

ACADEMIC SENATE

Circulated: 9 August 2019

Confirmed Minutes of Meeting 19/03 of the Academic Senate of Western Sydney University, held on Friday 21 June 2019 at 9:30AM, Level 9 Conference Room 2, Peter Shergold Building, Parramatta City Campus.

Present:

Associate Professor Alpha Possamai-Inesedy (Chair)

Dr Elfriede Sangkuhl (Deputy Chair)

Professor Janice Aldrich-Wright

Ms Rosina Armstrong-Mensah

Professor Simon Barrie

Ms Tegan Bergan

Associate Professor Matthias Boer

Professor Anna Cody

Professor Kevin Daly

Dr Martin Daly

Dr Kathleen Dixon

Professor Barney Glover (VC)

Ms Hollie Hammond

Professor Scott Holmes

Professor Peter Hutchings

Professor Paul James

Dr Anne Jamison

Professor Gregory Kolt

Professor Amir Mahmood

Dr Edward Mariyani-Squire

Dr Nicolene Murdoch

Ms Taurai Moyo

Dr Ludmilla Robinson

Professor Yenna Salamonson

Associate Professor Surendra Shrestha

Professor Simeon Simoff

Dr Caterina Tannous

Professor Linda Taylor

Dr Steven Trankle

Ms Lisa Tyson

In attendance:

Mr Frederick Bekker

Mr Matthew Bojanic

Mr Daniel Bonatti

Ms Sophie Buck

Ms Elisa Cristallo

Mr Stephen Hannan

Associate Professor Christine Johnston (*Dr Katina Zammit's nominee*)

Ms Angela MacDonald (Minutes)

Ms Hannah McLean

Mr Graham Ramsay

Professor Jo-Anne Reid

Associate Professor Juan Francisco Salazar

Professor Peter Shergold

Professor Caroline Smith

Professor Brian Stout (*Professor Kevin Dunn's nominee*)

Associate Professor Sarah Zhang

Apologies:

Professor James Arvanitakis

Professor Kevin Bell

Ms Robyn Causley

Professor Kevin Dunn

Associate Professor Paola Escudero

Associate Professor Susanne Gannon

Professor Deborah Hatcher

Professor Annemarie Hennessy

Associate Professor Slade Jensen

Professor Denise Kirkpatrick

Associate Professor Khoa Le

Associate Professor Jane Mears

Associate Professor Alpana Roy

Professor Michele Simons

Professor Deborah Sweeney

Professor Zhong Tao

Dr Katina Zammit

Absent:

Mr Michael Burgess

Associate Professor Christopher Peterson

Quorum attained at 9:30am.

1 PROCEDURAL MATTERS

☆ 1.1 INTRODUCTION, WELCOME, AND APOLOGIES

The Chair of Academic Senate, Associate Professor Alpha Possamai-Inesedy, chaired the meeting. The Chair welcomed all members, in particular:

- Welcome to Professor Peter Shergold AC, Chancellor, in attendance at this meeting of Senate.
- Welcome to Professor Anna Cody, Dean, School of Law, as a new ex-Officio member of Senate.
- Welcome to Associate Professor Christine Johnston, School of Education, as Acting Dean during Dr Katina Zammit's long service leave.
- Farewell to Senate Member Professor James Arvanitakis, Pro Vice-Chancellor (Research and Graduate Studies) commencing a 12-month Fulbright Fellowship as the Millard Simpson Chair of International Relations at the University of Wyoming on 22 July.
- Congratulations to Senate Member Professor Kevin Dunn, Dean of Social Sciences and Psychology. Professor Dunn will be the Pro Vice-Chancellor (Research) for a 12-month term.
- Welcome to Professor Brian Stout, School of Social Sciences and Psychology, representing Professor Kevin Dunn.
- Welcome to newly elected student Senate members; Postgraduate student member Ms Taurai Moyo, and Undergraduate student members, Ms Hollie Hammond and Ms Rosina Armstrong-Mensah with a term of office of two years, to 31 May 2021.
- Farewell to Ms Lisa Tyson as an interim member of Senate as Acting University Librarian. Mr Pete Maggs commences in the role on 29 July 2019.
- Welcome to Professor Jo-Anne Reid as Chair of the Senate Review panel, present at this meeting of Senate to speak to the Senate Review Report at item 3.4.
- Welcome to Associate Professor Sarah Zhang, School of Computing Engineering and Mathematics, and Associate Professor Juan Francisco Salazar, School of Humanities and Communication Arts. Professor Salazar will speak to item 3.5 on Sustainability.
- Welcome to Mr Steve Hannan, Executive Director, Research, Development and Engagement, present at this meeting of Senate to speak to item 3.6 on ERA.
- Welcome to Mr Matthew Bojanic and Mr Daniel Bonatti, members of the Student Representative Council, attending this meeting of Senate.

