

**Academic Promotion: Standardised CV**

*This document accompanies your application for Academic Promotion.*

*List most recent activities first. Information should be provided for the* ***past 5 years only*** (unless there is an approved extension), *except for the complete employment summary which should be your entire history.*

**Staff Member Details**

* **Full Name** (including title):
* **Staff ID:**
* **School/Institute:**
* **Employment type/level:**

**Complete Employment Summary (whole of career)**

**Academic Qualifications**

|  |  |  |
| --- | --- | --- |
| Year | Qualification | University/Institution/Country obtained |
|  |  |  |

**Other Qualifications**

|  |  |  |
| --- | --- | --- |
| Year | Qualification  | University/Institution/Country obtained |
|  |  |  |

**Current Appointment**

|  |  |  |
| --- | --- | --- |
| Year | Position | University/Institution |
|  |  |  |

**Previous Appointments**

|  |  |  |
| --- | --- | --- |
| Year | Position | University/Institution |
|  |  |  |

**Awards, Prizes and Fellowships** (do not list Grants or Research projects – these belong in the next section)

|  |  |  |
| --- | --- | --- |
| Year | Description of Award | Value of Award (if applicable) |
|  |  |  |

**Membership of Learned and Professional Associations**

|  |  |  |
| --- | --- | --- |
| Year | Name of Association | Position within Association (if applicable) |
|  |  |  |

**Learning and Teaching (past 5 years only unless exemption granted)**

**Undergraduate and postgraduate coursework**

Include in the below table:

* Year and semester/teaching block
* Subject/Unit code and name (ensure the correct code is used for the relevant year)
* Type of teaching (lecture/ seminar/ tutorial/ clinical/ laboratory etc)
* Mode of Delivery (face-to-face/ blended/ online/ offshore etc)
* Academic’s role (coordinator/ lecturer/ tutor)
* Academic’s percentage contribution to each subject/unit (eg sole, part of team, guest session)
* The number of students enrolled in the subject/unit
* Identify in this table the subjects/units for which you are providing SFT reports with your application.

SFU reports will be provided by the Promotions Coordinator where you have indicated a Unit Coordinator role.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Year & Session taught** | **Subject/Unit Name & relevant Code** | **Teaching Type** | **Mode of Delivery** | **Academic Role** | **Percentage Contribution** | **Number of Students** | **SFT Provided** |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

**HDR Student Completions (including Honours students)** Include:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **WSU Degree conferred** | **Year completed** | **Student name** | **Thesis title** | **Supervisory role**(Main or co-supervisor & % contribution) |
|  |  |  |  |  |
|  |  |  |  |  |

**Theses Examined** Include:

|  |  |  |  |
| --- | --- | --- | --- |
| **Year** | **Level of degree** | **Institution** | **Discipline area of thesis** |
|  |  |  |  |
|  |  |  |  |

**Professional Development Activities in Learning and Teaching** (such as: undertaking a Grad Cert in Education, Learning and Teaching - focussed courses or conferences)

|  |  |
| --- | --- |
| Year | Description of activities |
|  |  |

**Learning and Teaching - focussed Grants (current and completed)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Year | Project Title | Granting Body and Amount | Project Team and brief nature of your contribution | Outputs  |
|  |  |  |  |  |

**Research and Scholarship (past 5 years only unless exemption granted)**

Include:

* any information **not** found in your *Research Activity Statement*. Please check the Portal or request a statement from the Promotion Coordinator so that you can ensure your statement is up to date prior to submitting your application.
* NOTE: your publication listing will be included in the Research Activity Statement supplied with your application as per the details within the Research Portal. Only publications not listed on the portal, or outside of the standard 5-year date range if an extension has been approved, should be added to your CV.

**Engagement, Governance and Service (past 5 years only unless exemption granted)**

**Engagement within Western** (such as relationship building)

|  |  |  |  |
| --- | --- | --- | --- |
| Dates for activity | Committee/working party/ activity | Nature of the role | Your contribution |
|  |  |  |  |

**Engagement within the Community** (such as cultural activities)

|  |  |  |  |
| --- | --- | --- | --- |
| Dates for activity | Committee/working party/activity | Nature of the role | Your contribution |
|  |  |  |  |

**Service to School/Institute** (such as: School/Institute-level committees, working parties)

|  |  |  |  |
| --- | --- | --- | --- |
| Dates for activity | Committee/activity  | Nature of the role | Your contribution |
|  |  |  |  |

**Service to the University** (such as: University-level committees)

|  |  |  |  |
| --- | --- | --- | --- |
| Dates for activity | Committee/activity | Nature of the role | Your contribution |
|  |  |  |  |

**External Service to the Profession/Discipline/Industry** (such as: clinical activities, editorial duties, assessor for grant applications, advisory board duties)

|  |  |  |  |
| --- | --- | --- | --- |
| Dates for activity | Activity | Nature of the role | Your contribution |
|  |  |  |  |

**Other Service-related work** (any work for which you received no personal remuneration)

|  |  |  |  |
| --- | --- | --- | --- |
| Dates for activity | Activity | Nature of the role | Your contribution |
|  |  |  |  |

**Pastoral Care/Collegiality/Collaborative Practice** (such as formal and informal mentoring, peer support, student support and collaborative leadership)

|  |  |  |  |
| --- | --- | --- | --- |
| Dates for activity | Activity | Nature of the role | Your contribution |
|  |  |  |  |