

# WESTERN SYDNEY UNIVERSITY



## ACADEMIC SENATE

The next meeting (Meeting 18/03) of the Academic Senate of Western Sydney University will be held on **Friday 22 June 2018 at 9:30AM** in the **Boardroom, Ground Floor, Building AD, Werrington North campus**.

For apologies and enquiries, please contact Angela MacDonald on (02) 9678 7894 or email [a.macdonald@westernsydney.edu.au](mailto:a.macdonald@westernsydney.edu.au).

## AGENDA

### 1 PROCEDURAL MATTERS

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#### ☆1.1 INTRODUCTION, WELCOME, AND APOLOGIES

The Chair of Academic Senate, Associate Professor Alphia Possamai-Inesedy, will chair the meeting. The Chair will welcome all members with the following in particular:

- Thank you to Mr Alan Moran, who has led The College as acting Chief Executive Officer (CEO) since October 2017, Alan will continue to hold a key role at The College. Ms Nicolene Murdoch has been appointed to the role of CEO; Nicolene will commence duties on 2 July 2018 and will be invited to attend Senate meetings thereafter as an ex-officio member.
- Welcome to Senate student member Ms Tegan Bergan representing the Higher Degree Research student position for a two year term, Ms Bergan was elected to the role on 5 June 2018 replacing Mr Jack Braithwaite.
- Dr Renee Catullo has left the University, leaving Senate with a vacancy for the academic staff position representing the School of Science and Health (Level A, B or C). More information on filling this vacancy will be announced in due course.
- Congratulations to the academic staff recently announced in the Academic Promotions list, with a particular mention to the previous Chair of Senate; Associate Professor Paul Wormell, promoted to Professor (Level E), School of Science and Health, effective from 1 July 2018.

For future Academic Senate meetings we are looking for alternative locations, it is expected the August meeting will be on the new Liverpool campus, the October meeting in Hawkesbury and the December meeting at Parramatta City (1PSQ).

We have developed a communications plan utilising Yammer and E-Updates, in the coming months you will see the promotion of Senate work and encouragement to the wider University community on ways in which to interact with Senate.

At the time of writing, apologies had been received from: Professor Barney Glover, Professor Kevin Daly, Professor Michele Simons, Associate Professor Deborah Hatcher, Professor Paul James, Associate Professor Paola Escudero and Professor Steven Freeland.

## ☆1.2 DECLARATIONS OF INTEREST

Members are requested to declare any interests, in terms of the [Conflict of Interest Policy](#), they may have in relation to the items on this agenda. Further information for members regarding declarations of interest is available on the [Leadership and Governance webpage](#).

Members are reminded that they should also declare any interests that become apparent during a meeting of Academic Senate or one of its committees.

## ☆1.3 STARRING OF ITEMS

Senate members will be asked which items they wish starred for discussion. Apart from procedural items, items already starred on the agenda are:

- 3.1 Report from the Chair
- 3.2 Report from the Vice-Chancellor
- 3.3 The Professoriate Forum
- 3.4 21<sup>st</sup> Century Curriculum Renewal Project
- 3.5 TEQSA - Renewal of Registration
- 3.6 Research – ERA Update

### **It is recommended:**

*That the documents for all unstarred agenda items be noted and, except where alternative action is noted as appropriate, all recommendations contained in those items be approved.*

## ☆1.4 ORDER OF BUSINESS

There may be some re-arrangement of the order of business to enable some members and attendees to travel to other meetings.

## ☆1.5 OTHER BUSINESS

Members are invited to nominate other relevant matters, noting that such items will normally be included on the agenda for a future meeting.

## ☆1.6 MINUTES OF THE PREVIOUS MEETING

**AS18/03-1.6**  
Page 001

Unconfirmed minutes of the Academic Senate meeting held on 20 April 2018 are appended.

### **It is recommended:**

*That Academic Senate confirms the minutes of the Senate meeting held on 20 April, as an accurate record.*

## ☆1.7 ACTION SHEET FROM LAST MEETING

**AS18/03-1.7**

Page 014

To assist members with monitoring the work of the Academic Senate, an action sheet from the previous meeting is provided.

## 2 BUSINESS ARISING

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Items of business arising not covered elsewhere in the agenda are included in this section for noting.

### 2.1 SENATE EXECUTIVE MEMBERSHIP

Membership of the Academic Senate Executive Committee includes two members, appointed by the Chair of Academic Senate, to achieve gender balance and/or appropriate expertise. The Chair received interest from Dr Katina Zammit, School of Education.

