

# WESTERN SYDNEY UNIVERSITY



## ACADEMIC SENATE

The next meeting (Meeting 19/02) of the Academic Senate of Western Sydney University will be held on **Friday 12 April 2019 at 9:30AM, in Building L2, Room G.30, Hawkesbury campus.**

For apologies and enquiries, please contact Angela MacDonald on (02) 4570 1368 or email [a.macdonald@westernsydney.edu.au](mailto:a.macdonald@westernsydney.edu.au).

## AGENDA

### 1 PROCEDURAL MATTERS

---

#### ☆1.1 INTRODUCTION, WELCOME, AND APOLOGIES

The Chair of Academic Senate, Associate Professor Alphia Possamai-Inesedy, will chair the meeting. The Chair will welcome all members with the following in particular:

- Farewell to Steven Freeland, Dean, School of Law & Professor of International Law as a member of Senate.
- Welcome to Dr Stephen Janes, Deputy Dean, School of Law, representing Professor Steven Freeland at Professor Freeland's last Senate meeting. Associate Professor Anna Cody will commence in with the University in the role of Dean, School of Law on 15 April 2019, and will be accorded a full professorial title from this date.
- Farewell to Senate student members Mr Buch Ezidiegwu, Mr Phil Craig and Ms Julie Onyango with terms ending 31 May 2019. Nominations to fill two Undergraduate and one Postgraduate positions have been received, with the online ballot opening on 8 April and closing on 18 April 2019.
- Welcome to Dr Andy Marks, Assistant Vice-Chancellor, Strategy & Projects, present at this meeting of Senate to speak to item 3.3 Multiversity and Aerotropolis.
- Welcome to Ms Kay Hempsall, Associate Director, Talent and Leadership Development, present at this meeting of Senate to speak to item 3.6 MyVoice.
- Welcome to Mr Steve Hannan, Executive Director, Research, Development and Engagement, present at this meeting of Senate to speak to item 3.9.1 Research Engagement, Development & Innovation Review.
- Welcome to Professor Caroline Smith, Dean, Graduate Studies (Policy and Innovation), present at this meeting of Senate to speak to item 3.9.2 Graduate Research School Review.
- Welcome to Postgraduate Student Committee Representatives Ms Nicole Gismondo and Michael Hendriksen, attending this meeting of Senate as members of the Senate Review Panel.
- Welcome to Professor Mark Perry, Chair of Academic Board, University of New England, in attendance at this meeting of Senate by invitation of the Chair.

At the time of writing, apologies had been received from: Professor Deborah Sweeney, Professor Simon Barrie, Professor Annemarie Hennessy, Professor Steven Freeland,

Professor Paul James, Associate Professor Matthias Boer, Associate Professor Susanne Gannon, Dr Nicolene Murdoch and Dr Steven Trankle.

### ☆1.2 DECLARATIONS OF INTEREST

Members are requested to declare any interests, in terms of the [Conflict of Interest Policy](#), they may have in relation to the items on this agenda. Further information for members regarding declarations of interest is available on the [Leadership and Governance webpage](#).

Members are reminded that they should also declare any interests that become apparent during a meeting of Academic Senate or one of its committees.

### ☆1.3 STARRING OF ITEMS

Senate members will be asked which items they wish starred for discussion. Apart from procedural items, items already starred on the agenda are:

- 3.1 Report from the Chair
- 3.2 Report from the Vice-Chancellor
- 3.4 Multiversity and Aerotropolis
- 3.5 Draft Clusters – Terms of Reference
- 3.6 Academic Senate Review – Progress Report
- 3.7 MyVoice
- 3.8 School of Humanities and Communication Arts Review
- 3.10.1 REDI Review
- 3.10.2 Graduate Research School Review

**It is recommended:**

*That the documents for all unstarred agenda items be noted and, except where alternative action is noted as appropriate, all recommendations contained in those items be approved.*

### ☆1.4 ORDER OF BUSINESS

There may be some re-arrangement of the order of business to enable some members and attendees to travel to other meetings.

