

WESTERN SYDNEY UNIVERSITY



ACADEMIC SENATE

The meeting (Meeting 22/06) of the Academic Senate, Western Sydney University was held on Friday, 9 December 2022 between 9:30AM to 12:25PM at Parramatta South Campus, Boardroom 1 (PS-EB.2.02) and via Zoom.

CONFIRMED MINUTES

Present:

Professor Sarah Zhang (Acting Chair)
Professor Barney Glover AO (exited 10:10am)
Distinguished Professor Annemarie Hennessy
Professor Alana Lentin
Professor Andy Marks
Professor Anna Williams
Professor Brian Stout
Professor Clare Pollock
Professor Clive Baldock
Professor Deborah Sweeney
Professor Gregory Kolt
Professor Janice Aldrich-Wright
Professor Matt McGuire
Professor Michelle Trudgett
Professor Mike Kagioglou
Professor Neil Merrett
Professor Simeon Simoff
Professor Simon Barrie
Professor Susan Page
Associate Professor Amit Amora

Associate Professor Ana Hol
Associate Professor Corrinne Sullivan
Associate Professor Liza Cubeddu
Dr Alexie Papanicolaou
Dr Evan Atlantis
Dr Evan Crawford
Dr Erika Gyengesi
Dr David Arness
Dr Margarite Poulos
Dr Maria Bhatti (exited 12:10pm)
Dr Nicolene Murdoch
Dr Ritesh Chimoriya
Ms Ayda Succarie
Mr Anthony Mitri
Ms Debra Farrelly
Ms Jess Gleeson
Ms Fiona Salisbury
Ms Leanne Hunt
Ms Sammie Burrett
Ms Tiffany Sharpe
Ms Payal Shah

Apologies:

Professor Alpha Possamai-Inesedy
Professor Amir Mahmood
Professor Anna Cody
Professor Catherine Renshaw
Professor Deborah Hatcher
Professor Dennis Chang
Professor Graciela Metternicht
Professor Kate Stevens
Professor Kevin Dunn
Professor Linda Taylor
Professor Michele Simons
Professor Robert Mailhammer (ADP)
Professor Simon Bedford
Professor Tanya Meade

Associate Professor Ann Dadich
Associate Professor Jacqueline Ullman
Associate Professor Jennifer Mensch (ADP)
Associate Professor Michael Tyler
Associate Professor Samanthika Liyanapathirana
Dr Ana Rodas
Dr Erin Mackenzie
Dr Maggie Davidson
Dr Ranjith Liyanapathirana
Mr Bayan Sohailee
Ms Ebony O'Connor
Ms Vidushi Sethi

In Attendance:

Ms Jo Maguire (*Manager, Policy and Governance and Privacy Officer, Office of Governance Services*)

Mr Joshua Roach (*Secretary*)

Ms Libby Hughan (*Senior Manager, Student Systems*)

Professor Greg Morrison (*Lang Walker Chair in Urban Transformation*)

Professor Nicky Morrison (*Director of Urban and Regional Program*)

Ms Shubha Devadasen (*Associate Director, Office of Governance Services*)

Ms Sophie Buck (*Director, Office of Governance Services*)

Ms Jo Byng (*Director International Strategy, Mobility & Operations*)

Observer:

Professor Miroslav Filipovic (*Chair of Professoriate Leadership Group*)

1. PROCEDURAL MATTERS

1.1 INTRODUCTION, WELCOME, AND APOLOGIES

The Acting Chair of Academic Senate, Professor Sarah Zhang, formally opened the meeting at 9.33am by acknowledging the traditional custodians of the land, and welcoming members and attendees.

The Chair welcomed all members and attendees, with a specific mention to:

- Mr. Bayan Sohailee, newly elected student member (Undergraduate)
- Ms. Payal Shah, newly elected student member (Postgraduate)
- Professor Greg Morrison, Lang Walker Chair in Urban Transformation
- Professor Nicky Morrison, Director of Urban and Regional Program
- Ms Libby Hughan, Senior Manager, Student Systems

1.2 DECLARATIONS OF INTEREST

No declarations of interest were reported.

