

# WESTERN SYDNEY UNIVERSITY



## ACADEMIC SENATE

The next meeting (Meeting 20/05) of the Academic Senate of Western Sydney University will be held on **Friday, 16 October 2020** at **9:30AM, by Zoom only**.

The Zoom details for this meeting are: [REDACTED]

For apologies and enquiries, please contact Desiree Mulley by email at: [d.mulley@westernsydney.edu.au](mailto:d.mulley@westernsydney.edu.au).

## AGENDA

### 1 PROCEDURAL MATTERS

---

#### ☆1.1 INTRODUCTION, WELCOME, AND APOLOGIES

The Chair of Academic Senate, Professor Alpha Possamai-Inesedy, will chair the meeting. The Chair will invite Professor Michelle Trudgett to acknowledge the Traditional Land Owners. The Chair will welcome all members and attendees, with a specific mention to:

- Professor Scott Bowman the recently appointed Senior Deputy Vice Chancellor.
- Michelle Falconer, Senior Manager, Office of Equity and Diversity who will present in relation to item 3.4 – Vice-Chancellor's Gender Equity Fund presentation.
- Congratulations to Professor Gregory Kolt, Dean of the School of Health Sciences for the re-appointment to his current role for a further three years.
- Congratulations to Professor Simeon Simoff, Dean of the School of Computer, Data and Mathematical Sciences for the re-appointment to his current role for a further three years.
- Congratulations to Professor Brian Stout, Dean School of Social Sciences for the re-appointment to his current role for a further three years.
- Professor Tony Rossi, Deputy Dean of the School of the School of Health Sciences who is attending on behalf of Professor Gregory Kolt.
- Naomi Hastings the Postgraduate student representative on the Board of Trustees who is attending as an observer.

At the time of writing, apologies had been received from: Professor Zhong Tao, Dr. Ranjith Liyanapathirana, Associate Professor Michael Tyler, Professor Gregory Kolt and Professor Peter Hutchings.

#### ☆1.2 DECLARATIONS OF INTEREST

Members are requested to declare any interests, in terms of the [Conflict of Interest Policy](#), they may have in relation to the items on this agenda. Further information for

members regarding declarations of interest is available on the [Leadership and Governance webpage](#).

Members are reminded that they should also declare any interests that become apparent during a meeting of Academic Senate or one of its committees.

### ☆1.3 STARRING OF ITEMS

Senate members will be asked which items they wish starred for discussion.

Apart from procedural items, items already starred on the agenda are:

- 2.2 – Elected Members Feedback
- 3.1 - Report from the Chair
- 3.2 - Report from the Vice-Chancellor
- 3.3 – Student Report
- 3.4 – Vice-Chancellor's Gender Equity Fund Presentation
- 3.5 – International Presentation
- 3.6 - Annual Research Reports to Senate
- 3.7 - HyFlex Proposal for Learning and Teaching
- 3.8.1 – Hot Topic - Fitness to Practice Working Party
- 3.8.2 – Hot Topic - Big Picture Education Australia (BPEA)
- 3.10.2 - Academic Senate Policy Committee
- 3.10.3 - Progression Policy
- 3.10.4 - Assessment Policy and Assessment Guide
- 3.10.5 - Student Code of Conduct
- 3.10.6 - Inappropriate Behaviour Guidelines
- 3.10.7 - Policy Variations and Suspensions in Response to Covid-19 - International Admissions
- 3.10.8 - Research Higher Degree Candidature Essential Resources Policy and Research Higher Degree Candidature Essential Resources Procedures.

#### **It is recommended:**

*That the documents for all unstarred agenda items be noted and, except where alternative action is noted as appropriate, all recommendations contained in those items be approved.*

### ☆1.4 ORDER OF BUSINESS

There may be some re-arrangement of the order of business to enable some members and attendees to attend other meetings.

### ☆1.5 OTHER BUSINESS

Members are invited to nominate other relevant matters, noting that such items will normally be included on the agenda for a future meeting.

