



INFORMATION FOR APPLICANT

Please read all the information below before filling out the Research Scholarship Application Form.
Complete this form by **TYPING** or in **BLACK INK** using **CAPITAL LETTERS**. Mark answer boxes with a cross (X).

SECTION A – GENERAL INFORMATION

HOW TO SUBMIT YOUR APPLICATION

STEP 1: Apply for admission via the Online Application Portal. Please upload all supporting documents to the portal. <https://applyonline.westernsydney.edu.au/connect/webconnect>

STEP 2: Complete this application form and upload it to your online application as a supporting document.

STEP 3: Email this completed form to the Graduate Research School: grs.applications@westernsydney.edu.au
Use the subject line: **Scholarship_Application_YOURSURNAME_EMAIL_1_OF_1**

If you have difficulty uploading documents to the Online Application Portal, you may email the documents with your application form to the Graduate Research School.

If the total file size of your application is greater than 20MB, you will need to split the large files and submit multiple emails. Please ensure that you number your emails (i.e. #2 of #3).

All forms and supporting documentation must be submitted as PDF documents.

You must include all additional and supporting documents at the time you submit your application. To ensure equity for all applicants, late documents or information will not be accepted after the closing date.

WHEN TO SUBMIT YOUR APPLICATION

Scholarships will be released periodically throughout the year. You should choose when to submit your application based on your preferred commencement date and residency status.

Please visit the website for detailed information about specific commencement dates and residency requirements: https://www.westernsydney.edu.au/graduate_research_school/grs/scholarships

You must submit your full application by the closing date for the relevant release period.

ELIGIBILITY AND ADMISSION

This form constitutes an application for a higher degree research scholarship only. You must submit a separate application for admission via the Online Application Portal.

<https://applyonline.westernsydney.edu.au/connect/webconnect>

You must review the Guidelines for Ranking Higher Degree Research (HDR) Scholarships prior to submitting an application.

<http://bit.ly/2JuB83r>

To be eligible for a scholarship, you must demonstrate prior research experience, either through an appropriate course of study and/or research output and experience. You must provide evidence and supporting documentation for all claims made in your application.

Please refer to the Graduate Research School website for further details of admission criteria:

<https://www.westernsydney.edu.au/future/study/how-to-apply/higher-degree-research-candidates.html>

CERTIFICATION AND DOCUMENTATION

All supporting documentation must be certified according to Western Sydney University requirements:

https://www.westernsydney.edu.au/currentstudents/current_students/applying_to_study/certifying_documents

You must review the criteria for certified documents prior to submitting your application. Documents that are not certified correctly will not be assessed.

If the document includes multiple pages, each page must be certified separately.

Warning: It is an offence to submit fraudulent documentation in support of an application. Where fraudulent documents are detected the application will be rejected, any offer of enrolment will be withdrawn and any student already studying at the university will have their enrolment cancelled. The matter may be reported to ICAC (Independent Commission Against Corruption), the NSW Police, and the Department of Home Affairs.

NOTIFICATION OF OUTCOME AND COMMENCEMENT

You will be notified of the outcome of your application via email.

If your scholarship application is successful, you will negotiate your commencement date with your Principal Supervisor and report this to the Graduate Research School.

If your scholarship application is unsuccessful, you will be asked if you would like your application to be considered for admission only.

Please visit the website for detailed information about the release of scholarship outcomes:

https://www.westernsydney.edu.au/graduate_research_school/grs/scholarships

CRITERIA FOR RANKING AND SELECTION

Scholarships are awarded on a competitive basis. The criteria for the allocation of awards is primarily based on academic merit and includes postgraduate performance; research output including journal articles, conferences, books, patents and creative works; and relevant professional experience.

You are required to provide full bibliographic references for all publications as part of your application. You must also provide sufficient evidence for any research experience.

Failure to provide suitable research output or research experience references may result in them being excluded from the ranking process.

You must review the Guidelines for Ranking Higher Degree Research (HDR) Scholarships prior to submitting an application.

<http://bit.ly/2JuB83r>

PROVISIONS AND CONDITIONS OF THE AWARD

Scholarships are offered for a maximum period of three years for all doctorate degrees, and for a maximum of two years for all research masters degrees.