1.3 STARRING OF ITEMS

Apart from procedural items, items already starred on the agenda were:

- Item 3.1 - Student Management System Update
- Item 3.2 - Urban Transformation Research Centre Presentation
- Item 3.3 - Chair's Report
- Item 3.4 - Vice Chancellor's Report
- Item 3.5 - Student Report
- Item 3.7 – Academic Senate Policy Committee Update & Policy Review

It was resolved (AS 22/06:01):

That the documents for all unstarred agenda items are noted and, except where alternative action is noted as appropriate, all recommendations contained in those items are endorsed.

1.4 ORDER OF BUSINESS

The following changes were made to the order of business:

- 'Item 3.4 – Vice Chancellor's Report was discussed in the middle of 'Item 3.6 – Action Items from Previous Meetings'

1.5 OTHER BUSINESS

No other business was raised for this meeting.

1.6 MINUTES OF PREVIOUS MEETINGS

The unconfirmed minutes of the scheduled meeting held on Friday 14 October 2022, (meeting 22/05) were confirmed.

It was resolved (AS 22/06:02):

That Academic Senate confirms the minutes of the Senate meeting held on Friday, 14 October 2022 (Meeting 22/05), as an accurate record.

1.7 ACTION ITEMS FROM PREVIOUS MEETINGS

To assist members with monitoring and controlling the work of the Senate, the current action sheet (incorporating items arising from previous meetings) was circulated and Members were requested to report on any developments in relation to the items.

Item: 20/05:3.4 – Report on Teaching Quality and Student Experience

Action: A project plan is being developed for 2023 to address issues seen in the QILT Reports. Once the plan is developed it will come before Academic Senate for endorsement.

Status: A formal presentation is expected in Feb meeting in 2023 when it is ready.

The Senate discussed the University's obligation to have students return to campus, noting that a general mandatory attendance should be discouraged, and the focus should be on learning/assessment design. Further discussion and a comprehensive analysis on this topic will be put before the Senate meeting scheduled for 24 February 2023.

Action: 20/04:3.2 – Graduate Research School Review

Update: Updates on the GRS Review implementation will be delivered by Professor Clive Baldock as part of his Chair of the Research Studies Committee update, in Item 3.3.

Status: Ongoing

Action: 20/02:3.1 – SMS Update

Update: Presentation to be given in 'Item 3.1 – SMS System Update' by Ms. Libby Hughs, Senior Manager, Student Systems. The Senate noted that updates at every Senate Meeting are no longer necessary. The next update is scheduled for the Senate Meeting 16 June 2023. Future updates may be needed/will be decided with the conditions changing.

Status: Next update due on 16 June 2023.

Action: 21/04:3.3 – Student Report

Update: The Senate noted that workshops are provided to students and agreed this is not a direct responsibility of the Academic Senate. The Senior Deputy Vice-Chancellor emailed the Vice-President People and Advancement and requested the relevant person contact the Student Members of Senate regarding this item.

Status: Closed

Action: 21/03:3.7.1 – Credit for Prior Learning

Update: N/A

Status: In progress

Action: 20/05:3.2 – Jobs Ready Graduates Package – HASS Course Fees

Update: A paper regarding the Jobs Ready Graduates Package was disseminated to Senate Members, which outlines the impact to Humanities and Social Sciences. The Senate noted that a national report on the Jobs Ready Graduates Package is expected to be released to the public early next year, which will be brought back before the Senate.

Status: Closed

2. BUSINESS ARISING FROM PREVIOUS MEETINGS

There is no business arising from previous meeting

3. GENERAL BUSINESS

3.1 STUDENT MANAGEMENT SYSTEM UPDATE

Ms Libby Hughan, Senior Manager, Student Systems presented the Student Management System (SMS) Update to Senate.

