

WESTERN SYDNEY UNIVERSITY



Guide to submitting a Public Interest Disclosure Report to Western Sydney University

Step 1: Click [here](#) to access the reporting portal within WesternERM system.

Step 2: Click on the 'Incident Details' tab.

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← Fraud, Corruption or Serious Wrongdoing

Guidance Note **Incident Details**

CORE ID 1010292 Business Unit Western Sydney University Last Modified by Anonymous User on 25/10/2023 10:22:26 AM Created by Anonymous User on 25/10/2023 10:22:26 AM

Fraud, Corruption or Other Wrongdoing - Guidance Note

Guidance Note - (To file a report, go to 'Incident Details' tab)

Step 3: Input as much detail as possible within the form. You can also attach additional files if desired.

Fraud, Corruption or Serious Wrongdoing - Details

If known, please note the business unit where the fraud, corrupt conduct or other wrong doing has occurred. ...

Category of Fraud, Corruption or Serious Wrongdoing Category

Fraud, Corruption or Serious Wrongdoing Title

Reported By (You can choose to remain anonymous)
Anonymous User

Description of Fraud, Corruption or Serious Wrongdoing (Please attach documents below for further information)

Attachments (Supporting evidence or additional information)
Drop files here to upload or select. (Maximum file size is 10 MB)

Name and position of people involved in the Serious Wrongdoing?

Is it still happening?

Value of Fraud, Corruption or Serious Wrongdoing Losses (Gross)

Are you seeking protection under the PID Act 2022 for making the disclosure?
 Yes No

Do you think this report is a Public Interest Disclosure (PID)?
 Yes No Unsure

Type of Fraud, Corruption or Serious Wrongdoing

Date Incident Occurred

Date Incident Reported
25/10/2023

Name, position and contact details of people who may have additional information

How was the Incident Identified (Source)

Consequences

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Step 4: Once you have completed the form, click the 'save' button at the bottom right corner of the page to submit your report. The system will generate an Incident ID. Please note this ID for future correspondence.

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← Fraud, Corruption or Serious Wrongdoing

Guidance Note Incident Details

Fraud, Corruption or Serious Wrongdoing - Details

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Type of Fraud, Corruption or Serious Wrongdoing

Date Incident Occurred

Date Incident Reported
25/10/2023

Name, position and contact details of people who may have additional information

How was the incident identified (Source)

Consequences

Cancel **Save**

If you require further assistance, please email PID@westernsydney.edu.au or contact one of the following Disclosure Officers:

Name	Title	Email	Phone
Ms Jane Hutchison	University Secretary	j.hutchison@westernsydney.edu.au	(02) 9683 8199
Dr Ruth Townsend	Director, Complaints Management and Resolution	r.townsend@westernsydney.edu.au	(02) 9678 7465