**For information**

### 2.2 ACADEMIC SENATE WORKPLAN

**AS18/03-2.2**

Page 015

The revised Academic Senate Workplan is appended, for information.

### 2.3 REVIEW OF THE ACADEMIC SENATE STANDING ORDERS

The [Academic Senate Standing Orders](#) apply to all meetings of committees of the Senate, including School Academic Committee (SAC) meetings. The Standing Orders are an instruction on committee meeting conduct including definitions, apologies, quorum, starring of items, and the provision of the agenda and minutes.

The Standing Orders are now under review, if you have feedback please provide this to the Committee Secretary, Angela MacDonald at [a.macdonald@westernsydney.edu.au](mailto:a.macdonald@westernsydney.edu.au) by Friday 20 July.

## 3 GENERAL BUSINESS

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### ☆3.1 REPORT FROM THE CHAIR

**AS18/03-3.1**

Page 024

A written report from the Chair covering activities undertaken on behalf of the Senate since 20 April is appended. The Chair will provide an update on any recent developments and will answer any questions in relation to the reports, if requested.

The Chair's report to the 13 June meeting of the Board of Trustees is also appended.

### ☆3.2 REPORT FROM THE VICE-CHANCELLOR

**AS18/03-3.2**

Page 028

The Vice-Chancellor's Report is appended.

### ☆3.3 THE PROFESSORIATE FORUM

**AS18/03-3.3**

Page 038

An update is provided on the recent Professoriate Forum, covering the expectations of Professors and the work conducted behind emerging initiatives. Professor Sara Denize, Deputy Dean School of Business will be present to speak to this item. The paper; *A Framework For Collective Leadership by the Professoriate of Western Sydney University* is appended.

#### **For noting/discussion**

#### **It is recommended:**

*That Academic Senate notes the paper; 'A Framework For Collective Leadership by the Professoriate of Western Sydney University'.*

### ☆3.4 21<sup>ST</sup> CENTURY CURRICULUM RENEWAL PROJECT

Professor Simon Barrie, PVC Learning Transformations will present a mid-year update on the 21<sup>st</sup> Century Curriculum Renewal Project.

#### **For discussion**

### ☆3.5 TEQSA - RENEWAL OF REGISTRATION

**AS18/03-3.5**

Page 043

An update is provided on the progress of the University's renewal of registration with the Tertiary Education Quality Standards Authority (TEQSA). A paper is appended.

#### **For noting/discussion**

#### **It is recommended:**

*That Academic Senate notes the progress of the renewal of registration with TEQSA.*

### ☆3.6 RESEARCH – ERA UPDATE

ERA is a national evaluation of research quality in Australian universities conducted by the Australian Government and administered by the Australian Research Council (ARC). Mr Steve Hannan, Executive Director Research Engagement, Development & Innovation (REDI), will present to Senate an update on our contributions and recognition in the 2018 Excellence in Research for Australia (ERA) assessment.

#### **For discussion**

### 3.7 ACADEMIC POLICY REVIEW

#### 3.7.1 Academic Policy Advisory Group (APAG)

An update on the academic policies prioritised for consideration and progress to date by the Academic Policy Advisory Group (APAG) is listed below. APAG met on 23 May 2018.

<i>Course Design Policy</i>	The Course Policy Review (CPR) Working Party met on 18 May, 28 May and 13 June 2018. Work has commenced to revise and integrate 7 existing policies in a new Course Design Policy through the 21C project.
<i>Disruption to Studies Policy (renamed from Special Consideration Policy)</i>	The publication and implementation of this policy is stalled awaiting outcomes of the e-Forms project. A risk flag for the e-Forms Project has been raised with ITDS as requested by APAG members at the 23 May meeting.
<i>Examinations Policy</i>	The revised policy was provided for comment to Executive Committee, Policy DDS and SACs. The revised policy was endorsed at the 24 April meeting of Education Committee and is provided at item <b>3.7.2</b> for consideration of Academic Senate.
<i>Lecture Recording Policy Review</i>	A proposed <i>Producing and Using Multimedia Policy</i> has been developed by LaTTe and was discussed at the 23 May meeting of APAG. Further consultation is being sought.
<i>Posthumous Awards and Aegrotat Grades Policy</i>	The revised policy was provided for comment to Executive Committee, Policy DDS and SACs. The revised policy was endorsed at the 24 April meeting of Education Committee and is provided at item <b>3.7.3</b> for consideration of Academic Senate.
<i>Progression and Unsatisfactory Academic Progress</i>	The substantially revised and renamed <i>Progression Policy</i> was endorsed at the 7 March 2017 meeting of Education Committee and will be provided for consideration of Senate when work on the university systems and processes have progressed sufficiently to enable implementation.
<i>Review of Grade Policy</i>	The revised policy was provided for comment to Executive Committee, Policy DDS and SACs. The revised policy was endorsed at the 24 April meeting of Education Committee and is provided at item <b>3.7.4</b> for consideration of Academic Senate.

