

Education Committee

1. Role

Academic Senate's Education Committee assists Senate by promoting quality in Learning and Teaching, and by developing and reviewing the University's academic policies, within the Higher Education Standards Framework.

2. Terms of Reference

Provide advice and comment to Senate, supporting it by undertaking the following tasks.

- a. Develop appropriate policies, guidelines and protocols to foster the improvement of learning and teaching within the University.
- b. Review key performance indicators for the learning and teaching component of the University's Strategic Plan.
- c. Develop standards, policies and protocols for assuring the quality of academic programs and assessment within the university.
- d. In consultation with the Academic Planning and Courses Approvals Committee, develop standards, policies and protocols used to determine the amount of advanced standing to be awarded under the provisions of articulation arrangements, both domestic (on and off campus) and off shore.
- e. Develop mechanisms for the identification and dissemination of good practice and excellence in learning and teaching.
- f. Review and respond to School reports on academic quality assurance and standards, including Annual Course Reports, reports on the approval of academic results, and the conferral of awards of graduate status and degrees, diplomas and certificates to undergraduate, honours and postgraduate coursework students who have completed their studies.
- g. Develop Codes of Practice for teaching, learning and assessment that specify the obligations of staff and students.
- h. Develop and review academic policies, procedures and guidelines, including policies for the approval of courses, specialisations and units.
- i. Formulate advice to Senate and the University Executive regarding priorities and guidelines for educational innovation and enhancement projects and regarding grants and internal awards for excellence in teaching.
- j. Consider any matters referred to it by the Academic Senate or by the Chair of Academic Senate, or by School Academic Committees.

The Committee will be assisted by an Assessment Committee, a Bachelor (Honours) Committee and a Student Experience and Engagement Committee, and may establish other Expert Advisory Groups or Working Parties for specific purposes.

The Expert Advisory Groups or Working Parties shall comprise members of academic staff and, as appropriate, representatives of offices and units such as the Learning and Teaching Unit, Academic Registrar's Office, University Library, Student Support Services, and other offices and units, as well as University Research Institutes and The College. Where appropriate, they may include members who are external to the University.

3. Membership

Membership is as follows:

- a. Chair of Academic Senate, or nominee;
- b. Pro Vice-Chancellor (Learning Transformations), (Chair);
- c. Pro Vice-Chancellor (Digital Futures);
- d. Executive Director, Quality and Performance;
- e. Pro Vice-Chancellor (International);
- f. Pro Vice-Chancellor (Engagement and Aboriginal and Torres Strait Islander Leadership), or nominee;
- g. Chief Student Experience Officer, or nominee;
- h. A Deputy Dean of each School, nominated by the Dean;
- i. Dean, The College, or nominee;
- j. Dean, Graduate Studies, or nominee;
- k. One Director of a University Research Institute, or their nominee, chosen by the Chair in consultation with the Chair of Academic Senate;
- l. Executive Director, Student Participation and Success;
- m. University Librarian, or nominee;
- n. Director, Student Administration, or nominee;
- o. Director, Learning Transformations;
- p. One undergraduate student;
- q. One postgraduate student.

The Chair of Education Committee may appoint a member of the Committee as its Deputy Chair.

Approved by Academic Senate: 26 October 2012

Minor amendments approved: 30 May 2013

Updated membership approved: 13 February 2015

Updated membership approved: 8 May 2015 Senate Executive Committee

Updated membership approved: 4 December 2015

Updated membership approved: 19 February 2016

Updated membership approved: 17 June 2016

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Updated membership approved: 8 December 2017

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