

WESTERN SYDNEY UNIVERSITY



NOTICE OF ELECTION

MULTI-DISCIPLINARY TEACHING AND LEARNING COMMITTEE

HEALTH AND MEDICINE COMMITTEE HUMANITIES, ARTS AND SOCIAL SCIENCES COMMITTEE SCIENCE, TECHNOLOGY, ENGINEERING AND MATHEMATICS COMMITTEE

ONE ACADEMIC STAFF MEMBER FOR EACH COMMITTEE

Key Information

A	Term of Office	Two years from 1 June 2024 to 31 May 2026
B	Nominations open	9:30am Monday 19 February 2024
C	Nomination forms, candidate statements and photos should be submitted via:	Nomination form located on the University Elections page
D	Nominations close	4:00pm Monday 4 March 2024
E	Notice and opening of ballot	9:30am Monday 11 March 2024
F	Ballot closes	4:00pm Monday 25 March 2024

Notice of Election

In accordance with the [Elections Policy](#) and the [Academic Governance Policy](#), this is a **notice of election** for:

- One academic staff member for each committee, elected by and from the academic staff within the Schools as listed below.

Committee	Schools
Health and Medicine	<ol style="list-style-type: none">1. School of Health Sciences2. School of Medicine3. School of Nursing and Midwifery4. School of Psychology
Humanities, Arts and Social Sciences	<ol style="list-style-type: none">1. School of Business2. School of Education3. School of Humanities and Communication Arts4. School of Law5. School of Social Sciences
Science, Technology, Engineering and Mathematics	<ol style="list-style-type: none">1. School of Computer, Data and Mathematical Sciences2. School of Engineering, Design and Built Environment3. School of Science

Eligible staff members must self-nominate for these elections by using the relevant online nomination form found on the University Elections page no later than the closing date (D) indicated in the Key Information table above.

Eligibility

Only persons who are listed on the relevant Roll of Academic Staff for one of the Schools as listed in the table above at **the close of nomination (D)**, are eligible to nominate for the positions referred to in this Notice.

An 'academic staff member' is defined in the Elections Policy Clause 3(a) as an academic employee holding a substantive academic position of 0.5 full-time equivalent or above where the contract length is 12 months or longer.

Nomination Process

Nomination form

Nominations must be submitted using the relevant online nomination form on the University Elections page **no later than the Nomination Closing Date (D)** as indicated in the Key Information table above.

Candidate statement and photo

Nominees may support their nomination with a candidate statement and photo which, in the event of a ballot, will be made publicly available on the University's Elections web page and to voters via the on-line voting system.

- Photos should be in .jpeg format and no bigger than 256kb.
- Candidate statements must be no more than 200 words maximum, in MS Word format, and attached to the online nomination form (C) in the supporting documentation section.

Candidate statements may contain:

- (a) the candidate's name;
- (b) the candidate's current occupation or position;
- (c) any academic or professional qualifications;
- (d) any honours or distinctions;
- (e) any employment or other relevant experience;
- (f) any other information the candidate thinks relevant.

The Returning Officer may ask the candidate to edit or redact any information that exceeds the 200 word limit, or which the Returning Officer considers is irrelevant. If this does not occur by the deadline specified by the Returning Officer, then the Returning Officer has the discretion to withhold the candidate's statement from being distributed to voters.

Ballots and Voting

If, at the close of nominations, there is more than one valid nomination for this position, a ballot will be conducted using BigPulse online voting technology during the period 9:30am, Friday 1 March 2024 and 8:00am, Monday 18 March 2024 indicated in the Key Information table above.

The candidate statement and photo received via the nomination form will be used for the purpose of the ballot.

Further Information

Candidates should familiarise themselves with the following information:

[The role and terms of reference for Multi-disciplinary Teaching and Learning Committee \(MTaLC\).](#)

[The role and responsibilities of Members of Senate and its Committees.](#)

For additional information, candidates may also contact the Returning Officer (details below).

Sophie Buck
Returning Officer
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