Staff ID** |  | **Contract end date** |  |

**2. Application Summary/Project Details**

**2a. Have you discussed this proposal with the appropriate Supervisor, Division Head, Research Director, Dean/Institute Director or the WSU SAT?**

Yes  No

**2b. Project**

Applying for funding under (please tick one only):

|  |
| --- |
| **A. Gender Equity and Research at WSU (**refer guidelines for eligibility criteria) |
| **Project Title:** |
| **B. Gender Equality Education and Promotion** (open applications) |
| **Project Title:** |
| **C. Targeted Gender Equality Initiative** |
| Undertake a review of the mentoring programs offered at WSU and other institutions and in industry to recommend a framework to inform program development, research & evaluation for WSU consideration.  Undertake of review of best practice succession planning processes in place across the higher education sector, looking at the impact on gender equity and how processes could be implemented or adapted at WSU.  Undertake a review of programs, both domestically and internationally, designed to help in the promotion of women to Level E.  Undertake a study of Academic career progression at WSU including analysis of factors such as gender, age and ATSI and CALD considerations.  Develop a workshop/training program to provide strategic information, including case studies for women aspiring to senior academic or professional roles within the Higher Education sector, with targeted content for ATSI or CALD individuals.  Undertake a review of Academic recruitment processes at WSU and recommend a framework to increase balanced gender representation across all Academic fields.  Undertake a study to determine how STEM recruitment might be made more attractive to female applicants.  Undertake a review of professional staff career pathways and progression.  Investigate men’s engagement in parental leave and flexible work at WSU, and recommend promotional and program development processes to overcome any identified barriers. |
| **Project Title:** |

**3. Project Description**

|  |
| --- |
| **3a. Project aims and background** (Word limit: 500 words) |
|  |
| **3b. Does the proposed research/project align with an existing project or activity?**  (200 words) |
|  |
| **3c. Impact: how will this project address issues relating to gender equality and inclusion and/or assist in promoting WSU’s Gender and Equality agenda?** (200 words) |
|  |

|  |
| --- |
| **3d. Any additional information you might like to provide for the case of your project?** (200 words) |
|  |

**4. Budget & Timeline**

**4a. Please provide a timeline of how you will ensure that funds are expended by 30 November 2018, and what type of expenditure you are anticipating. Please add lines as required.**

|  |  |  |  |
| --- | --- | --- | --- |
| ***Project Activity*** | ***Expenditure type*** | ***Timeframe*** | ***Amount (Max $5K)*** |
| *Eg: Transcription of interviews* | *Administration assistance* | *1-31 July* | *$2000* |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **Total Expenditure:** | | | **$** |

**4b. Justification of your proposed expenditure (in terms of need and cost)** (Word limit: 200 words)

|  |
| --- |
|  |

**5. Signatures**

**5a. Applicant acknowledgement**

*I/we have read the Gender Equality Fund Guidelines and confirm I/we are eligible to apply for funding for the project outlined in this application.*

**Signature Date**

**5b. Academic and Research Staff Approvals Only**

**DAP/Supervisor Approval**

*Teaching buy-out has been considered for this request.*

**Signature Date**

**Dean/Institute Director Approval**

**Workload Implications**

|  |  |  |
| --- | --- | --- |
| **% Research Work Load 2017** | **% Work Load for this request** | **% Research Work Load including this project 2018** |
|  |  |  |

*I have reviewed this application and considered the impact the funding of this proposal will have on my School/Institute. In particular, I have noted the proposed use of these funds as detailed in Section 4 of this application.*

**Dean/Institute Director’s Signature Date**

**5c. Professional Staff Approvals Only**

**Workload implications**

*I have reviewed this application and considered the impact the funding of this proposal will have on my school/institute/division. In particular, I have noted the proposed use of these funds as detailed in Section 4 of this application.*

**Manager/Supervisor Signature Date**

**Dean/Divisional Head Signature Date**

**For further information about the Fund please contact:**

Dr Sev Ozdowski, Director Equity & Diversity at Western Sydney University

e-mail: [**s.ozdowski@westernsydney.edu.au**](mailto:s.ozdowski@westernsydney.edu.au) ph: **9678 7375**