



ENGLISH AWARDS POLICY

SECTION 1 - PURPOSE AND SCOPE

- (1) This policy applies to all courses offered by Western Sydney University The College (The College) English Programs. It does not apply to courses in The College Academic Programs.
- (2) The College wishes to recognise both academic excellence and academic endeavour. To that end, the College has instituted three (3) awards:
 - a. The College Academic Excellence Award;
 - b. The College Academic Achievement Award; and
 - c. The College Academic Endeavour Award.
- (3) These awards will be made five times per year at the graduation ceremony at the end of each 10 week course.

SECTION 2 - THE ACADEMIC EXCELLENCE AWARD

- (4) To be eligible for this award the student must satisfy the following criteria:
 - a. have finished English for Academic Purposes (EAP5) at The College;
 - b. have studied for at least 10 weeks at The College; and
 - c. have the highest overall grade in EAP5 for the course.
- (5) The successful student will receive the College medal, a certificate and a small gift.
- (6) In exceptional circumstances of two outstanding students with the same overall grade in EAP5, The College will give two awards each of which will consist of a College medal, a certificate and a small gift.
- (7) The Head of Program English will advise the student that they have been awarded the Academic Excellence Award and that it will be presented at The College English graduation ceremony.

SECTION 3 - THE ACADEMIC ACHIEVEMENT AWARD

- (8) To be eligible for this award the student must satisfy the following criteria:
 - d. have finished English for Academic Purposes (EAP4) at The College;
 - e. have studied for at least 10 weeks at The College; and
 - f. have the highest overall grade in EAP4 for the course.
- (9) The successful student will be presented with a certificate and a small gift at the end of course graduation.
- (10) In exceptional circumstances of two outstanding students with the same overall grade in EAP4, The College will give two awards each of which will consist of a certificate and a small gift.
- (11) The Head of Program English will advise the student that they have been awarded the Academic Achievement Award and that it will be presented at The College English graduation ceremony.

SECTION 4 - THE ACADEMIC ENDEAVOUR AWARD

- (12) To be eligible for this award, the student must satisfy the following:
 - a. be enrolled in an English course at a level lower than EAP5;
 - b. have attendance above 90%;
 - c. have submitted all assessment tasks and homework activities; and
 - d. be recommended by their teacher for their diligent approach to their studies.
- (13) The student will be presented with their certificate and a small gift at the end of course graduation.
- (14) There will only be one Academic Endeavour Award.

ENGLISH AWARDS POLICY

STATUS AND DETAILS

Status:	Current		
Version:	3		
Effective Date:	19 June 2018		
Review Date:	19 June 2021		
Approval Authority Policy:	Western Sydney University Enterprises Board		
Endorsed by:	English and RTO Committee		
Approval Date:	19 June 2018		
Expired Date:	N/A		
Unit Responsible:	English Programs		
Enquiries Contact:	Margaret Miller P: 9685 9841 E: ma.miller@westernsydney.edu.au		
Available On:	SharePoint	<input type="checkbox"/>	Website <input checked="" type="checkbox"/>

Summary of Changes from Previous Version

Section 1 - name change update