

WESTERN SYDNEY UNIVERSITY



ACADEMIC SENATE

Confirmed minutes of Meeting 20/01 of the Academic Senate of Western Sydney University held on **Friday 21 February 2020** at **9:30AM**, on **Level 9, Conference Room 1, Ngara Ngura Building, Liverpool City Campus**.

MINUTES

Present:

Professor Alpha Possamai-Inesedy (Chair)
Associate Professor Ana Hol
Associate Professor Jacqueline Ullman
Associate Professor Karen Soldatic
Associate Professor Kate Huppatz (Deputy Chair)
Associate Professor Liza Cubeddu
Associate Professor Mary Hardie
Associate Professor Michael Tyler
Associate Professor Simon Bedford
Dr Caterina Tannous
Dr Kenan Matawie
Dr Ludmilla (Lucy) Robinson
Dr Margarite Poulos
Dr Martin Daly
Dr Peter Humphreys
Dr Ranjith Liyanapathirana
Dr Robert Osei-Kyei
Dr Samantha Liyanapathirana
Dr Steven Trankle

Jessie Robinson
Khulan Khurelbaatar
Leanne Hunt
Lizette DeLacy
Pete Maggs
Professor Anna Cody
Professor Barney Glover (Vice-Chancellor)
Professor Brian Stout
Professor Christopher Peterson
Professor Gregory Kolt
Professor Kerry London
Professor Michelle Trudgett
Professor Peter Hutchings
Professor Simeon Simoff
Professor Simon Barrie
Professor Tanya Meade
Professor Yenna Salamonson
Rosina Armstrong-Mensah
Tegan Bergan

Apologies:

Associate Professor Linda Taylor
Dr Maggie Davidson
Dr Nicolene Murdoch
Hollie Hammond
Michael Burgess
Professor Amir Mahmood
Professor Annemarie Hennessy
Professor Caroline Smith
Professor Deborah Hatcher
Professor Deborah Sweeney
Professor Denise Kirkpatrick

Professor Eileen McLaughlin
Professor Heather Horst
Professor Janice Aldrich-Wright
Professor Kate Stevens
Professor Kevin Dunn
Professor Matthias Boer
Professor Michele Simons
Professor Suzan Burton
Professor Yang Xiang
Professor Zhong Tao
Taurai Moyo

In attendance

Desiree Mulley (Minutes)
Elisa Cristallo
Jessica Huckstadt
Kathy Piestrzynski

Libby Hughan
Shubha Devadasen
Sophie Buck

1 PROCEDURAL MATTERS

☆1.1 INTRODUCTION, WELCOME, AND APOLOGIES

The Chair of Academic Senate, Professor Alpha Possamai-Inesedy, Chaired the meeting. The Chair welcomed all members and attendees, with a specific mention to:

- Welcome to new ex-officio members of Senate; Professor Eileen McLaughlin, Dean, School of Science, Professor Kerry London, Dean, School of the Built Environment, Professor Tanya Meade, Dean, School of Psychology, Professor Yang Xiang, Interim Dean, School of Engineering, Professor Heather Horst, Director of the Institute for Culture and Society, Professor Kate Stevens, Pro-Vice Chancellor, Science, Technology, Engineering and Mathematics (STEM) Cluster.
- Elections had been held to fill elected positions on Senate, new appointments commenced on 1 January 2020. Welcome to the following new or re-elected members of Academic Senate: Dr Kate Huppertz (Deputy Chair), Dr Robert Osei-Kyei, Associate Professor Mary Hardie, Dr Peter Humphreys, Dr Kenan Matawie, Dr Ranjith Liyanapathirana, Associate Professor Samantha Liyanapathirana, Dr Caterina Tannous, Dr Ludmilla (Lucy) Robinson, Dr Steven Trankle, Leanne Hunt, Professor Yenna Salamonsen, Dr Martin Daly, Dr Maggie Davidson, Associate Professor Liza Cubeddu, Dr Ana Rodas, Associate Professor Matthias Boer, Professor Suzan Burton, Associate Professor Ana Hol, Associate Professor Michael Tyler, Associate Professor Jacqueline Ullman, Associate Professor Karen Soldatic, Dr Margarite Poulos, Associate Professor Christopher Peterson, Jessie Robinson (Aboriginal and or Torres Strait Islander student), Khulan Khurelbaatar (International student) and Jessica Ellison (student with a disability).
- Welcome to Jessica Huckstadt, Senior Manager, Student Administration, Student Experience Office who presented in relation to item 3.4 True Reward Scheme.
- Welcome to Libby Hughan, Business Process Lead, SMS Project, and Kathy Piestrzynski, Practice Adoption Manager, who presented in relation to item 3.5 SMS Project Update.