### ☆1.5 OTHER BUSINESS

Members are invited to nominate other relevant matters, noting that such items will normally be included on the agenda for a future meeting.

### ☆1.6 MINUTES OF THE PREVIOUS MEETING

**AS19/02-1.6**  
Page 001

Unconfirmed minutes of the Academic Senate meeting held on 22 February 2019 are appended.

**It is recommended:**

*That Academic Senate confirms the minutes of the Senate meeting held on 22 February 2019, as an accurate record.*

### ☆1.7 ACTION SHEET FROM LAST MEETING

No outstanding actions following the meeting held on 22 February 2019.

## 2 BUSINESS ARISING

---

Items of business arising not covered elsewhere in the agenda are included in this section for noting and/or approval.

### 2.1 SENATE STANDING COMMITTEES – REVISIONS TO TERMS OF REFERENCE

**AS19/02-2.1**

Page 013

Following position title changes, minor revisions are required to the Terms of Reference of the standing Committees of Academic Senate; Assessment, Education and Research Committees.

**It is recommended:**

*That Academic Senate approves the proposed amendments to the Terms of Reference for the standing committees of Academic Senate:*

- *Assessment Committee*
- *Education Committee*
- *Research Committee*

## 3 GENERAL BUSINESS

---

### ☆ 3.1 REPORT FROM THE CHAIR

**AS19/02-3.1**

Page 019

A written report from the Chair covering activities undertaken on behalf of the Senate since 22 February is appended. The Chair will provide an update on any recent developments and will answer any questions in relation to the report, if requested.

The Chair's report to the 10 April meeting of the Board of Trustees will be provided as a late paper.

### ☆ 3.2 REPORT FROM THE VICE-CHANCELLOR

**AS19/02-3.2**

Page 022

The Vice-Chancellor's Report is appended.

### 3.3 STUDENT REPORT

**AS19/02-3.3**

**Late paper**

A report compiled by the Undergraduate and Postgraduate student representatives will be provided at each meeting of Senate for noting.

### ☆ 3.4 MULTIVERSITY AND AEROTROPOLIS

**AS19/02-3.4**

Page 034

Dr Andy Marks, Assistant Vice-Chancellor, Strategy & Projects, will be present to provide an update on activities pertaining to Western Sydney University's involvement in the Multiversity and Aerotropolis. Briefing paper attached.

For information.

☆ **3.5 DRAFT CLUSTERS – TERMS OF REFERENCE**

**AS19/02-3.5**

Page 036

Draft Terms of Reference for the cluster structure appended.

The document is situated on the Leadership and Governance; [Review of Strategic Plan and Academic Structure webpage](#), behind a staff login.

For discussion.

☆ **3.6 ACADEMIC SENATE REVIEW – PROGRESS REPORT**

**AS19/02-3.6**

Page 038

The Senate Review Panel has provided an interim progress report, with some matters still requiring further clarification. It is expected that a final report is provided to the June Academic Senate meeting. Report appended.

**It is recommended:**

*That Academic Senate notes the Academic Senate Review Interim Report, March 2019.*

☆ **3.7 MY VOICE**

Ms Kay Hemsall, Associate Director, Talent and Leadership Development will conduct a presentation on the MyVoice feedback.

For discussion.

☆ **3.8 SCHOOL OF HUMANITIES AND COMMUNICATION ARTS REVIEW**

**AS19/02-3.8**

Page 064

The School of Humanities and Communication Arts was reviewed in 2018 as part of the University's cycle of School Reviews. The terms of reference for the school review were to evaluate and provide commendations and recommendations on the extent to which the School has implemented the strategic goals and objectives of *Securing Success: 2017-2020* and the Higher Education Standards Framework 2015 (HESF).

The School of Humanities and Communication Arts Review 2018 Panel Report and Action Plan is appended, the document is confidential and for distribution to Senate members only.