Degree Works went live to students on 31 October 2022 and although the initial volume of student enquires was low, it is expected to increase following results release. The Program Compliance Team within Data Integrity, Quality & Operations (DIQO) has been established and will take ownership of enquires.

The processing of Spring Results is almost complete with 29,767 students having received their results, and 6,500 students still have results outstanding. The main reasons for this are placement outstanding, results not yet finalised and deferred exams.

System improvements continue to be implemented, with notable achievements being:

- Student Journey
 - Degree Works launch for Students
 - 2023 handbook
 - Refinements to UAC Admissions processes
 - Improved Deferral Management process
 - First full year of results processing in RePS
- Compliance & Government Reporting
 - Verification of 2021 TCSI data
 - Improvements to TCSI error management. This work is ongoing
 - AHPRA reporting

- System Maintenance
 - Enhancements to RePS after Autumn Resulting
 - Improvements to Assessment item management functionality
 - First Banner upgrade
 - Implementation of Data Integrity Processing Framework – ODIN

The Senate viewed the roadmap which contains approximately 200 project activities, with priorities for 2023 focusing on reporting, providing a better student experience, removing manual interaction and general overall improvement. It was noted that the only delay is regarding the automation of conferrals.

The Senate was informed that a fortnightly SMS User Group is held for academics to bring forward any issues with the SMS. The SMS Team is also happy to attend other meetings.

The Vice Chancellor acknowledged the achievements by the SMS Team and in bringing many functional areas of the University together.

The Chair thanks the SMS team for their efforts and reinforced that Senate will continue to monitor the implementation progress.

A copy of the presentation is attached to these minutes as Annexure A.

3.2 URBAN TRANSFORMATION RESEARCH CENTRE – PRESENTATION

Professor Nicky Morrison and Professor Greg Morrison, Co-Directors of Urban Transformation Research Centre presented to the Senate on the Urban Transformation Research Centre (UTRC).

The UTRC launched on 4 November 2022, with the entire event recorded. The recording will be shared with Members of the Senate, as well as the online brochure.

The challenge of the UTRC is how to transform our communities and infrastructure into sustainable, equitable and resilient futures with the UTRC's mission to deliver action-oriented research to enable impact at scale.

The University's international number one ranking has allowed for the UTRC to driving these initiatives and as the UTRC is located within the heart of Parramatta, many agencies and partners have approached the UTRC, wanting to work together in this space.

The UTRC's partners inform and drive what research projects are prioritised, and a forum is being organised at the leadership level to determine the best process for this collaborative approach to be implemented.

One of the considerations is the creation of a project membership pool, where key project personnel can be drawn from, based on skills and experience, when a project is undertaken.

The UTRC's External Advisory Board, which is a key strategic entity had their first meeting on 16 November 2022, and outcome of which is the preparation of the draft strategy plan.

The UTRC has built close working relationships with 'Climate KIC' which orchestrates collaborative efforts to deliver connected and coordinated climate action, and areas within Europe to work towards the Australia Net Zero Cities for 2030. The UTRC also has a significant presence in the Western Parkland City, Hawkesbury Circular Economy Hub, Penrith Sustainable Innovation Community, Lend Lease and Sydney Science Park. The UTRC is also a core partner on the Cooperative Research Centres 'Waste 2 Wealth' bid, of which they are awaiting an announcement.

A copy of the presentation is attached to these minutes as Annexure B.

UTRC Brochure:

https://www.westernsydney.edu.au/_data/assets/pdf_file/0007/1963771/UTRC6007_4pp_A4_flyer_OP_compressed.pdf

UTRC Launch Recording:

<https://www.youtube.com/watch?v=8r5CFZySEcc>

UTRC Launch Summary Article:

<https://thefifthestate.com.au/columns/spinifex/wsus-new-urban-transformations-research-centre/>

3.3 CHAIR'S REPORT

A written report from the Chair covering activities undertaken on behalf of the Senate since 14 October 2022 has been circulated. The Chair provided an update on any recent developments. The Chair's report to the 7 December 2022 meeting of the Board of Trustees, was appended to the Chair's report.

