**The New Colombo Plan Mobility Program Round 2024**

**Project Application Worksheet**

**This worksheet is designed to assist in populating an NCP application on the Australian Government platform** [**ISEO**](https://iseo.education.gov.au/)**. It does not reflect how the application form may look on the system.**

For Round 2023, the Government will only be accepting single year applications.

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| **PROGRAM DETAILS** | |
| **Round** | 2024 New Colombo Plan |
| **Field of study:**  *Note: The Field of study will be as per* [*ASCED Field of Education*](http://www.abs.gov.au/ausstats/abs%40.nsf/0/E7779A9FD5C8D846CA256AAF001FCA5C?opendocument)*. If the project is cross a number of disciplines the field of study would be ‘Mixed Field’ Programmes.* |  |
| **Host location/s**  *Country* |  |
| **Host city**  *Select the closest city, comparative to the location of your project. The selection of cities on ISEO is based on those that have Australian missions (consulates or embassies)* |  |
| **Is this application on behalf of a consortium?** | Yes  No  Name of consortium: |
| **Project title** |  |
| **Project description\***  Please provide an overview of the proposed Mobility Project. While this field does not contribute to the project's weighted score, this information helps assessors understand the project’s activities.   * Project details   + Provide a clear and concise description of the offshore activities to be undertaken by participating students, noting the duration/s of offshore experiences   + If the project includes a secondary host location or institution, please provide the reason   + If the project is consistent with one or more priority areas (outlined in the Advice to Applicants), please provide explanation * Host institution/s   + Describe the role/s of the host institution/s such as teaching, arranging fieldwork, hosting interns   + Describe the institutional linkages which will result from this project   + Describe how linkages (institutional and people-people) will be sustained beyond the project * Project rationale   + Explain how the project fits with your university’s strategy for international engagement, consistent with NCP’s strategic objective and outcomes.   + If the project repeats a previously funded NCP project, describe how the proposed project will build on the achievements of the earlier project * Third Party Providers   + If the project will be implemented through a Third Party Provider (drawing on administration funding or other resources), please name the organisation and the services they will provide * Project budget   Please provide a breakdown of the proposed use of student grants in the project, noting a project may consist of different durations. For example:  x students @ 10 weeks offshore:  Per student costs:  travel costs:  living costs:  activity costs:  Total: $A per student (10 weeks offshore)  y students @ 2 weeks offshore:  Per student costs:  travel costs:  living costs:  activity costs:  Total: $B per student (2 weeks offshore)  Total funding sought for student grants: $A multiplied by x students + $B multiplied by y students = $\_\_\_\_\_\_  \*NB: an additional 10% is provided for administration funding  500 words | |
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| **Will this project be undertaken in a secondary host location?**  **Note – more than one secondary location can be selected. All secondary host locations must be on the list of the 40 eligible NCP Host Locations** | Yes  No |
| **Project type** | New project  An existing project funded via alternate funding  A previously funded NCP project |
| **Length of study (select one):** | Various  One semester (10+ weeks)  Two semesters  2 - 3 weeks  4 - 5 weeks  6 - 9 weeks |
| **Will student recruitment target and support students from a diverse backgrounds to participate in the Mobility Project?** | |  |  | | --- | --- | | Aboriginal and/or Torres Strait Islander students | Students from a Low Socio-Economic Status background | | Students from Regional/Remote areas | Students who are first in their immediate family to attend university | | Students with a Disability | Students from a non-English speaking background | | Students across Genders | Female Students studying in non-traditional fields | |
| **This project has a First Nations focus?** | Yes  No |
| **Will you be using a third party provider to deliver this project?** | Yes  No  What is the name of the third party provider? |
| **Qualification level (of students):** | |  |  | | --- | --- | | Bachelor degree | Bachelor honours degree | | Undergraduate Certificate | Diploma | | Advanced Diploma | Associate Degree | |
| **Study experience(s):** | |  | | --- | |  | | In - Country Language Study | Artist Residency | | Clinical Placement | Practicum | | Research | Internship / Mentorship | | Study |  | |  |  | |
| **Does the study experience attract credit or is it a mandatory course requirement?** | Yes  No  *Note: Mobility projects must attract course credit or fulfil mandatory course requirements.* |
| **Faculty, school or specialisation:** |  |

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| Project point of contact (Project leader, for example Head of Faculty or School)  *The project point of contact will act as a liaison point between project participants and DFAT, including DFAT posts overseas, for NCP event purposes.* | | |
| Name: |  |
| Position: |  |
| School / Institute: |  |
| Phone: |  |
| Email: |  |

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| **PROJECT PARTNER 1**  Note – More than one project partner can be selected | |
| Name of Partner: |  |
| Year/s which partnership may be active: | Year 1  Year 2  Year 3 |
| Partnership status: | New  Existing |
| Partner type (choose one from the options): | Host Institution eg: University of XYZ  Host Organisation eg: XYZ Museum  Private Sector Organisation eg: XYZ Inc. |
| Please indicate whether the Project Partner is also one or more of the following: | Offshore Campus of an Australian University  Internship Host  Offering a Mobility Partnership  None of the above |
| **PROJECT PARTNER 2**  Note – More than one project partner can be selected | |
| Name of Partner: |  |
| Year/s which partnership may be active: | Year 1  Year 2  Year 3 |
| Partnership status: | New  Existing |
| Partner type (choose one from the options): | Host Institution eg: University of XYZ  Host Organisation eg: XYZ Museum  Private Sector Organisation eg: XYZ Inc. |
| Please indicate whether the Project Partner is also one or more of the following: | Offshore Campus of an Australian University  Internship Host  Offering a Mobility Partnership  None of the above |

+ADD more if required.