**It is recommended:**

*That Academic Senate notes the School of Humanities and Communication Arts Review 2018 Panel Report, and the School of Humanities and Communication Arts Review Action Plan.*

**3.9 TEQSA REGISTRATION RENEWAL UPDATE**

**AS19/02-3.9**

**Late paper**

An update on the TEQSA Registration Renewal will be provided as a late paper.

**It is recommended:**

*That Academic Senate notes the University's renewal of registration with TEQSA and the response to TEQSA's requests for information and suggestions for improvement.*

## ☆3.10 RESEARCH

### 3.10.1 Research Engagement, Development & Innovation (REDI) Review AS19/02-3.10.1 Page 104

Mr Steve Hannan, Executive Director - Research, Development and Engagement will be present to provide an update on the REDI review. Terms of Reference appended.

For discussion.

### 3.10.2 Graduate Research School Review

AS19/02-3.10.2  
Page 111

Professor Caroline Smith, Dean, Graduate Studies (Policy and Innovation), will be present to provide an update on the review of the Graduate Research School. Terms of Reference appended.

For discussion.

## 3.11 ACADEMIC POLICY REVIEW

### 3.11.1 Academic Policy Advisory Group (APAG)

An update on the academic policies prioritised for consideration and progress to date by the Academic Policy Advisory Group (APAG) is listed below. APAG met on 14 February 2019.

<i>Academic Appeals Procedures</i> and Third Party Provider arrangements – Policy Alignment	The following remaining policies, revised to align with the new Academic Appeals Procedures, are at item 3.10.2 for consideration by Senate: <ul style="list-style-type: none"><li>• <i>Advanced Standing Policy</i></li><li>• <i>Course Transfer Policy</i></li><li>• <i>Enrolment Policy</i></li></ul>
New Course Design Policy	The final Course Design Principles, to facilitate the drafting of the new Course Design Policy were discussed at the 12 March meeting of the Education Committee and endorsed at the 2 April meeting of APCAC. These principles provide the basis for the new Course Design Policy, which is scheduled to be provided to the December 2019 Senate for consideration.
<i>Disruption to Studies Policy</i> (renamed <i>Special Consideration Policy</i> )	The publication and implementation of this policy is stalled awaiting the implementation of interim strategies for the e-Forms project, expected by mid-2019.
<i>Learning Technologies Policy</i> review	A draft revised <i>Learning Technologies Policy</i> , discussed at the 17 October 2018 APAG meeting, was noted at the 4 March 2019 meeting of the University Executive Committee and will be released on the Policy DDS Bulletin Board, with the proposed Learning Management System Guidelines, for broad consultation from 8 April to 6 May 2019.
<i>Lecture Recording Policy</i> review	The revised and renamed <i>Producing and Using Multimedia Policy</i> , developed by LaTTe, has been discussed at APAG and Assessment Committee, provided to Deans for preliminary comment and discussed at the 4 March meeting of the University Executive Committee, with some further suggestions provided. This substantially revised and renamed policy will be released on the Policy DDS Bulletin Board for comment shortly.

<i>Progression and Unsatisfactory Academic Progress</i>	The substantially revised and renamed <i>Progression Policy</i> was endorsed at the 7 March 2017 meeting of Education Committee. Associated process and system work has commenced to facilitate the successful implementation of the revised Policy, which will be provided for consideration of Senate when implementation timelines are confirmed. This is expected to be at the October 2019 Senate.
<i>Student International Mobility Policy</i>	Following recommendations from an audit review, a draft proposed new Academic Senate approved <i>Student International Mobility Policy</i> was provided to the 10 September Executive Committee for comment and discussed at the 17 October 2018 meeting of APAG. The latest version was provided to the 19 March 2019 meeting of the Research Studies Committee and placed on the Policy DDS in March for broad University comment. Feedback from these two sources is being reviewed and the updated version will be provided to the 6 June Research Committee and 25 June Education Committee for endorsement.
<i>Student Placement Policy</i>	A working group of APAG has completed the full review of this policy, with broad consultation as part of the process. A revised version was discussed at the 14 February APAG where it was agreed to progress this version through the consultation and approval process. This revised policy is scheduled to be provided for noting at the 15 April meeting of the University Executive Committee and then released on the Policy DDS Bulletin Board for broad comment.
<i>New Surveys Policy</i>	A proposed new <i>Surveys Policy</i> has been discussed at APAG, provided to Deans, Directors and Deputy Deans for initial comments and will be progressed to Executive Committee in early 2019.
<i>University Medals and Deans Medals provisions (Graduations Policy)</i>	A working group of APAG and a sub-group of the Research Studies Committee have been reviewing Dean's medal provisions and University Medal provisions respectively. Draft initial updates to the Graduations Policy were discussed at the 14 February meeting of APAG and further amendments will be reviewed at the May APAG meeting.