The Chair attended the NSW/Territories Committee of Chairs of Academic Boards/Senates (CO-CAB) meeting that was held on 10 and 11 November 2022 at University of Technology, Sydney.

Key topics discussed at the meeting were:

- Contract cheating is a very important and challenging issue faced by all universities. A partnership approach should be adopted with collaborations between institutions, TEQSA and students to enhance the sharing the resources and intelligence on contract cheating.
- Early Offer/Entry Scheme for year 12 students where it was noted early offers attract wide interest, even in year 10 students. Joint discussions among schools, universities and students should be developed to ensure early offers do not disadvantage students and ensure the enrolled student can transit from school to university smoothly and ensure students be successful in universities.
- Developing industry ready graduates including technical skills, digital competencies, lifelong learning skills (curiosity, critical thinking, problem solving, leadership, collaboration, emotional intelligence, resilience). An important issue discussed was how to develop these skills in the academic programs and how to assess key skills.

The Chair noted that since the last meeting of the Senate, the Progression Panel has completed 60 Show Cause against Progression Outcome applications submitted by students and the Academic Appeals and Integrity Panel has processed 23 appeals received by students. The Chair thanked both Panels for their work in these areas.

The Chair invited Chairs of the Standing Committees of Senate to provide an update:

Professor Clare Pollock, Senior Deputy Vice-Chancellor

Australian Universities Accord

Western Sydney University will have three opportunities to provide input/feedback. The first opportunity to provide input is due mid next week, noting that it is not in relation to the content of the accord.

The second opportunity is expected to be mid-February 2023. With the key points to be raised will be regarding access/equity to university and knowledge/skills development. Requests to fix issues identified with the Jobs-ready Graduates Package (i.e. 50% failure rate, student attendance rate, etc.) should also be made a high priority.

An interim report on priority actions is anticipated to be made available by June 2023, and this should be discussed at the August meeting of the Academic Senate regarding the Universities response to the interim report.

Professor Simon Barrie, Deputy Vice-Chancellor (Academic)

Professor Simon Barrie reported on the Academic Planning and Curriculum Approvals Committee:

- Work is being undertaken to contextualise reports on the masters programs as part of the Postgraduate Transformation (PGX) initiative.
- Dr Nicolene Murdoch is leading the innovation and implementation of the Curriculum Design and Approvals Policy.
- A full report on the Academic Planning and Curriculum Approvals Committee was circulated in Item 4.2.

Professor Deborah Sweeney, Deputy Vice-Chancellor and Vice-President (Research, Enterprise & International)

Professor Deborah Sweeney reported on the Research Committee:

- Thank you to all members of the Research Committee and to those who attended the Research Quality Forums.
- Work continues into improving the quality of publishing and provide further information into research statements into Schools and Institutes to provide targets and metrics, specifically those who want to publish in books.
- Developing research champions to get more people from across Schools to be involved in research activities.
- Information will come before Senate in 2023 regarding the research conducted in Schools and Institutes throughout the year. It will be a good opportunity to celebrate these achievements.
- A full report on the Research Committee was circulated in Item 4.5.

Professor Michelle Trudgett, Deputy Vice-Chancellor (Indigenous Leadership)

- Western Sydney University currently has 846 Indigenous students, which significantly increases the competitive nature of the University, over 100 Indigenous staff, which means Western Sydney University's Indigenous community is approximately 1000 people.
- We are in the progress of finalising several strategies and plans. Every School now has an Indigenous Strategy and it should be noted that the STEM Cluster Board has endorsed a STEM Cluster Indigenous Strategy.
- A key focus of 2023 will be on buildings and placemaking. Early in the year, the First Peoples Walk. There is significant work being done around Indigenous languages and incorporating it into each campus.

