

ACADEMIC SENATE

Circulated: 30 November 2018

Confirmed minutes of meeting 18/05 of the Academic Senate of Western Sydney University held on Friday 19 October 2018 at 9.30AM in Building L2 Room G.30 Hawkesbury campus.

Present:

Associate Professor Alpha Possamai-Inesedy (Chair)

Dr Elfriede Sangkuhl (Deputy Chair)

Professor Janice Aldrich-Wright

Professor Simon Barrie

Professor Kevin Bell

Ms Tegan Bergan

Associate Professor Matthias Boer

Ms Robyn Causley

Dr Kathleen Dixon

Mr Buch Ezidiegwu

Associate Professor Susanne Gannon

Professor Paul James

Dr Anne Jamison

Associate Professor Slade Jensen

Dr Khoa Le

Professor Amir Mahmood

Dr Edward Mariyani-Squire

Dr Jane Mears

Ms Nicolene Murdoch

Professor Yenna Salamonsen

Professor Simeon Simoff

Professor Deborah Sweeney

Professor Michele Simons

Dr Steven Trankle

Ms Lisa Tyson

Dr Katina Zammit

In attendance:

Ms Gillian Brown

Ms Sophie Buck

Dr Stephen Janes (*Professor Steven Freeland's nominee*)

Ms Holly Kramer

Ms Angela MacDonald (minutes)

Professor Janette Perz

Professor Caroline Smith

Dr Daniela Spanjaard

Apologies:

Professor Barney Glover (VC)

Professor James Arvanitakis

Mr Phil Craig

Professor Kevin Daly

Professor Kevin Dunn

Associate Professor Paola Escudero

Professor Steven Freeland

Professor Deborah Hatcher

Professor Annemarie Hennessy

Professor Scott Holmes

Dr Kate Huppatz

Professor Peter Hutchings

Professor Denise Kirkpatrick

Professor Gregory Kolt

Dr Ludmilla Robinson

Dr Alpana Roy

Associate Professor Surendra Shrestha

Dr Caterina Tannous

Professor Zhong Tao

Professor Linda Taylor

Absent:

Mr Michael Burgess

Ms Julie Onyango

Associate Professor Christopher Peterson

Quorum was attained at 9.32AM.

1 PROCEDURAL MATTERS

1.1 INTRODUCTION, WELCOME, AND APOLOGIES

The Chair opened the fifth meeting of Academic Senate in 2018 by acknowledging the Traditional Owners; with acknowledgement of the meeting being held in the country of the Dharug people and the Dharug nation. Acknowledgement and respects were also extended to the Dharug people's Elders, past, present and future.

The Chair welcomed all members to Senate, with specific mention:

- Congratulations to Senate member Dr Kate Huppatz, School of Social Sciences and Psychology, promoted to Associate Professor (Level D) commencing on 1 January 2019. Dr Huppatz's Academic Staff Senate member position is currently progressing through the election process to fill the position from 1 January 2019.
- Welcome to:
 - Professor Amir Mahmood, Dean of the School of Business and is welcomed as an ex-officio member of Academic Senate.
 - Dr Caterina Tannous elected to Senate, representing Academic Staff (Level A/B/C) in the School of Science and Health with a term to 31 December 2019.
 - Professor Caroline Smith, Dean, Graduate Research Studies at the Graduate Research School, representing Professor James Arvanitakis, Pro Vice-Chancellor (Research and Graduate Studies).
 - Dr Stephen Janes, Deputy Dean, School of Law representing Professor Steven Freeland, Dean, School of Law.
 - Ms Holly Kramer, Board of Trustees member invited to attend Senate.
 - Professor Janette Perz, Director, Translational Health Research Institute (THRI), present at this meeting of Senate to speak to item 3.5.
 - Dr Daniela Spanjaard, Director of Academic Programs, School of Business, present at this meeting of Senate to speak to item 3.7.
 - Dr David Harland, Institute Manager, Hawkesbury Institute for the Environment.
- Congratulations to Professor Sharon Bell extended in the term of Deputy Vice-Chancellor (Strategy and Planning) to 30 June 2020.
- Farewell to Professor Lisa Jackson-Pulver, Pro Vice-Chancellor (PVC) Engagement, and Pro Vice-Chancellor, Aboriginal and Torres Strait Islander Leadership – leaving the University on 12 October 2018.