New candidates will be allocated a maximum of four years (full-time) for doctorates and two years (full-time) for Masters in which to complete the degree.

Applicants transferring from another university (with or without scholarship) should be aware that they may not be able to 'restart' their maximum length of candidature. The length of the scholarship will be reduced by any previous study undertaken toward the degree at any institution.

Part-time awards

Part-time awards are not exempt from income tax and the paid work limits are the same for part-time and full-time candidates. Applicants may apply for a part-time award on the grounds that they are prevented from studying full-time due to illness, disability, or heavy care commitments of either young children or elderly/sick relatives.

Applicants for part-time awards must include a statement outlining their eligibility and include appropriate documentation (e.g. medical certificates).

Stipend

Please refer to the Graduate Research School website for information about stipend rates:

http://www.westernsydney.edu.au/graduate_research_school/grs/scholarships

Tuition fees

Successful domestic applicants will be awarded a Research Training Program funded place in the degree and will not be charged tuition fees, for up to a maximum period of four years.

Successful international applicants will be awarded a tuition fee waiver and will not be charged tuition fees, for up to a maximum period of three years.

Applicants who do not complete their degree within the maximum length of candidature may be charged tuition fees.

OVERSEAS STUDENT HEALTH COVER (OSHC) – INTERNATIONAL APPLICANTS ONLY

Overseas Student Health Cover (OSHC) is insurance that provides cover for the costs for medical and hospital care that international students may need while in Australia. OSHC may also pay for prescription medication and emergency ambulance transport.

If you are a student visa holder, you are required to hold a valid OSHC policy for the entire duration of your student visa. The full policy must be in place before you start your studies at Western Sydney University. You cannot purchase an annual policy.

It is a student visa condition that all students maintain OSHC throughout their stay in Australia.*

	Single Cover (student only)	Dual Family (student plus spouse)	Multi Family (student, spouse and children)
Doctoral studies (minimum 57 months policy)	\$3,420	\$11,047	\$17,100
Master of Philosophy (minimum 33 months policy)	\$1,733	\$6,127	\$9,214

Some scholarships may include funding for the full cost of a single person OSHC policy. Scholarships do not provide funding for dual family and multi-family OSHC policies and these remain the responsibility of the candidate. To ensure equity for all applicants, there can be no exceptions to this rule.

Refer to the website for details about specific scholarship inclusions:

http://www.westernsydney.edu.au/graduate_research_school/grs/scholarships

*Costs provided are 2018 rates only and may be subject to change in future years.

To find out more about OSHC, please visit the Western Sydney University website:

https://www.westernsydney.edu.au/international/home/apply/admissions/overseas_students_health_cover

OFFER OF ADMISSION WITHOUT SCHOLARSHIP

If your scholarship application is unsuccessful, you may request to be considered for admission only to a research degree at Western Sydney University. The Graduate Research School will contact you to confirm whether or not you would like to be considered for admission without a scholarship.

FURTHER INFORMATION AND ENQUIRIES

If you require more information about applying for admission and scholarships, please contact:

Scholarship enquiries

Scholarships Team

Email: grs.scholarships@westernsydney.edu.au

Phone: +61 2 4736 0966

+61 2 9678 7060

Admission enquiries

HDR Candidature Team

Email: grs.admissions@westernsydney.edu.au

Phone: +61 2 4736 0665

SECTION B – HIGHER DEGREE RESEARCH SCHOLARSHIP APPLICATION FORM

1. PERSONAL DETAILS

Student ID number (if applicable)

Title

Mobile phone number

Family name (as stated on your passport)

First name(s) (as stated on your passport)

Email address (must be provided)

2. COURSE AND ENROLMENT DETAILS

Are you currently enrolled in a research degree at Western Sydney University?

Yes

No

Have you applied for admission via the Online Application Portal?

(This is required if you are a new applicant to be considered for a scholarship.)

Yes

No

Admission application receipt number:

What is your citizenship status? Australian citizen, New Zealand citizen or Australian permanent resident

International

Has a Western Sydney University academic agreed to supervise your project?

Yes

No

Name of current or proposed supervisor: *

* New applicants must attach evidence of proposed supervision (e.g. email from supervisor).