1.2 DECLARATIONS OF INTEREST

No Declarations of interest were reported.

☆1.3 STARRING OF ITEMS

Apart from procedural items, items already starred on the agenda were:

- 3.1 - Report from the Chair
- 3.2 - Report from the Vice-Chancellor
- 3.4 - True Rewards
- 3.5 - SMS Project Update
- 3.6 - 21st Century Curriculum Update

The following item was additionally starred:

- 3.11 – Hot Topics

It was resolved (AS 20/01:01)

That the documents for all unstarred agenda items be noted and, except where alternative action is noted as appropriate, all recommendations contained in those items be approved.

☆1.4 ORDER OF BUSINESS

The order of business was not amended.

☆ 1.6 MINUTES OF THE PREVIOUS MEETING

Unconfirmed minutes of the Academic Senate meeting held on 6 December 2019 were appended, and confirmed without amendment.

It was resolved (AS 20/01:02)

That Academic Senate confirms the minutes of the Senate meeting held on 6 December 2019, as an accurate record.

☆ 1.7 ACTION SHEET FROM LAST MEETING

The action sheet from the previous meeting was reviewed and updated accordingly.

2 BUSINESS ARISING

There was no business arising from the minutes of the previous meeting.

3 GENERAL BUSINESS

☆ 3.1 REPORT FROM THE CHAIR

A written report from the Chair covering activities undertaken on behalf of the Senate since 6 December had been appended. The Chair's report to the 17 February meeting of the Board of Trustees, had been circulated to the Committee.

The Chair highlighted the following:

- At the 6 December meeting of Senate revised Terms of Reference for Standing Committees of Senate were approved. Editorial amendments were approved by Senate Executive Committee on 11 February 2020 to operationalise the Terms of Reference. The appointed positions on Standing Committees are almost filled.
- The School Academic Committee Terms of Reference are on the agenda for approval at this meeting with the view of introducing the Discipline Leaders of the Schools as voting members of the Committee.
- The Senate Orientation will occur directly after this meeting of Senate. This session will address the importance of Academic Governance and the Governance structure at the University.
- The Chair has organised a *Workshop on Effective Chairing in Governance* that will be run jointly by Professor Peter Shergold AC, Chancellor and Kerry Stubbs, Managing Director and CEO of Northcott. The target audience for this event is Deans, Deputy Deans and Chairs of Standing Committees of Senate. Professor Shergold and Kerry Stubbs have a wealth of experience Chairing Governance Committees through change.
- The federal government has proceeded with draft legislation aimed at commercial cheating services. If this legislation is passed it will enable the *Tertiary Education Quality and Standards Agency (TEQSA)* to investigate

alleged contract cheating and refer offenders to the *Commonwealth Director of Public Prosecutions* (DPP). Sentences may include Prison time and fines of up to one hundred and five thousand dollars.

- The University and Senate will address freedom of speech explicitly this year.
- The *Review of the Australian Qualifications Framework (AQF)* will take up to eighteen months. This may have an impact on curriculum development.
- The *Multi-Disciplinary Teaching and Learning Committees (MTALC)* have been established at the Cluster level. The purpose of these Committees is to discuss the wider pedagogical advancement piece and to be a forum for pedagogical discussions. This Committee is not intended to review individual items of course and unit documentation. The Chair of Senate will attend the first MTALC meetings for each Clusters to ensure that they are being run effectively.
- To increase engagement between Senate and the broader University community 'Questions on Notice' will be included for future meetings.

The Chair invited Chairs from the Standing Committees of Senate to provide an oral update:

Senate Assessment Committee, Associate Professor Simon Bedford advised that he has deputised the position of Chair to Dr Rachel Bentley. The Committee will review the amended *Assessment Policy – Criteria and Standards Based Assessment* which has a number of Student Management System (SMS) revisions. The Committee will consider the viability of online proctoring.

Academic Planning and Courses Approvals Committee, Professor Simon Barrie advised that the Committee is prioritising the review of existing programs and managing the profile of courses. The *Course Design Policy* will have an impact on the course approval process.