Following this meeting of Senate, members were provided with a tour of the Glasshouse (Building S40) guided by Mr Goran Lopaticki, Senior Technical Officer, Hawkesbury Institute for the Environment.

☆1.2 DECLARATIONS OF INTEREST

No declarations of interest were reported.

☆1.3 STARRING OF ITEMS

Senate members were asked which items they wish starred for discussion. Apart from procedural items, items already starred on the agenda were:

- 3.1 Report from the Chair
- 3.2 Report from the Vice-Chancellor
- 3.3 Academic Senate Standing Orders Review
- 3.4 SAGE Project
- 3.5 Westmead (and Bankstown) Translational Research Hub
- 3.6 Bankstown Campus Update
- 3.7 School of Business and the 21st Century Curriculum Project
- 3.8 School of Education Review (Late paper)

Senate members requested an additional item be starred for discussion:

- 3.11.2 Donor Funded Scholarships – CharterNet Private Clients Scholarship

It was resolved: (AS18:05/01):

That the documents for all unstarred agenda items be noted and, except where alternative action is noted as appropriate, all recommendations contained in those items be approved.

☆1.4 ORDER OF BUSINESS

At the start of the meeting a change to the order of business was advised by the Chair, the change to order will take effect after item 3.3:

- 3.6 Bankstown Campus Update
- 3.5 Westmead (and Bankstown) Translational Research Hub
- 3.4 SAGE Project
- 3.7 School of Business and the 21st Century Curriculum Project

☆1.5 OTHER BUSINESS

Members are invited to nominate other relevant matters, noting that such items will normally be included on the agenda for a future meeting. The Chair invited Senate members to briefly outline their proposed items of business:

- Professor Kevin Bell – a briefing paper and report on ‘Learning Management System Review’ will be circulated to members post meeting and to be included in December Senate agenda for discussion.
- Dr Anne Jamison - a briefing paper and report on ‘Better Supporting Staff Research’. This paper is recommended to be used for the proposed Senate working party to inform the debate and subsequent outcomes.

☆1.6 MINUTES OF THE PREVIOUS MEETING

Unconfirmed minutes of the Academic Senate meeting held on 17 August 2018 were appended.

It was resolved: (AS18:05/02):

That Academic Senate confirms the minutes of the Senate meeting held on 17 August 2018, as an accurate record.

☆1.7 ACTION SHEET FROM LAST MEETING

To assist members with monitoring the work of the Academic Senate, an action sheet from the previous meeting was provided with the single action complete.

2 BUSINESS ARISING

Items of business arising not covered elsewhere in the agenda are included in this section for noting.

☆2.1 FEEDBACK FROM SENATE MEMBERS

The Chair provided a summary of feedback received on the topics proposed at the August meeting of Senate:

- NESAs proposed a drop in the number of units which contribute to the ATAR from 10 to 8. Senate member feedback on this proposal was to unanimously reject the proposed change. Western Sydney University was the only institution to provide substantial feedback on this topic. The Chair delivered this feedback to the NSW and Territories Chairs of Academic Senate Committee confirming our lack of support for the proposal. A combined recommendation on behalf of the Committee will be submitted to NESAs with the outcome returning to a future meeting of Senate.
- University medals – Senate members were generally happy to broaden the eligibility but with an uncertainty on how to do this. Professor James Arvanitakis and the Chair of Senate suggested the Master of Research should be aligned with the same criteria in relation to the GPA requirements. Professor Arvanitakis also wished to

highlight the 50% split of WSU and 50% external students; but in relation to eligibility of the University Medal it should represent the journey of the WSU student. The proposal will go through the usual channels of approval before reaching Senate. If members feel strongly about the proposed changes, further discussion on this issue can be enabled at the December Senate meeting.

