

Executive Committee of School Academic Committee

Approved at meeting of Academic Senate 26 October 2012, with minor amendments approved 31 January 2013.

Approved at meeting of Academic Senate 4 December 2015.

Role

The Executive Committee of the School Academic Committee determines urgent matters on behalf of the School Academic Committee, between meetings of that Committee. All decisions made and actions taken by the Executive Committee are reported to the next meeting of the School Academic Committee. This includes the approval of course and unit proposals, and the conferring of degrees, diplomas and certificates for undergraduate, honours, and postgraduate coursework programs, where it is not practicable for the School Academic Committee to meet.

Membership

Membership is as follows:

- a. The Chair of the relevant School Academic Committee;
- b. Dean of the School;
- c. One of the elected School Members of Academic Senate, chosen by the School Academic Committee;
- d. A Deputy Dean of the School as nominated by the Dean;
- e. One of the Directors of Academic Programs within the School, nominated by the Chair;
- f. One or two additional members of the School Academic Committee, nominated by the Chair, but not exceeding a total membership of six.