☆ 1.2 DECLARATIONS OF INTEREST

No declarations of interest were reported.

☆ 1.3 STARRING OF ITEMS

Senate members will be asked which items they wish starred for discussion. Apart from procedural items, items already starred on the agenda were:

- 3.1 Report from the Chair
- 3.2 Report from the Vice-Chancellor
- 3.4 Academic Senate Review – Final Report
- 3.5 Sustainability
- 3.6 ERA Update

Additional items were requested to be starred for discussion:

- 2.1 Academic Promotions 2018
- 3.3 Student Report

The Education Committee Minutes (Item 4.4) were requested to be starred, due to the earlier items of business running over time, it was not possible to facilitate a discussion at this meeting of Senate. The Chair recommended that feedback be provided directly to the Chair and Committee Secretary on the proposed discussion.

It was resolved AS19:03/01:

That the documents for all unstarred agenda items be noted and, except where alternative action is noted as appropriate, all recommendations contained in those items be approved.

☆ **1.4 ORDER OF BUSINESS**

No requests were received for a change to the order of business.

☆ **1.5 OTHER BUSINESS**

No requests were received for other business.

☆ **1.6 MINUTES OF THE PREVIOUS MEETING**

Unconfirmed minutes of the Academic Senate meeting held on 12 April 2019 were appended.

It was resolved AS19:03/02:

That Academic Senate confirms the minutes of the Senate meeting held on 12 April 2019, as an accurate record.

☆ **1.7 ACTION SHEET FROM LAST MEETING**

To assist members with monitoring the work of the Academic Senate, an action sheet from the previous meeting was appended. The Chair highlighted several actions yet to be completed with the Committee Secretary to follow up with members by email post-meeting.

2 BUSINESS ARISING

Items of business arising not covered elsewhere in the agenda were included in this section for noting and/or approval.

☆ **2.1 ACADEMIC PROMOTIONS 2018**

A report of Academic Promotions in 2018 was appended. This report is provided in accordance with the Western Sydney University Academic Promotion Procedure: <https://policies.westernsydney.edu.au/document/view.current.php?id=301>.

Following a request for the item to be starred, member feedback suggested a good equity spread in the Promotions Report, however concerns were raised on the challenges for Teaching Focused Roles (TFRs). In response, this skew has been acknowledged with several initiatives in place; the next Deans of School Forum (on 30 July) looks to include this issue, the Promotions Committee would also benefit from this feedback, and the Gender Equity Committee could also address this.

When analysing the breakdown of figures (specifically Male/Female and A, B, C and D, E), applying comparisons across the years represents a clear improvement in this area. It was suggested further engagement with Ms Kay Hemsall, Associate Director, Talent and Leadership Development, for her broader work in this area.

3 GENERAL BUSINESS

☆ 3.1 REPORT FROM THE CHAIR

A written report from the Chair covering activities undertaken on behalf of the Senate since 12 April was appended, the Chair's report to the 12 June meeting of the Board of Trustees, was also attached. The Chair highlighted the ongoing work in the area of academic freedom and freedom of speech with a Charter soon to be developed. In addition, the TEQSA Guidance Note (in relation to Academic Integrity), and the Research Code of Conduct – were both included in the Chair's report. Following this meeting of Senate further information will be provided to Senate members for feedback.