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| Project Travel Dates  **1** | | |
| Year: |  |
| Anticipated travel start date (dd-mm-yyyy):: |  |
| Anticipated travel end date (dd-mm-yyyy): |  |

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| Project Travel Dates 2 | | |
| Year: |  |
| Anticipated travel start date (dd-mm-yyyy):: |  |
| Anticipated travel end date (dd-mm-yyyy): |  |

+ADD more if required.

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| Proposed funding sought | |
| Proposed number of students |  |
| Average Grant per student |  |

**Financial Overview**

Although the Financial Overview does not impact the assessment score directly, providing a clear description of the funding will assist assessors in comprehending the project's requirements.

**Proposed Funding Details**

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| Proposed number of students: | \_\_\_ |
| Average grant amount per student: | $\_\_\_ |
| Sub-total\*: | AUTOMATED |
| Funding sought\*: | AUTOMATED |

*There is no need for you to calculate the Totals manually. The system is automated and will generate the response for you.*

**Project Contributor (Optional)\***

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| --- | --- |
| Project Contributor: | Home University Contribution  Host Institution Contribution  Mobility Partnership |
| Project Partner | \_\_\_ |
| Contribution type: | Financial  In-kind  Both |
| Partnership status: | New  Existing |
| Years to which contribution applies: | Year 1 |
| Value of financial contribution for each year: | $\_\_\_ |
| Description of in-kind contribution: | \_\_\_ |

*\*Note: Third-party providers are not considered to be NCP partners as they receive payment for their participation. Nor are third-party providers able to be host organisations. If a third-party provider is used to implement the project, a host institution in the host location must still be identified. ISEO now allows for the recording of Third-party providers separately from project partners in funding applications.*

**Contribution Description (200 words):**

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**Project Contribution Supporting Documentation:** Upload document

Supporting documentation may be uploaded for project contributions made by the home university, host institution and/or mobility partnership (optional)

+ADD more if required.

**Selection Criteria**

**Criterion 1: Ensuring a high-quality education experience**

**Describe the educational value of the mobility project, including learning outcomes relevant to the courses participating students are undertaking at their home university. What competencies will students develop through this mobility experience?**  
  
Please outline how

* the academic quality standards of the home university will be applied to the mobility project
* participation will contribute to core learning outcomes of participating students
* increased understanding of host location language (where applicable) and culture will be supported
* the home university will assess the academic performance of participating students.

300 words \*

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**Criterion 2: Deepening people-to-people and institutional linkages with the Indo-Pacific**

**Describe how the proposed Mobility project will:**

1. **establish new and/or deepen people-to-people and institutional partnerships in the Indo-Pacific, and**
2. **build and sustain these linkages over time.**

Please outline how the project will meet the NCP’s strategic objectives by deepening and sustaining linkages in the region. You should provide practical examples of how the project will enable students, universities, the private sector, community groups, and other stakeholders to develop and sustain partnerships (for example through research collaborations, longer periods in the host location, a focus on language study, and/or advancing a thematic priority outlined in the Advice to Applicants).

Please outline how institutional and people-to-people linkages will continue and be sustained into the future (after any NCP funding ceases), including detailing any current or planned partnership agreements (such as MoUs).

300 words \*

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**Criterion 3: Broadening participation and promoting the New Colombo Plan**

**Describe how the Mobility project will support increased participation by a diverse range of Australian students and promote the NCP in Australia and overseas**  
  
Please describe practical steps/initiatives to encourage and support the participation of a diverse range of students in the mobility project.  
  
While your response may reference policies of your institution, it should also provide specific examples of how the project would support participation of students who may not otherwise participate in international mobility experiences.

300 words \*

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| Please note Western Sydney International will contribute to this response. |

**Criterion 4: Ensuring sound student welfare management in Mobility Projects**

**Describe how your institution will ensure the safety and welfare of participating students, and manage risks during any disruptive events during the project**  
  
Please describe the offshore support available to participating students. Please outline risk management and safety planning and precautions, including the home university’s policies and processes for monitoring and compliance with safeguards principles (including child protection, prevention of sexual exploitation, abuse and harassment, and environmental and social safeguards) and managing critical incidents.  
  
If third-party providers are to be used, how will the home university ensure that NCP policies relating to risk are adhered to?

300 words \*

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| Please note Western Sydney International will contribute to this response. |