## INVOLVING JOINT PROGRAM in MEDICINE STUDENTS AS RESEARCH PARTICIPANTS

### Background

Medical students are often asked to complete surveys, participate in interviews, focus groups and otherwise provide information for administrative, evaluation and research purposes. When surveys and data collection are lengthy, poorly timed and provide little feedback, low response rates and poor quality research can result.

### Research Requests

To ensure that research conducted with Joint Program in Medicine medical students is of high quality and does not impose unreasonable burdens on students and staff, all researchers seeking to involve students as research participants are required to submit a brief summary of their research for review by the Joint Quality and Evaluation Committee (see attached Template) as the delegated approval body of the Deans. This process is **additional** to usual ethical review, and is in accordance with the University *Research Conducted by External Parties Approval Policy*

<http://policies.uws.edu.au/view.current.php?id=00173>

The Committee will consider requests according to the attached criteria. Urgent requests will be considered out of session by email.

### Western Sydney School of Medicine Research Requests

Research activities conducted by WSU staff to evaluate aspects of the medical program may be eligible for expedited review and approval under the H9989 approval *Connecting Up: A program of research to evaluate the UWS MBBS program.*

**Non-research evaluation activities** do not require ethics approval, but if they are additional to routine evaluations, a review by the Joint Quality and Evaluation Committee is recommended.

### Further information

Professor Wendy Hu - [w.hu@westernsydney.edu.au](mailto:w.hu@westernsydney.edu.au)

Dr Lise Mogensen – [L.Mogensen@westernsydney.edu.au](mailto:L.Mogensen@westernsydney.edu.au)

Please email completed requests (please use attached template) to [MedEvaluations@westernsydney.edu.au](mailto:MedEvaluations@westernsydney.edu.au) and Professor Wendy Hu

## Request to involve Medical Students as Research Participants

Before starting data collection, research involving Joint Program in Medicine students must be reviewed by the Joint Quality and Evaluation Committee, as well as approved by the relevant Human Research Ethics Committee(s). Reciprocal and other approvals may be required; please check with the relevant HREC(s).

Please provide brief information according to the template below. JQEC review does not duplicate peer review or ethical approval processes, but aims to ensure quality and feasibility of projects conducted with medical students. Please email completed forms to

[MedEvaluations@westernsydney.edu.au](mailto:MedEvaluations@westernsydney.edu.au) and Prof Wendy Hu [w.hu@westernsydney.edu.au](mailto:w.hu@westernsydney.edu.au)

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| 1. Date of request |
| 1. Researcher name and affiliation |
| 1. Contact details |
| 1. Title of project |
| 1. Purpose or aim of project |
| 1. Participants e.g. Year, cohort |
| 1. Recruitment method |
| 1. What will participation involve for students? E.g. method, time required |
| 1. Resources required or expected from School staff e.g. survey administration |
| 1. Proposed timeline |
| 1. Mandated by accreditation or university? |
| 1. Ethical approval obtained? If yes, attach letter of approval. |
| 1. Plan for disseminating results |
| 1. Copy of    * Project protocol    * Data collection instrument    * Participant information sheet    * Consent form (as applicable) |

**The Committee will review proposals and make recommendations according to:**

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| 1. Importance of research question to School of Medicine, including:    1. Alignment with School of Medicine mission and strategic directions    2. Quality of research or evaluation    3. Expertise of research team |
| 1. Feasibility of proposed methods |
| 1. Impact on student learning |

**Recommendation:**

1= Not Recommended 2 = Recommended 3 = Highly Recommended