The Chair invited Chairs from selected Senate standing committees to provide a brief summary on their current items of focus:

- **Senate Assessment Committee:** Professor Simon Barrie, Pro Vice-Chancellor (Learning Futures), spoke on behalf of Professor Kevin Bell. Revisions to the Assessment Policy is a continuing area of focus for the Assessment Committee, the policy is currently with the Deputy Vice-Chancellor (Academic) before progression to APAG. The policy is also on the Bulletin Board for feedback, Senate members were encouraged to engage with this, when finalised it will progress to Senate.
- **Research Committee:** Professor Caroline Smith, Dean, Graduate Studies (Policy and Innovation), spoke to the interim review progress on the Masters of Research (MRes). Key findings include; there is overall support from supervisors on the MRes, with the belief that our students are well prepared for these stages. Students are experiencing shorter timelines in completing their PhDs, although reservations exist on whether there is sufficient disciplinary focus on core units and electives. The upcoming restructure is expected to enhance the interdisciplinary work by students, with positive feedback received thus far.
- **The College:** Dr Nicolene Murdoch, Chief Executive Officer, provided a general overview of the activities underway at The College, with 4200 students currently in Undergraduate degrees and pathways. A five-year strategy is being formulated, looking at locations and courses to ensure there are suitable pathways and integration of College courses at appropriate locations. A paper is to be submitted to the University Executive on the governance implications on the academic restructure, with outcomes expected to progress to Senate. In closing, Dr Murdoch added that The College is a Registered Training Organisation (RTO); allowing for the exploration of further opportunities for undergraduate courses and articulation pathways.

Action items:

- The Chair to provide further information to Senate members on contract cheating. This information will include; a link to the Federal Government's legislation document open for feedback (until 28 June 2019), a link to ABC Radio National clip on the legislation, and the WSU submission on the support of the legislation (presented at Senate Education Committee meeting on 12 March 2019).
- The draft Ethical Framework document will be recirculated to Senate members, following the meeting.
- Professor Caroline Smith to provide an executive summary to the Committee Secretary on the progress of the MRes review and restructure - for tabling at August Senate.

☆ 3.2 REPORT FROM THE VICE-CHANCELLOR

The Vice-Chancellor's Report was appended. The Vice-Chancellor directed members to several items within the report.

The Coalition has indicated that a moderate increase to Commonwealth Grant Scheme (CGS) funding in 2020 may be provided however this may also be based on performance; a mixture of modest increases driven by population and performance data which will provide limited relief over the next three years. Not contained within the Vice-Chancellor's Report, but of interest to members, is the recent cyber security attack at the Australian National University. The Board of Trustees have been briefed on this, it was suggested this could be brought to a future Senate for discussion.

Other areas highlighted were the co-chaired Summit on 'Academic Freedom and Freedom of Speech', the event demonstrated a high level of engagement from attendees. An outcome for previous debates in Senate and the summit will include the development of a 'Charter of Academic Freedom'. The Board of Trustees is considering the implementation of the French Model code and the University is also reviewing its Code of Conduct. Increased engagement with schools remains a priority, with a number of recent initiatives to raise awareness and connections with High School students.

The Vice-Chancellor congratulated Professor James Arvanitakis, Pro Vice-Chancellor (Research and Graduate Studies), on his Fulbright Fellowship at the University of Wyoming, and Professor Kevin Dunn, Dean of School of Social Sciences and Psychology, soon to commence in his role as Pro Vice-Chancellor Research for a 12-month term.

Senate members expressed interest in the recent Leadership Group and Strategy Session on the Liverpool campus, specifically the Aboriginal and Torres Strait Islander (ATSI) strategy. In response, the Vice-Chancellor stated a greater focus will be provided to the University's ATSI profile. Professor Michelle Trudgett, Pro Vice-Chancellor (ATSI Strategy and Consultation), commences on 8 July (NAIDOC Week), with an immediate focus on an improvement on completion rates and planning the build of an Indigenous Academy. Professor Scott Holmes and Professor Michelle Trudgett will be visiting all campuses with a view to providing further exposure to such initiatives.

☆ 3.3 STUDENT REPORT

A report compiled by the student representatives of Senate is provided at each meeting of Senate for noting. Members agreed the themes presented in the June Report be directly assigned to specific units and/or committees for progression. The below Action Items reflect this assignment.