### ☆1.6 MINUTES OF THE PREVIOUS MEETING

**AS 20/05-1.6**

Page 001

Unconfirmed minutes of the Academic Senate meeting held on Friday, 14 August 2020 (Meeting 20/04) have been circulated.

**It is recommended:**

*That Academic Senate confirms the minutes of the Senate meeting held on Friday, 14 August 2020 (Meeting 20/04), as an accurate record.*

---

## **2 BUSINESS ARISING**

---

**☆2.1 ACTION SHEET FROM LAST MEETING** **AS 20/05-2.1**  
Page 016

To assist members with monitoring the work of the Academic Senate, an action sheet from the previous meeting has been circulated.

**☆2.2 ELECTED MEMBERS FEEDBACK** **AS 20/05-2.2**  
Page 018

The purpose of this item is to update Senate regarding any feedback that Elected members have from their Schools in relation to the following items from the 14 August meeting:

- Contract cheating
- Environmental Sustainability Action Plan
- Fitness to Practice Framework.

**For Oral Feedback.**

---

## **3 GENERAL BUSINESS**

---

**☆3.1 REPORT FROM THE CHAIR** **AS 20/05-3.1**  
Page 023

A written report from the Chair covering activities undertaken on behalf of the Senate since 14 August has been circulated. The Chair will provide an update on any recent developments and will answer any questions in relation to the report. The Chair's report to the 7 October meeting of the Board of Trustees, is appended to the Chair's report.

**☆3.2 REPORT FROM THE VICE-CHANCELLOR** **AS 20/05-3.2**  
Page 033

The Vice-Chancellor's Report is appended.

**☆3.3 STUDENT REPORT** **AS 20/05-3.3**  
Page 047

A report compiled by the student representatives of Senate will be provided at each meeting of Senate for noting.

**☆3.4 VICE-CHANCELLOR'S GENDER EQUITY FUND PRESENTATION**

Michelle Falconer, Senior Manager in the Office of Equity and Diversity has prepared a pre-recorded presentation on the allocation of the Vice-Chancellor's Gender Equity Funding.

Please **click** on the following link to access the presentation:



Michelle Falconer will attend the meeting to answer any questions in relation to her presentation.

### ☆3.5 INTERNATIONAL PRESENTATION

Associate Professor Linda Taylor, Pro Vice-Chancellor (International) has prepared a pre-recorded international presentation addressing partnerships, articulation agreements, and the international recovery plan.

Please **click** on the following link to access the presentation:



Associate Professor Taylor will answer questions in relation to her presentation.

### ☆3.6 ANNUAL RESEARCH REPORTS TO SENATE

**AS 20/05-3.6**

Page 049

The purpose of this paper is to satisfy the reporting requirement imposed by clause G of the Research Committee Terms of Reference that requires an annual report from each School and Institute outlining research plans and monitoring of performance and progress. In addition, this paper outlines more nuanced reports that may be initiated in 2021.

Professor Kevin Dunn, Pro Vice-Chancellor, Research will present to Senate in relation to this item.

### ☆3.7 HYFLEX PROPOSAL FOR LEARNING AND TEACHING

**AS 20/05-3.7**

Page 218

Professor Simon Barrie, Deputy Vice-Chancellor Academic and Vice-President (Academic) and Associate Professor Si Bedford, Pro Vice-Chancellor (Learning Futures) will present in relation to the HyFlex proposal for Learning and Teaching.

### 3.8 HOT TOPICS

In response to the recent Senate Review Report recommendations, Senate members have the opportunity to submit a 'Hot Topic' for discussion prior to each meeting of Senate.

#### ☆8.8.1 – Fitness to Practice Working Group

**AS 20/05-3.8.1**

Page 227

The purpose of this paper is to provide Senate with an update on the progress of the Fitness to Practice Working Group.

