

Sexual Offences [Staff] Flowchart
If you suspect or experience sexual misconduct at the University

HELP – REPORT – SUPPORT

If you are a person affected by sexual behaviour, you can REPORT to anyone you feel comfortable with, including:

- your supervisor
- Office of People
- Complaints Resolution Unit
- Sexual Offences Reporting Portal (SORP)
- Someone you feel safe with (This may include a colleague, Director, Badanami Centre of Indigenous Education, First Responder, Other)

There is NO WRONG DOOR for reporting sexual misconduct at the University.

You don't need to be sure if it is a sexual offence to make a Report.

If you receive a report you do not need to be sure it is a sexual offences matter before escalating to the Office of People – they will help you to manage the matter.

Escalate to Office of People
Director HR Partnerships.

IMMEDIATE HELP

University Campus Safety & Security:
1300 737 003
Police: 000 (112 mobile) or 131 444

REPORT

Complaints Resolution Unit: 9678 7900
Or offencereport.westernsydney.edu.au

SUPPORT

STUDENTS AND STAFF:
National Sexual Assault, Domestic Family Violence
Counselling Service:
1800 737 732 or 1800respect.org.au

STUDENTS:

Internal Counselling Service:
1300 668 370
Or counselling@westernsydney.edu.au

STAFF:

EAP: 1800 818 728

MORE INFORMATION AND RESOURCES:

Westernsydney.edu.au/respectnowalways

LISTEN

LISTEN and be present, give the person your full attention and let the person take the lead when telling their story.

VALIDATE

VALIDATE the person's feelings and their decisions. Be patient and check in (they may not want or be ready to report the incident). Your role is not to investigate or counsel.

REFER

Focus on the person's physical and emotional wellbeing. Only seek information from the person that is necessary to REFER to support or other services.

Provide information about help, report and support options.

YOUR SELF CARE

Supporting a person who has experienced or is reporting a sexual assault or sexual harassment can be difficult and emotionally draining. After you have assisted the person, it is important to ensure you are ok. This may mean seeking support for yourself or debriefing:

National Sexual Assault, Domestic Family Violence
Counselling Service: 1800 737 732
Employee Assistance Program: 1800 818 728 or
download the AccessEAP app