

WESTERN SYDNEY
UNIVERSITY



**STUDY
ABROAD
AND EXCHANGE
OFFER PACK**

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2016 ACADEMIC YEAR

2016 Autumn Session (February intake)

12 February	Orientation Program
22 February	Autumn Session Commences
6 June - 26 June	Autumn Session Exams commence
27 June	Vacation

2016 Spring Session (July intake)

8 July	Orientation Program
18 July	Spring Session Commences
31 October - 20 November	Spring Session Exams commence
21 November	Vacation

Quarterly Sessions (January/March and June/September)

Quarter 1	11 January - 27 March
Quarter 2	4 April - 19 June
Quarter 3	27 June - 11 September
Quarter 4	19 September - 4 December

westernsydney.edu.au/international/important_dates

Orientation Program

The International Orientation program runs over one day and is specifically designed for international students. It usually takes place 10 days before classes commence and all international students are invited and should attend (check your offer letter for dates). Please make sure you arrive in Australia at least one or two days before the commencement of the Orientation program.

More information on page 14



WELCOME

Congratulations on your offer of admission to Western Sydney University.

As a Study Abroad and Exchange student at Western Sydney University, you will become part of one of the largest universities in Australia which attracts world-class staff and students from Australia and around the globe.

The University aims to make a difference to your study abroad and exchange studies. Choosing to study at Western Sydney University means that you will learn from industry-trained lecturers who are passionate about teaching and learning excellence.

You will be studying at one of the top 100 universities in the world. In 2015, Western Sydney University is placed 56th in the world in the 2015 Times Higher Education 100 Under 50 List.

With six campuses spread across Western Sydney and no more than 3,000–14,000 students on each campus, you will enjoy a relaxed, supportive, and friendly environment while you study. Each campus has its own character, but they all share beautiful green and modern surroundings for you to learn in.

As a former international student myself, I know your experience will be rewarding and I look forward to welcoming you to Western Sydney University soon.

Professor Yi-Chen Lan
Director, Western Sydney University International
Deputy Pro Vice-Chancellor (International)

Your Campus and Local Area

With campuses spread across Greater Western Sydney, the University offers one of the largest choices of campus locations of any Australian university. Each campus has its own unique atmosphere, with clean, green and friendly environments in which to learn.

westernsydney.edu.au/international/campus_information

BANKSTOWN

Bullecourt Avenue, Milperra

Located in Milperra, the Bankstown campus provides a warm, friendly, multicultural environment with modern, spacious buildings and landscaped gardens.

Special facilities include:

- Early Childhood Centre
- The MARCS Institute
- Centre for Educational Research (CER)
- Psychology laboratories
- Language laboratories
- Badanami Centre for Indigenous Education
- Religion and Society Research Centre
- Centre for Positive Psychology and Education
- Writing and Society Research Centre
- Western Sydney University. The College

From Sydney CBD, take the M5 South West Motorway and take the Henry Lawson Drive exit. Turn right onto Henry Lawson Drive. Turn right into Bullecourt Avenue to enter the campus.

Nearest train stations: East Hills (transfer to bus), Bankstown (transfer to bus)

CAMPBELLTOWN

Narellan Road, Campbelltown

Located in the historic Macarthur region of south-west Sydney, the Campbelltown campus offers a unique balance between city and rural lifestyles.

Special facilities include:

- \$52 million purpose-built Medical School
- Centre for Complementary Medicine (CompleMED)
- The UniClinic, a state-of-the-art clinical training facility for health science students
- Moot Court modelled on the Campbelltown Local Court
- Anatomy laboratories
- Badanami Centre for Indigenous Education
- Biomedical Magnetic Resonance Facility for conducting very high resolution MRI and NMR experiments
- Centre for Health Research

From Sydney CBD, take the M5 South West Motorway and exit at Narellan Road. Follow the signs to Campbelltown.

Nearest train stations: Macarthur (walk to campus), Campbelltown (transfer to bus)



HAWKESBURY

Bourke Street, Richmond

Located in Richmond in the Hawkesbury River Valley, north-west of Sydney, this stunning location is at the foot of the Blue Mountains and is an ideal place to study.

Special facilities include:

- \$52 million purpose-built Medical School
- Crime Scene Facility – a dedicated training facility, which allows students to practise forensic science skills such as detecting and analysing footprints, fingerprinting, blood spatter and glass evidence
- Hawkesbury Institute for the Environment – cutting-edge facility for climate change research
- Food Processing Pilot Plant
- Badanami Centre for Indigenous Education
- Confocal Bio-Imaging and Secondary Ion Mass Spectrometry Facility
- Animal science facilities – including the reptile house and small marsupial house
- Solar Energy Research laboratory
- Science laboratories

From Sydney CBD, take the Hills M2 Motorway, then connect to the Westlink M7 Motorway and take the exit at the Richmond Road interchange.

Nearest train stations: East Richmond (walk to campus), Richmond (walk to campus)

PARRAMATTA

Corner James Ruse Drive and Victoria Road, Rydalmere

Located in Rydalmere between Ryde and Parramatta in Western Sydney, this campus is a combination of heritage and contemporary buildings.

Special facilities include:

- Institute for Culture and Society
- Purpose-built, state-of-the-art teaching facility
- Moot Court
- Computing laboratories
- Historic Female Orphan School building
- Whitlam Institute
- Badanami Centre for Indigenous Education
- Centre for Research in Mathematics
- State-of-the-art scanning electron microscopes and other complementary research equipment

From Sydney CBD, take the M4 Western Motorway and take James Ruse Drive interchange exit. Turn right onto James Ruse Drive. Take the Victoria Road exit and turn right at the traffic lights. Turn right again from Victoria Road to enter the campus.

Nearest train stations: Parramatta (transfer to bus), for Rydalmere (walk to campus)

PENRITH

Second Avenue, Kingswood

Located over three sites in Kingswood and Werrington, the Penrith campus is renowned for its state-of-the-art facilities and scenic grounds.

Special facilities include:

- Institute for Infrastructure Engineering
- Mechatronics and Robotics Facility
- Computer Research Centre
- Industrial Design Centre
- Three multi-track recording studios
- \$2 million convergent media studio complex, providing recording, post-production, broadcast and narrowcast facilities
- Computing and photographic laboratories and studios
- Golden Stave Music Therapy Centre
- The Mittiga Centre – purpose-built disability learning centre
- Badanami Centre for Indigenous Education
- The University is also home to the community TV station, TVS

From Sydney CBD, take the M4 Western Motorway and take the Mamre Road exit. Turn right onto Mamre Road. Turn left from Mamre Road at the Great Western Highway.