- MyVoice Survey results – Feedback received was predominantly from Level A, B and C academics. The Chair recommended a working group with a clear set of developed terms of reference to address the results and involvement with the Professoriate, including Professor Sharon Bell. The Chair recommended interested participants should forward an Expression of Interest to the Chair or Committee Secretary.
- Cross Unit Collaboration - Feedback received was on the ambiguity on the definition of Cross Unit Collaboration, Professor Sweeney and the Chair will meet to discuss in more detail before it returns for member feedback.
- Academic Freedom – In consultation with Professor Sharon Bell a statement will be provided to members for discussion, this will be tabled at the December Senate meeting.

Action items:

- Senate members to email Expressions of interest to the Chair and Secretary if interested in participating in the proposed Senate Working Group.
- University medals - The Committee Secretary to forward the Chair's suggestions in regards to University Medals, for members to return to their respective entities.

3 GENERAL BUSINESS

☆3.1 REPORT FROM THE CHAIR

A written report from the Chair covering activities undertaken on behalf of the Senate since 17 August was appended. The Chair's report to the 8 August meeting of the Board of Trustees was also appended.

In reference to the Chair's Report, the Chair wished to highlight two topics:

- Academic Senate Review – the initial meeting of the external review panel is scheduled to take place on Thursday 8 November. As a preliminary step to the review process, Ms Sophie Buck, Director Governance Services has circulated a survey to all members requesting anonymous feedback. The results of this feedback will be reviewed by the panel.
- Student engagement with Governance – an induction and discussion session was held on 29 August 2018 for student committee representatives from Senate and its standing committees. The primary theme was the need for a stronger network so that student members can feel more connected and a clear path of communication between student members and their student community. The Chair proposed a standing item on 2019 agendas for student members.
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☆3.2 REPORT FROM THE VICE-CHANCELLOR

The Vice-Chancellor's Report was appended. Professor Deborah Sweeney, Deputy Vice-Chancellor & Vice President (Research & Innovation) spoke to the report on behalf of the Vice-Chancellor.

Professor Sweeney highlighted several items within the VC's Report of particular interest to Senate members:

- Western Sydney University has recently committed to a number of collaborations with other Universities. These agreements strengthen our position and signal a growth in our reputation:

- Engineering Innovation Hub - On 10 October, the Hon Gladys Berejiklian MP, officially announced the Engineering Innovation Hub at the Peter Shergold Building, which attracted a strong media presence.
- Aerotropolis - The multi-university (“multiversity”) campus represents a unique collaboration between UNSW, Western and the Universities of Wollongong and Newcastle. This campus will have a strong focus on STEM and agri-tech.
- Potential collaboration with the University of Canberra at Sydney Olympic Park.
- Horticulture development in Hawkesbury - Tanya Plibersek pledged \$20 million if elected, to support our peri-urban horticulture development in Hawkesbury.
- Rankings - In the Times Higher Education (THE) World University Rankings 2018 – 2019, Western Sydney University ranked in the band 351 – 400, improving on our 2017 – 2018 band of 401 – 500.
- Congratulations were extended to WSU scientists; Dr Kate Umbers (Senior Lecturer in Zoology from the School of Science and Health) and Dr Genevieve Steiner (NHMRC-ARC Dementia Senior Research Development Fellow with the NICM Institute for Complimentary Medicine). Dr Umbers and Dr Steiner were recently awarded Young Tall Poppy Science Awards. These prestigious annual awards recognise the achievements of Australia’s outstanding young scientific researchers and communicators.
- Western Sydney Community Sleep-Out - On 30 August, the University hosted the inaugural St Vincent De Paul Society ‘Sleep-Out’ at the Parramatta South campus. A total of 66 members of the University and local community participated in the event, including the PVC (Learning Transformations) on behalf of the Executive.

In addition to the VC Report, Professor Sweeney concluded with congratulations to the recent announcement of distinguished WSU Professors.