Professor Clive Baldock, Dean of Graduate Studies and Researcher Development

Professor Clive Baldock reported on the Research Studies Committee:

- Due to issues raised by Student Members of Academic Senate, the base stipend has been increased by 5% to \$31,500, with potentially another increase for 2024. This is in response to siding living wages and will assist with marketing Western Sydney University. All candidates with Western Sydney University in January 2023 will be paid the new stipend.
- In 2023, Western Sydney University is able to offer 182 scholarships.

Graduate Research School (GRS) Review Implementation

In response to the GRS Review the following staffing changes have occurred:

- Professor Janice Aldrich-Wright appointed as the Deputy Dean
- Dr Alex Norman appointed as the Director of Academic Program
- Ms. Tara Faull is the Acting School Manager
- Recruitment is being undertaken to fill the new position of Director of Graduate Research

Significant work has been undertaken with the Research Master System, which went live in September 2022. The work has been completed on 14 HDR eforms with minor updating of three remaining. To date there has been 645 forms submitted (413 candidature milestones, 168 candidature variations and 64 thesis submissions and examinations). The next body of work will be in the ethics system.

Dr Nicolene Murdoch, Pro Vice-Chancellor (Educational Partnerships and Quality)

Dr Nicolene Murdoch reported on the Senate Education Committee, Senate Assessment Committee and the Third Party Provider Committee:

Senate Education Committee and Senate Assessment Committee

- Significant work being done on the Academic Integrity Strategy Document, which is going through both Committees.
- Work is being done on a more in-depth analysis of the QILT data to inform our Engaged Teaching project.
- Work in the benchmarking of assessments and an examination of how to streamline the process is being undertaken.

Third Party Provider Committee

- Have concluded reviewing comments received regarding the 12-month review into the Third Party Provider Policy.
- Work undertaken into incorporating the results of third party providers into the Student Management System. Thanks to the School of Business for assisting with this process.
- Have reviewed annual reports from international third party providers.

3.4 VICE CHANCELLOR'S REPORT

This item was discussed in the middle of the of 'Item 1.6 – Minutes of Previous Meeting'.

The Vice-Chancellor's report had been circulated to the Senate.

The Vice-Chancellor highlighted the following from their report:

Quality Indicators for Learning and Teaching (QILT)

Discussion have occurred at the Board of Trustees regarding the Western Sydney University QILT results and has raised concerns regarding the 'stubbornness' of some categories. We need to do a deep assessment of the QILT survey results, we need to understand response rates and alignment. It will be an important opportunity for Senate to review the findings.

On Campus Experience

A major focus for 2023 is the building of campus life. There have been discussions regarding the return of students to campus but there is a responsibility for University staff (both academic and professional) to also return to campus and lead by example for the students. As a result of COVID, the University has implemented work from home arrangements and the use of Zoom has brought many benefits to staff and students (i.e. hybrid model of learning) but moving forward we need to ensure staff are utilising their spaces on campus, otherwise they can be repurposed.

A Student Member raised that if the aim is to bring students onto campus to build campus life, it will require different strategies than students returning to campus for study. This is due to different needs and priorities between class engagement, campus engagement, study engagement, etc.

The Vice-Chancellor acknowledged the point raised and reinforced that there is no single solution and a suite of responses will be required. The Vice-Chancellor thanked the Senate for their discussions on this topic and would like to continue them early next year.

Australian Universities Accord

Professor Clare Pollock is leading Western Sydney University's response to the Australian Universities Accord.

The minister has raised concerns regarding the equity of access to/participation in university and the and graduate employability of Western Sydney University students. The Accord will also consider a range of issues on research, teaching, learning and national governance. It is important for Western Sydney University to lead the discussions in this. The Australian Universities Accord was not established to develop short term solutions in response to issues within the university sector but develop long term solutions that will continue through changes in state and national governments.

An interim report is expected to be released in June 2023 with a final report expected in December 2023.