Members are invited to submit expressions of interest in contributing to the review of particular academic policies, please submit these to [gillian.brown@westernsydney.edu.au](mailto:gillian.brown@westernsydney.edu.au).

### **3.7.2 Revised Examinations Policy and Procedures**

**AS18/03-3.7.2**

Page 044

The purpose of this paper is to seek approval by Academic Senate to the attached revised *Examinations Policy and Procedures*. This policy has been through the formal consultation process with Schools and Divisions, and the revised policy has been endorsed by both Senate Education Committee and Executive.

#### **For decision**

#### **It is recommended:**

*That Academic Senate approves the revised Examinations Policy and Procedures from the date of publication.*

### **3.7.3 Revised Posthumous Awards and Aegrotat Grades Policy**

**AS18/03-3.7.3**

Page 049

The purpose of this paper is to seek approval by Academic Senate to the attached revised *Posthumous Awards and Aegrotat Grades Policy*. This policy has been through the formal consultation process with Schools and Divisions, the revised policy has been endorsed by both Senate Education Committee and Executive.

#### **For decision**

#### **It is recommended:**

*That Academic Senate approves the revised Posthumous Awards and Aegrotat Grades Policy from the date of publication.*

### **3.7.4 Revised Review of Grade Policy**

**AS18/03-3.7.4**

Page 054

The purpose of this paper is to seek approval by Academic Senate of the attached revised *Review of Grade Policy*. This policy has been through the formal consultation process with Schools and Divisions, and the revised policy has been endorsed by both Senate Education Committee and Executive.

#### **For decision**

#### **It is recommended:**

*That Academic Senate approves the revised Review of Grade Policy from the date of publication.*

### **3.8 AWARDS OF THE UNIVERSITY MEDAL AND POSTHUMOUS AWARDS**

The *Posthumous Awards and Aegrotat Grades Policy* states that Academic Senate and the Assessment Committee should be notified of the rationale and decision to approve a posthumous award.

At its meeting on 21 February 2018, the School of Social Sciences and Psychology School Academic Committee approved a posthumous award to Mr Andras Csontos (89452341).

#### **It is recommended:**

*That Academic Senate notes the award of the Bachelor of Psychology posthumously to Mr Andras Csontos 89452341, under the Posthumous Awards and Aegrotat Grades Policy.*

### **3.9 APPROVAL OF SCHOLARSHIPS**

#### **University Donor Funded Scholarships**

**AS18/03-3.9**

Page 059

Academic Senate is requested to consider the following variation proposals for University Donor Funded Scholarships, prepared by the Office of Advancement and Alumni:

#### **Flavorite Horticultural Leadership Scholarship**

This new undergraduate scholarship is intended for students who are commencing study or currently enrolled in their final year of the Bachelor of Sustainable Agriculture and Food Security. Applicants must demonstrate a willingness to engage with both the academic and the physical context of work in the horticulture industry. The recipient is expected to maintain satisfactory academic progress, maintaining a minimum GPA of 5.0 for the duration of the scholarship.

#### **EA Southee Undergraduate Research Scholarship**

This new undergraduate scholarship is intended for students who are enrolled full-time in their final year of the Bachelor of Natural Science (Sustainable Agriculture and Food Security), Bachelor of Natural Science (Animal Science) on the Hawkesbury campus. The recipient is expected to maintain satisfactory academic progress, maintaining a minimum GPA of 5.0 for the duration of the scholarship.

#### **Dahua Planning Scholarship**

This new undergraduate scholarship is intended for students who are commencing study or currently enrolled in the third year of the Bachelor of Planning. The recipient is expected to maintain satisfactory academic progress, maintaining a minimum GPA of 5.0 for the duration of the scholarship.

#### **Dahua Civil Engineering Scholarship**

This new undergraduate scholarship is intended for students who are commencing study or currently enrolled in the third year of the Bachelor of Engineering (Honours) (Civil Engineering). The recipient is expected to maintain satisfactory academic progress, maintaining a minimum GPA of 5.0 for the duration of the scholarship.

#### **Tipalea Partners Property Scholarship**

An amendment to an existing scholarship; this undergraduate scholarship is for students who are commencing or enrolled full-time in the first year of the Bachelor of Business (Property). The changes to the scholarship include the removal of prior equity criteria, and the addition of the requirement of attendance at a Western Sydney high school.