☆3.3 ACADEMIC SENATE STANDING ORDERS REVIEW

The current Standing Orders for Academic Senate were approved by Senate in 2013. A document containing proposed changes was appended for review and feedback. The proposed changes seek to achieve alignment and consistency with the University’s Board of Trustees Standing Orders. Ms Sophie Buck, Director, Governance Services responded to Senate member feedback:

- *3.2 Notices of Motion* – the removal of this process was queried by Senate members; Ms Buck responded stating this is a process not employed at the Board of Trustees meetings, therefore for alignment it was proposed to be removed. It is believed to be a redundant process as items of business are within an agreed agenda. Senate should be recognised as a ‘body’ and should not require individuals to move a motion. In addition, this process does not exist in corporate governance.
- *4.5(a) Starring of Items* – Dr Elfriede Sangkuhl recommended a refinement to the wording, further detail on this will be provided directly to Ms Buck post-meeting.

It was resolved: (AS18:05/03):

That Academic Senate approves the revised Academic Senate Standing Orders, from the date of publication.

☆3.4 SAGE PROJECT

Professor Aldrich-Wright, Director of Research, School of Science and Health provided a PowerPoint presentation summarising the progress of the Science in Australia Gender Equity (SAGE) project.

The SAGE self-assessment team (SAT) has been responsible for the gathering of data and to develop a detailed picture of WSU’s gender equity status, especially within the

STEMM disciplines. SAGE data is vital for our Athena SWAN accreditation and will eventually be analysed to benchmark WSU against other institutions in the sector. The SAGE project aims to strategically reduce the barriers to full and equal participation of women, trans, and gender diverse people, to enable the full participation of all talented individuals across our sector.

Western Sydney University is an employer of choice for women, recognised by the Australian Government's Workplace Gender Equality Agency (WGEA). The agency looks at all industries, we are one of 16 universities in the current round, but the only university to be included in the listing consistently for thirteen years.

The SAGE project is in its final stages; it will undergo the Dean's review on 2 November 2018 before progressing to the VC's Gender Equality Committee on 6 November with a final iteration by the VC in December. The final submission is 29 March 2019.

Feedback from Senate members included:

- Interest in contributing to the report and whether the submission timeframes will allow this to occur; it was recommended any contribution be channelled through the school Dean.
- It is hoped there will be an increase in the use of the *Expressions of Interest* process for leadership roles when vacant, reaffirming the importance of discovering and nurturing talent within schools.
- It was recommended that over-arching University KPI's should be set on the issue of gender pay gaps.

Action: Committee Secretary to circulate SAGE project slides upon request.

☆3.5 WESTMEAD TRANSLATIONAL RESEARCH HUB

Professor Janette Perz, Director, Translational Health Research Institute (THRI), provided an overview on the Translational Research Hub at Westmead, and how these principles can be applied to the Bankstown campus development. The Translational Research Hub contains spaces to facilitate health and medical research and development programs, collaboration between WSU research and education bodies, NSW health organisations, and business and industry partners.

On the Westmead campus, NICM and eventually MARCS will be the primary occupants within tower one on this site, commercial partners will occupy the second tower. It is hoped the users will collaborate with each other in a devolved membership structure, allowing for stronger connections with internal and external partners. The spaces will be flexible whilst still fulfilling clinical needs, including individual consultation rooms, shared training spaces, and innovative classrooms. The foyer space will also be flexible with the intention of 'pop-up' events and exhibitions, small shops, and promotional spaces. The campus will be ready for occupancy in 2020.

There are synergies between Westmead and Bankstown; whilst not identical there are similarities in the design of collaborative spaces, technology and flexible usage.

Feedback from members included the praise for such a flexible space but emphasized that leadership and strict administration needs to occur for the successful management and planning of the spaces. Clarification was sought on the usage of the Research Hub and whether it be only specific schools or campuses; Professor Perz confirmed it is to service all schools across WSU. Some schools will have a stronger connection with the hub, but all schools are encouraged to engage with these new facilities.