**For Noting.**

### ☆3.8.2 – Big Picture Education Australia (BPEA)

AS 20/05-3.8.2  
Late Paper

The purpose of this briefing paper is to showcase the University's partnership with *Big Picture Education Australia* (BPEA).

#### **For Discussion.**

### **3.9 QUESTIONS ON NOTICE**

Questions on Notice are a tool that academics from across the University can use to engage with Senate. Questions must be sent to the Chair and the Secretary at least two weeks prior to Senate and must fit within the scope of the Terms of Reference of Senate. All questions that fit this criterion will be answered, it is up to the discretion of the Chair if questions will be tabled at Senate. No Questions on Notice have been received.

### **3.10 ACADEMIC POLICY REVIEW**

#### **3.10.1 Academic Policy Advisory Group (APAG)**

AS 20/05-3.10.1  
Page 229

The purpose of this paper is to update Senate on the academic policies prioritised for consideration and progress to date by the *Academic Policy Advisory Group* (APAG). APAG met on Wednesday, 12 August 2020.

#### **It is recommended:**

*That Academic Senate notes the update on academic policies and progress to date by the Academic Policy Advisory Group (APAG).*

#### ☆3.10.2 Academic Senate Policy Committee

AS 20/05-3.10.2  
Page 237

The purpose of this paper is to seek approval for a new Standing Committee of Senate that is responsible for policy development and renewal for all policies of Academic Senate.

#### **It is recommended:**

*That Academic Senate approves:*

- 1. The establishment of the Academic Senate Policy Committee as a standing committee of Senate, and*
- 2. The disestablishment of the Academic Policy Advisory Group (APAG) as an advisory group to Senate Education Committee.*

#### ☆3.10.3 Progression Policy

AS 20/05-3.10.3  
Page 245

The purpose of this paper is to seek the approval of Senate for the revised *Progression Policy* (renamed *Progression and Unsatisfactory Academic Progress*).

#### **It is recommended:**

*That Academic Senate approves the proposed revised Progression Policy from the date of approval, noting that the policy will be published on 10 May 2021 to coincide with the launch of the new Student Management System.*

#### **✧3.10.4 Assessment Policy and Assessment Guide**

**AS 20/05-3.10.4**

Page 265

The purpose of this paper is to seek the approval of Senate for the revised *Assessment Policy* (renamed *Assessment Policy – Criteria and Standards-Based Assessment*) and the revised *Assessment Guide*.

**It is recommended:**

*That Academic Senate approves the proposed revised Assessment Policy and revised Assessment Guide from the date of approval.*

#### **✧3.10.5 Student Code of Conduct**

**AS 20/05-3.10.5**

Page 332

The purpose of this paper is to seek the endorsement of Senate for the revised *Student Code of Conduct*.

**It is recommended:**

*That Academic Senate endorses the proposed revised Student Code of Conduct for approval by the Board of Trustees.*

#### **✧3.10.6 – Student Misconduct Rule - Inappropriate Behaviour Guidelines**

**AS 20/05-3.10.6**

Page 341

The purpose of this paper is to seek the approval from Senate of the revised *Student Misconduct Rule – Inappropriate Behaviour Guidelines*.

**It is recommended:**

*That Academic Senate approves the proposed revised Student Misconduct Rule – Inappropriate Behaviour Guidelines from the date of approval.*

#### **✧3.10.7 - Policy Variations and Suspensions in Response to COVID-19 – International Admissions**

**AS 20/05-3.10.7**

Page 360

The purpose of this paper is to seek Senate's ratification for a policy variation extension for temporary admission processes and practices to accommodate international student applicants impacted by the COVID-19 pandemic.

All recommended changes will apply to HY1 2021: Quarter One, Quarter Two, Autumn Session, Research R1, 1H, SCC Quarter One, SCC Quarter Two, SCC Session One.

