Student Multifactor Authentication Guide

now.com/Portal or Phone: (02) 9852 5111 or

Email:ITServiceDesk@westernsvdnev.edu.au

Use this if you are not able to download Microsoft Authenticator App

WESTERN SYDNEY UNIVERSITY

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Email:ITServiceDesk@westernsydney.edu.au

Handy hint:

Make sure you have a stable internet connection for your computer and can receive texts on your phone for this enrolment process.

If you can't download Microsoft Authenticator App, Default method is 'Receive a code'. Enter your phone You will receive a text with a When MFA is enabled on your account, a Choose 'Phone' from the pop-up menu and click 5 2 3 4 choose 'I want to set up a different method' number and click' Next' code. message pops up prompting you to enrol 'Confirm' in MFA for the first time. Alternatively, you may choose 'Call me' and click #(the hash button) after answering the call to authenticate. 11:19 🖼 💐 🕾 🖄 💷 18% Keep your account secure Keep your account secure WESTERN SYDNEY Tue, 13 Feb UNIVERSITY Keep your account secure az90960991@studentuwsedu.onmicrosoft.com Microsoft Authenticator More information required Start by getting the app Phone Start by getting the app Your organisation needs more information to keep On your phone, install the Microsoft Authenticator app, Download nov your account secure You can prove who you are by answering a call on your phone or receiving a code on your phone. On your phone, install the Microsoft Authenticator app. Download now Media outpu Device contro What phone number would you like to use After you install the Microsoft Authenticator app on your device, choose "Next" Use a different accoun Choose a different method ✓ Enter phone number I want to use a different authenticator app Australia (+61) Learn more Which method would you like to use Microsoft 11:18 am Next Use verification code Receive a cod 845481 for Microsoft I want to set up a diffe Cancel Confirm Call me authentication want to set up a different method Message and data rates may apply. Choosing Next means that you agree to the Terms of service and Privacy and cookies stat How to Login: Enter your StudentNumber@student.westernsvdnev.edu.au and your WesternAccount Password. If unsuccessful please contact us: MyIT: https://uws.servicenow.com/Portal or Phone: (02) 9852 5111 or I want to set up a different method Email:ITServiceDesk@westernsvdnev.edu.au You will be presented with sign-in options. Success! Text is now your default authentication You'll be asked to authenticate again Enter the code in the prompt on your computer You will see a 'Verification complete, Your phone has 9 10 8 6 method. Click 'Done' and click 'Next' been registered' notification. Click 'Next' using your preferred method. Sign in There will be an option to stay signed in. with your Western account credentials Do not chose the 'Stay signed in' option if you are using a public computer (i.e. the Library) Keep your account secure W WESTERN SYDNEY Keep your account secure Keep your account secure UNIVERSITY W WESTERN SYDNEY az90960991@studentuwsedu.onmicrosoft.com Phone Phone Success! UNIVERSITY Verify your identity az90960991@studentuwsedu.onmicrosoft.com We just sent a 6 digit of r the code below Verification complete. Your phone has been registered Great iob! You have successfully set up your security info. Choose "Done" to continue signing in Enter cor Text +XX XXXXXXXX05 Default sign-in method Stay signed in? Phone +61 043786660 Do this to reduce the number of times you are asked Back Call +XX XXXXXXXXXXXX to sign in Done I want to set up a different method Oon't show this again More information Are your verification methods current? Check at https://aka.ms/mfasetup Cancel How to Login: Enter your Western Sydney University highly recommends the use of the Microsoft Multifactor Authenticator App StudentNumber@student.westernsvdnev.edu.au and How to Login: Enter your vour WesternAccount Password. If unsuccessful StudentNumber@studentwesternsvdnev.edu.au.and please contact us: MyIT: https://uws.serviceyour WesternAccount Password. If unsuccessful please contact us: MyIT: https://uws.servicenow.com/Portal or Phone: (02) 9852 5111 or

to register for MFA, as it is the simplest and most secure method.