Senate Education Committee, Professor Simon Barrie advised that this Committee will be Chaired by Associate Professor Simon Bedford. This Committee will be working to give more visibility to teaching quality data, with focus on specific areas of weakness (e.g. postgraduate coursework).

Research Division, Professor Possamai-Inesedy spoke on behalf of the Research Division and advised that the work of the Research portfolio has been expanded. Considerable work has been done on the Research Policy piece.

☆3.2 REPORT FROM THE VICE-CHANCELLOR

The Vice-Chancellor's Report was appended. The Vice-Chancellor directed members to several items within the report:

- The University has established a number of initiatives to support students, staff and the community during the bushfire crisis. Four weeks of paid leave was granted to staff who are *Rural Fire Services (RFS)* volunteers to enable them to undertake their duties. Accommodation bursaries were granted to students who were directly impacted by the bushfires, to grant them additional access to accommodation on campus for up to one year.
- Coronavirus continues to be an evolving and significant concern impacting the higher education sector. Approximately three hundred and twenty students of the University are impacted by the travel ban imposed by the Australian government. A number of students have opted to transit and quarantine in a third country. The Prime Minister of Australia has extended

the travel ban for an additional fourteen days. The Vice-Chancellor met with the Consulate General of China and advised the actions the University is undertaking to support Chinese students. Coronavirus has been an important learning experience in terms of business continuity and resilience.

Coronavirus and volatility in the domestic market will have an impact on student load. The *National Tertiary Education Union* (NTEU) have advised that there will be an additional impact on staff preparing for this semester due to Coronavirus.

- The work that will be undertaken this year regarding freedom of speech primarily relates to third parties coming onto campus. A policy framework will be established surrounding this.
- Professor Michelle Trudgett, Pro Vice-Chancellor Aboriginal and Torres Strait Islander Education, Strategy and Consultation, undertook widespread consultation to develop a *Western Sydney University Indigenous Strategy 2020-2023*. The Indigenous strategy will come to Senate when it is complete.
- The joint program in Medicine with Charles Sturt University is an important initiative in regional NSW that is strongly supported by the Commonwealth Government.
- At the *Athena SAGE Awards Dinner 2020* the University was awarded the *Athena Swan Bronze*. This award reflects a significant amount of work from the Office of Equity and Diversity.

Professor Barrie thanked the Vice Chancellor for bringing Executive, and senior staff members together on a regular basis regarding Coronavirus.

3.3 STUDENT REPORT

Meetings have been held with the new student members and a student report will be provided at the next meeting of Senate.

☆3.4 HSC TRUE REWARDS

Jessica Huckstadt, Senior Manager, Student Administration, Student Experience Office, presented on the Higher School Certificate (HSC) True Rewards Scheme.

HSC True Reward is Western's early offer program for students in year 12. The program offers prospective students a place at Western before they receive their *Australian Tertiary Admissions Rank* (ATAR), on the basis of their HSC subject results. The scheme emphasizes that the ATAR is only one indication of student's ability. The scheme has a forty-five percent conversion rate and a strong correlation between HSC subject performance and university performance has been identified.

Action: The work that has been undertaken by the Student Experience Office to understand the relative brand perception of the University, compared to other Universities is to be progressed to Senate, for discussion.

☆3.5 SMS PROJECT UPDATE

Libby Hughan, Business Process Lead, Student Management System (SMS) Project, and Kathy Piestrzynski, Practice Adoption Manager, SMS Project provided an update on the Student Management System project.

The SMS program guiding principles underpin the design thinking approach. The design of the SMS satisfies outstanding actions from the *Western Sydney University Internal Audit Report Lodgement*, conducted in 2015. Software that identifies 'at risk' students will be embedded into *Banner*, in addition to additional reporting

capabilities. The SMS will be intuitive; however, colleagues will not be able to modify aspects of the SMS that require School Academic Committee (SAC) approval.

☆3.6 21st CENTURY CURRICULUM UPDATE

Professor Simon Barrie, Acting Senior Deputy Vice-Chancellor (Academic), provided an update on the 21st Century Curriculum (21C) project.

Work on the new curriculum has commenced and one hundred new Curiosity Pods and sub majors are being developed. The University needs to support staff capability and to consider the culture of the University in terms of how teaching and pedagogy are supported. The Curriculum Champions will be formally announced in the week commencing 2 March. A commitment to ensuring that Research Institutes are involved in teaching and curriculum development more than they are at present has been made.