Identify the release(s) that you are applying for (tick all that apply):

Release 1

Release 2

Release 3

Scholarships will be released periodically throughout the year. You should choose when to submit your application based on your preferred commencement date and residency status.

Please visit the website for detailed information about scholarship releases:

https://www.westernsydney.edu.au/graduate_research_school/grs/scholarships

You must submit your full application by the closing date for the relevant release period.

3. PART-TIME SCHOLARSHIPS

Part-time scholarships are only available where a candidate can demonstrate:

- they have an illness or disability which prevents full-time study; or
- they have significant caring responsibilities (e.g. for young children or family members).

Do you wish to apply for a part-time scholarship? Yes No

Please provide a brief statement explaining why you are unable to study full-time. Please attach any documents in support of your claim (e.g. medical certificates).

4. DISABILITY SCHOLARSHIPS

Western Sydney University seeks to allocate at least one new scholarship to a candidate with a disability each year. This scholarship is intended to facilitate access to and participation in higher research degrees for individuals who are academically capable, but who have experienced barriers in their continuation in their studies due to their specific circumstances.

For the purposes of this scholarship, a person with a disability includes applicants with a physical, psychiatric, sensory or neurological disability.

Applicants are required to provide evidence of the disability, such as a letter or other documentation from a recognised professional, to support their claim.

The standard eligibility criteria and assessment process will be applied to applicants for the disability scholarship. A scholarship may be awarded to the highest ranked applicant who has applied for the scholarship.

Do you wish to apply for a disability scholarship? Yes No

Please provide a brief statement explaining why you are applying for a disability scholarship. Please attach any documents in support of your claim (e.g. medical certificates).

5. RESEARCH OUTPUT

You may provide evidence for up to a maximum of four (4) items of research output.

If you do not provide full and accurate evidence for each item your research output, it may be excluded from the scholarship ranking process. This may be detrimental to the outcome of your scholarship application. You must complete all the fields below for each item of research output.

To ensure equity for all applicants, only your first four (4) items of research output will be considered. Any additional items will be excluded, regardless of the points value.

Further information is available in the Guidelines for Ranking HDR Scholarships: <http://bit.ly/2JuB83r>

Research Output 1

Type of research output (e.g. journal article, conference paper, exhibition, book chapter, etc):

Year published:

ISSN / ISBN:

Author(s) listed in order of authorship:

Title of research output:

Name of journal, conference, exhibition, book, etc:

Publisher:

Online reference / direct link (e.g. URL to library website, Ulrichs, Scopus, DOI, etc):

Research Output 2

Type of research output (e.g. journal article, conference paper, exhibition, book chapter, etc):

Year published:

ISSN / ISBN:

Author(s) listed in order of authorship:

Title of research output:

Name of journal, conference, exhibition, book, etc:

Publisher:

Online reference / direct link (e.g. URL to library website, Ulrichs, Scopus, DOI, etc):

Research Output 3

Type of research output (e.g. journal article, conference paper, exhibition, book chapter, etc):

Year published:

ISSN / ISBN:

Author(s) listed in order of authorship:

Title of research output:

Name of journal, conference, exhibition, book, etc:

Publisher:

Online reference / direct link (e.g. URL to library website, Ulrichs, Scopus, DOI, etc):

Research Output 4

Type of research output (e.g. journal article, conference paper, exhibition, book chapter, etc):

Year published:

ISSN / ISBN:

Author(s) listed in order of authorship:

Title of research output:

Name of journal, conference, exhibition, book, etc:

Publisher:

Online reference / direct link (e.g. URL to library website, Ulrichs, Scopus, DOI, etc):

6. PROFESSIONAL RESEARCH EXPERIENCE

You may provide evidence for up to a maximum of two (2) examples of professional research experience.

Relevant professional experience or direct research experience must have contributed to your research skills (not including training) for periods of at least one full-time year of work (or part-time equivalent).

For all professional or research experience, you must provide evidence from each of your employers verifying your employment details and a short description of duties performed. Details of professional or research experience listed below without supporting evidence may not be considered as part of your scholarship application.