Action items:

1. Academic Misconduct Transparency: Refer to the Senate Education Committee; Academic Integrity Working Party.
2. Quality of Online Learning Materials: Refer to Professor Kevin Bell, Pro Vice-Chancellor (Digital Futures).
3. Clarity on Advanced Degrees: Refer to Professor Simon Barrie, Pro Vice-Chancellor (Learning Futures).
4. Employability: Refer to Mr Chris Youness, Director of Employability and Graduate Success.
5. Special Consideration Policy - Public Holidays: The Chair of Senate to respond directly on the interpretation of the Special Consideration Policy.
6. Release of Information – Inherent Requirements: Refer to APCAC.

☆ 3.4 ACADEMIC SENATE REVIEW – FINAL REPORT

The Senate Review is now complete; the Final report was appended for discussion and approval by Academic Senate. Professor Jo-Anne Reid, Chair of the Senate Review Panel introduced the Report, firstly acknowledging the extensive work the University is currently doing and thanked all participants involved in the process. Professor Reid

recommended a second review takes place in two years. In reference to the recommendations, the theme centred on communication, membership and student engagement – all recommendations fit within the current Terms of Reference.

Feedback from members included a comment on the difficulty around raising timely issues on behalf of the schools. In response Professor Reid referred to recommendation 11; where a trial process is suggested for Committee decisions to be sent through Schools for discussion at School meetings or Charrettes prior to Senate, to give more responsibility, preparation and power to elected members to star items endorsed for Senate’s approval. This will be tabled for further discussion by the proposed Senate Review Working Group. Additionally, a concern was received on the short timeframe in which to provide an adequate response on the Report, this short timing was acknowledged but unavoidable given the provision of the final report prior to the Senate meeting.

The Vice-Chancellor thanked Professor Reid and the Review Panel for this extensive work and the constructive recommendations, with additional thanks extended to Professor Bell, Deputy Vice-Chancellor (Strategy and Planning) for her work in this area.

The Chair directed Senate members to participate in small group discussions on selected recommendations for a short time period before reporting back to the wider group. The feedback is collated as follows:

Senate Review Final Report - Recommendation	Senate members’ group feedback
<p>Recommendation 2: That in the period immediately following the implementation of the new WSU Structures plan, Academic Senate includes in its Work Plan attention to School-level professional development in relation to the HESF, governance processes, issues of academic risk and continuous improvement.</p>	<ul style="list-style-type: none"> • It was suggested possible modules could be created and made available via Learning Futures. • A development and mentoring process for Senate representatives. • The introduction of ‘Hot topics’ to future Senate meetings is a great initiative.
<p>Recommendation 3: That Academic Senate monitors, and seeks to benchmark with other institutions, the development and uptake of the new undergraduate Governance unit providing formal student education and support for committee service.</p>	<ul style="list-style-type: none"> • The Undergraduate Governance Unit is suggested it to should be offered to all students, but differentiate in disciplines.
<p>Recommendation 4: That Academic Senate, in collaboration with current student representatives and the Student Representative Council, considers the suggestion that introductory student information sessions on governance and opportunity for service on committees should be repeated and reinforced over the duration of all courses.</p>	<p><i>Not addressed in the group feedback session.</i></p>
<p>Recommendation 9: That all reports and proposals for Academic Senate Committees should be prefaced with an executive summary.</p>	<ul style="list-style-type: none"> • An Executive Summary should preface all reports, it will act as a helpful tool to disseminate feedback to schools.