Curiosity Pods do not have an embedded assessment task, as they do not attract load however they do result in an alternative credential that can be advertised on *LinkedIn*. Curiosity Pods can be stacked in groupings of five, including one integrative assessment to be counted as ten credit points.

Professor Barrie advised that representatives from the 21C Project are available to deliver a presentation on the 21C Project to organizational and divisional units, if requested.

3.7 TERMS OF REFERENCE – STANDING COMMITTEES OF SENATE

A number of minor editorial amendments were required to operationalise the Terms of Reference for the following Standing Committees of Academic Senate:

- Research Studies Committee
- Senate Assessment Committee
- Senate Education Committee
- School Academic Committee
- School Academic Committee, Graduate Research School
- Multi-Disciplinary Learning and Teaching Committee.

These were approved by Senate Executive on 11 February 2020. The updated Terms of Reference had been circulated, with the editorial amendments delineated in tracked changes.

It was resolved (AS 20/01:03)

That Academic Senate notes the editorial amendments to the Terms of Reference for Standing Committees of Academic Senate.

3.8 SCHOOL COMMITTEES TERMS OF REFERENCE

In addition to the editorial changes that had been advised at item 3.7, proposed amendments had been applied in tracked changes to the membership of the following Committees, approval of Senate was required:

- School Academic Committee
- School Academic Committee, Graduate Research School
- School Academic Committee Executive
- School Research and HDR Committee.

It was resolved (AS 20/01:04)

That Academic Senate approves the proposed amendments to the membership of the Terms of Reference for the School Academic Committee, School Academic Committee (Graduate Research School), School Academic Committee Executive and Research and HDR Committee.

3.9 ACADEMIC SENATE 2020 WORKPLAN

The draft 2020 Academic Senate work plan had been circulated.

3.10 DIVISION OF RESEARCH, ENTERPRISE AND INTERNATIONAL – 2020 ACTIVITIES

A paper advising Senate of the activities and outcomes to be delivered by the Division of Research, Enterprise and International authored by Deputy Vice-Chancellor (Research, International and Innovation), Professor Deborah Sweeney was circulated.

It was resolved (AS 20/01:05)

That Academic Senate notes the paper: Division of Research, Enterprise and International – 2020 Activities.

3.11 HOT TOPICS

In response to the recent Senate Review Report recommendations, Senate members had the opportunity to submit a 'Hot Topic' for discussion prior to each meeting of Senate. No Hot Topics were submitted for this meeting of Senate.

3.11.1 – Fitness to Practice Working Group

At the Senate meeting held on 18 October 2019 Dr Martin Daly, Lecturer in Psychology, School of Social Sciences and Psychology, provided a paper for discussion on Postgraduate psychology students unable to complete their placements due to issues that had arisen during their placement. Common examples of not meeting fitness for practice included students failing to meet ethical practice requirements due to taking on too large a workload, being triggered or otherwise adversely affected by exposure to client stories and distress, and other mental health concerns. A working group was established to explore this topic.

Dr Daly advised that the Fitness to Practice Working Group have met and have drafted their Terms of Reference. Schools and Departments that identify fitness to practice being a relevant issue will be surveyed in terms of how they manage this issue. Policy recommendations will be compiled and progressed to Senate and relevant Governance Committees.

3.12 ACADEMIC POLICY REVIEW

3.12.1 Academic Policy Advisory Group (APAG)

An update on the academic policies prioritised for consideration and progress to date by the Academic Policy Advisory Group (APAG) is listed below. APAG met on 31 November 2019.

