

# WESTERN SYDNEY UNIVERSITY



## 2019/2020 Western Sydney University Summer Scholarship Program

### When you meet with project supervisors

You will need to make contact with the project supervisors as part of the application process. This should be done via email initially and you are strongly encouraged to meet the supervisor(s) in person. The meeting should be an informal discussion and is not considered an interview.

**Please complete this form to confirm that you have met with the supervisor(s) and discussed the requirements for each of your project preferences.**

Please attach the signed form(s) to your online application.

### Tips for the meeting

- Read the project description prior to meeting with the supervisor(s)
- Do some research on the project topic and on the supervisor(s) if possible
- Seek clarification of terms/concepts in the project description
- Prepare some questions to ask the supervisor(s) (e.g. what will be expected of me if I am successful in gaining this project?)
- Understand the research environment you will work in if successful (e.g. where you will be based, what lab/office you will work in, what equipment/resources will be available for you).
- Be well presented and punctual to the meeting
- Be ready to describe your skills and ability to complete the project

Date of Meeting	
Student Name	
Student Number	
Project Name	
Project Number	
Supervisor's Name	
Supervisor's Signature	

If you have any questions please contact the Summer Scholarship Coordinator via email on [studentresearch@westernsydney.edu.au](mailto:studentresearch@westernsydney.edu.au)