



1. **Representative Name (name of the person declaring the interest)**

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1. **Representative Email**

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1. **Representative Type (please choose from the following)**

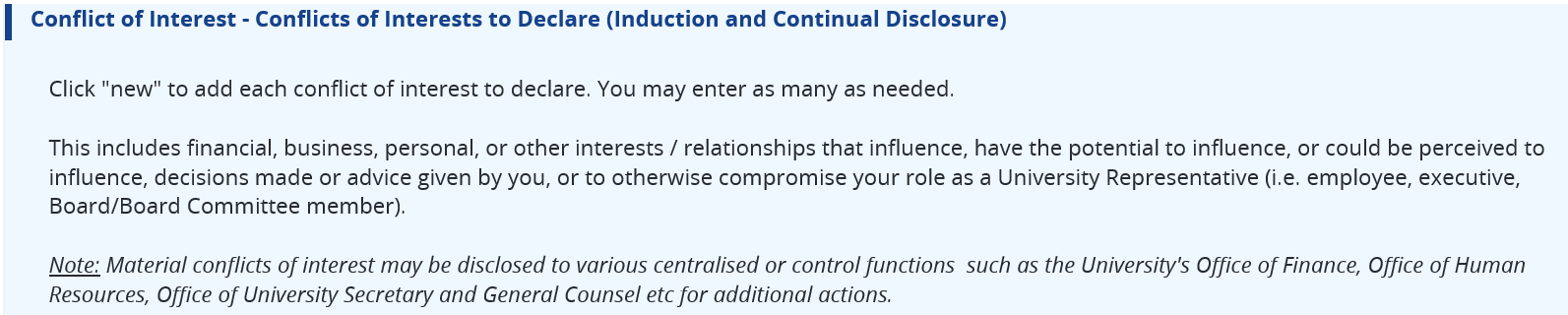
University employee

University Senior Executive

Board / Board Committee member

1. **Type of Conflict of Interest Declaration**

Continual Disclosure



1. **Type of Interest (please choose from the following)**

Family (child/ren, parent, spouse, stepchild/ren) Former colleague

Former spouse Friend

Rival and/or competitor Relatives of any of the aforesaid

Committee Membership Company directorships or partnerships

Contractual arrangements or obligations Employment

Gifts Investments

Private business Self-managed superannuation funds involvement

Shareholdings Significant equity holdings with influence

Significant liabilities Social, political or religious group

Trusts or nominee companies Voluntary activities

Other (including any significant sources of income), please specify:

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1. **Description of Interest** - Please describe the conflict (real, perceived, potential, material) and the association with the University, including name of the organisation or group or individual:

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1. **Risk Mitigation Strategy - to manage the interest in time of conflict (please choose all that applies)**

Modify or transfer the delegation

Absence from decisions or voting

Request for independent review

Restrict access to systems or information

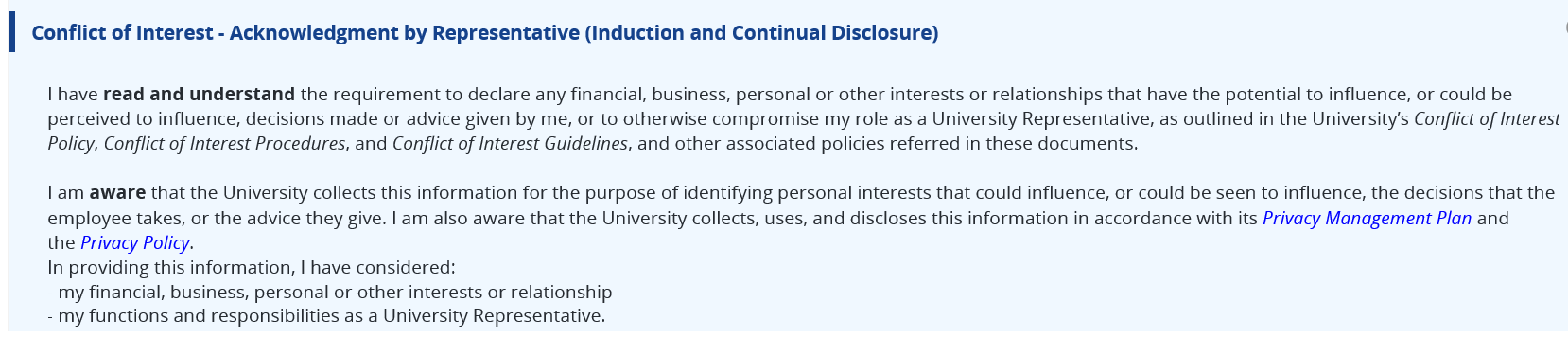
Appoint independent members

Review access and delegations

No direct or indirect responsibility

Appoint independent oversight

Other



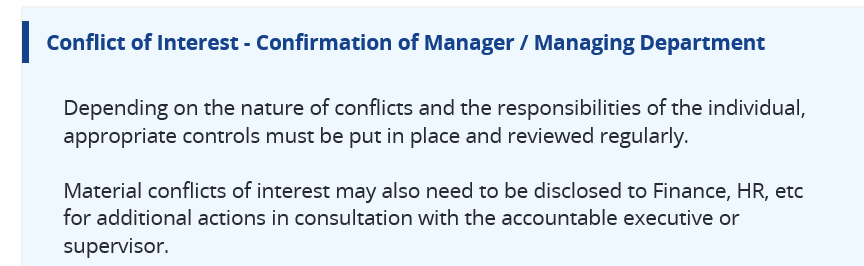
1. **Acknowledgement**

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| Insert signature and date |

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**MANAGER TO CONFIRM**



Prior to confirming the declaration and if it is appropriate to do so, you may wish to:

1. obtain further information from the person declaring the interest, from the person; or
2. escalate the disclosure to the Compliance Program Unit for further investigation and action, particularly for complicated and rare conflicts of interests.

**I confirm the declaration including any applicable risk mitigation strategies.**

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| Insert name, signature and date |