**STUDENT ADMINISTRATION**

**IDENTIFICATION CARD APPLICATION**

Type of card required:
- [ ] Student ID card
- [ ] Staff ID Card
- [ ] Student ID card for International College

I am applying for a:
- [ ] New/expired card - no fee
  
  You must have photographic identification showing your name, date of birth, current address and your expired card, if applicable.

  *Notes: A fee of $26 will be charged if the card requires replacement prior to the expiry date.*

- [ ] Lost, stolen or damaged card - $26
  
  You must have your Onestop receipt and photographic identification as above.

- [ ] Temporary card - $16
  
  Daily issue only. Required for attendance at an exam when you do not have your current student ID card.

<table>
<thead>
<tr>
<th>Student/staff number</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Surname</td>
<td></td>
</tr>
<tr>
<td>Given name</td>
<td></td>
</tr>
<tr>
<td>Student address/ staff department</td>
<td></td>
</tr>
</tbody>
</table>

**Declaration**

I acknowledge that I will be provided with an identification card that may be used to access certain areas of Western Sydney University campuses including exam rooms.

I understand that this access is for me only and cannot be transferred to another person. The card remains the property of the University and must be carried at all times while on campus and produced or surrendered on request. Failure to comply with these conditions may result in the card being withdrawn and/or action being taken under the exam and non academic misconduct policies. These policies are available at westernsydney.edu.au/policies

**SIGN HERE**

Date: [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]

**OFFICE USE ONLY**

[ ] Record Checked  [ ] Encumbrance  [ ] Card Issued  [ ] TRIM
HOW TO CONTACT US
MONDAY–FRIDAY, 9AM–5PM

PHONE
1300 668 370

EMAIL
studentcentral@westernsydney.edu.au

WEBSITE
westernsydney.edu.au/studentcentral

HELP
help.westernsydney.edu.au

STUDENT CENTRAL LOCATIONS

9.00am–5pm
Bankstown, Building 1
Campbelltown, Building 5
Hawkesbury, Building K4
Kingswood, Building K
Liverpool, Ground Floor
Nirimba, Building U8
Parramatta, Building EJa
Sydney Olympic Park, Level 4

9.00am–6pm
Parramatta City, Level 1

DOWNLOAD THE WESTERN SYDNEY UNIVERSITY APP
From the App Store Or Google Play

Help
Click on the help icon to find answers to commonly asked questions or simply get some help navigating a range of services and support available at Western.

Services
Click on the services icon to reserve your place in the queue and make sure that you choose the right location. You’ll receive an SMS when it’s your turn.

KEEP UP TO DATE
- check your student email often
  (it’s the official University communication channel)
- update your mobile number in MySR
- carry your student ID card when on campus
- find out about job opportunities at Student Central
  westernsydney.edu.au/jobsoncampus