Nearest train station: Kingswood (walk or shuttle bus to campus)

PARRAMATTA CITY

Located on 100 George Street, Parramatta. The Parramatta City campus offers most of the SGSM and other postgraduate course.

From Sydney City, take the M4 Western Motorway and take James Ruse Drive interchange exit. Turn right onto James Ruse Drive. Turn left onto Hassall Street continue to Parkes Street.

Then turn right on Harris Street and take the second left onto Macquarie Street. Turn right onto Smith Street and Turn right on George Street at the traffic lights. Turn right again from Victoria Road to enter the campus.

Nearest Station: Parramatta City (walk to campus)

WESTMEAD

Hawkesbury Road, Westmead

Located on the Hawkesbury Road at Westmead, west of the Parramatta City, the Westmead Education Precinct is also part of The College.

From Sydney City, take the M4 Western Motorway and take the Cumberland Highway exit and turn onto the Great Western Highway. Hawkesbury Road is off the Great Western Highway.

Nearest train station: Westmead (walk to campus)



Services and Facilities

HELPING YOU MAXIMISE YOUR CHANCE OF ACADEMIC SUCCESS

Western Sydney University offers support services to all students as well as extra services to international students to assist you achieve your personal, academic and ultimate career goals. You will have access to top class facilities to help you succeed in your studies.

The University provides a range of services and valuable information for all students. These include advice on careers, employment, learning skills, counselling, religious support and support for students with disabilities.
westernsydney.edu.au/international/current_student_support
westernsydney.edu.au/international/current_student_support/campus_life

SERVICES FOR STUDY ABROAD AND EXCHANGE STUDENTS

Study Abroad and Exchange Offers

Your Study Abroad and Exchange Officer should be your first point of contact at the University. You can make contact with your Study Abroad or Exchange Officer by visiting our office in person or by phone or email. You can also go to directly to any Student Central at any campus and ask them to contact your Study Abroad and Exchange Officer via phone.

Your Study Abroad and Exchange Officer will be able to help answer your enquiries in regards to student visas, overseas student health cover and enrolment.

Student Central

Student Central is your primary point of contact for advice relating to your study and matters specific to international students. They will be able to help with your enquiries in regards to student visas, overseas student health cover, enrolment and admission as well as assist you with ID cards, discounted travel concession and provision and lodgement of all forms. For more details about Student Central and the services they offer please visit the website.

westernsydney.edu.au/studentcentral

Student Welfare Service

The Student Welfare Service provides welfare and support to all international students. The Student Welfare Service operates on all campuses and has professionally trained staff to help students work through the unexpected problems that can arise. The Student Welfare Service provides advice on financial assistance, accommodation and health related issues and can also assist with student advocacy needs. In addition, international students can get advice regarding study and enrolment changes and how this may affect their visa. The Student Welfare Service also acts as a referral service to external agencies.

westernsydney.edu.au/studentwelfare



Accommodation

(On campus and Off-Campus)

FINDING THE RIGHT HOME FOR YOU!

OPTION 1: THE VILLAGE

The Village provides for students from various educational providers and short stay accommodation and is available for short-term visitors from tourists groups as well as independent travellers. The Village offers a wide range of quality, fully furnished accommodation on each campus. Whether you're looking to live in style or work to a budget, chances are we have something for you.

Each Western Sydney University Village site provides a self-catered independent living experience with support available 24 hours a day. Our Live, Learn, Grow residential life program ensures that there are plenty of opportunities to meet new people, support your studies and learn new skills. We're the ideal place to relax with friends after a hard day of studying!

Find out more about living on-campus at westernsydney.edu.au/thevillage

BANKSTOWN

At Bankstown we've got something for everyone, from quiet villas to brand new, modern apartments. While you're here, check out our HUGE common area that we're sure is the envy of all the other campuses!

Apply online at:

mystudentvillage.com/au/uws-village/bankstown/

CAMPBELLTOWN

At Campbelltown, you'll enjoy a unique balance between city and rural. Located on a quiet campus with plenty of greenery, you'll be walking distance from public transport and a large shopping centre. It's the best of both worlds! The Campbelltown campus offers a choice of studios, apartments and townhouses just minutes from classes.

Apply online at:

mystudentvillage.com/au/uws-village/campbelltown/

HAWKESBURY

Situated amongst heritage buildings, extensive sporting facilities, farmland, orchards and vineyards, the Hawkesbury campus really is a beautiful place to live. We've got a choice of villa, lodge and townhouse-style accommodation, as well as a swimming pool to help you cool off in summer! Located only 25 minutes from the Penrith campus, the Hawkesbury village provides a great alternative for Penrith students who want to live in a charming semi-rural landscape. We've made it even easier with the introduction of a free shuttle bus between the Penrith and Hawkesbury campuses.

Apply online at:

mystudentvillage.com/au/uws-village/hawkesbury/

PARRAMATTA

The Parramatta campus offers a choice of stylish one to eight bedroom apartments. Throw in a swimming pool, outdoor workout station, BBQ area, student lounge and TV room and you've got on-campus living sorted!

Apply online at:

mystudentvillage.com/au/uws-village/parramatta/

PENRITH

From townhouses to modern studios and apartments, we've got something to suit all budgets. We're a short walk from the main academic area of the campus, which means you can wake up and be in class in minutes! Students on the Penrith campus may also choose to live on the Hawkesbury campus, just 25 minutes away. A free shuttle bus between the two campuses makes it even easier to get around!

Apply online at:

mystudentvillage.com/au/uws-village/penrith/

All Western Sydney accommodation is managed by student accommodation specialists, Campus Living Villages (CLV).

WESTERN SYDNEY UNIVERSITY VILLAGE OPTIONAL EXTRAS

→ Combined Linen and Kitchen Pack \$155.00.

These packs can also be purchased separately. Please ensure that you make arrangements to purchase your Linen (e.g. sheets) prior to your arrival, or alternatively bring your own sheets from home.



OPTION 1: OFF-CAMPUS ACCOMMODATION OPTIONS

westernsydney.edu.au/living_local/accommodation

(Off-campus Accommodation database to search for properties).