<p>Recommendation 10: That Annual Reports from the Standing Committees should be shared directly with Schools, as a means of highlighting the Higher Education Standards that contextualise their work, and demonstrating the impact of governance processes on the institution as a whole.</p>	<ul style="list-style-type: none"> • It was agreed there is a lack of understanding / recognition of the role of Senate within schools. Suggested strategies include; live streaming, increase use of Yammer, reinforce the importance of reporting back to whole of school meetings and Executive meetings.
<p>Recommendation 11: That Senate consider trialling a process where Committee decisions are sent through Schools for discussion at School meetings or Charrettes prior to Senate, to give more responsibility, preparation and power to elected members to star items endorsed for Senate's approval.</p>	<ul style="list-style-type: none"> • It was agreed this was a good idea to prepare and give power to elected members, and facilitate stronger discussion at Senate.
<p>Recommendation 12: That the Chair of Academic Senate works with the Director of Governance Services and the Director of Student Administration to develop a template that will ex-officio and elected members of Senate to more effectively communicate matters of importance to their constituencies.</p>	<p>Feedback on this Recommendation was split, with two points of view projected:</p> <ul style="list-style-type: none"> • A good idea and an easy tool to implement. • It was felt that a template would be restrictive in reporting to SAC, knowledge sharing may be more appropriate, perhaps the work needs to be on what Senate is to Schools as a starting point.
<p>Recommendation 13: That a wider range of communications media be considered as viable ways of improving the profile of Senate across the University.</p>	<ul style="list-style-type: none"> • It was agreed that a wider communication focus needs to be placed on what Senate does. • More focus on face to face discussions with students (using social media?) to improve engagement. • When elected member positions are advertised, more information could be provided at this point in time.
<p>Recommendation 14: That consideration be given to discussion of ways in which members of Senate can be actively encouraged and supported to communicate effectively to their constituencies.</p>	<p><i>It was felt this was a duplication of Recommendations 12 and 13, with feedback previously provided.</i></p>
<p>Recommendation 15: That in collaboration with the Director, Audit and Risk Assessment, Academic Senate develops a report template for all annual reports that allows the monitoring of relevant domains of the Higher Education Standards.</p>	<ul style="list-style-type: none"> • This recommendation is highly supported – with the suggestion of it accessible via a SharePoint site.
<p>Recommendation 17: That Academic Senate considers the suggestion of a stipend for student representatives to cover travel, time, and loss of work income for each meeting attended.</p>	<ul style="list-style-type: none"> • A stipend is strongly supported for the Senate student members. • For consistency; consideration should be given to other student bodies, as it is offered in other areas.

<p>Recommendation 18: That Academic Senate considers the suggestions for supporting student involvement on University committees, including suggestion for a course-representative structure, a formal buddy-system, and for localised meetings with Deans (i.e. Charrette model).</p>	<ul style="list-style-type: none"> • There is strong support for localised Dean meetings for feedback to feed up to Senate but this would require resourcing.
<p>Recommendation 19: That Academic Senate maintains and monitors the master register of all courses offered by the University, recording the dates of initial approval and any subsequent modification, as well as the dates and outcomes of every 5-yearly review.</p>	<ul style="list-style-type: none"> • The parameters of this proposal is unclear, there was agreement with the intention behind it and that it be centrally located, but it was felt that Senate undertaking this function operationally was not appropriate.

Following the collated feedback from Senate members, the Chair invited the Chancellor, Professor Peter Shergold to address Senate and share his thoughts on the review; Professor Shergold wished to acknowledge the valuable confirmations and affirmations within the report, stating they were just as informative as the recommendations.

To conclude, the Chair proposed an Expression of Interest (EOI) to Senate members to join the Senate Review Working Group. The Working Group will look at; selected recommendations from the Review Report, the membership composition of Senate as a result of the academic restructure, and low levels of engagement. The EOI will close on 5 July 2019. A written report will be provided by Senate Executive Committee and reported back to February 2020 Senate.

Action item:

- An EOI will be offered to Senate members to join the Senate Review Working Group, with a closing date 5 July 2019.

It was resolved AS19:03/03:

That Academic Senate:

- (1) *Noted the external review report of Academic Senate and agreed that the recommendations contained in the review would be further considered by Senate Executive Committee, incorporating the feedback provided by members at the June meeting.*
- (2) *Confirmed that a call for expressions of interest will be sent to members to participate in a working party to consider recommendations 5, 6 and 7 of the Review;*
- (3) *Authorised an implementation plan be developed by Senate Executive Committee, with reporting back to Senate; and*
- (4) *Approved the final report to be forwarded to the Board of Trustees for noting.*

☆ **3.5 SUSTAINABILITY**

Learning and Teaching, and Global Rankings

Professor Simon Barrie, Pro Vice-Chancellor (Learning Futures) provided a presentation on Learning and Teaching, and Global Rankings. With a focus on the Sustainability Development Goals (SDG), Professor Barrie spoke of four components in our SDG mission to optimise our performance in the rankings; Research, Education, Governance and Operations, and public engagement. Our strengths and past successes in the SDGs include; quality education, gender equality, reduced inequalities and partnerships for the goals - with ongoing initiatives planned into 2020.

