



Learning and Teaching Technologies Advisory Group

1. Purpose

The Advisory Group provides connectivity between the strategic role of Education Committee; ITDS and academic units to ensure the needs of learning and teaching (and research) enable and inform technological developments and changes in the University. The Deputy Vice Chancellor and Vice President, Academic provides a direct link to the University Executive, which makes decisions about learning and teaching directions and the allocation of funds and resources to support innovation in teaching practices.

2. Terms of Reference

The Learning and Teaching Technologies Advisory Group (LaTTe) provides direction and strategy on technologies for learning and teaching. LaTTe is the main channel for the identification and promotion of technologies that facilitate learning and teaching at the university.

The Advisory group will:

1. Seek and consider advice from academic areas and expert practitioners as to education driven technology needs and recommend how these could be best met (NB: LaTTe may establish an Expert Reference Group to ascertain academic need and technological capabilities, to inform its work);
2. Guide the strategic directions and use of learning technologies to ensure that they meet learning and teaching needs.
3. Act as a single point of review and make recommendations on applications to implement new learning technologies or change existing technologies within the university IT architecture domain;
4. Provide advice to ITDS to ensuring alignment between IT solutions, services and change with the needs of teaching and learning.
5. Initiate reviews, projects and policies which advance the effective use of technology to support learning and teaching;
6. Make recommendations to the DVC(A), Academic Senate's Education Committee and other University Officers about learning technologies, university-wide systems and policies supporting learning and teaching.

3. Membership

- a) Head of Technology Enabled Learning (TEL), Learning Futures, Chair;
- b) Deputy Head of Technology Enabled Learning (TEL), Learning Futures, Deputy Chair;
- c) One representative from each School, nominated by respective Deputy Deans;
- d) One representative from The College, nominated by the Executive Director Academic, The College
- e) One representative from ITDS nominated by the Chief Information Officer;
- f) One representative of Learning Futures, nominated by the Pro-Vice Chancellor Learning Futures;
- g) One representative from the Library, nominated by the Executive Director, Library Services;
- h) One undergraduate student, elected by and from the undergraduate students of each School;
- i) One postgraduate student, elected by and from the postgraduate students of each School.



4. Chairing of Meetings

The Chair of the Learning and Teaching Technologies Advisory Group will be the Head of Technology Enabled Learning (TEL), Learning Futures. The Chair may appoint a Deputy Chair from among the membership of the Committee.

5. Meeting Frequency

The Learning and Teaching Technologies Advisory Group will meet monthly as required. E-meetings may be scheduled at the discretion of the Chair to consider urgent matters.

6. Quorum

Quorum is one-half (or if one-half is not a whole number, the whole number next higher than one-half) of the total number of members for the time being of the Committee.

If a quorum is not present within 30 minutes of the stated commencement time, the meeting shall automatically lapse and the business on the agenda shall be included in the agenda for the next meeting.

Approved at the meeting of Senate Education Committee on 11 August 2022.