If you are interested in finding off-campus accommodation options in Sydney, we would highly recommend that you arrive in Sydney in time for Orientation. The most common form of off-campus housing is Share Accommodation is whereby you may rent a room within an existing home (such as apartment or house) and share with others. An off-campus accommodation information session will be run at Orientation to outline all your accommodation options and help you to better determine the best place to live to suit your needs whilst studying at Western Sydney. We would recommend booking up to a week's temporary accommodation upon arrival in Sydney, whilst you are searching for and deciding whether off-campus accommodation or on-campus Western Sydney Village accommodation is the best accommodation option for you. You may also wish to search for accommodation options with other Study Abroad and Exchange students upon arrival at Western Sydney University. You will meet your fellow students at Orientation.

Please note we strongly suggest that you would inspect off-campus long-term accommodation options in person in Sydney before agreeing to and making any financial commitments. If you wish to do share accommodation it is important that you meet the other tenants that will be living at the same home as you.

WEBSITES FOR OFF-CAMPUS ACCOMMODATION

flatmatefinders.com.au
gumtree.com.au
domain.com.au/?mode=share
realestate.com.au/share

SHORT STAY (TEMPORARY) ACCOMMODATION OPTIONS

yha.com.au
(Australian Youth Hotel Accommodation)
westernsydney.edu.au/thevillage
(Western Sydney University Village Short Stay Accommodation options)
hotels.com
wotif.com
(Hotel bookings – cheaper rates offered within 14 days of booking date)



About your Offer

WHICH OFFER HAVE YOU RECEIVED?

OFFER OF ADMISSION

You are able to accept your offer now! Carefully read the information below and submit the form of acceptance to Western Sydney International – Study Abroad and Exchange Office.



OVERSEAS STUDENT HEALTH COVER (OSHC)

Overseas Student Health Cover is compulsory for everyone holding a student visa. You will need to purchase OSHC for the proposed duration of your student visa and include this payment with your tuition fees when accepting an offer of study at Western Sydney University. The following health covers are available:

- **Singles:** covers only the valid student visa holder
- **Dual family:** covers one valid student visa holder plus either one adult spouse or recognised de-facto partner or one or more dependant children
- **Multi- family:** covers one student visa holder plus more than one dependant which can only include one adult spouse or recognised de-facto partner and one or more dependant children.

oshcallianzassistance.com.au

health.gov.au/internet/main/Publishing.nsf/Content/Overseas+Student+Health+Cover+FAQ-1#insurersofferoshc

USING PUBLIC TRANSPORT IN SYDNEY

Sydney's public transport system features a comprehensive network of train, bus and ferry services.

All Western Sydney University campuses are accessible by bus or trains.

As an international student you can purchase an electronic travel card called an Opal Card or discounted MyMulti tickets (paper-based) via the Transport for NSW website. You can travel on trains, buses and ferries using both tickets. You can choose the best option that suits your travel needs.

MyMulti Discounted Price Travel Pass

Transport for NSW has made discounted MyMulti2 and MyMulti3 travel passes available to international students providing better access to safe and affordable public transport options. These tickets enable you to purchase 90-day (MyMulti2) or 365-day (MyMulti3) tickets to provide unlimited travel in Greater Sydney, the Hunter and the Illawarra.

Discounted MyMulti2 and MyMulti3 travel passes are available for purchase on the Transport Info website. You will need to receive two codes before you purchase a travel pass:

- The Western Sydney University CRICOS number – 00917K
- Your unique 10-character one-time MyMulti code

Student Central, on any Western Sydney University campus, will be able to issue you with your unique 10-character one-time MyMulti code. For further information and instructions about how to purchase your MyMulti 2 or MyMulti 3 tickets, please refer to: www.transportnsw.info/international-students

transportnsw.info/international-students

Opal Card Electronic Tickets

The Opal card is an easy and convenient way of travelling on all transport services. Instead of buying a paper ticket you load value onto your Opal card via a range of convenient options.-

The opal card allows you to travel on the public transport network in Sydney, Blue Mountains, Central Coast, Hunter, Illawarra and Southern Highlands.

Note: The Opal Card does not provide reduced travel for international students. However, depending on how often and far you need to travel, this could be suitable option for you.

For more information and see the benefits of the Opal card, visit: opal.com.au

Accept your Offer

STEP 1: RESEARCH YOUR STUDENT VISA

You must obtain a student visa before you come to study in Australia. Please contact your nearest Australian Embassy or Diplomatic Post to find out what you must do to apply for a student visa.

immi.gov.au/students

STEP 2: ACCEPT YOUR OFFER

In order to accept your offer you should:

Read carefully

The Refund Agreement
westernsydney.edu.au/international/admissions/refund_agreement

Purchase Overseas Student Health Cover (OSHC)

Western Sydney University cannot issue you with a Confirmation of Enrolment (Required for your Student Visa) until you have purchased OSHC through one of the following options:

A. Western Sydney University Purchases OSHC on your Behalf with Allianz

You may ask the University to arrange your OSHC via Allianz on your behalf. To do this, please pay the amount indicated in your Offer of Admission via one of the payment methods detailed on Page 17 of this 'Offer Pack'.

Remember, your reference number should be your Western Sydney Student ID number. The University cannot issue you with your eCoE (Confirmation of Enrolment) until your funds are cleared, or proof of eligible cover is received.

B. Student Purchases OSHC Directly via an Authorised Australian OSHC Provider

The University will require proof that you have purchased sufficient OSHC for the duration of your student visa i.e. a copy of your policy.

The period required for one semester of study is six months of cover: *For Autumn 2016 (February) commencement, this is from 1st February 2016 – 31st July 2016* *For Spring 2016 (July) commencement, this is from 1st July 2016 – 31st December 2016.*

The period of cover required for two semesters of study is 14 months of cover: *For Autumn 2016 (February) commencement, this is from 1st February 2016 – 31st March 2017.* *For Spring 2016 (July) commencement, this is from 1st July 2016 – 31st August 2017.* A copy of your policy showing cover for these specified dates should be emailed.

For either of the above options, please email us advice of your payment method and date of payment OR proof of OSHC cover to: studyabroad@westernsydney.edu.au

Complete the Acceptance form (see page 16)

→ If you are a Study Abroad student, please pay your tuition fees for the first session and any other charges described in the Offer of Admission. Please note exchange students pay their tuition fees directly to their Home University only and not to Western Sydney University.