Research Theme Leader on Sustainability

Associate Professor Juan Francisco Salazar, School of Humanities and Communication Arts, provided a presentation on the Research Theme Champions work in Sustainability. Key activities include involvement in the Future Earth Australia (FEA), a group tasked with supporting development of sustainable urban systems. Other projects include the Western Sydney *SISTER-Hub* a framework for research partnerships, and work with Canterbury Bankstown City and the Office of Environment and Heritage. An upcoming highlight is the University's involvement in *COP25 UN Climate Change Conference* held in Chile December 2019. COP25 is the biggest most important climate change meeting with 35,000 attendees, our University is hosting an event in Chile within this period which is expected to garner positive exposure.

Action item:

- The presentation slides will be circulated to members following the meeting.

☆ **3.6 ERA UPDATE**

Mr Stephen Hannan, Executive Director - Research Engagement, Development & Innovation (REDI) provided an update on the University's performance in regards to the Excellence in Research for Australia (ERA) indicators. Mr Hannan provided a presentation outlining the key dates for ERA, with impressive comparison statistics on our progress since 2010. Strategies for improvement include: benchmarking, an annual external peer review of publications, targeting high quality open access journals, an establishment of strong publication standards, and fostering sector leadership opportunities.

Action item:

- The Committee Secretary to circulate presentation slides to members following the meeting.

3.7 TEQSA REGISTRATION RENEWAL UPDATE

An update on the TEQSA Registration Renewal was appended.

It was resolved AS19:03/04:

That Academic Senate notes the progress on implementation of the action plan in response to TEQSA's requests for information and suggestions for improvement.

3.8 ACADEMIC POLICY REVIEW

3.8.1 Academic Policy Advisory Group (APAG)

An update on the academic policies prioritised for consideration and progress to date by the Academic Policy Advisory Group (APAG) is listed below. APAG met on 16 May 2019.

<i>New Curriculum Design and Approvals Policy</i>	The final Course Design Principles, to facilitate the drafting of the new <i>Course Design Policy</i> were discussed at the 12 March meeting of the Education Committee and endorsed at the 2 April meeting of APCAC. These principles provide the basis for the new <i>Curriculum Design and Approvals Policy</i> , which is scheduled to be provided to the December 2019 Senate for consideration.
<i>Disruption to Studies Policy (renamed Special Consideration Policy)</i>	The publication and implementation of this policy is stalled awaiting the implementation of interim strategies for the e-Forms project, expected by mid-2019. A review of the approved Policy to ensure terminology is updated before publishing, has been commenced.

<i>Enrolment Policy</i>	Some difficulties arising from the successful Withdrawal of Academic Penalty applications for practicums were advised by the University Complaints Resolution Manager and discussed at the February and May meeting of APAG where it was agreed to progress the revised Policy through the consultation and approval process.
<i>Examinations Policy</i>	Following discussions with Audit and Risk around exam collection it was considered that it would be beneficial for the responsibility for the collection of examination papers to be specified in the <i>Examinations Policy</i> and <i>Procedures</i> . Proposed amendments were discussed at the 16 May 2019 meeting of APAG where it was agreed to progress the revised Policy through the consultation and approval process.
<i>Revised Learning Technologies Policy</i>	A draft revised <i>Learning Technologies Policy</i> , discussed at the 17 October 2018 APAG meeting, was noted at the 4 March 2019 meeting of the University Executive Committee, released on the Policy DDS Bulletin Board from 11 April to 6 May, and will be considered at the 25 June meeting of the Education Committee.
<i>Revised and Renamed Lecture Recording Policy</i>	The revised and renamed <i>Multimedia Production and Use Policy</i> , developed by LaTTe, has been discussed at APAG and Assessment Committee, provided to Deans for preliminary comment and discussed at the 4 March and endorsed at the 15 April meetings of the University Executive Committee. This substantially revised and renamed policy was released on the Policy DDS Bulletin Board for comment from 8 to 23 May and will be considered at the 25 June meeting of the Education Committee.
<i>Progression and Unsatisfactory Academic Progress</i>	The substantially revised and renamed <i>Progression Policy</i> was endorsed at the 7 March 2017 meeting of Education Committee. Associated process and system work has commenced to facilitate the successful implementation of the revised Policy, which will be provided for consideration of Senate when implementation timelines are confirmed. This is expected to be at the October 2019 Senate.
<i>Student Fees Policy</i>	In January 2019 the then acting Vice-Chancellor approved changes to the calculation for Student Services and Amenities Fees (SSAF) to include online students and simplify the method. These changes now need to be reflected in the Student Fees Policy. These minor and managerial changes were reviewed at the 16 May meeting of APAG and are provided at item 3.8.2 for consideration.
<i>Student International Mobility Policy</i>	Following recommendations from an audit review, a draft proposed new Academic Senate approved <i>Student International Mobility Policy</i> was provided to the 10 September Executive Committee for comment and discussed at the 17 October 2018 meeting of APAG. The latest version was provided to the 19 March 2019 meeting of the Research Studies Committee and placed on the Policy DDS in March for broad University comment. Feedback from these two sources is being.
<i>Student Misconduct Rule and Student Code of Conduct</i>	The review of the Student Misconduct Rule (due 1 September 2016 – Board of Trustees approved Policy/Rule) has been progressed and the separate but related Student Code of Conduct (due 25 July 2011 – Vice-Chancellor approved Policy). Feedback was sought from members of APAG at the 16 May meeting.