**It is recommended:**

*That Academic Senate ratifies an extended variation to clauses 24 and 25 of the Admissions Policy, clause 14b of the Enrolment Policy and clause 9(a) of the International Student Fees and Refunds Agreement for an additional six months.*

**☆3.10.8 - Research Higher Degree Candidature Essential Resources Policy and Research Higher Degree Candidature Essential Resources Procedures**

**AS 20/05 -3.10.8**  
Page 367

That Academic Senate endorse the revised *Research Higher Degree Candidature Essential Resources Policy* and new *Research Higher Degree Candidature Essential Resources Procedures*.

**It is recommended:**

*That Academic Senate endorses the proposed revised Research Higher Degree Candidature Essential Resources Policy and new Research Higher Degree Candidature Essential Resources Procedures.*

**3.11 AWARDS OF THE UNIVERSITY MEDAL**

**AS 20/05-3.11**  
Page 378

The purpose of this paper is to advise Academic Senate of students who have been awarded a University Medal, as approved by the Chair of Academic Senate on behalf of Senate.

**It is recommended:**

*That Academic Senate notes the awarding of the University Medal to students listed in attachment 1 of item 3.11 Awards of the University Medal.*

**3.12 POSTHUMOUS AWARDS**

The *Posthumous Awards and Aegrotat Grades Policy* states that Academic Senate and Senate Assessment Committee should be notified of the rationale and decision to approve a Posthumous award.

**AS 20/05-3.12.1**  
Page 379

The [REDACTED] Academic Committee Executive approved the awarding of [REDACTED] posthumously to [REDACTED]. This will be noted at the Tuesday, 20 October meeting of Senate Assessment Committee.

**It is recommended:**

*That Academic Senate notes the award of [REDACTED] posthumously to [REDACTED], in accordance with clause 7 of the Posthumous Awards and Aegrotat Grades Policy.*

**3.13 APPROVAL OF SCHOLARSHIPS**

**3.13.1 Donor Funded Scholarships**

**AS 20/05-3.13.1**  
Page 385

Academic Senate is requested to consider the following proposal for three new Donor funded scholarships, prepared by the Office of Advancement:

**Catholic Education Diocese of Parramatta Scholarship**

This newly confirmed scholarship is for students enrolled in the first year of any undergraduate degree or the Master of Teaching (Secondary). Applicants must be of

South Sudanese heritage. The recipient must remain enrolled full-time or part-time in the required course and maintain a Pass average GPA (4.0 or greater) for the duration of the scholarship.

#### **Dr Mushtaq A Khan Scholarship**

This newly confirmed scholarship is for new or continuing students who are enrolled in any undergraduate degree. Applicants must be of Pakistani heritage, with either themselves or a parent being born in Pakistan. Applicants must demonstrate financial or other hardship based on the Opportunity and Equity criteria. The recipient must remain enrolled full-time or part-time in the required course, pass all subject attempts and maintain a Pass average (GPA 4.0 or greater).

#### **John Holland Building Scholarship for Women in Construction Management**

This newly confirmed scholarship is for female applicants who are commencing study or currently enrolled in their third year of the Bachelor of Construction Management or Bachelor of Building Design Management at Western Sydney University. Applicants must demonstrate academic potential through a minimum GPA of 5.0. The recipient must remain enrolled full-time or part-time in the required course and maintain a Credit average (GPA 5.0 or greater).

#### **It is recommended:**

*That Academic Senate approves the proposed new Donor funded scholarships:*

- *Catholic Education Diocese of Parramatta Scholarship*
- *Dr Mushtaq A Khan Scholarship*
- *John Holland Building Scholarship for Women in Construction Management.*

### **3.13.2 Commonwealth Funded Scholarships**

**AS 20/05-3.13.2**  
Page 389

Academic Senate is requested to consider the following proposal a new Commonwealth funded scholarship, prepared by the Office of the Pro Vice-Chancellor Aboriginal and Torres Strait Islander Education, Strategy and Consultation:

#### **WSU Indigenous Success Scholarship**

This scholarship is for two undergraduate and two postgraduate continuing indigenous students with appropriate confirmation. The scholarship will be awarded on the basis of Grade Point Average (GPA).