→ Complete the electronic Confirmation of Enrolment (eCoE) request form (see page 18)

→ Sign and return the acceptance, eCoE request and payment to the University.

The University's preferred communication is via email and your forms can be sent by replying to the email account from which you received your offer letter. You could also:

Email to:
studyabroad@westernsydney.edu.au

Mail to: Western Sydney International
Study Abroad and Exchange Office
Parramatta Campus
Locked Bag 1797
Penrith NSW 2751 Australia.

To secure a place within your chosen program, we highly recommend you accept your offer and make payment as early as possible. If you miss the deadline you will be made an offer into the next available intake.

STEP 3: YOUR CONFIRMATION OF ENROLMENT (ECO E)

→ Once we receive all of the above, we will send you an electronic Confirmation of Enrolment (eCoE) that confirms your acceptance of admission to the course. When you receive your eCoE, you need to:

→ Submit your eCoE to the DIBP office stated on your eCoE request to obtain your student visa www.immi.gov.au/students.

STEP 4: ENROLLING IN YOUR WESTERN SYDNEY STUDY ABROAD AND EXCHANGE COURSE WITH MYSR

→ Further information will be provided closer to the commencement of the semester.

STEP 5: READ AND MAKE SURE YOU UNDERSTAND THE FOLLOWING Orientation program start date

The University offers a compulsory Orientation program (see page 14) that starts approximately 10 days prior to the start of classes.

First day of classes and late start

Classes will begin on the date specified on your offer letter. If you are unable to start on the date specified in your offer letter you must apply to receive written permission from Western Sydney International to begin your program late. You must email the Study Abroad and Exchange Officer listed at the bottom of your offer letter setting out your reason for the request. You will be permitted to enrol ONLY on presentation of an approved email response. Without approval for a late start you should not leave your home country.

Refund request

The Refund Agreement complies with Federal Government legislation and applicants should read and understand the declaration before signing. Please refer to westernsydney.edu.au/international/admissions/refund_agreement and the Government's [ESOS information page aei.gov.au](http://www.esos.gov.au)

Payment Methods

For tuition fees and Overseas Student Health Cover (OSHC) (Tuition Fees are not applicable to Exchange students)

NEW STUDY ABROAD AND EXCHANGE STUDENTS

New Study Abroad and Exchange Students will receive information about fees payable in their Offer of Admission letter. The available payment methods for new students are outlined below.

WESTERN UNION TELEGRAPHIC TRANSFER

You can transfer your payment to the University's bank account via Western Union.

Western Sydney University has partnered with Western Union Business Solutions to provide international students with a reliable and simple online payment service. This telegraphic transfer service allows you to:

- pay your tuition fees from your home country in your own currency or the currency of your choice
- avoid delays with payment delivered directly to the University on the same day or within two working days, and for the full payment amount
- avoid expensive bank charges – you will not need to worry about double conversions or extra bank fees
- make a payment that is guaranteed for 72 hours – so you will know the final cost of fees
- receive dedicated support – Western Union will answer all your questions and provide payment receipts.

To make your online payment please visit:

geoforeducation.com/westernsydney

For more information, please read Western Union's User Guide and FAQs at

westernsydney.edu.au/international/admissions/payment_methods

CREDIT CARD

Western Sydney University accepts Mastercard and Visa only.

Payment can be made at

ipay.westernsydney.edu.au/pggrp_show.asp

>Western Sydney International >Tuition Fees

Reference number is your Western Sydney Student ID.

Orientation

Starting study abroad and exchange at a university is exciting. Studying in another country is exceptional: a new environment, new faces, and a new way of learning. At Western Sydney University, we strive to play a key, supportive role in your academic growth. Our Orientation program will help you in your transition to study abroad and exchange studies – and to a new chapter in your life.

westernsydney.edu.au/international/orientation

Orientation is the time to ask all questions, to meet other students, have fun and dive into the Australian culture!

Orientation introduces you to the University and key staff members, and provides you with crucial information and advice that will assist you in adjusting to the living and learning environment of the University. You will receive academic advice about your course and support in how to enrol in the correct units of study.

The Orientation program runs over one day and is specifically designed for Study Abroad and Exchange and International students and usually takes place 10 days before classes commence. It is vital that Study Abroad and Exchange students attend the Orientation Program to adequately prepare them for their study abroad and exchange studies at Western Sydney University.

Please ensure you check your offer letter for details about your Orientation program and make sure you arrive in Australia at least one to two days before the commencement of the Orientation program.

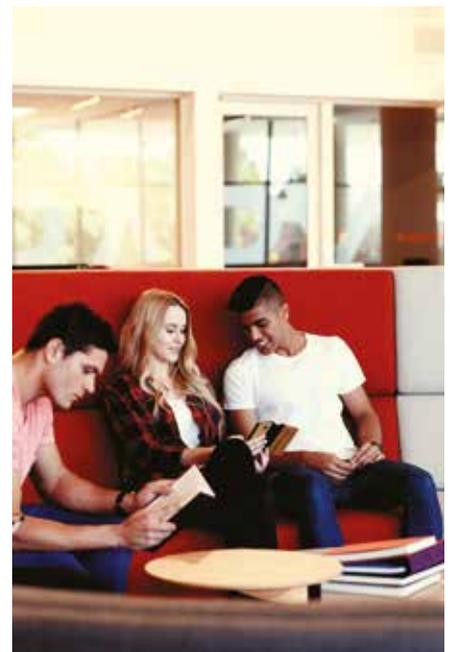
westernsydney.edu.au/international/important_dates

ORIENTATION CHECKLIST

YOU WILL NEED TO BRING THIS DOCUMENT ON THE FIRST DAY OF ORIENTATION:

■ Photo ID to get your Student Card

TIP: Remember to enrol before arriving at Orientation.