ACADEMIC POLICIES	
<i>Assessment Policy (renamed Assessment Policy - Criteria and Standards-Based Assessment)</i>	A substantially revised and retitled <i>Assessment Policy</i> was discussed at the 30 July Assessment Committee meeting. An updated version of the policy was provided to the 14 August 2019 APAG meeting. Collated feedback from members was sent back to Kevin Bell for further work before it returned to APAG on 31 October 2019 for review. The impacts of the new Student Management System (SMS) on the <i>Assessment Policy</i> were also discussed, with members agreeing that the revised policy should progress through the consultation and approval process, with a view to a grade table update being made to the policy to incorporate the changes required due to the new SMS once the system has been implemented. The revised version of the policy will now progress to Deans and Deputy Deans for preliminary feedback before being provided to Executive Committee.
<i>New Curriculum Design and Approvals Policy</i>	The final Course Design Principles, to facilitate the drafting of the new <i>Course Design Policy</i> were discussed at the 12 March 2019 meeting of the Education Committee and endorsed at the 2 April 2019 meeting of APCAC. These principles provide the basis for the new <i>Curriculum Design and Approvals Policy</i> , scheduled to be provided to the December 2019 Senate for consideration. At the 14 August 2019 meeting of APAG, members agreed to reposition and rename the policy, Governance and Regulatory Requirements Sub-Group currently reporting to the 21C Implementation Advisory Group (IAG) to become the Curriculum Design and Approvals Policy Working Party of APAG. Members reviewed the draft version of the new policy at the 14 August 2019 and provided initial feedback. The policy and guidelines were returned to APAG on 31 October 2019, and members provided some further valuable feedback regarding the opening clauses of the policy. Members indicated agreement of the policy with these changes. An updated draft of the Policy and the new <i>Curriculum Design Guidelines</i> will be provided to the next meeting of APAG on 25 February 2020 for discussion.
<i>Disruption to Studies Policy (renamed Special Consideration Policy)</i>	The publication and implementation of <i>the Disruption to Studies Policy</i> is stalled awaiting the implementation of interim strategies for the eForms project, expected by mid-2019. A review of the approved policy to ensure terminology is updated before publishing is underway. The revised version of the policy and procedures was provided to the 14 August 2019 and 31 October 2019 meetings of APAG. Members provided feedback and agreed for the policy and procedures to progress through the consultation and approval process. The Student Management System (SMS) Project team are also working on building the new Disruption to Studies eForm in the new system to coincide with the publishing of the new policy. Further feedback was provided on the policy at the 31 October 2019 APAG

	meeting. An updated version of the policy will now be circulated to Deans and Deputy Deans for preliminary feedback before it is progressed to Executive Committee for noting.
<i>Examinations Policy and Examinations Procedures</i>	Following discussions with Audit and Risk around exam collection it was considered that it would be beneficial for the responsibility for the collection of examination papers to be specified in the <i>Examinations Policy</i> and <i>Examinations Procedures</i> . Proposed amendments were discussed at the 16 May and 14 August 2019 meetings of APAG where it was agreed to progress the revised policy through the consultation and approval process. The revised policy was circulated to Deans and Deputy Deans for preliminary feedback from late September 2019 to mid-October 2019, and an updated version noted at Executive Committee on 9 December 2019. The policy was released on the Policy DDS Bulletin Board for comment from 7 January 2020 to 4 February 2020 with 137 posting reviews and 3 responses. The procedures were also released on the Policy DDS Bulletin Board for comment from 7 January 2020 to 4 February 2020 with 82 posting reviews and 5 responses. Revised versions of the policy and procedures were provided to the 25 February 2020 meeting of the Assessment Committee.
<i>Professional Development in Learning and Teaching Policy (renamed Foundations of University Learning and Teaching Program Policy)</i>	At the 14 February meeting of APAG members discussed a substantially revised and renamed <i>Professional Development in Learning and Teaching Policy</i> . Further consultation from HR was sought, with HR noting that they will ensure the <i>Professional Development Policy</i> aligns with this policy as part of the upcoming review. The revised <i>Professional Development in Learning and Teaching Policy</i> was discussed at the 14 August 2019 meeting of APAG and circulated to Deans and Deputy Deans for preliminary feedback from 16-27 September 2019, with an updated version of the policy noted at Executive Committee on 28 October. The policy was released on the Policy DDS Bulletin Board for comment from 19 November 2019 to 4 December 2019 with 53 posting reviews and no responses. The Bulletin Board revised version of the policy will be provided for noting to the 10 March 2020 meeting of Education Committee, before it progresses to the Policy DDS approval process for VC approval.
<i>Progression Policy (renamed Progression and Unsatisfactory Academic Progress)</i>	The substantially revised and renamed <i>Progression Policy</i> was endorsed at the 7 March 2017 meeting of Education Committee. Associated process and system work has commenced to facilitate the successful implementation of the revised policy, which will be provided for consideration of Senate when implementation timelines are confirmed. Given how much time has passed awaiting various systems developments to enable implementation before this is progressed it to Executive and Senate, the policy was discussed at the 14 August 2019 APAG meeting and will be updated by a small group before the implementation plan is finalised and it is progressed through the consultation and