### 3.11.2 Academic Appeals Procedures

AS19/02-3.11.2

Page 115

The implementation plan for the new Academic Appeals Procedures noted that a targeted review of policies with appeals provisions would be required to ensure alignment with the new published procedures. A review commenced to ensure key student administration policies encompass University partner provider arrangements. The revised versions of the *Advanced Standing Policy*, *Course Transfer Policy* and *Enrolment Policy* include these amendments. The purpose of this paper is to seek the approval of Senate, revised as part of the implementation of the Academic Appeals Procedures and to encompass University partner provider arrangements for the *Advanced Standing Policy*, *Course Transfer Policy* and the *Enrolment Policy*.

**It is recommended:**

*That Academic Senate approves the proposed revised Policies listed below from the date of approval:*

- *Advanced Standing Policy*
- *Course Transfer Policy*
- *Enrolment Policy*

### **3.11.3 Research Higher Degree and Research Training Program (RTP) Scholarship Policy**

**AS19/02-3.11.3**

Page 145

From January 2017, the Commonwealth Government introduced the Research Training Program (RTP) to support the research training of both domestic and international Higher Degree Research (HDR) candidates. This revised and retitled Policy ensures that Western Sydney University is compliant with the new legislative requirements. Following feedback in August and December 2018, further revisions have been made.

#### **It is recommended:**

*That Academic Senate approves the revised and renamed Research Higher Degree and Research Training Program (RTP) Scholarship Policy from the date of approval.*

Members are invited to submit expressions of interest in contributing to the review of particular academic policies, please submit these to

[gillian.brown@westernsydney.edu.au](mailto:gillian.brown@westernsydney.edu.au).

## **3.12 AWARDS OF THE UNIVERSITY MEDAL AND POSTHUMOUS AWARDS**

### **3.12.1 University Medals**

The following students will be awarded University Medals at the April 2019 Graduation ceremonies, as approved by the Chair of Academic Senate, on behalf of the Senate.

- Megan Nancy CASEY (SID18412518), Bachelor of Occupational Therapy, Honours Class I
- Susanna Kathleen HILL (SID18418952), Bachelor of Occupational Therapy, Honours Class I
- Eliza Monique HOGARTH (SID18410349), Bachelor of Occupational Therapy, Honours Class I
- Lauren Michelle JACKSON (SID18417500), Bachelor of Occupational Therapy, Honours Class I
- Elizabeth Laura MCBRIDE (SID18424078), Bachelor of Occupational Therapy, Honours Class I
- Joanne MORABITO (SID18417526), Bachelor of Occupational Therapy, Honours Class I
- Alexia Rose WITHINGTON (SID18071128), Bachelor of Physiotherapy, Honours Class I
- Jason AYOUB (SID18491786), Bachelor of Construction Management, Honours Class I
- Rami MEZHER (SID18420917), Bachelor of Construction Management, Honours Class I
- Alana Janis HEARNE (SID18511446), Bachelor of Engineering (Electrical), Honours Class I
- Syhra Anselm Storm FIECK (SID18257973), Bachelor of Engineering (Civil), Honours Class I
- Trent Phillips YOUNG (SID18083053), Bachelor of Engineering Advanced (Electrical), Honours Class I
- Adriana Carmen ASSEY (SID18274774), Bachelor of Engineering Advanced (Civil), Honours Class I
- Micah James Craig FOUNTAIN (SID18376601), Bachelor of Engineering Advanced (Civil), Honours Class I
- Kris Omendra RAI (SID18457432), Bachelor of Engineering Advanced (Electrical), Honours Class I
- Cameron LEE (SID18374302), Bachelor of Industrial Design, Honours Class I
- James Peter XIBERRAS (SID18042984), Bachelor of Engineering Advanced (Mechanical), Honours Class I