#### **It is recommended:**

*That Academic Senate approves the proposed new Commonwealth funded scholarship, the WSU Indigenous Success Scholarship.*

### **3.14 CONFERRAL OF GRADUANDS**

**AS 20/05 –3.14**  
Page 393

The purpose of this paper is to notify Academic Senate of students who have had their graduation conferred by the Chair of Academic Senate on behalf of Academic Senate.



**It is recommended:**

*That Academic Senate notes the conferral of awards to graduands as listed in Attachment 1 of item 3.14 as graduating in absentia and that these students have been duly and lawfully graduated.*

## **4 REPORTS AND RECOMMENDATIONS FROM SENATE COMMITTEES**

---

Items 4.1 – 4.7 provide an overview of the matters dealt with by Senate standing committees.

### **4.1 SENATE EXECUTIVE COMMITTEE**

Senate Executive Committee has not met since the last meeting of Senate.

### **4.2 RESEARCH COMMITTEE**

**AS 20/05-4.2**  
Page 394

The Research Committee met on Friday, 7 August, appended. The minutes of Friday, 9 October will be provided at the next meeting.

**It is recommended:**

*That Academic Senate notes the minutes of the meeting held on Friday, 7 August of the Research Committee.*

### **4.3 RESEARCH STUDIES COMMITTEE**

**AS 20/05-4.3**  
Page 400

The Research Studies Committee met on Tuesday, 11 August and Tuesday, 15 September. The minutes are appended. The minutes of the Tuesday, 13 October meeting will be available at the next meeting of Senate.

**It is recommended:**

*That Academic Senate notes the minutes of the meeting held on Tuesday, 11 August and Tuesday, 15 September of the Research Studies Committee.*

### **4.4 SENATE EDUCATION COMMITTEE**

**AS 20/05-4.4**  
Page 415

Senate Education Committee met on 10 September 2020, the minutes are appended.

**It is recommended:**

*That Academic Senate notes the minutes of the meeting held on 10 September 2020 of Senate Education Committee.*

### **4.5 ACADEMIC PLANNING AND COURSES APPROVALS COMMITTEE**

**AS 20/05-4.5**  
Page 428

The Academic Planning and Courses Approvals Committee (APCAC) met on 8 September 2020 (meeting 20/09) and 8 October 2020 (meeting 20/10), the combined report has been circulated.

**It is recommended:**

*That Academic Senate notes the report of the Academic Planning and Courses Approvals Committee meeting held on 8 September 2020 (meeting 20/09) and 8 October 2020 (meeting 20/10) and approves the recommendations contained therein.*

**4.6 SENATE ASSESSMENT COMMITTEE**

The Senate Assessment Committee has not met since the last meeting of Senate.

**4.7 THE COLLEGE ACADEMIC PATHWAY PROGRAM COMMITTEE**

**AS 20/05-4.7**  
Page 494

The College Academic Pathway Program Committee met on Monday, 31 August 2020 (meeting 20/08). Minutes appended.

**It is recommended:**

*That Academic Senate notes the minutes of the College Academic Pathway Program Committee meeting held on Monday, 31 August 2020.*

**4.8 BOARD OF TRUSTEES**

The next meeting of the Board of Trustees is scheduled for 2 December 2020. Summaries and minutes of the Board of Trustees meetings are available on the University website at:

[https://www.westernsydney.edu.au/about\\_uws/leadership/board\\_of\\_trustees/board\\_meetings](https://www.westernsydney.edu.au/about_uws/leadership/board_of_trustees/board_meetings)

**5 FOR INFORMATION**

---

No items.

**6 NEXT MEETING**

---

The next Academic Senate meeting is scheduled for Friday, 4 December 2020. Details regarding location will be advised closer to the meeting date.

Meeting dates for 2020 are as follows:

- 4 December

Meetings commence at 9:30AM and conclude by 12:30PM.