	<p>approval process. Work is also underway to incorporate The College's <i>Progression Policy</i> into the University <i>Progression Policy</i>, as it also applies to College students. A revised version of the policy will be now provided to the next meeting of APAG on 25 February 2020 for discussion.</p>
<i>New Surveys Policy</i>	<p>A proposed new <i>Surveys Policy</i> has been discussed at APAG, provided to Deans, Directors and Deputy Deans for initial comments and discussed with The Student Experience Office. At the 31 October 2019 meeting of APAG, it was proposed that a new <i>Student Feedback Policy</i> be developed, integrating (and superseding) the existing <i>Student Feedback on Units and Teaching Survey Policy (SFU/SFT Policy)</i> with the new <i>Surveys Policy</i> that is currently under development. APAG members agreed to endorse this proposal, with the new draft survey returning to APAG once it has been developed.</p> <p>In the interim, Tony Lazzara's current role (Executive Director, Business Intelligence and Performance) will take ownership of SFU/SFT policy until the new policy is approved and implemented. Discussions on the ownership of the new <i>Student Feedback Policy</i> has begun, but it has not yet been resolved if it will reside with the Deputy Vice-Chancellor, Academic (DVCA) or the Vice-President, People and Advancement (VP People and Advancement).</p> <p>The draft new <i>Student Feedback Policy</i> is expected to come back to APAG for discussion and comment once it has been developed following comprehensive consultation.</p>
<i>Graduation Policy – University Medals and Deans Medals provisions</i>	<p>A working group of APAG and a sub-group of the Research Studies Committee have been reviewing Dean's medal provisions and University Medal provisions respectively. Draft initial updates to the <i>Graduation Policy</i> were discussed at the 14 February 2019 and 16 May 2019 meetings of APAG. Preliminary feedback was sought from Deans and Deputy Deans from 2 July 2019 to 26 July 2019. An updated version of the policy was provided to the 14 August 2019 APAG for discussion, and was noted at Executive Committee on 30 September 2019. It was provided to the 22 October 2019 meeting of the Assessment Committee, and 10 December 2019 Research Studies Committee. It was released on the Policy DDS Bulletin Board for comment from 7 January 2020 to 4 February 2020 with 133 posting reviews and 2 responses. An issue has been raised regarding the School of Medicine provisions. Alpha Possamai-Inesedy is working on this with the School to resolve the issue. Once this issue has been addressed, a revised copy will be provided to the 4 March 2020 meeting of the Research Committee and the 10 March 2020 meeting of Education Committee for endorsement, before it is provided to Academic Senate for approval.</p>
<i>Course Transfer Policy</i>	<p>The <i>Course Transfer Policy</i> had progressed through 23 May 2018 APAG, 13 August 2018 Executive Committee and 12 March 2019 Senate Education and was presented for endorsement to the 12 April 2019 meeting of Senate.</p>

	<p>Issues were raised on behalf of the School of Science & Health and the policy was referred back to APAG. A response from the Director, Student Administration addressing the issues raised was considered at the 14 August 2019 meeting of APAG, where members agreed that a small group should meet to look at these issues and provide an update at the next meeting of APAG on 25 February 2020.</p>
<p>NON-ACADEMIC POLICIES – for APAG advice only</p>	
<p><i>Scholarships for Undergraduate Policy</i></p>	<p>A draft revised version of this VC approved policy was provided for discussion at the 15 August 2018 APAG meeting. The proposed changes to the approval process for Scholarships were not supported and these changes have not been progressed. This policy has been reviewed by the Office of the Vice-President, People and Advancement, with approval escalated from the Chief Student Experience Officer, due to the inclusion of Donor funded Scholarships managed by the Office of Advancement, which does not fall under the Student Experience Office. A revised version of this policy will be progressed by the Office of Student Administration through the consultation and approval process. At the 14 August 2019 APAG meeting, members agreed to support this being taken forward and progressed from Office of the Vice-President, People and Advancement, with a view to it being provided to Executive Committee for noting on 9 December 2019.</p>
<p><i>New Social Media Guidelines for Learning and Teaching Guidelines</i></p>	<p>A preliminary draft version of the new <i>Social Media for Learning and Teaching Guidelines</i>, which are currently being developed by the Learning and Teaching Technologies Advisory Group (LaTTe), were presented to the 31 October 2019 meeting of APAG for preliminary feedback. These guidelines, which are in a very early stage of development, link to the <i>Media, Social Media and Public Commentary Policy</i>, which is not an academic policy. However, the guidelines are focused on teaching and learning, so are relevant to APAG and will return for further consideration once further work has occurred. A revised version of these guidelines will be provided to the next APAG meeting on 25 February 2020 for discussion and comment.</p>
<p><i>New Open Education Resources Guidelines</i></p>	<p>A preliminary draft version of the new <i>Open Education Resources Guidelines</i>, which are currently being developed by the Learning and Teaching Technologies Advisory Group (LaTTe), were presented to the 31 October 2019 meeting of APAG for preliminary feedback. These guidelines, which are in a very early stage of development, link to the <i>Media, Social Media and Public Commentary Policy</i>, which is not an academic policy. However, the guidelines are focused on teaching and learning, so are relevant to APAG and will return for further consideration once further work has occurred. The <i>Open Education Resources Guidelines</i> have been put on hold at this stage to allow LaTTe to further</p>

