**DIVVYY PARKING ACCESSIBILITY PROCESS MAP**

### LONG TERM MOBILITY IMPAIRMENT

1. Student or staff email Campus Safety and Security a scan of their RMS Mobility Parking Scheme licence (has picture) and student/staff identification.

2. Security adds student or staff to priority group.

3. Priority group can pre-book parking on DIVVYY 12 days earlier than others.

### SHORT TERM MOBILITY IMPAIRMENT

1. Visit an accredited health professional to complete the temporary parking form.

2. Student or staff email Campus Safety and Security a scan of completed temporary parking form and student/staff identification.

3. Steps 2 and 3 of the long term mobility impairment process are followed.