**It is recommended:**

- 1) *That Academic Senate approves the following proposed University Donor Funded Scholarship:*
  - *Flavorite Horticultural Leadership Scholarship*
  - *EA Southee Undergraduate Research Scholarship*
  - *Dahua Planning Scholarship*
  - *Dahua Civil Engineering Scholarship*
- 2) *That Academic approves the amendments to the following University Donor Funded Scholarship:*
  - *Tipalea Partners Property Scholarship*

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#### **4 REPORTS AND RECOMMENDATIONS FROM SENATE COMMITTEES**

Items 4.1 – 4.7 provide an overview of the matters dealt with by Senate standing committees.

##### **4.1 SENATE EXECUTIVE COMMITTEE**

**AS18/03-4.1**

Page 065

The Senate Executive Committee held an electronic meeting conducted from 9-14 May 2018 - report appended.

**It is recommended:**

*That Academic Senate notes the report of the electronic meeting held from 9-14 May 2018 of the Senate Executive Committee.*

##### **4.2 RESEARCH COMMITTEE**

**AS18/03-4.2**

Page 067

The Research Committee met on 5 April 2018 - minutes appended.

**It is recommended:**

*That Academic Senate notes the minutes of the Research Committee held on 5 April 2018.*

##### **4.3 RESEARCH STUDIES COMMITTEE**

**AS18/03-4.3**

Page 074

The Research Studies Committee met face-to-face on 24 April and 15 May 2018 - minutes appended.

**It is recommended:**

*That Academic Senate notes the minutes of the meetings held on 24 April and 15 May 2018 of the Research Studies Committee.*



#### **4.4 EDUCATION COMMITTEE**

**AS18/03-4.4**

Page 087

The Education Committee met on 24 April 2018 - minutes appended.

**It is recommended:**

*That Academic Senate notes the minutes of the Education Committee held on 24 April 2018.*

#### **4.5 ACADEMIC PLANNING AND COURSES APPROVALS COMMITTEE**

**AS18/03-4.5**

Page 096

The Academic Planning and Courses Approvals Committee (APCAC) held an electronic meeting from 3-8 May 2018, and met face to face on 24 April and 22 May 2018 - report appended.

**It is recommended:**

*That Academic Senate notes the report of the Academic Planning and Courses Approvals Committee electronic meeting held from 3-8 May, and the face-to-face meetings held on 24 April and 22 May 2018, and approve the recommendations contained therein.*

#### **4.6 ASSESSMENT COMMITTEE**

**AS18/03-4.6**

Page 105

The Assessment Committee met on 2 May 2018 - minutes appended.

**It is recommended:**

*That Academic Senate notes the minutes of the Assessment Committee held on 2 May 2018.*

#### **4.7 THE COLLEGE ACADEMIC COMMITTEE**

**AS18/03-4.7**

Page 116

The College Academic Committee met face to face on 18 April 2018, and conducted electronic meetings from 14-17 May 2018 - minutes appended.

**It is recommended:**

*That Academic Senate notes the minutes of the face to face meeting on 18 April 2018, and the electronic meeting conducted from 14-17 May 2018.*

#### **4.8 BOARD OF TRUSTEES**

The Board of Trustees met on 13 June 2018.

The next meeting of the Board of Trustees is scheduled for 8 August 2018. Summaries and minutes of the Board of Trustees meetings are available on the University website at:

[https://www.westernsydney.edu.au/about\\_uws/leadership/board\\_of\\_trustees/board\\_meetings](https://www.westernsydney.edu.au/about_uws/leadership/board_of_trustees/board_meetings)

## 4.9 2017 ANNUAL REPORTS

4.9.1	Senate Executive Committee - 2017 Annual Report	Page 123
4.9.2	Senate Academic Appeals and Integrity Committee – 2017 Annual Report	Page 125
4.9.3	Education Committee – 2017 Annual Report	<b>Late paper</b>

The 2017 Annual Reports for the Research Committee and the Assessment Committee will be provided at the next meeting of Academic Senate in August 2018.

### **It is recommended:**

*That Academic Senate notes the 2017 Annual Reports of the; Senate Executive Committee, Senate Academic Appeals and Integrity Committee and the Education Committee.*

## 5 FOR INFORMATION

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No items.

## 6 NEXT MEETING

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The next Academic Senate meeting is arranged for **Friday 17 August 2018, on the Liverpool campus**. The room details are to be confirmed.

The Academic Senate meeting dates for 2018 are as follows:

- 17 August
- 19 October
- 7 December

Meetings commence at 9:30AM and conclude by 12:30PM.