CHECKLIST

- Check the outcome of your offer (see page 11)
- Join Western Sydney by accepting your offer (page 12)
- Read Western Sydney University Refund Agreement (page 19)
- Arrange Overseas Student Health Cover (oshcallianzassistance.com.au) (pages 11 and 12)
- Submit the Confirmation of Enrolment request (page 18)
- If you are a study abroad student make your payment for the first session. If you are an exchange student you are exempt from paying tuition fees to Western Sydney University. (page 17)
- Apply for your student visa
- Investigate accommodation options (pages 9 and 10)
- Find out cost of living and plan your budget
westernsydney.edu.au/international/pre-departure/cost_of_living
- Get to know your destination – beautiful Sydney
westernsydney.edu.au/international/pre-departure/sydney_lifestyle

HELPFUL LINKS

Western Sydney International

westernsydney.edu.au/international

Pathways Programs

westernsydney.edu.au/thecollege

Western Sydney Campus Information

westernsydney.edu.au/international/campus_information

Accommodation@Western Sydney

westernsydney.edu.au/international/accommodation

Student Support

westernsydney.edu.au/international/current_student_support

Student Central

westernsydney.edu.au/studentcentral

Transportation Information

131500.com.au

Careers and Cooperative Education

westernsydney.edu.au/community/engagement/careers_and_cooperative_education

Have fun with Campus Life trips and tours

westernsydney.edu.au/campuslife

The Village (Parramatta)

westernsydney.edu.au/thevillage



ACCEPTANCE (INCLUDING TERMS AND CONDITIONS) TO STUDY

For Study Abroad and Exchange (one or two semester of study only) applicants

Email all pages to: studyabroad@westernsydney.edu.au

Family Name:	
Given Name(s):	
Date of Birth (dd/mm/yyyy): / /	
Gender:	Male <input type="checkbox"/> Female <input type="checkbox"/>
Overseas address:	
Postcode:	Country:
Telephone:	
Email:	
Student SID:	
Non Award Course Name:	Study Abroad and Exchange
Commencement Date (dd/mm/yyyy): / /	

Note: You must attach your offer letter to this acceptance to accept the offer

I accept the offer of admission to Western Sydney University in the above named program, as indicated on the attached offer letter, including any course credit or advanced standing set out in that letter of offer. I declare that, before accepting the offer, I have read and understood the letter of offer and this acceptance form (including the terms and conditions) or if applicable, my agent has explained these to me.

I acknowledge that my acceptance of this offer for admission into the program of study is on a 'first-come-first-served basis' and is subject to there being a sufficient number of places being available.

TERMS AND CONDITIONS

My Offer

In accepting the attached offer, I declare or agree as follows:

- I am a genuine applicant for admission to Western Sydney University and intend to undertake and complete all programs listed in my offer letter as a full-time student;
- all documents I have submitted as part of my application to study at Western Sydney University are authentic, valid and complete, and I am aware that the University will rely on them, and that false information or failure to disclose may result in my enrolment being cancelled and Western Sydney University reporting this to relevant authorities;
- I will promptly notify Western Sydney University of any change to information or documents that I have provided as part of my application or my acceptance of the offer;
- acceptance of this offer is subject to successful clearance of funds as set out in the Payment Details section of this form;
- I am subject to and will comply with all Western Sydney University rules and policies, including those relating to admission, enrolment, progression, as well as the Student Code of Conduct and the Western Sydney University Intellectual Property Policy, and including any changes to or replacement of them (see westernsydney.edu.au/masterlist);
- any academic credit or advanced standing granted to me (as set out in the attached offer) may decrease the total duration of my program;
- Western Sydney University has the right to vary programs, including their content, structure, entry requirements (including score conversions) and completion or graduation requirements at any time;
- I consent to Western Sydney University contacting third parties for the purpose of verifying the authenticity of any document or information provided by me in connection with my application or enrolment, including any sponsor for payment of fees;
- the attached letter of offer and this acceptance form the entire agreement between Western Sydney University and me about its subject matter, and that this agreement is governed by and subject to the laws in force in New South Wales, Australia. I confirm that any other information given, or representations made to me previously are superseded by this agreement.

I have read and understood information provided to me about:

- a. the details of the program of study I will undertake, including a general description of the content, the qualification that I will gain upon successful completion (if applicable), the duration of the program, the teaching and assessment methods used, and the details and location of any other provider involved in delivering the program;
- b. the admission requirements of the program, including English language proficiency, educational qualifications or work experience required and whether course credit may be required;
- c. the local environment in which I will be studying, including locations of campuses, accommodation options and approximate costs of living;
- d. the facilities, classroom equipment and learning resources available to me while undertaking the program;
- e. the grounds on which my enrolment may be deferred, suspended or cancelled;
- f. the Education Services for Overseas Students framework (see westernsydney.edu.au/esos);
- g. details of all fees I am required to pay as an enrolled student at Western Sydney University.

I also confirm that I understand or agree as follows:

- a. I am fully responsible for all my own educational and living and other expenses (and those of any dependants who accompany me to Australia);
- b. if I am accompanied by any school-age dependants, I am required to send them to school and to pay their full fees for enrolment in a government or non-government school, as well as other expenses related to their education;
- c. it is a requirement of my Australian student visa that I have in place, for the duration of the program, Overseas Student Health Cover (see overleaf for more information);
- d. I must provide Western Sydney University, within 7 days of my arrival in Australia, details of my Australian residential address and contact telephone number;
- e. I must provide Western Sydney University, within 7 days of any change to my Australian residential address or contact telephone number, details of those changes;
- f. I should arrive in Sydney in time to attend the International Student Orientation Program that is offered before classes begin (see www.uws.edu.au/international/orientation).

Fees, payment and refunds

- I declare that I have read and understood the following documents before accepting this offer:
 - a. International Student Fees (see westernsydney.edu.au/international/fees);
 - b. Refund Agreement (see westernsydney.edu.au/international/admissions/refund_agreement).
- I declare that I am aware that my tuition fees are due at the commencement of each session of study and that non-payment of fees by the due date will result in my enrolment being cancelled, which in turn may have implications for my student visa.

Declaration of financial capacity

- I represent and declare that I have genuine and definite access to funds to pay all my tuition fees and meet all other financial obligations for the duration of my program and I declare that I am aware that should I meet any financial difficulties, I will continue to be responsible for tuition fees and living expenses, and that I will not be able to seek fee assistance or other financial assistance from Western Sydney University.
- If my program is fully subscribed at the time Western Sydney University receives my payment, I will apply for a refund of my fees.

Student Signature (If you are under 18 years at the time of acceptance, your parent or guardian must also sign below)	Date (dd/mm/yyyy): / /
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PAYMENT DETAILS (IF APPLICABLE)

Payment Method

- Credit Card
- Western Union
- Sponsor

Amount:

Payment Date ((dd/mm/yyyy): / /

Attachment

- Credit Card payment receipt
- Western Union Confirmation
- Sponsor Letter

Your acceptance will not be processed until payment is confirmed.