- Jane Julia TUCKER (SID17269272), Bachelor of Social Work, Honours Class I
- Frances Gia Phung AN (SID18357107), Bachelor of Psychology, Honours Class I
- Theodora BINASIS (SID17792439), Bachelor of Psychology, Honours Class I
- Julia Sarah BRADSHAW (SID18357253), Bachelor of Psychology, Honours Class I
- Rachel BULYK (SID18373598), Bachelor of Psychology, Honours Class I
- Dhanya DINAKAR (SID18577671), Bachelor of Psychology, Honours Class I
- Kenneth Alexander NOLAN (SID17503118), Bachelor of Psychology, Honours Class I
- Nicola Faria PORTER (SID18028179), Bachelor of Arts Psychology, Honours Class I
- Faith Elizabeth WALKER-SWANTON (SID17815156), Bachelor of Psychology, Honours Class I
- Carissa Jayne DUNN (SID18344442), Bachelor of Psychology, Honours Class I
- Andrea May USNIK (SID18006995), Bachelor of Laws, Honours Class I

### **3.12.2 Posthumous Award**

The *Posthumous Awards and Aegrotat Grades Policy* states that Academic Senate and the Assessment Committee should be notified of the rationale and decision to approve a posthumous award.

At its electronic meeting commencing on 13 February 2019, the School of Science and Health School Academic Committee Executive approved a posthumous award to Miss Rachel Wang (17697415).

#### **It is recommended:**

*That Academic Senate notes the award of the Bachelor of Podiatric Medicine posthumously to Miss Rachel Wang (17697415), under the Posthumous Awards and Aegrotat Grades Policy.*

## **3.13 APPROVAL OF SCHOLARSHIPS**

### **Donor Funded Scholarships**

**AS19/02-3.13**

Page 178

Academic Senate is requested to consider the following proposals for new Donor Funded Scholarships, prepared by the Office of Advancement and Alumni:

#### **John Holland Building Scholarship in Construction Management**

This new undergraduate scholarship is intended for students who are currently enrolled full or part-time in the third year of Construction Management. Applicants must demonstrate academic potential through a minimum GPA of 5.0 for continuing students. The recipient is expected to maintain satisfactory academic progress by passing all subject attempts and maintaining a Credit average (GPA 5.0 or greater) for the duration of the scholarship.

#### **The Arab Bank Scholarship for Business**

This new undergraduate scholarship is intended for students who are commencing study full-time in the first year of the Bachelor of Business or Bachelor of Accounting. Applicants must demonstrate academic potential through a minimum ATAR or ATAR-equivalent score of 70. The recipient is expected to maintain satisfactory academic progress by passing all subject attempts and maintaining a Pass average (GPA 4.0 or greater) for the duration of the scholarship.

#### **The Western Sydney Wanderers Scholarship**

This new undergraduate scholarship is intended for students who are commencing study full-time in the first year of the Bachelor of Sports Development, Bachelor of Business (majoring in Marketing or Sport Management or Management), Bachelor of Health Science, or Bachelor of Information and Communications Technology).

Applicants must demonstrate academic potential through an ATAR of 70. The recipient



is expected to maintain satisfactory academic progress by passing all subject attempts and maintaining a Pass average (GPA 4.0 or greater) for the duration of the scholarship.

#### **Tony Clyne Scholarship**

This new undergraduate scholarship is intended for new or continuing students enrolled full-time in any undergraduate degree on any campus at Western Sydney University. Applicants must reside in the Penrith local government area. The recipient is expected to maintain satisfactory academic progress by passing all subject attempts and maintaining a Pass average (GPA 4.0 or greater) for the duration of the scholarship.

