



National Disability Coordination Officer Program
AN AUSTRALIAN GOVERNMENT INITIATIVE

CAREER TOOLBOX

for people with disability



Disability Employment Services can help people with disability to find and keep a job. You may be able to register with a Disability Employment Services provider before you leave school to make the transition from school to work as easy as possible. <https://www.dss.gov.au/our-responsibilities/disability-and-carers/programmes-services/disability-employment-services>

The National Disability Coordination Officer (NDCO) Program aims to help people with disability to move between school, Vocational Education and Training (VET), university and work. NDCOs can help you with information and advice about post-school options, and put you in touch with appropriate organisations to help you undertake further study and find suitable employment. www.education.gov.au/ndcoprogram

Job Access is a one-stop information shop for all matters relating to the employment of people with disability. Browse the website or phone a JobAccess adviser on 1800 464 800 to get information. www.jobaccess.gov.au

Call Centrelink on 13 27 17 for enquiries relating to services for people with disability and their carers. The line is staffed by trained Centrelink advisers. www.humanservices.gov.au

Jobactive gives job seekers increased flexibility and access to support and services that are relevant and tailored to their individual circumstances. www.employment.gov.au/jobactive

The Skills for Education and Employment (SEE) Program helps eligible job seekers improve their English language, literacy and numeracy. Referrals are made by the Department of Human Services or employment service providers. <http://www.humanservices.gov.au/customer/services/centrelink/skills-for-education-and-employment>

Useful Websites

www.aajobpathways.com.au

Find out where Australian Apprenticeships are available and follow links to job pathways charts and job descriptions.

www.adcet.edu.au

Includes links to a range of career info sites.

www.ade.org.au

The Australian Disability Enterprises are businesses providing supported employment to people with disability.

www.humanservices.gov.au/individuals/people-disability

Links to a range of disability services.

www.employment.gov.au/new-enterprise-incentive-scheme-neis

The New Enterprise Incentive Scheme helps eligible job seekers interested in starting and running a small business.

www.studyassist.gov.au

This website provides information about loan schemes to support people studying VET or University, including FEE HELP, VET FEE-HELP and HECS HELP.

www.fairwork.gov.au

Information and advice about Australia's national workplace relations system.

www.gooduniversityguide.com.au

Practical information about going to university for current and prospective students. Search the Course Finder for courses offered by universities and other institutions and find out about tuition costs, loans, scholarships and student resources.

www.graduatecareers.com.au

Employment and career opportunities for graduates.

www.grouptraining.com.au

Find out about traineeships and apprenticeships at Group Training Australia.

www.gooduniversitiesguide.com.au/career

This career search/job guide describes over 450 occupations and education and training requirements for each of those occupations. It also includes information on how you can plan your career, explore training pathways and provides practical advice on finding a job.

www.joboutlook.gov.au

A careers and labour market research information site covering around 350 individual occupations.

www.jobsearch.gov.au

Australia's largest online job website. JobSearch is a free service to help job seekers find jobs and career information.

www.myfuture.edu.au

myfuture is an online career service designed to help you to explore and plan your career. myfuture has a personal career exploration and decision making tool and provides information about occupations, scholarships, and study and training options.



Useful Websites

www.govolunteer.com.au

All the information you need to know about volunteering and volunteer opportunities in your area.

www.open.edu.au

A flexible way to study towards a university degree off-campus.

www.myskills.gov.au

MySkills provides access to information about vocational qualifications and registered training organisations.

www.westernsydney.edu.au/ndco

Get ready for study and work - Information for people with a disability and professionals assisting them to participate in post school education, training and employment.

www.australianapprenticeships.gov.au/

Comprehensive information about apprenticeships & traineeships, including support for apprentices with disability.

www.westernsydney.edu.au/ndco/disclosure

Disclosure: It's a personal decision - Disclosure of disability presents a number of challenges and choices for people with disability. This website addresses these challenges for people with disabilities, employers and educators.

www.education.gov.au/disability-standards-education

Your right to an education - This website has been designed to help users understand important parts of the Disability Discrimination Act Education Standards.

www.westernsydney.edu.au/ndco/employment

Education to Employment has facts, tips and advice to support a successful move for graduates from tertiary education to graduate employment.



www.and.org.au

The Australian Network on Disability offers paid internships for university students, and mentoring programs for job-seekers with disability. These can be a great way to develop skills and confidence for the workplace.

www.adcet.edu.au/Student_Resources/Who_Can_Help/TAFE_Disability_Services.chpx

Links to contact details to arrange support at TAFE.

www.adcet.edu.au/Student_Resources/Who_Can_Help/University_Disability_Services.chpx

Links to contact details to arrange support at University.

www.adhc.nsw.gov.au/individuals/support/learning_new_skills

Post-school transition to work and community participation programs for people with moderate to severe disabilities.