<i>Student Placement Policy</i>	A working group of APAG has completed the full review of this policy, with broad consultation as part of the process. A revised version was discussed at the 14 February APAG where it was agreed to progress this version through the consultation and approval process. This revised discussed at the 15 April meeting of the University Executive Committee and will shortly be released on the Policy DDS Bulletin Board for broad comment.
<i>New Surveys Policy</i>	A proposed new <i>Surveys Policy</i> has been discussed at APAG, provided to Deans, Directors and Deputy Deans for initial comments and will be progressed to Executive Committee in 2019.
University Medals and Deans Medals provisions (<i>Graduations Policy</i>)	A working group of APAG and a sub-group of the Research Studies Committee have been reviewing Dean's medal provisions and University Medal provisions respectively. Draft initial updates to the Graduations Policy were discussed at the 14 February and 16 May meetings of APAG. Preliminary feedback will be sought from Deans and Deputy Deans before progressing the revised Policy through the consultation and approval process.

3.8.2 Student Fees Policy - Revised

Purpose: To seek Academic Senate approval to proposed amendments to one clause of the Student Fees Policy.

It was resolved AS19:03/05:

That Academic Senate approves the revised version of the Student Fees Policy from the date of approval.

Members are invited to submit expressions of interest in contributing to the review of particular academic policies, please submit these to Ms Allyson McDonald, Executive Governance Officer at a.mcdonald@westernsydney.edu.au.

3.9 AWARDS OF THE UNIVERSITY MEDAL AND POSTHUMOUS AWARDS

At this meeting of Senate, no University Medals or Posthumous Awards were required to be noted.

3.10 APPROVAL OF SCHOLARSHIPS

Donor Funded Scholarships

Academic Senate was requested to consider the following proposals for new Donor Funded Scholarships, prepared by the Office of Advancement and Alumni:

The SGS Economics and Planning Graham Larcombe Scholarship

This new undergraduate scholarship is intended for students who are currently enrolled full-time in their third year (or equivalent) of the combined Bachelor of Planning/Master of Urban Management and Planning degree (i.e. students in their third/final year of the Bachelor of Planning with an acceptance in the Master of Urban Management and Planning program). Applicants need to achieve a credit average in core units 101591 and 101590 to the Bachelor of Planning course that have a socio-economic focus. The recipient is expected to maintain satisfactory academic progress by passing all subject attempts and maintaining a Pass average (GPA 4.0 or greater) for the duration of the scholarship.

Mediserve Nursing Agency ATSI Scholarship in Nursing

This new undergraduate scholarship is intended for students who are commencing study or currently enrolled full-time in any year of the Bachelor of Nursing. The recipient is expected to maintain satisfactory academic progress by passing all subject attempts and maintaining a Pass average (GPA 4.0 or greater) for the duration of the scholarship.