The following options are available for commencing students to make payment to Western Sydney University (please choose one option and complete the required information):

Credit Card

Western Sydney University accepts Mastercard and Visa only. Payment can be made at https://ipay.westernsydney.edu.au/pgpr_show.asp > International Students > Tuition Fees (commencing students)

Please attach a copy of your payment receipt to this form.

Western Union Telegraphic Transfer

Payment can be made at www.geoforeducation.com/westernsydney

Please attach a copy of your Western Union payment confirmation to this form.

Payment is being made by a scholarship body/sponsoring organisation

Please attach a letter or other document from your sponsor detailing payment arrangements.

ELECTRONIC CONFIRMATION OF ENROLMENT (eCoE) AND OVERSEAS STUDENT HEALTH COVER

IMPORTANT NOTES

- You must obtain an eCoE from Western Sydney University before you lodge your Australian student visa application via the streamlined visa processing arrangements with the Department of Immigration and Border Protection (DIBP).
- This information will be entered on the PRISMS website so that the University can complete an accurate eCoE for you and you can proceed with your visa application. Please make sure all information you provide is accurate and complete.
- The eCoE will not be issued until payment to accept your offer or payment to continue your Western Sydney University course is confirmed.

Do you intend to apply for (or extend) a student visa?

- Yes** Please complete the eCoE request form and read and sign the declaration below
- No** No further information is required

CONFIRMATION OF ENROLMENT (eCoE) REQUEST

Please ensure ALL details are supplied and correct and match the details on your passport.

- Please supply a copy of your passport photo page for close cross-checking.

Family Name:	
Given Name(s):	
Date of Birth (dd/mm/yyyy):	/ /
Gender:	Male <input type="checkbox"/> Female <input type="checkbox"/>
Student SID:	
Non Award Course Name:	Study Abroad and Exchange
Commencement Date (dd/mm/yyyy):	/ /
Country of Birth:	
Nationality:	
Passport Number:	
Country/City where the visa application will be lodged:	

Please send eCoE to

Student Name
Student Email

OVERSEAS STUDENT HEALTH COVER (OSHC)

Please note that you MUST show proof of your OSHC insurance when applying for an Australian student visa. (see www.health.gov.au/privatehealth/osfaq/whichfund.htm)

Please indicate whichever applies:

- I already have my own OSHC arranged through a recognised Australian OSHC provider as follows. Please note it is mandatory to provide a copy of this receipt of purchase to your Study Abroad and Exchange Officer.

Name of OSHC Provider:
Policy No:
Period of cover:

- I authorise Western Sydney University to provide my personal information to a recognised Australian OSHC provider to arrange OSHC insurance for me as Single cover.

DECLARATION

I declare as follows:

- I am a genuine temporary entrant and a genuine student as defined by the Department of Immigration and Citizenship (see www.diac.gov.au/students/_pdf/2011-genuine-temporary-entrant.pdf);
- I have read and understood the information and conditions about applying for an Australian student visa under the Streamlined Visa Processing arrangement web link (see www.diac.gov.au/students/_pdf/2011-university-sector-streamlined-processing.pdf);
- I have read and understood the ESOS framework (see <https://aei.gov.au/Regulatory-Information/Pages/Information-for-Students.aspx>);
- I am aware that information provided to Western Sydney University may be made available to Commonwealth and State authorities, as required under the ESOS National Code, Standard 3.1 (see www.aei.gov.au/Regulatory-Information/Education-Services-for-Overseas-Students-ESOS-Legislative-Framework/National-Code/nationalcodepartd/Pages/ExplanatoryguideD3.aspx);
- I have read and understood the conditions of Overseas Student Health Cover (see www.uws.edu.au/international/current_student_support/overseas_health_cover);
- I have read and understood the financial requirements for myself and accompanying dependants while in Australia. I declare that I have access to funds for tuition and living costs, student services and amenities fees, Overseas Student Health Cover (OSHC), associated study expenses, and school costs for any school-aged dependants (see www.westernsydney.edu.au/international/fees);
- I understand that as a student visa holder I have limited work rights during term times (max 40 hours per fortnight) and that I must not rely on income earned from working in Australia to fund tuition fees or living costs for the duration of my stay in Australia (see www.diac.gov.au/students/students/working_while_studying);
- I understand that it is a condition of my holding a student visa to keep the University informed of any changes to my Australian and overseas contact details (residential and postal address, email and telephone details) within 7 days of any change (see www.diac.gov.au/students/visa-conditions-students.htm);
- I am aware that Western Sydney University, upon receipt of my payment of tuition fees and Overseas Student Health Cover (OSHC) payment, will forward a Confirmation of Enrolment (eCoE) for visa processing to me.

Student Signature (If you are under 18 years at the time of acceptance, your parent or guardian must also sign below)	Date (dd/mm/yyyy): / /
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STUDY ABROAD AND EXCHANGE STUDENT FEES AND REFUND AGREEMENT

(Effective from 01 August 2012)

Note: Tuition fees are not applicable to Exchange students.

GENERAL INFORMATION

1. This agreement, and the availability of complaints and appeals processes, does not remove the right of the student to take action under Australia's consumer protection laws (ESOS National Code, Standard 3.2.d)
2. You should read this policy and agreement in conjunction with the following documents:
 - ESOS Legislative Framework
 - Universities Australia Code of Practice and Guidelines for Australian Universities
 - Western Sydney University Streamlined Visa Processing Opt-in obligations
 - Western Sydney University Policies:
 - Admissions Policy;
 - Enrolment Policy;
 - Student Fees Policy;
 - Progression and Unsatisfactory Academic Progress Policy
3. Western Sydney University Complaints Management and Resolution processes do not restrict the student's right to pursue other legal remedies.
4. This agreement applies to courses registered with the Commonwealth Register of Institutions and Courses for Overseas Students (CRICOS) by the University of Western Sydney.

