Eligibility
Staff who have won an award in a previous year are not eligible to apply for the same award in the subsequent year. Specific eligibility requirements for citations and awards are set out in the table below.

Table 1 - Learning and Teaching Award Criteria

<table>
<thead>
<tr>
<th>Award Type</th>
<th>Eligibility Requirements</th>
</tr>
</thead>
</table>
| Citations for Outstanding Contributions to Student Learning | • Applicants must be currently employed, and have worked for a minimum of 12 months at WSU.  
Exception: Sessional Staff  
• Open to individuals and teams  
• Open to academic and professional staff  
• Open to permanent, fixed-term and casual staff  
• Two of the eight awards will be targeted for sessional staff |
| Excellence in Teaching Awards                 | • Applicants must be currently employed, and have worked for a minimum of 12 months at WSU  
• Open to individuals and teams  
• Open to academic staff  
• Open to permanent and fixed-term staff  
• Will be awarded in the following four focus areas  
  • Excellence in Teaching  
  • Excellence in Teaching – Partnerships  
  • Excellence in Teaching – Education for Sustainability  
  • Excellence in Teaching – Early Career Academics  
Where an award is not provided for a particular focus area, the award may be provided to an alternate focus area. |

One of the Deputy Vice-Chancellor (Academic) Excellence in Teaching Award winners is recommended for the Vice-Chancellor’s Excellence in Teaching – Teacher of the Year Award. The Teacher of the Year Award replaces the Deputy Vice-Chancellor (Academic) Excellence in Teaching Award.

Learning and Teaching Award Details
Up to eight Citations for Outstanding Contributions to Student Learning and up to four Excellence in Teaching Awards will be awarded. Winners will receive a certificate and a monetary grant. Grants may be used for professional development, to support learning and teaching initiatives or taken as a superannuation or cash payment (after tax, credited through payroll). Grant values are set out in the table below.

Table 2 - Learning and Teaching Award Grant Values

<table>
<thead>
<tr>
<th>Award Type</th>
<th>Grant Amounts</th>
</tr>
</thead>
<tbody>
<tr>
<td>Citations for Outstanding Contributions to Student Learning</td>
<td>Eight awards of $2000 for an individual or per team winners</td>
</tr>
<tr>
<td>Excellence in Teaching Awards</td>
<td>Four awards of $3000 for an individual or per team winners</td>
</tr>
</tbody>
</table>
**Submission Requirements**

Applications for all Learning and Teaching Awards require:

1. a completed nomination form signed by the relevant Dean or Head of Unit;
2. a written statement addressing the award criteria; and
3. referee reports (minimum of 2, maximum of 6)

Additional supporting evidence should also be submitted where required. The type of supporting evidence should be explained in the written statement. Supporting evidence may include short videos, websites, teaching survey or benchmarking results, teaching materials, public recognition of excellence, peer review feedback, testimonials, or other appropriate content.

**Assessment Panel Considerations**

Excellence in Teaching Awards

In assessing nominations against the chosen criterion, the Panel will take into account:

- the extent to which the claims for excellence are supported by formal and informal evaluation;
- the extent of creativity, imagination or innovation, irrespective of whether the approach involves traditional learning environments or technology-based developments; and
- information contained in student data or institutional student surveys, references, and selected teaching materials submitted.

While most awards celebrate achievement over the most recent one to three years, submissions may include further background to contextualise applications.

Citations for Outstanding Contributions to Student Learning

In assessing nominations against the chosen criterion, the Panel will consider each nomination on the extent to which it shows evidence that the nominee’s contribution has:

- influenced student learning, student engagement or the overall student experience
- gained recognition from fellow staff, the institution, and/or the broader community; and
- been sustained for a period of no less than three years (less for Early Career nominations or sessional staff).

**Application Forms**

Application forms for citations and awards are available online at [https://www.westernsydney.edu.au/learning_futures/learning-and-teaching-awards](https://www.westernsydney.edu.au/learning_futures/learning-and-teaching-awards). The forms contain specific guidance to assist applicants with meeting requirements.
Citation for Outstanding Contributions to Student Learning Criteria
Applicants for citations must address one (1) of the four citation criteria in their written statement. The four citation criteria are:

1. Approaches to teaching and the support of learning that influence, motivate and inspire students to learn;
2. Development of curricula, resources or services that reflect a command of the field;
3. Evaluation practices that bring about improvements in teaching and learning; and
4. Innovation, leadership or scholarship that has influenced and enhanced learning and teaching and/or the student experience.

Excellence in Teaching Award Criteria
Applicants for Excellence in Teaching Awards must address four (4) teaching excellence criteria in their written statement. The four criteria will be given equal weight. The teaching excellence criteria are:

1. Use of approaches to teaching and the support of learning that influence, motivate and inspire students to learn;
2. Development of curricula, resources or services that reflect a command of the field;
3. Evaluation practices that bring about improvements in teaching and learning; and
4. Innovation, leadership or scholarship that has influenced and enhanced learning and teaching and/or the student experience.

Final Submission Process
Applications for all Learning and Teaching awards should be submitted in a single PDF file via email to: LT@westernsydney.edu.au. Applications will be acknowledged by email.

Applications for all 2018 Learning and Teaching Awards must be received by close of business Monday 23 September, 2019.

Enquiries
All enquiries about the application process, or general information should be directed to the Learning Transformations Team at LT@westernsydney.edu.au