#### **Rosemary Ann McDonald Scholarship for Master of Property Investment and Development**

This new Postgraduate (Coursework) scholarship is intended to be awarded to the student in their final year of a Master of Property Investment and Development with 40 credit points remaining, and with the highest GPA of the cohort.

#### **It is recommended:**

*That Academic Senate approves the following proposed University Donor Funded Scholarships:*

- *John Holland Building Scholarship in Construction Management*
- *The Arab Bank Scholarship for Business*
- *The Western Sydney Wanderers Scholarship*
- *Tony Clyne Scholarship*
- *Rosemary Ann McDonald Scholarship for Master of Property Investment and Development*

## **4 REPORTS AND RECOMMENDATIONS FROM SENATE COMMITTEES**

---

Items 4.1 – 4.7 provide an overview of the matters dealt with by Senate standing committees.

### **4.1 SENATE EXECUTIVE COMMITTEE**

**AS19/02-4.1**

Page 184

The Senate Executive Committee met on 8 February 2019 – minutes appended.

#### **It is recommended:**

*That Academic Senate notes the minutes of the meeting held on 8 February 2019 of the Senate Executive Committee.*

### **4.2 RESEARCH COMMITTEE**

**AS19/02-4.2**

Page 187

The Research Committee met on 14 February 2019 – minutes appended.

#### **It is recommended:**

*That Academic Senate notes the minutes of the meeting held on 14 February 2019 of the Research Committee.*

#### **4.3 RESEARCH STUDIES COMMITTEE**

**AS19/02-4.3**

Page 194

The Research Studies Committee met on 26 February and 19 March 2019 – minutes appended.

**It is recommended:**

*That Academic Senate notes the minutes of the meetings held on 26 February and 19 March 2019 of the Research Studies Committee.*

#### **4.4 EDUCATION COMMITTEE**

**AS19/02-4.4**

Page 212

The Education Committee met on 12 March 2019 – minutes appended.

**It is recommended:**

*That Academic Senate notes the minutes of the meeting held on 12 March 2019 of the Education Committee.*

#### **4.5 ACADEMIC PLANNING AND COURSES APPROVALS COMMITTEE**

**AS19/02-4.5**

**Late paper**

The Academic Planning and Courses Approvals Committee (APCAC) met on 5 March and 2 April 2019 – the combined report will be provided as a late paper.

**It is recommended:**

*That Academic Senate notes the report of the Academic Planning and Courses Approvals Committee meetings held on 5 March and 2 April 2019, and approve the recommendations contained therein.*

#### **4.6 ASSESSMENT COMMITTEE**

**AS19/02-4.6**

Page 225

The Assessment Committee met on 1 March 2019 – minutes appended.

**It is recommended:**

*That Academic Senate notes the minutes of the meeting held on 1 March 2019 of the Assessment Committee.*

#### **4.7 THE COLLEGE ACADEMIC PATHWAY PROGRAM COMMITTEE**

**AS19/02-4.7**

Page 233

The College Academic Pathway Program Committee met on 31 January 2019, minutes appended.

**It is recommended:**

*That Academic Senate notes the minutes of the College Academic Pathway Program Committee meetings held on 31 January 2019.*

#### **4.8 BOARD OF TRUSTEES**

The next meeting of the Board of Trustees is scheduled for 10 April 2019. Summaries and minutes of the Board of Trustees meetings are available on the University website at:

[https://www.westernsydney.edu.au/about\\_uws/leadership/board\\_of\\_trustees/board\\_meetings](https://www.westernsydney.edu.au/about_uws/leadership/board_of_trustees/board_meetings)

## **5 FOR INFORMATION**

---

No items.

## **6 NEXT MEETING**

---

The next Academic Senate meeting is arranged for **Friday 21 June 2019, Parramatta City campus 1PSQ, Level 9, Conference Room 2.**

Remaining meeting dates for 2019 are as follows:

- 21 June
- 16 August
- 18 October
- 6 December

Meetings commence at 9:30AM and conclude by 12:30PM.