☆3.6 BANKSTOWN CAMPUS UPDATE

Professor Deborah Sweeney, Deputy Vice-Chancellor & Vice President (Research & Innovation) provided an update on progress at Bankstown CBD campus. Several

architectural renderings of each façade were provided to members via PowerPoint. It is still very much in the design phase with the State Architect.

The new campus will be 80m high, and a similar size to the Peter Shergold building. External partners will reside in the upper floors, with teaching space on the lower levels. We are working with the School of Education in designing 'smart classrooms' to ensure engagement with teaching staff can occur in different ways.

It is expected teaching will commence in 2022, with preliminary numbers of around 8000 students. There will be increased health research facilities, MARCS will relocate to Westmead campus.

Professor Phillip O'Neill, Director, Centre for Western Sydney, is the Provost for the new Bankstown CBD campus and the best contact point as further work continues on developing an engagement plan and facilities, this will be further refined over the next four years with continued consultation. There is also expected to be a strong College presence at this campus.

Feedback from Senate members centred on facilities (such as childcare), proposed teaching disciplines, and concerns on campus accessibility (specifically parking and disabled access). Professor Sweeney acknowledged member feedback and would feed this back to the relevant stakeholders.

☆3.7 SCHOOL OF BUSINESS AND THE 21ST CENTURY CURRICULUM PROJECT

Dr Daniela Spanjaard, Director of Academic Programs, School of Business, provided a PowerPoint presentation on the Postgraduate Degree Project for the 21st Century Curriculum pilot. The School of Business prototype for the Master of Marketing degree, includes features such multiple entry points - a convenient option for Domestic and International students. There are no textbooks, resources are electronic, a more viable option given the Marketing environment is changing so rapidly.

A unit called Marketing Me is self-directed and structured as 'pods' with learning measured by hours rather than credit points. The unit has a strong focus on employability with a view to increasing the confidence of our students. Additional features also include connections to LinkedIn as the students build upon their portfolio of work.

Senate member feedback included questions over its alignment with Callista and Blackboard, and general functionality of the prototype as a stand-alone system.

☆3.8 SCHOOL OF EDUCATION REVIEW

The School of Education was reviewed in May 2018 as part of the University's cycle of School Reviews. The terms of reference for the school review were to evaluate and provide commendations and recommendations on the strategic goals and objectives of *Securing Success: 2015-2020 and the Higher Education Standards Framework 2015 (HESF)*. The Panel Report and School's response in the form of an Action Plan was appended.

Professor Michele Simons, Dean, School of Education was available to answer questions on the School Review. Professor Simons wished to highlight and acknowledge the work of the Panel in, in particular; the Chair of the panel Professor Deborah Hatcher, the panellists and the School of Education.

The Chair of Senate raised a question on the issue of placement, particularly around the School's expansion into online offerings and how this will be managed. Professor Simons responded stating the School of Education already has in place numerous networks in NSW and Australia where reciprocal arrangements for placements will be

tapped into, with further work to occur on the planning and deployment of resources within the school. Following completion of the review, the School of Education is currently in the planning stages, with online development at least 12 months away and online courses starting in 2020.

It was resolved: (AS18:05/04):

For noting, Senate was asked to consider the academic aspects of the May 2018 Review of the School of Education.

3.9 ACADEMIC POLICY REVIEW

3.9.1 Academic Policy Advisory Group (APAG)

An update on the academic policies prioritised for consideration and progress to date by the Academic Policy Advisory Group (APAG) is listed below. APAG met on 15 August 2018.

