



## **Third Party Providers Committee**

### **1. Purpose**

To provide institutional oversight and act as an advisory group for Western Sydney University's Third Party Providers (TPP) relationships. The committee will provide a communication interface between TPPs, Schools and the governance committees of the University. It will review academic quality assurance measures and ensure that onshore and offshore TPPs are in alignment with the University's strategic plan and in compliance with regulatory requirements and standards.

### **2. Terms of Reference**

1. Develop, monitor and review principles, policies, procedures, risk, compliance, guidelines, quality assurance and standards for all TPP arrangements and make recommendations to Academic Senate and Executive as required.
2. Provide guidelines and support to the substructure committees that are connected with each of the TPP and Schools for managing quality assurance for subjects and programs delivered by third parties.
3. Provide guidelines to ensure compliance with TEQSA and AQF requirements relating to academic programs and standards, service provision and staff qualifications, in particular ensuring equivalence and comparability to standards and services on campus.
4. Monitor and review changes in the University's academic risk profile arising from the activities of TPP and report these responses to the Executive and the Audit and Risk Committee as required.
5. To have an advisory role on new partnerships and on the continuance and renewal of partnerships, including transnational education programs.
6. Review benchmarking and provide recommendations on the delivery of academic programs by third parties, including feedback from Senate. Education and Senate Assessment committees on their review of data on performance and student feedback on the perception of programs and the learning environment.
7. To consider and report on any matters referred by the Executive or Academic Senate.

### **3. Membership**

- Chair – to be appointed by the Deputy Vice Chancellor, Academic
- Pro-Vice Chancellor, Learning Futures
- Director, Education Quality and Policy
- Chief Executive Officer, The College
- Executive Director, Library Services
- Associate Director, International Partnerships
- Director, Data Integrity, Quality and Operations (or nominee)
- Three Deputy Deans or nominees (from any School, or a representative from the School involved with a Third Party Provider, nominated by the Chair).

### **4. Meeting Frequency**

The Third Party Providers Committee will meet will meet 6 times per year, as required. E-meetings may be scheduled at the discretion of the Chair to consider urgent matters.



## **5. Quorum**

Quorum is one-half (or if one-half is not a whole number, the whole number next higher than one-half) of the total number of members for the time being of the Committee.

If quorum is not present within 30 minutes of the stated commencement time, the meeting shall automatically lapse and the business on the agenda shall be included in the agenda for the next meeting.

**Approved at Academic Senate on 9 December 2022.**