ENROLMENT CONDITIONS

1. You must pay all your tuition fees by the census date of each teaching session to maintain your enrolment and Confirmation of Enrolment. Tuition fee rates may change on 1 January each year.
2. If you are a commencing student and fail to enroll within the agreed commencement period, Western Sydney University must notify the Department of Immigration and Citizenship (DIAC) by cancelling your Confirmation of Enrolment. This may lead to your student visa being cancelled.
3. If you wish to defer, you need to notify Western Sydney University in writing. When you commence studying at the deferred date, you must fulfill the admission requirements that apply to your course at the new course commencement date. You will be issued a new Offer of Admission. The University will hold all paid fees in trust without penalty until you enrol in your course.
4. If you do not start your course in the commencement period shown on your Offer Letter and do not request a deferral, your offer of admission will lapse and your Confirmation of Enrolment will be cancelled. If you then wish to start at a later date, you may be required to lodge a new application for admission to Western Sydney University. You will be issued a new Offer of Admission. The University will hold all paid fees in trust without penalty until you enrol in your course. Please note, you may incur additional fees.
5. If you are a student visa holder, you must ensure that your study load in every teaching session will enable you to complete your studies within your current visa period. If you vary your study load resulting in your contracted study period being extended, you must seek approval for the reduced study in accordance with the University's rules covering Completion Within Allowable Time Period – Student Visa Holders.
6. You will be charged for additional units studied (including units repeated) at the rate that applies when you enrol in these units.
7. Continuing students: if you have not re-enrolled in your compulsory teaching sessions by the census date, you will be considered as having abandoned your course. Western Sydney University will notify the Department of Immigration and Citizenship (DIAC) by cancelling your Confirmation of Enrolment.
8. Western Sydney University reserves the right to discontinue or vary units, courses, announcements, or staffing at any time. You can view updated course and unit information in the online Handbook.
9. Please see the Enrolment Policy for more details.

FEES – COMMENCING STUDENTS

1. Unless otherwise specified in your offer letter, you will be required to pay half of the annual course tuition fee, applicable to the first session of study, the Overseas Student Health Charge (if applicable) for the duration of your student visa and other fees as appropriate for your course. Confirmations of Enrolment will be issued only when payments have been received and cleared.
2. From 2013 you will be required to pay an Australian government-mandated Student Services and Amenities Fee (SSFA) in addition to tuition fees. Full details on this fee are available at Student Services and Amenities Fee (SSFA) web page.
3. **Packaged** students are required to pre-pay *non-refundable* course fees for the Western Sydney University component of their course package. The pre-paid course fees for packaged courses are:
 - Packaged with Western Sydney University, The College course/s AU\$2,000
 - Packaged with any other provider (TAFE NSW, etc) AU\$5,000
4. Pre-paid course fees will be credited towards tuition fees once you have enrolled and commenced your Western Sydney University course. Please note that when you commence you will be required to pay the difference between your pre-paid fees and the full tuition fees for the first study session.

FEES – CONTINUING STUDENTS

1. You can view the Annual International Student Tuition Fee for each course in the International fee list at http://www.westernsydney.edu.au/international/course_fees
2. Continuing students must pay tuition fees in full by the census date unless an extension of time to pay is granted by the Academic Registrar or nominee.
3. If you do not meet the due date for payment, your enrolment will be discontinued and will be re-instated only when all outstanding fees are paid. The University will notify you of your discontinuation by student email, giving you the opportunity to present evidence of exceptional circumstances. If you remain discontinued after 20 working days of the notification, your Confirmation of Enrolment will be cancelled.
4. If you have not completed re-enrolment (i.e. chosen units of study and paid your fees) by the end of the commencement period of the teaching session, you will be considered to have abandoned your course and Western Sydney University will notify the Department of Immigration and Citizenship (DIAC). Notification to DIAC may lead to your student visa being cancelled.
5. Tuition fee rates may change from 1 January each year. You will always be assessed for the fees that apply in the current year of study.

Requests for extension of time to pay fees

1. Western Sydney University only approves extensions of time to pay fees under exceptional circumstances.
2. Western Sydney University considers requests for an extension of time to pay fees on an individual basis. To request an extension of time to pay your fees, submit your request in writing to the Student Finance Coordinator and include documentation explaining the exceptional circumstances.
3. Western Sydney University will not consider requests for extensions received after the due date of the fees, being the census date of the current enrolment session.

REFUNDS

Full Refunds

1. New students: All course related fees, including pre-paid fees in packaged courses, will be refunded if your application for a student visa to study at Western Sydney University or The College is rejected by the Department of Immigration and Citizenship (DIAC).
2. In the event of a Western Sydney University default (an offer of a place is withdrawn or the University is unable to provide the program), all pre-paid course fees are fully refundable. You may be offered enrolment in a comparable course by Western Sydney University. You can choose either

STUDY ABROAD AND EXCHANGE STUDENT FEES AND REFUND AGREEMENT

(Effective from 01 August 2012)

a full refund or accept a place in another course.

- Continuing students: If you fail to meet Western Sydney University academic progression rules and are subsequently excluded from study, you will be eligible for a full refund of unused fees. For academic progression rules, see the Western Sydney University Progression web page.
- Completing students: If you have a credit balance of tuition fees at the end of your course, the amount will be refunded in full.

Partial Refunds

- After accepting an offer to a non-packaged course, if you withdraw at any time up to the end of the commencement period, Western Sydney University will refund 50 per cent of initial tuition fees paid and all Student Services and Amenities Fees.

No refunds

- If you resign from a package of courses before the start of that principal course, no refunds of pre-paid fees for the principal course will be paid.
- If you resign from a course after the census date in any session, no refund will be paid.
- If you obtained an offer to a course at Western Sydney University on the basis of fraudulent documents, the University reserves the right to retain all pre-paid fees.
- If your student visa is cancelled, you will not be eligible for a refund.
- If you withdraw from a unit for which tuition fees have been paid but do not resign entirely from the University, Western Sydney University will apply the resulting credit against the fee for any future units of study. If you subsequently resign, the amount held in credit will be refunded only if you had obtained Western Sydney University permission to reduce your study load. See Completion Within Visa Period requirements.
- Packaged students:** International students who package study programs with a university course are eligible for Streamlined Visa Processing. In this context Western Sydney University is required to ensure that it makes offers only to Genuine Temporary Entrants, as defined by DIAC. Western Sydney University is obliged to safeguard against applicants who are not genuine students and will not refund pre-paid tuition fees for packaged courses unless documented exceptional circumstances exist or your visa application has been rejected by DIAC.
- Packaged students:** If you have not satisfied the entry requirements for the Western Sydney University component of your study package, you can apply for a deferred commencement for the next intake of your course. This will enable you to complete the preliminary course to satisfy entry requirements. All pre-paid Western Sydney University tuition fees in your package will be held in credit until you commence at the deferred date.
- Packaged students:** If you satisfactorily complete a prerequisite course of a packaged program and are eligible to progress to the principal Western Sydney University course for which you received a Confirmation of Enrolment, but choose not to enrol, you will not be eligible for a refund of the package partial payment towards the course, unless documented exceptional circumstances exist.