	explore and understand the extent of the issue with using these resources in teaching.
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Members were invited to submit expressions of interest in contributing to the review of particular academic policies, please submit these to Ms Allyson McDonald, Executive Governance Officer at a.mcdonald@westernsydney.edu.au.

3.13 AWARDS OF THE UNIVERSITY MEDAL

The following students were awarded a University Medal at a December 17 graduation ceremony, as approved by the Chair of Academic Senate, on behalf of Senate:

- Benjamin CURTIS (17740669), Bachelor of Engineering (Mechanical), Honours Class I
- Michael FERNANDEZ (17521970), Bachelor of Engineering (Mechanical), Honours Class I.

No Posthumous Awards were required to be noted.

3.14 APPROVAL OF SCHOLARSHIPS

Donor Funded Scholarships

Academic Senate was requested to consider the following proposals for new Donor funded scholarships, prepared by the Office of Advancement:

CBRE Scholarship for Women in Property

This new undergraduate scholarship is for continuing students who are commencing study, or currently enrolled in the second year of the Bachelor of Business (Property). Applicants must demonstrate a commitment to a career in property, and provide a statement in support of their application indicating how they believe the scholarship will assist them with their studies and in their future career. The recipient must remain enrolled full or part time in the required course, and maintain a pass Grade Point Average (4.0 or greater) for the duration of the scholarship.

The Western Sydney Wanderers Scholarship

This new undergraduate scholarship is for new students who are commencing study full time in the first year of any undergraduate degree. Applicants must demonstrate academic potential through an ATAR of 70 or above and must identify as Aboriginal or Torres Strait Islanders. Applicants must provide a statement in support of their application indicating how they believe the scholarship will assist them with their studies and in their future career. This statement should give a sufficient explanation of the applicant's background and current circumstances to enable the University to judge their eligibility and merit. The recipient must remain enrolled full-time or part-time and maintain a pass Grade Point Average (4.0 or greater) for the duration of the scholarship.

Veolia Mulwaree Trust Scholarship

This new undergraduate scholarship is for new or continuing students who are commencing study or enrolled in any year of any undergraduate degree at Western Sydney University. Applicants must provide a statement in support of their application indicating how they believe the scholarship will assist them with their studies and in their future career. Applicants must be from Southern NSW, either currently living in or have grown up in one of the following Local Government Areas:

- Wollondilly Shire Council
- Wingecarribee Shire Council
- Shoalhaven City Council
- Oberson Council
- Goulburn Mulwaree Council
- Upper Lachlan Shire Council
- the former Palerang Council area.

The recipient must remain enrolled in the required course, and must maintain satisfactory academic progress by passing all subject attempts and maintaining a Pass average (GPA 4.0 or greater), for the duration of the Scholarship.

Championing Western Marketing Scholarship

This new undergraduate scholarship is for continuing students who are commencing study or currently enrolled full-time or part-time in the second or third year of the Bachelor of Business (Marketing). Applicants must have successfully completed at least eighty credit points. Applicants must provide a statement in support of their application indicating how they believe the scholarship will assist them with their studies and in their future career. This statement should give a sufficient explanation of the applicant's background and current circumstances to enable the University to judge their eligibility and merit. The recipient must remain enrolled full-time or part-time in the required course. The recipient is expected to maintain satisfactory academic progress by passing all subject attempts and maintaining a Pass average (GPA 5.0 or greater) for the duration of the scholarship.

It was resolved (AS 20/01:06)

That Academic Senate approves the following proposed Donor funded scholarships:

- *CBRE Scholarship for Women in Property*
- *The Western Sydney Wanderers Scholarship*
- *Veolia Mulwaree Trust Scholarship*
- *Championing Western Marketing Scholarship.*

3.15 2019 SENATE ATTENDANCE RECORD

The record of attendance at 2019 Senate meetings had been circulated.