International Opportunities

As international travel is opening up, it is pleasing to see colleagues are able to undertake international travel opportunities. Another focus for 2023 is the opportunity to connect with our international partners and establish new relationships overseas.

International Students

We have seen a significant change within the international student body as the implementation of Zoom and hybrid style learning has resulted in a number of international students are not studying domestically, which is seen not only by the University but financially on the surrounding communities.

In response to a question by a Member regarding The College and its involvement with international students, the Vice-Chancellor acknowledged its success but also stated that it is now under pressure due to other universities implementing a similar model. It is noted that The College RTO still retains the ability the pickup skill shortage needs, and the upcoming implementation of micro-credentials will be an important step forward in this space, especially if we can get the national framework right.

The Vice-Chancellor acknowledged the vitally important work undertaken by the Academic Senate and thanked Professor Sarah Zhang for her extraordinary work as the Acting Chair while Professor Robert Mailhammer was undertaking the Academic Development Program.

3.5 STUDENT REPORTS

3.5.1 DISTRIBUTION OF LEARNING GUIDES/SUBJECT HANDBOOKS

Ms. Sammie Burrett, Student Member (Disability Representative) presented a paper on the issue of Learning Guides/Subject Handbooks being distributed late, impacting on students. It was noted that this issue effects not only impacts students with disabilities but the entire student body.

The Curriculum Publication Procedures state that handbook content should be published at least two weeks prior to the commencement of each term where the subject is taught (clause 14) and Learning Guides available at least one week prior (clause 19). It has been reported that some students are not receiving Learning Guides until a few weeks into their studies.

Ms Debra Farrelly (Pro Vice-Chancellor Student and University Planning) provided statistics regarding the distribution of Learning Guides/Subject Handbooks throughout Autumn and Spring 2022, noting that there were issues with some material not being distributed until week four.

The Senate noted that this is an area that requires improvement and policy should be followed and implemented. The Senior Deputy Vice-Chancellor and Provost informed the Senate that she would follow up with the Deans regarding this issue. An update will be provided to Senate at a senate meeting around mid-2023 by Debra Farrelly when the updated data are available.

It was noted that the Learning Guides/Subject Handbooks distribution data was provided to the Senate Education Committee in the past, and it is encouraged to once again be raised there.

3.6 QUESTIONS ON NOTICE/HOT TOPICS

There were no Questions on Notice/Hot Topics for this meeting.

3.7 ACADEMIC SENATE POLICY COMMITTEE UPDATE & POLICY REVIEW

3.7.1 ACADEMIC SENATE POLICY COMMITTEE UPDATE

Professor Clare Pollock noted that a full report of the Academic Senate Policy Committee has been circulated to the Senate and acknowledged the hard work done by all members of the Committee.

3.7.2 HONOURS PROCEDURES

The purpose of the papers was to seek approval for the *Honours Procedures* to replace of the Honours in Bachelor Awards Policy and updating the *Honours Guidelines* to *Honours Procedures* within the *Curriculum Design and Approvals Policy*

It was resolved (AS 22/06:03):

That Academic Senate approves:

- i. *the Honours Procedures to replace the Honours in Bachelor Awards Policy from the date of publication, and*
- ii. *the updating of the reference to Honours Guidelines under Section 5 in the Curriculum Design and Approvals Policy, to Honours Procedures under Section 4.*

3.7.3 STUDENT LEARNING ABROAD POLICY & PROCEDURES

The purpose of the papers was to seek approval for the revisions to the retitled *Student Learning Abroad Policy* and associated procedures.

It was resolved (AS 22/06:04):

That Academic Senate approves:

- i. *the revised and retitled Student Learning Abroad Policy, and*
- ii. *Student Learning Abroad Procedures from the date of publication.*

3.7.4 STUDENT FEES POLICY

The purpose of the papers was to seek approval for the revised *Student Fees Policy*.

