WESTERN SYDNEY
UNIVERSITY

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NOTICE OF ELECTION

**SCHOOL OF HEALTH SCIENCES
SCHOOL ACADEMIC COMMITTEE**

**ONE UNDERGRADUATE STUDENT
ONE POSTGRADUATE STUDENT**

Key Information

A	Term of Office	Two years from 1 June 2022 to 31 May 2024
B	Nominations open	9:30am Wednesday 25 May 2022
C	Nomination forms, candidate statements and photos should be submitted via:	Nomination Form located on the University Elections page
D	Nominations close	4:00pm Wednesday 1 June 2022
E	Notice and opening of ballot	9:30am Wednesday 8 June 2022
F	Ballot closes	4:00pm Thursday 16 June 2022

Notice of Election

In accordance with the *Elections Policy* and the *Academic Governance Policy*, this is **a notice of election** for the positions of one undergraduate and one postgraduate position on the School of Health Sciences School Academic Committee.

Eligible students must self-nominate for these elections by using the online nomination form (C) no later than the closing date (D) indicated in the Key Information table above.

Eligibility

Only persons who are listed on the relevant Student Electoral Roll, produced from Student Systems as at **the close of nomination (D),** are eligible to nominate for the position/s referred to in this Notice.

- A 'postgraduate student' is defined as one who is enrolled at the University as candidates proceeding to a postgraduate degree, diploma or certificate.
- A 'undergraduate student' is defined as who are enrolled at the University as candidates proceeding to an undergraduate degree, diploma or certificate.

Students must not be a member of the academic or general (professional) staff of the University (defined as a person who is working half time or greater and who has accepted and started duty in a position with tenure of one year or more).

Nomination Process

Nomination form

Nominations must be submitted using the online nomination (C) form on the University's Elections website **no later than the Nomination Closing Date (D)** as indicated in the Key Information table above.

<u>Candidate statement and photo</u>

Nominees may support their nomination with a candidate statement and photo which, in the event of a ballot, will be made publicly available on the University's Elections web page and to voters via the on-line voting system.

- Photos should be in .jpeg format and no bigger than 256kb.
- Candidate statements must be no more than 200 words maximum, in MS Word format, and attached to the online nomination form (C) in the supporting documentation section.

Candidate statements may contain:
    (a) the candidate's name;
    (b) the candidate's current occupation or position;
    (c) any academic or professional qualifications;
    (d) any honours or distinctions;
    (e) any employment or other relevant experience;
    (f) any other information the candidate thinks relevant.

The Returning Officer may ask the candidate to edit or redact any information that exceeds the 200 word limit, or which the Returning Officer considers is irrelevant. If this does not occur by the deadline specified by the Returning Officer, then the Returning Officer has the discretion to withhold the candidate's statement from being distributed to voters.

Ballots and Voting

If, at the close of nominations, there is more than one valid nomination for this position, a ballot will be conducted using BigPulse online voting technology during the period (E) and (F) indicated in the Key Information table above.

The candidate statement and photo received via the nomination form will be used for the purpose of the ballot.

Further Information

Candidates should familiarise themselves with the following information:

The role and terms of reference for School Academic Committees.

The role and responsibilities of Members of Senate and its Committees.

For additional information, candidates may also contact the Returning Officer (details below).

Sophie Buck
Returning Officer
returningofficer@westernsydney.edu.au