It was resolved (AS 20/01:07)

That Academic Senate notes the 2019 Senate attendance record.

4 REPORTS AND RECOMMENDATIONS FROM SENATE COMMITTEES

Items 4.1 – 4.7 provide an overview of the matters dealt with by Senate standing committees.

4.1 SENATE EXECUTIVE COMMITTEE

The Senate Executive Committee has conducted the following electronic meetings:

- Meeting 19/09 - Wednesday, 18 December to Thursday, 19 December 2019
- Meeting 20/01 - Friday 24 January 2020 to Wednesday, 29 January 2020
- Meeting 20/02 – Friday, 7 February to Monday, 11 February 2020.

It was resolved (AS 20/01:08)

That Academic Senate notes the report of the electronic meetings held between Wednesday, 18 December to Thursday, 19 December 2019 (meeting 19/09), Friday, 24 January 2020 to Wednesday, 29 January 2020 (meeting 20/01) and Friday, 7 February to Monday, 11 February (meeting 20/02) of the Senate Executive Committee.

4.2 RESEARCH COMMITTEE

The Research Committee had not met since the 6 December meeting of Senate.

4.3 RESEARCH STUDIES COMMITTEE

The Research Studies Committee met on 10 December 2019 and 14 January 2020. The minutes are appended. The minutes of the 11 February meeting will be available at the next meeting of Senate.

It was resolved (AS 20/01:09)

That Academic Senate notes the minutes of the meeting held on 10 December 2019 and 14 January 2020 of the Research Studies Committee.

4.4 EDUCATION COMMITTEE

The Education Committee had not met since the 6 December meeting of Academic Senate.

4.5 ACADEMIC PLANNING AND COURSES APPROVALS COMMITTEE

The Academic Planning and Courses Approvals Committee (APCAC) met on 21 January 2020 and conducted an electronic meeting on 16 December 2019 – the combined report is appended.

It was resolved (AS 20/01:10)

That Academic Senate notes the report of the Academic Planning and Courses Approvals Committee meeting held on 21 January 2020, and the electronic meeting held on 16 December 2019 and approve the recommendations contained therein.

4.6 ASSESSMENT COMMITTEE

The Assessment Committee had not met since the 6 December 2019 meeting of Academic Senate.

4.7 THE COLLEGE ACADEMIC PATHWAY PROGRAM COMMITTEE

The College Academic Pathway Program Committee met face to face on 6 February 2020. Minutes appended.

It was resolved (AS 20/01:11)

That Academic Senate notes the minutes of the College Academic Pathway Program Committee face to face meeting held on 6 February 2020.

4.8 BOARD OF TRUSTEES

The next meeting of the Board of Trustees is scheduled for 8 April 2020. Summaries and minutes of the Board of Trustees meetings are available on the University website at:

https://www.westernsydney.edu.au/about_uws/leadership/board_of_trustees/board_meetings

4.9 2019 ANNUAL REPORTS

4.9.1	School of Business
4.9.2	School of Computing, Engineering and Mathematics (not provided)
4.9.3	School of Education
4.9.4	School of Humanities and Communication Arts
4.9.5	School of Law
4.9.6	School of Medicine
4.9.7	School of Nursing and Midwifery
4.9.8	School of Science and Health
4.9.9	School of Social Sciences and Psychology
4.9.10	Academic Planning and Courses Approvals Committee
4.9.11	Research Committee
4.9.12	Research Studies Committee
4.9.13	Senate Assessment Committee
4.9.14	Senate Education Committee
4.9.15	Senate Executive Committee
4.9.16	Senate Academic Appeals and Integrity Committee

The School of Computing, Engineering and Mathematics 2019 SAC Annual report will be provided at the next meeting of Senate.

It was resolved (AS 20/01:12)

That Academic Senate notes the 2019 Annual Reports for School and University Level Standing Committees of Academic Senate.

5 FOR INFORMATION

No items.

6 NEXT MEETING

The next Academic Senate meeting is scheduled for Friday 17 April 2020, Building L2, Room G.20, Hawkesbury Campus.

Two to three hubs will be created for colleagues to zoom in with a strong preference for attendance at Parramatta South campus.

Meeting dates for 2020 are as follows:

- 17 April
- 19 June
- 14 August
- 16 October
- 4 December

Meetings commence at 9:30AM and conclude by 12:30PM.