It was resolved (AS 22/06:05):

That Academic Senate endorses the revised Student Fees Policy, approves it becoming a Vice-Chancellor approved document and that it be submitted to the Vice-Chancellor for approval.

3.8 APPROVAL OF SCHOLARSHIPS

The Senate was requested to approve the below new donor funded scholarships and amendments to current scholarships.

3.8.1 NEW DONOR-FUNDED SCHOLARSHIPS

The Senate was requested to approve the following new donor-funded scholarships, as noted in the appended paper:

- *The Lynch Group Scholarship in Horticulture*
- *Spirax Sarco First Nations Stem Scholarship*

It was resolved (AS 22/06:06):

That the Academic Senate approves the following proposed new donor-funded scholarships:

- *The Lynch Group Scholarship in Horticulture*
- *Spirax Sarco First Nations Stem Scholarship*

3.8.2 AMENDMENTS TO CURRENT SCHOLARSHIPS

The Senate was requested to consider and approve amendments to current scholarships, as noted in the appended paper:

- *SGS Economics and Planning Graham Larcombe Scholarship*
- *Orro Scholarship in Engineering & IT*
- *The Liz Hallahan Scholarship in Diabetes Care*
- *The Moruya Medical Centre & Liz Hallahan Scholarship in Diabetes Education*

It was resolved (AS 22/06:07):

That the Academic Senate approves the following proposed new university-funded scholarships:

- *SGS Economics and Planning Graham Larcombe Scholarship*
- *Orro Scholarship in Engineering & IT*
- *The Liz Hallahan Scholarship in Diabetes Care*
- *The Moruya Medical Centre & Liz Hallahan Scholarship in Diabetes Education*

3.9 APPROVAL OF ACADEMIC SENATE STANDING COMMITTEES TERMS OF REFERENCE CHANGES

3.9.1 THIRD PARTY PROVIDER COMMITTEE

The Senate was requested to consider and approve terms of reference changes to the Third Party Provider Committee, as noted in the appended paper.

Summary of proposed changes:

- Inclusion of meeting frequency - *'The Third Party Providers Committee will meet 6 times per year, as required. E-meetings may be scheduled at the discretion of the Chair to consider urgent matters.'*
- Inclusion of standard quorum provisions - *'Quorum is one-half (or if one-half is not a whole number, the whole number next higher than one-half) of the total number of members for the time being of the Committee. If quorum is not present within 30 minutes of the stated commencement time, the meeting shall automatically lapse and the business on the agenda shall be included in the agenda for the next meeting.'*
- Amendment to the membership - *amend to include three Deputy Deans (or nominees) from any School or a representative from the School involved with a Third Party Provider, nominated by the Chair.*

It was resolved (AS 22/06:08):

That the Academic Senate approves the revisions to Third Party Providers Committee Terms of Reference.

3.9.2 SENATE EDUCATION COMMITTEE

The Senate was requested to consider and approve terms of reference changes to the Senate Education Committee, as noted in the appended paper.

Paper A summary of proposed changes:

- Amendment to the membership list - *addition of nominee for the Chair from each Expert Advisory Group or Working Party established by the Senate Education Committee (point m),*
- Addition to the membership list - *Addition of the Pro-Vice Chancellor Student and University Planning (or nominee) as member.*
- Addition to the membership list - *Addition of the Pro-Vice Chancellor Educational Partnerships and Quality (or nominee) as member.*

Paper B summary of proposed changes:

- Amendment to the membership list – *removal of membership position ‘Director, Data Integrity, Quality & Operations’, as the new added membership position of Office of the Pro Vice-Chancellor Student and University Planning oversees representation from the Data Integrity, Quality & Operations Unit.*

It was resolved (AS 22/06:09):

That the Academic Senate approves the revisions to Senate Education Committee Terms of Reference.

3.10 POSTHUMOUS AWARDS

There were no posthumous awards for noting.

