



## PLACEMENT INTEGRATION PLAN

**Student Name :** Freida Fry  
**Identification Number :** XXXXXXXXX  
**Student Email :** C.Casorzo@westernsydney.edu.au  
**Course :** B Med,B Surgery  
**Campus :** CAMPBELLTOWN CAMPUS

**PIP Version :** 8

The Western Sydney University Disability Service is responsible for identifying and organising reasonable adjustments for students who have a disability or chronic health condition.

This Placement Integration Plan (PIP) outlines reasonable adjustments that are necessary in the workplace for this student while undertaking a practicum/work placement. The adjustments are determined following a rigorous assessment process undertaken by the Disability Advisor, who is employed within the Disability Service, and includes discussion with the student and consideration of current medical, psychological or other health or educational professionals' reports.

These workplace adjustments are underpinned by the Disability Discrimination Act (as amended 2009), the Privacy Act (2000), Work Health & Safety Act (2011) and relevant university policies including Inherent Requirements.

Responsibility for implementing the PIP is shared by the host organisation, the University including the Disability Service and the student.

The PIP is not considered to be a confidential document but the content should be treated in a sensitive manner.

### HOST ORGANISATION RESPONSIBILITIES

#### **Venue**

- Wheelchair Accessible toilet

Toilets which can be accessed by a wheelchair user. These need to be clearly identified with good internal circulation space and fitted with grab rails, sinks, mirrors, taps, shelves, coat hooks and toweling which can be accessed by the wheelchair user. The toilet door must be fitted with handles and locks that are easy to manipulate.

- Student to only use wheelchair accessible vehicles during placement

A vehicle that has been modified to increase its interior size and has been equipped with a wheelchair ramp or powered lift to enable access.

#### **Attendance**

- Other

Student will follow placement venue policy in regards to sick days and provision of adequate notice and medical certificate

#### **Work Station Set Up**

- Individual work space required

A workstation which is set up to accommodate an individual with specific needs eg specialised equipment or particular space requirements.

- Height adjustable desk

A desk that is height adjustable to enable a wheelchair to fit comfortably under the desk surface.

### **Information Technology / Communications Equipment**

- Individual computer to be assigned to student

Computer assigned specifically to the student on placement due to the need for specialised software and or assistive technology.

## **UNIVERSITY RESPONSIBILITIES**

### **PLACEMENT COORDINATOR**

#### **HOST ORGANISATION LOCATION**

- Adjustments are in place for this student and have been considered when establishing the placement / practicum

#### **Venue**

- Wheelchair accessible building

A building in which the design and layout enables access by a wheelchair user to all facilities that all other employees use. This includes lift access if the venue is multi-storey, ramps with a gradual slope/incline and doors which are at least 800mm wide to enable wheelchair access. Note: the student may not necessarily be a wheelchair user but may utilise other forms of mobility aids.

#### **Attendance**

- Part time 3 days per week

The number of days per week that the student is permitted to work. This may include a recommendation in terms of how these days are to be worked, for example, consecutively or a rest day between each day worked.

## **STUDENT RESPONSIBILITIES**

#### **Attendance**

- Attendance may be impacted by health condition

Attendance at the placement may be impacted by the student's condition. Where this involves medical commitments that cannot be rescheduled, the student will negotiate these dates/times with the supervisor prior to and during the placement. In all instances, the student will comply with the necessary host organisation and Western Sydney University procedures regarding absenteeism.

- Student may need to take regular, short breaks throughout day/shift however will discuss with supervisor at the commencement of the placement

Breaks may need to be taken during the working period. The student will negotiate the length, timing of the breaks and the strategies to employ in managing work requirements of the organisation during those breaks with the Placement Coordinator and host organisation Supervisor prior to commencement of the placement.

#### **Movement**

- Driving restrictions: Student is not to drive the placement vehicle while doing her practicum

Conditions under which a student is able to drive a vehicle. These may be in relation to a manual or automatic vehicle, driving conditions, time of travel and size of vehicle.

#### **Individual Requirements**

- Personal care attendant The student will organise this service and advise placement supervisor of the days and hours the attendant will be on site.

A support person employed to assist a person with a disability with specific tasks exemplified by dressing, travel, toileting, performing physical tasks such as unpacking and packing of bag and/or setting up desk for the day. The arrangements and financing of this service is the student's responsibility. The student is required to discuss the arrangements with the Supervisor prior to commencement of the placement.

### **Pre-Placement**

- Pre-placement site visit by student

To clarify any concerns, to ensure the environment is accessible, to identify any barriers and to negotiate details of adjustments i.e. length of breaks, absenteeism. The visit is to be negotiated with the Placement Coordinator and host organisation supervisor not less than 30 working days prior to the placement commencing.