<i>Course Design Policy</i>	The Course Policy Review (CPR) Working Party continue to meet approximately fortnightly with a view to presenting the proposed Course Design Principles to the December Senate. The consultation process will occur prior to the finalisation of the proposed principles.
<i>Disruption to Studies Policy (renamed from Special Consideration Policy)</i>	The publication and implementation of this policy is stalled awaiting outcomes of the e-Forms project. This matter was discussed at Executive Committee and interim strategies are being developed to deliver required forms for priority items.
<i>Academic Appeals Procedures and Third Party Provider arrangements – Policy Alignment</i>	<p>The following policies have been revised to align with the new Academic Appeals Procedures and are provided at item 3.9.2 for consideration:</p> <ul style="list-style-type: none"> • <i>Scholarships for Undergraduates Policy</i> • <i>Progression and Unsatisfactory Academic Progress Policy</i> • <i>Special Consideration Policy</i> <p>The following revised policies, updated to align with the new Academic Appeals Procedures and to accommodate University partner providers, are being prepared for consideration at the December Senate:</p> <ul style="list-style-type: none"> • <i>Admissions Policy</i> • <i>Advanced Standing Policy</i> • <i>Course Transfer Policy</i> • <i>Enrolment Policy</i> • <i>Honours in Bachelor Awards Policy</i> • <i>Student Fees Policy</i>
<i>Lecture Recording Policy Review</i>	A proposed <i>Producing and Using Multimedia Policy</i> , developed by LaTTe, has been discussed at APAG and Assessment Committee meetings and provided to Deans for preliminary comment. An updated version will shortly be provided to the Executive Committee for feedback as part of the preliminary consultation process, prior to being opened on the Policy DDS Bulletin Board.

<i>Progression and Unsatisfactory Academic Progress</i>	The substantially revised and renamed <i>Progression Policy</i> was endorsed at the 7 March 2017 meeting of Education Committee. Associated process and system work has commenced to facilitate the successful implementation of the revised Policy, which will be provided for consideration of Senate when implementation timelines are established.
<i>Referencing Styles Policy</i>	As part of the review of this policy it was proposed to convert this Policy to Guidelines attached to the <i>Assessment Policy</i> . These proposed Guidelines are provided at item 3.9.3 for consideration.
<i>Research Policies</i>	As part of the work to revise appeal provisions and policies to align with the new Academic Appeals Procedures, the <i>Research Higher Degrees Appeal Policy</i> was reviewed and it was endorsed at the 11 October meeting of Research Committee to convert this policy to procedures linked to relevant Research policies. This proposal is provided at item 3.9.4 of this agenda for consideration.

3.9.2 Proposed Revised Policies - Academic Appeals Procedures

The purpose of this paper is to seek approval at Academic Senate to the following policies, revised as part of the implementation of the Academic Appeals Procedures; *Scholarships for Undergraduates Policy*, *Progression and Unsatisfactory Academic Progress Policy* and *Special Considerations Policy*.

It was resolved: (AS18:05/05):

1. *That Academic Senate approves the revised Progression and Unsatisfactory Academic Progress Policy and Special Considerations Policy from the date of publication.*
2. *That Academic Senate endorses the revised Scholarships for Undergraduates Policy, and recommends it to the Vice Chancellor for approval.*

3.9.3 Proposed Revised Referencing Styles Policy to Guidelines

The purpose of this paper is to seek approval of the Academic Senate to the attached revised Referencing Styles Policy and conversion of this policy to a set of Guidelines attached to the Assessment Policy – Criteria and Standards-based Assessment (Assessment Policy). A minor amendment to the Assessment Policy is included as part of this proposal.

It was resolved: (AS18:05/06):

That Academic Senate approves the revised Referencing Styles Guidelines and the associated amendment to the Assessment Policy – Criteria and Standards-based Assessment, with the Referencing Styles Policy to be retired.

3.9.4 Amendment of the Research Higher Degree Appeals Policy to a Procedures document

The purpose of this paper is to seek the approval of Academic Senate to change the current Research Higher Degree Appeals Policy to a revised procedural document which will be provided as an attachment to various HDR policies.

It was resolved: (AS18:05/07):

That Academic Senate approves the revised Research Higher Degree Appeals Procedures, to be attached as associated information to Research policies, and the corresponding retirement of the Research Higher Degree Appeals Policy.

Members are invited to submit expressions of interest in contributing to the review of particular academic policies, please submit these to: gillian.brown@westernsydney.edu.au.