Provide the full name of your employer (e.g. Graduate Research School, Western Sydney University)

Job title (this position must be relevant to the field of research; e.g. Research Assistant)

Short description of duties (e.g. research activities involved with the position)

Employment status (tick all that apply): Full-time Part-time Casual Paid Unpaid Internship

Start date

End date

Duration in weeks

Hours per week

DD / MM / YYYY

DD / MM / YYYY

Have you attached evidence of your employment? Yes No

Provide the full name of your employer (e.g. Graduate Research School, Western Sydney University)

Job title (this position must be relevant to the field of research; e.g. Research Assistant)

Short description of duties (e.g. research activities involved with the position)

Employment status (tick all that apply): Full-time Part-time Casual Paid Unpaid Internship

Start date

End date

Duration in weeks

Hours per week

DD / MM / YYYY

DD / MM / YYYY

Have you attached evidence of your employment? Yes No

DECLARATION AND SIGNATURE

1. I declare that I have read the instructions at the beginning of this form, as well as the appendices and external links, and declare that all the information submitted is true and complete.
2. I authorise Western Sydney University to obtain available official records from any educational institution previously attended by me.
3. I understand that Western Sydney University is not responsible if any institution does not provide these records.
4. I authorise Western Sydney University to verify any information provided by me, including academic records and employment details.
5. I clearly understand and accept that enrolment in Western Sydney University will require compliance with the provisions established by the Australian Government for fee-paying overseas students, which include the following:
 - 5a. Temporary entry to Australia, if granted, will be for study purposes only.
 - 5b. To be accepted to study at Western Sydney University, I must have at least the minimum academic and English language requirements for the course.
 - 5c. I will be permitted to continue my study in Australia only if I make satisfactory progress in my course.
 - 5d. I will undertake to inform Western Sydney University of my Australian residential address and telephone number at enrolment. I will advise the University of any changes to these details while enrolled at Western Sydney University.
 - 5e. I am to return home on the completion of my study or at the expiration of my temporary entry permit, and I understand that temporary entry as a student confers no right of permanent residence in Australia at a later date.
6. I undertake to pay the prescribed tuition fee for which I am liable, and am aware that failure to pay the charge when it becomes due means that I will not be permitted further temporary stay in Australia to pursue the studies which attracted the charge.
7. I understand that I will be required to pay compulsory school fees for any children accompanying me to Australia who are aged between 6 and 15 years.
8. I understand that Western Sydney University may reject my application or revoke any offer of admission if it finds any information provided in relation to my application to be incomplete, inaccurate or misleading.
9. In providing my personal information to Western Sydney University, I understand that, other than as authorised by law, Western Sydney University will only use this information for the purposes for which it is being collected in accordance with the University's functions and activities associated with my enrolment. In some instances, Western Sydney University may need to disclose information to external agencies such as UAC, DI&S, DIBP, Centrelink, other Government agencies, an affiliated entity of Western Sydney University, or to third parties for the purposes of recovering unpaid University fees or other debts owed to Western Sydney University, and I consent to such disclosure. I also understand that all information will be collected, stored, accessed and disseminated or destroyed in accordance with privacy, records management and other relevant laws, and the University's policies.
10. I agree to abide by the Western Sydney University Act, the Western Sydney University By-Law and the Rules and Policies of Western Sydney University, as amended from time to time. I also agree that it is my responsibility to ensure that I review the By-Law, Rules and Policies of Western Sydney University during my period of study as the most current rules are applied and may differ from the time of my initial enrolment. I understand I have access to these documents through the Western Sydney University website.
11. I agree to abide by the Institution's Conditions of Award as amended from time to time.
12. Fees – For information in relation to fees, please refer to the Western Sydney University website at <https://www.westernsydney.edu.au/international/fees>
13. Refund Policy – For information in relation to the Refund Policy, please refer to the Western Sydney University website at https://www.westernsydney.edu.au/international/home/apply/admissions/course_fees/refund_agreement
14. For the equity and privacy of all applicants, details about specific scores, rankings and other details of internal Western Sydney University processes will not be released unless required by law.

I have read and understood the above conditions and accept them fully.

Signature of Applicant
(not agent)

Date

DD / MM / YYYY

Name of Applicant