4. REPORTS FROM COMMITTEES

4.1 SENATE EXECUTIVE COMMITTEE

The Reports from the below Senate Executive meetings were circulated for noting by members:

- Meeting 22/07 consisting of the following items:
 - Approval of the naming and criteria of the *Peter Shergold Asylum Seeker Scholarship* and the *Peter Shergold Refugee Scholarship*.
- Meeting 22/08 consisting of the following item:
 - Approval of revisions to the *Disruption to Studies Policy* prior to the beginning of the next official exam period.

4.2 ACADEMIC PLANNING AND CURRICULUM APPROVALS COMMITTEE

The reports of the meetings of the Academic Planning and Curriculum Approvals Committee (APCAC) held on 6 October 2022 (meeting 22/08) and 1 November 2022 (22/09) were circulated for noting by the Senate.

It was resolved (AS 22/06:10):

That Academic Senate notes the report of the Academic Planning and Courses Approvals Committee meetings held on 6 October 2022 (meeting 22/08) and 1 November 2022 (22/09) and approves the recommendations contained therein.

4.3 SENATE EDUCATION COMMITTEE

Senate Education Committee met on 13 October 2022, (meeting 22/05).
The unconfirmed minutes were circulated for noting by the Senate.

4.4 SENATE ASSESSMENT COMMITTEE

The Confirmed Minutes of the following meetings of the Senate Assessment Committee are attached were circulated by the Senate:

- Meeting 22/05 - 13 September 2022
- Meeting 22/06 - 25 October 2022

4.5 RESEARCH COMMITTEE

The Research Committee met on 18 November 2022 (meeting 22/05)
The report of the meeting was circulated for noting by the Senate.

4.6 RESEARCH STUDIES COMMITTEE

The following confirmed minutes and reports of the meetings of the Research Studies Committee were circulated for noting by the Senate:

- Confirmed minutes of meeting 22/08 held on 13 September 2022
- Confirmed minutes of meeting 22/09 held on 11 October 2022
- Report of e-meeting e22/02 held on 9 November 2022
- Report of the RSC Executive e-meeting e22/02 held on 1 November 2022
- Report of the RSC Executive e-meeting e22/03 held on 16 November 2022

4.7 ACADEMIC SENATE POLICY COMMITTEE

The Academic Senate Policy Committee (ASPC) met on 19 October 2022 (meeting 22/06). The unconfirmed minutes were circulated for noting by the Senate.

4.8 THIRD PARTY PROVIDER COMMITTEE

The Third-Party Provider Committee (TPPC) met on 29 September 2022 (Meeting 22/05). The unconfirmed minutes were circulated for noting by the Senate.

4.9 THE COLLEGE ACADEMIC PATHWAY PROGRAM COMMITTEE

The following confirmed minutes of the meetings of the College Academic Pathway Program Committee were circulated for noting by the Senate:

- Confirmed minutes of meeting 22/05 held on 4 August 2022
- Confirmed minutes of meeting 22/06 held on 15 September 2022
- Confirmed minutes of meeting 22/07 held on 10 October 2022

5. OTHER BUSINESS

No other business was raised at the meeting.

6. NEXT MEETING

The Acting Chair thanked all members of the Academic Senate for their work and efforts in Senate. The Acting Chair also thanked the support to her during her acting chair period from all members, especially the encouragement from the VC and the guidance and mentorship from Senior Deputy Vice-Chancellor f while undertaking the role. The Acting Chair will remain in the role until the end of January 2023, at which time Professor Robert Mailhammer will return to the role.

The next meeting of the Academic Senate Committee will be on 24 February 2023 at 9:30am at Parramatta South Campus, Boardroom 1 (PS-EB.2.02).

The meetings scheduled for 2023 are as follows:

- 23/01 – 24 February 2023
- 23/02 – 14 April 2023
- 23/03 – 16 June 2023
- 23/04 – 11 August 2023
- 23/05 – 13 October 2023
- 23/06 – 8 December 2023

The meeting of the Academic Senate formally closed at 12:25pm.