Professor Kai Yip Cho Memorial Undergraduate Scholarship

This new undergraduate scholarship is intended for students who are new or continuing students enrolled in an undergraduate degree at Western Sydney University that includes Biochemistry and/or Microbiology. Applicants must be achieving a GPA of 5 or above or an ATAR of 85 and above. The recipient is expected to maintain satisfactory academic progress by passing all subject attempts and maintaining a Credit average (GPA 5.0 or greater) for the duration of the scholarship.

ESR Scholarship

This new undergraduate scholarship is intended for students who are currently enrolled full-time in their second year of the Bachelor of Business (Property). The recipient is expected to maintain satisfactory academic progress by passing all subject attempts and maintaining a Pass average (GPA 4.0 or greater) for the duration of the scholarship.

It was resolved AS19:03/06:

That Academic Senate approves the following proposed University Donor Funded Scholarships:

- *The SGS Economics and Planning Graham Larcombe Scholarship*
- *Mediserve Nursing Agency ATSI Scholarship in Nursing*
- *Professor Kai Yip Cho Memorial Undergraduate Scholarship*
- *ESR Scholarship*

4 REPORTS AND RECOMMENDATIONS FROM SENATE COMMITTEES

Items 4.1 – 4.7 provide an overview of the matters dealt with by Senate standing committees.

4.1 SENATE EXECUTIVE COMMITTEE

The Senate Executive Committee met on 17 May 2019 – minutes were appended.

It was resolved AS19:03/07:

That Academic Senate notes the minutes of the meeting held on 17 May 2019 of the Senate Executive Committee.

4.2 RESEARCH COMMITTEE

The Research Committee met on 11 April 2019 – minutes were appended.

It was resolved AS19:03/08:

That Academic Senate notes the minutes of the meeting held on 11 April 2019 of the Research Committee.

4.3 RESEARCH STUDIES COMMITTEE

The Research Studies Committee met on 16 April and 21 May 2019 – minutes were appended. The meeting held on 21 May was inquorate with recommendations made by those present, final approval was sought by an Executive Committee meeting held on the same day.

It was resolved AS19:03/09:

That Academic Senate notes the minutes of the meetings held on 16 April and 21 May 2019 of the Research Studies Committee.

4.4 EDUCATION COMMITTEE

The Education Committee met on 7 May 2019 – minutes were appended.

It was resolved AS19:03/10:

That Academic Senate notes the minutes of the meeting held on 7 May 2019 of the Education Committee.

4.5 ACADEMIC PLANNING AND COURSES APPROVALS COMMITTEE

The Academic Planning and Courses Approvals Committee (APCAC) met on 7 May and 6 June 2019 – the combined report was provided as a late paper.

It was resolved AS19:03/11:

That Academic Senate notes the report of the Academic Planning and Courses Approvals Committee meetings held on 7 May and 6 June 2019, and approve the recommendations contained therein.

4.6 ASSESSMENT COMMITTEE

The Assessment Committee met on 28 May 2019 – minutes were appended.

It was resolved AS19:03/12:

That Academic Senate notes the minutes of the meeting held on 28 May 2019 of the Assessment Committee.

4.7 THE COLLEGE ACADEMIC PATHWAY PROGRAM COMMITTEE

The College Academic Pathway Program Committee met face to face on 26 March, and held electronic meetings on 13-18 March and 11-29 April 2019, minutes were appended.

It was resolved AS19:03/13:

That Academic Senate notes the minutes of the College Academic Pathway Program Committee face to face meeting held on 26 March, and electronic meetings on 13-18 March and 11-29 April 2019.

4.8 BOARD OF TRUSTEES

The next meeting of the Board of Trustees is scheduled for 7 August 2019. Summaries and minutes of the Board of Trustees meetings are available on the University website at:

https://www.westernsydney.edu.au/about_uws/leadership/board_of_trustees/board_meetings

5 FOR INFORMATION

No items.

6 NEXT MEETING

The next Academic Senate meeting is arranged for **Friday 16 August 2019, Conference Room 1 & 2, Level 9, Liverpool campus.**

Remaining meeting dates for 2019 are as follows:

- 16 August
- 18 October
- 6 December

Meetings commence at 9:30AM and conclude by 12:30PM.