3.10 AWARDS OF THE UNIVERSITY MEDAL AND POSTHUMOUS AWARDS

The following students will be awarded University Medals at the September 2018 Graduation ceremonies, as approved by the Chair of Academic Senate, on behalf of the Senate:

- Emma Louise BARTLEY (SID 17435332), Bachelor of Laws, Honours Class 1.
- Anthony Michael LEE (SID 17997531), Bachelor of Science (Honours) Mathematics, Honours Class 1.
- Matthew John HENNESSY (SID 18035230), Bachelor of Science (Honours) Mathematics, Honours Class 1.
- Harsha KULASEKARAN (SID 18007057), Bachelor of Psychology, Honours Class 1.
- Jacqueline Susan PANGAS (SID 17820253), Bachelor of Nursing (Honours), Honours Class 1.
- Jaylene Kim SHANNON (SID 17806578), Bachelor of Nursing (Honours), Honours Class 1.

3.11 APPROVAL OF SCHOLARSHIPS

3.11.1 University Funded Scholarship

Academic Senate is requested to consider the following variation proposal for a University Funded Scholarship, prepared by Western Sydney International:

Vice Chancellor's Academic Excellence Postgraduate Scholarship 25% - Variation to the academic criteria

Since the introduction of the 25% scholarships in December 2017, the take up to date has been low, recent competitor analysis and market intelligence conducted by Western Sydney International has concluded that the minimum GPA for the 25% scholarship is too high, relative to the dollar value of the scholarship and competitor eligibility settings.

A minimum GPA 5.5/7.0 (reduced from 5.8/7.0) increases the competitiveness of the Vice-Chancellor's 25% scholarships, will attract good academic achievers and increase international enrolments.

It was resolved: (AS18:05/08):

That Academic Senate approves the variation to academic criteria on University Funded Scholarship:

- *Vice Chancellor's Academic Excellence Postgraduate Scholarship 25%*

3.11.2 Donor Funded Scholarships

Academic Senate is requested to consider the following proposals for new Donor Funded Scholarships, prepared by the Office of Advancement and Alumni:

Sydney Zoo Scholarship in Animal Science/Zoology

This new undergraduate scholarship is intended for students who are commencing study or currently enrolled in their first year of the Bachelor of Science (Zoology). Applicants must be willing to undertake an internship with Sydney Zoo. The recipient must remain enrolled fulltime in the required course (not less than 30 credit points per semester).

Hourigan Family Scholarship in Food Sciences

This new undergraduate scholarship is intended for students who are commencing study, or be currently enrolled in any year, of the Bachelor of Science (Nutrition and Food Sciences) or the Bachelor of Science (Advanced Science) with a key program in Nutrition and Food Sciences at Western Sydney University. Applications will be welcomed from commencing students whether from the HSC or alternative pathways including TAFE or those completing the Diploma of Science or the Diploma of

Science/Bachelor of Science at The College. Preference will be given to applicants who demonstrate equity considerations such as economic, social or other disadvantage, based on equity considerations as assessed by Western Sydney University. Equity considerations may include being the first in family to attend university. The recipient must remain enrolled full-time or part-time in the required course (not less than 20 credit points per semester).

CharterNet Private Clients Scholarship

This new undergraduate scholarship is intended for students who are commencing study or currently enrolled full-time or part time in any year of the Bachelor of Accounting, Bachelor of Accounting/Laws or the Bachelor of Information and Communications Technology/Bachelor of Business (Accounting). The recipient must remain enrolled full-time or part-time in the required course (not less than 20 credit points per semester). Applicants must be achieving a GPA of 4 or above or an ATAR of 85 and above.