Refunds to international students who obtain Permanent Residency

Please see the relevant section of the Western Sydney University Student Fees policy: Part D – International Students who Obtain Permanent Resident Status.

The process of obtaining a refund

All requests for refunds must be made in writing.

- You must complete the Request for Fee Refund – International Students Only form.
- Western Sydney University will process refunds within four weeks of receiving a written claim from a student if the refund is due to student default. We will pay refunds within 2 weeks if the refund is due to Western Sydney University default.
- We pay all refunds in Australian dollars, unless you are an international offshore student or you request a different arrangement.
- When you complete the Request for Fee Refund – International Students

Only form, you need to nominate a payee to whom Western Sydney University will pay your refund. If you paid your fees, you will receive the refund or you can direct us to refund it to someone else (another education provider, for example). If someone else paid your fees, we will refund the fees to that third party unless they authorise us in writing to pay it to you or someone else.

- Western Sydney University will not make split payments to two or more parties.
- If you wish to transfer to another education provider in Australia, you will need to either make a separate application for release if you have studied less than six months of your principal course at Western Sydney University, or you will need to resign from your course. Advice is available from the International Office on each campus. For full details see Transferring Between Education Providers.
- When your refund is processed, the refund will be reported to the Director, Tuition Protection Service, on your Confirmation of Enrolment via PRISMS and you will be notified in writing of the date and amount of the refund Western Sydney University paid to you.

EXCEPTIONAL CIRCUMSTANCES

- Western Sydney University will consider fee refunds, payment extensions or adjustments other than those outlined in this policy only under exceptional circumstances, at the discretion of the Manager, Enrolments and Student Finance or the Manager, International Admissions as applicable. Appropriate documentary evidence must be provided with any such application.

DEFINITIONS

Accepted student	An accepted student is a prospective commencing student who has accepted the offer made by the University and paid the required fees.
Census date	The census date for Autumn and Spring sessions is 31 March and 31 August respectively. The census dates for all other teaching sessions are available at westernsydney.edu.au/census Census date is the official deadline for finalising your enrolment and fees for each teaching session.
Commencement period	The commencement period is from the first day of a session to Friday of week 2. Students can enrol at any time in this period. Enrolment is not possible after the commencement period and students who are not enrolled are reportable to DIAC. Tuition Protection legislation from 1 July 2012 requires that student default such as non-commencement be reported to DIAC within 5 business days of the end of the commencement period.
Commencing or new student	A commencing or new student is a student enrolling in a course at the University in their first session of study.
Continuing student	A continuing student is a student who has been enrolled in a course at the University for at least one session of study and is continuing to the second and subsequent sessions in the course.
Course commencement date	The day when the course starts. The first day of the first session for the course identified on the Confirmation of Enrolment. For session dates, please see the Western Sydney University website for 'Dates'.
Deferment	An agreement between the University and a student. It allows the student to commence a course after the date shown on the original Confirmation of Enrolment.

STUDY ABROAD AND EXCHANGE STUDENT FEES AND REFUND AGREEMENT

(Effective from 01 August 2012)

Enrolled student	An enrolled student is a student who has fulfilled all requirements necessary for enrolment in a course in the University and has the status of Enrolled at the relevant census date of the teaching session.
Exceptional circumstances	Critical incidents outside the student's control. Examples: serious medical cases, political upheaval or natural disasters in home country, traumatic incidents (victim or witness of serious crime).
Full-time study load	Unless otherwise specified, 0.5 EFTSL (Equivalent Full-Time Student Load) or 40 Credit Points of study in a half calendar year or 20 credit points in a quarter.
Genuine Student	A genuine student is a student who intends to obtain a successful educational outcome and has the language, educational and material background to have a reasonable chance of achieving this educational outcome. http://www.border.gov.au/Trav/Stud/More/Genuine-Temporary-Entrant
Non-packaged student	Applicants for a single Western Sydney University course.
Packaged course/student	A set of pre-university and university courses for which Confirmations of Enrolment are issued and a single student visa is issued. Up to three courses can be packed under a single student visa. Students who package courses with a university course as the principal course are eligible for Streamlined Visa Processing.
Session	A period of teaching for units in a course. For example Autumn or Spring session, Quarters and Terms for some programs.
SSAF	Student Services and Amenities Fees – a compulsory fee required by Commonwealth legislation.
Streamlined Visa Processing (SVP)	A visa processing system whereby all applicants for certain university courses are treated as low risk for visa purposes. Applicants must satisfy Genuine Temporary Entrant and Genuine Student requirements. University courses eligible for SVP are: Bachelor, Masters (coursework and research) and Doctoral (PhD) programs. Diplomas, Graduate Certificates and Graduate Diplomas are not eligible.
Student default	Non-commencement or cessation of enrolment initiated by the student.
Tuition fees	As defined by Section 7 of the ESOS Act, Tuition fees means money a provider receives, directly or indirectly, from: <ul style="list-style-type: none"> » an overseas student or intending overseas student or » another person who pays the money on behalf of an overseas student or intending overseas student for a course that the provider is providing, or offering to provide, to the overseas student. This includes tuition fees, any amount received by the provider for overseas student health cover and any other amount that the student had to pay to the provider in order to undertake the course.
Tuition Protection Service (TPS)	The Tuition Protection Service or TPS is a placement and refund service for international students. In effect from 1 July 2012.
Western Sydney University default	Withdrawal of course for which offers have been accepted by students.



NOTE: Western Sydney University is a multi-campus and dynamic institution. The University reserves the right to alter the location of its courses between campuses and other locations as necessary. Students should be aware of the possibility of change of location for the whole or part of a course for which they enrol and should plan for the need to travel between campuses.

The University of Western Sydney ABN 53 014 069 881 trading as Western Sydney University is a registered provider under the Commonwealth Register of Institutions and Courses for Overseas Students (CRICOS). Provider Number 00917K.

UWS Enterprises Pty Ltd ABN 44 003 474 468 trading as Western Sydney University The College (CRICOS Provider Number 02851G) is a wholly owned entity of the University of Western Sydney. Academic Pathway programs are delivered by Western Sydney University The College under arrangement with the University of Western Sydney.

Contact Information

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