ITEM WITHDRAWN – It was recommended that further revisions occur before it returns to Senate for approval; Areas of concern are under ‘Further Criteria’, feedback from Senate members included:

- GPA & ATAR – an incongruity between a Pass GPA (4 or above) and a high ATAR (85 and above).
- Employment:
 - “Applicants must be willing to work with CharterNet to agree terms for paid employment as a private client's intern for a minimum 30 hours per week during their degree”. Concerns were raised that 30hrs per week is an inappropriate load on a full-time student.
 - “The recipient must agree to remain employed for a minimum 37.5 hours per week at CharterNet for 12 months after completing their degree”. Concerns were raised on this contractual agreement, the use of ‘must’, and the inflexibility of this agreement for the student if circumstances change, i.e. living arrangements, family commitments etc. What impact would this have on the student if they are unable to undertake the 12 months employment post completion of their degree?
 - Lastly it was recommended that the above employment criteria should be more clearly defined with emphasis on the employment agreements, perhaps in its own section. This information was of high importance but could be easily overlooked within the section of ‘Further Criteria’.

Action item: The Committee Secretary to provide the above feedback to the Office of Advancement and Alumni for discussion with the donor.

It was resolved: (AS18:05/09):

That Academic Senate approves the following proposed University Donor Funded Scholarships:

- *Sydney Zoo Scholarship in Animal Science/Zoology*
- *Hourigan Family Scholarship in Food Sciences*

4 REPORTS AND RECOMMENDATIONS FROM SENATE COMMITTEES

Items 4.1 – 4.7 provide an overview of the matters dealt with by Senate standing committees.

4.1 SENATE EXECUTIVE COMMITTEE

The Senate Executive Committee were not required to meet during this time period.

4.2 RESEARCH COMMITTEE

The Research Committee met on 20 August 2018 and 11 October. Minutes were appended for the 20 August meeting, minutes from 11 October will be provided at the December meeting of Senate.

It was resolved: (AS18:05/10):

That Academic Senate notes the minutes of the Research Committee held on 20 August 2018.

4.3 RESEARCH STUDIES COMMITTEE

The Research Studies Committee met face-to-face on 14 August, 11 September and 16 October. Minutes were appended for the 14 August and 11 September meetings, minutes from 16 October will be provided at the December meeting of Senate.

It was resolved: (AS18:05/11):

That Academic Senate notes the minutes of the meetings held on 14 August and 11 September 2018 of the Research Studies Committee.

4.4 EDUCATION COMMITTEE

The Education Committee met on 4 September 2018 - minutes were appended.

It was resolved: (AS18:05/12):

That Academic Senate notes the minutes of the Education Committee held on 4 September 2018.

4.5 ACADEMIC PLANNING AND COURSES APPROVALS COMMITTEE

The Academic Planning and Courses Approvals Committee (APCAC) met face to face on 4 September and 4 October 2018. The 31 July report was also appended with an additional item for approval previously omitted. A combined report was appended.

It was resolved: (AS18:05/13):

That Academic Senate notes the report of the Academic Planning and Courses Approvals Committee meetings held on 31 July, 4 September and 4 October 2018, and approve the recommendations contained therein.

4.6 ASSESSMENT COMMITTEE

The Assessment Committee met on 12 October 2018 – minutes will be provided at the December meeting of Senate.

4.7 THE COLLEGE ACADEMIC PATHWAY PROGRAM COMMITTEE

The College Academic Pathway Program Committee met face to face on 14 August and 13 September 2018, minutes were appended.

It was resolved: (AS18:05/14):

That Academic Senate notes the minutes of the face to face meetings on 14 August and 13 September 2018.

4.8 BOARD OF TRUSTEES

The Board of Trustees met on 10 October 2018. The next meeting of the Board of Trustees is scheduled for 5 December 2018. Summaries and minutes of the Board of Trustees meetings are available on the University website at:
https://www.westernsydney.edu.au/about_uws/leadership/board_of_trustees/board_meetings.

5 FOR INFORMATION

No items.

6 NEXT MEETING

The next Academic Senate meeting is arranged for Friday 7 December 2018, Parramatta City campus, Level 9, Conference Room 2.

Meeting dates for 2019 are as follows:

- 22 February
- 12 April
- 21 June
- 16 August
- 18 October
- 6 December

Meetings commence at 9.30AM and conclude by 12.30PM.